



THE JACOB RADER MARCUS CENTER OF THE  
**AMERICAN JEWISH ARCHIVES**

**MS-831: Jack, Joseph and Morton Mandel Foundation Records, 1980–2008.**

Series C: Council for Initiatives in Jewish Education (CIJE). 1988–2003.

Subseries 1: Meetings, 1990–1998.

---

Box  
18

Folder  
8

Barth, Karen. Meeting. 4 December 1997, 1997.

Pages from this file are restricted and are not available online. Please  
contact the [American Jewish Archives](http://AmericanJewishArchives.org) for more information.

---

**AGENDA**  
**MLM/LP/KAB/ADH**  
**12/4/97**

- |                              |    |
|------------------------------|----|
| 1. Notes from last meeting   | #1 |
| 2. Master Schedule Control   | #2 |
| 3. Budget                    | #3 |
| 4. Chairman's Council        | #4 |
| 5. Fundraising for 1998      | #5 |
| 6. Mandel Institute and CIJE |    |
| 7. Announcement re: KAB      |    |



**NOTES FROM MEETING 10/10/97**  
**MLM/LP/KAB**

ONGOING ISSUES/ASSIGNMENTS

1. Draft of guiding principles. (KAB) (will do at "Winter" Staff Retreat)
2. Ask Maryles to be Chair of Audit Committee and join the Board. (LP)
3. Develop a strategic plan document that can be distributed publicly. (KAB)(by year-end)
4. Follow-up on D&O insurance and review of entire insurance package with AON. (KAB)
5. Speak to Bronfman and Offit about Chairman's Council. (MLM)
6. Finish fundraising phone calls. (MLM)
7. Contact David Finn – re: PR for CIJE.(LP) - Hold
8. Invite Phil Margolius to join the Board. (LP)
9. Speak to Annette Hochstein about David Finn. (KAB)
10. Send copy of bylaws to LP. (KAB)
11. Ask people to join Chairman's Council (per list). (LP)
12. Write a letter about ideas concerning "evergreen" arrangement. (KAB)

AGREEMENTS

1. We will consider creating Board committees to focus more closely on specific areas of our work.
  - JEWEL – John Colman – Chair
  - FORUM – Chuck Ratner – Chair
  - DEVELOPMENT - ?
  - SYNAGOGUE CHANGE – Lee Hendler – Chair
  - AUDIT - ?Maryles
2. We will discuss 3-year terms of office.

3. We will take a photo of LP, MLM and KAB on December 2, 1997. Time and place to be arranged.
4. We will propose Maryles as a member of the Board.
5. MAF is considering long-term funding to CIJE at up to \$2 million per year. We discussed the following ideas:
  - A min-max budget for 1998 that would allow some flexibility
  - No penalty the next year for underspending the budget
  - A written "evergreen" agreement with CIJE to be developed
  - There is the possibility of additional funding for special projects as "non-recourse" debt
  - This approach does not preclude additional funding for spinoffs (e.g. JEWEL) if and when they become separate entities



### MASTER SCHEDULE CONTROL

	DEC	JAN	FEB	MAR	APRIL	MAY	JUNE
MLM/KAB	12/30  1pm - 2:30pm telecon	1/22  10:00 – 11:30am telcon (FLA)	2/23  2:00pm- 3:30pm In Florida	3/26  10am - 11:30am telecon (FLA)	4/23  (to be re- scheduled)	5/20  10am - 11:30am telcon	?
LP/KAB	12/30  4pm - 6pm	1/22  2pm - 4pm	2/23  2pm - 3:30pm	3/24  4pm - 6pm	4/20  4pm - 6pm	5/20  4pm - 6pm	6/10  4pm - 6pm
MLM/LP/KAB				3/18  3pm - 5pm			
MLM/LP/ADH/ KAB	12/4  4pm - 6pm		2/3  9:30am - 3pm				
BOARD	12/3  9:30am – 3:30pm		2/2  9:30am – 3:30pm	3/19  9:30am – 3:30pm			6/23  9:30am – 3:30pm
CHAIRMAN'S COUNCIL			2/3  8:00am – 9:30am				

CHAIRMAN'S COUNCIL

1. Location
2. Attendance
  - Council members
  - Board members
3. Content
  - CIJE Update
  - Indicators?
  - Forum?

