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Planning workshop at Mandel Institute in Jerusalem, July 1991.

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TO: Annette Hochstein
NAME
DEPARTMENT/PLANT LOCATION

FROM: Virginia F. Levi
NAME
DEPARTMENT/PLANT LOCATION

DATE: 7/5/91
REPLYING TO
YOUR MEMO OF: _____

SUBJECT:

Following is a brief description of each of the participants in the Jerusalem Seminar who are coming from the States:

1. Isa Aron - on the faculty of the Rhea Hirsch School of Education, Hebrew Union College, Los Angeles. Her academic interests and expertise are in the area of research in Jewish education. She wrote a paper for the Commission on Jewish Education in North America entitled "Towards the Professionalization of Jewish Teaching."
2. Shulamith Elster - chief education officer of the Council for Initiatives in Jewish Education. She has spent the past 33 years as a teacher, counselor, and school administrator in public, independent, and college settings. Most recently, she served as headmaster of the Charles E. Smith Jewish Day School in Rockville, Maryland.
3. Adam Gamoran - director of the Center for Research on Effective Schools at the University of Wisconsin, Madison. His work in the area of the sociology of education has been published in education journals.
4. Mark Gurvis - director of social planning and research at the Jewish Community Federation of Cleveland. He is professional director of Cleveland's Commission on Jewish Continuity.
5. Stephen Hoffman - executive vice president of the Jewish Community Federation of Cleveland and acting director of the Council for Initiatives in Jewish Education.
6. Barry Holtz - co-director of the Melton Research Center for Jewish Education at the Jewish Theological Seminary. The Center has been instrumental in the development of curriculum and materials for a variety of Jewish educational settings.
7. Jonathan Woocher - executive vice president of the Jewish Education Service of North America (JESNA). He formerly served as associate professor in the Benjamin S. Hornstein Program in Jewish Communal Service and director of continuing education for Jewish leadership at Brandeis University.

INTER-OFFICE
CORRESPONDENCE

Second Planning Workshop of the CIJE**July 14-18, 1991****Table of Contents**

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CIJE Workshop

July 14, 1991-July 18, 1991

Schedule*Sunday, July 14, 1991*

8:30 a.m.-12:15 p.m.	Work Session
12:15 p.m.-1:00 p.m.	Lunch
1:00 p.m.-3:30 p.m.	Work Session
8:00 p.m.	Dinner at the home of Seymour and Sue Fox 32 HaRav Berlin Street

Monday, July 15, 1991

8:30 a.m.-12:30 p.m.	Work Session
12:30 p.m.-1:30 p.m.	Lunch
1:30 p.m.-4:00 p.m.	Work Session
Evening	Free

Tuesday, July 16, 1991

8:30 a.m.-12:30 p.m.	Work Session
12:30 p.m.-1:30 p.m.	Lunch
1:30 p.m.-4:00 p.m.	Work Session
Evening	Free

Wednesday, July 17, 1991

8:30 a.m.-12:30 p.m.	Work Session
12:30 p.m.-1:30 p.m.	Lunch
1:30 p.m.-4:00 p.m.	Work Session
7:30 p.m.	Working Dinner

Thursday, July 18, 1991

8:30 a.m.-12:30 p.m.	Work Session
12:30 p.m.-1:30 p.m.	Lunch
1:30 p.m.-4:00 p.m.	Work Session
	Late evening departure

The Second Planning Workshop of the CIJE Participants

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DRAFT #2: For discussion by Steering Committee
8/14/91

Council for Initiatives in Jewish Education (CIJE)
Progress Report
August 1991/ Elul 5751

Introduction

It has been less than a year since the Commission on Jewish Education in North America issued A Time To Act, the report of its deliberations on the state of Jewish education on this continent.

"A series of concrete steps were worked out by the Commission as a blueprint to achieve the objectives of its overall plan. These steps would assure that the plan would be more than a list of worthy goals; that it would also set in motion a process that could bring about tangible results over a period of time." One of these steps was the creation of the Council for Initiatives in Jewish Education (CIJE) to assume responsibility for the implementation of the Commission's plan.

The Council was conceived as an advocate and catalyst working with existing national and local organizations to bring about change in the North American Jewish community. "It will develop comprehensive planning programs and experimental initiatives for two building blocks- personnel and community- to achieve breakthroughs in Jewish education."

The CIJE's mission as outlined in A Time To Act:

- o It (CIJE) will designate the Lead Communities and work with them to initiate their programs.
- o It will stimulate the development of a research capability for Jewish education in North America.
- o It will provide a setting in which creative people in institutions, organizations and foundations can work together to develop new undertakings in Jewish education.

This report will address specifically the progress made to date in these areas: it is a report covering the months from November 1990 to August 1991. (Appendix A: Calendar of Activities)

Structure and Organization

Board of Directors:

A distinguished Board of Directors has been drawn as planned "from among the leaders of the foundation community, continental lay leaders, outstanding Jewish educators and leading Jewish scholars." (Appendix B: The Board of Directors)

The initial meeting of the Board, in formation, chaired by Morton L. Mandel took place in New York on April 9. The agenda included a discussions of the preliminary plans for the CIJE Lead Community project; a presentation on the need for and challenges associated with the creation of a research capability; and a report on several activities in the area of training of personnel.

The second meeting of the Board will take place on August 29 at which time the Board will review a plan for the recruitment and selection of lead communities and discuss a proposal for the establishment of a Best Practices Project. The agenda will also include (to be determined)

Senior Policy Advisors:

The CIJE was designed as a catalyst, an organization designed to work "through the efforts of others- JESNA, JCC Association, CJF, the institutions of higher Jewish learning, the denominational departments of education, CAJE and other professional educational organizations." To facilitate this effort and to enable the CIJE to benefit from the experience of professionals in the field of education, training and community organization, Senior Policy Advisors were recruited (Appendix C).

The Senior Policy Advisors met in March for an orientation to the work of the CIJE and worked in three groups to review background papers on three specific topics-- Lead Communities, Personnel and Training and Research. The comments and reactions of the advisors were considered by the Steering Committee and staff and utilized in the development of specific proposals.

The Advisors will meet on August 18th. The agenda includes plenary sessions on the most recent conception of Lead Communities and the Best Practices Project. Working groups are planned on the role of national and denominational organizations in the work of the CIJE and required and optional elements in educational plans within lead communities.

The Steering Committee and Staff:

The Steering Committee (Appendix D) meets weekly via telecon and brings together staff members from Cleveland, Washington and Jerusalem to plan and to monitor progress on specific projects. Stephen Hoffman serves as Acting Executive Director. A consultant is working with the Search Committee of the Board to select an experienced community executive for this position. Education Officer Shulamith Elster undertook some assignments on a part-time basis from January to June and as of July 1st is a full-time staff member. Recruitment is also underway for a Planning Director.

The CIJE has identified and recruited a number of distinguished educators to work as consultants on specific projects. They will be identified in the discussions of specific projects later in this report.

Roster of 'Experts'

The CIJE plans to draw upon the special skills and talents of experienced professionals in the field of Jewish education and communal service. A talent bank/roster of these individuals is being developed and includes professionals working in the various settings for Jewish education throughout North America.

Planning

How should the work of the CIJE be launched? Where to begin?
How can this enormous task be best managed?
Where/who are the resources that can be utilized to plan and to implement these plans?

In order to address those questions and proceed with planning for the CIJE's specific activities two seminars were held - January and July- at the Mandel Institute in Jerusalem. Participating in these deliberations were CIJE staff and consultants, representatives of the sponsoring organizations, and educators from North America and Israel. (Appendix E: Jerusalem Seminars - Participants).

The agenda for the January 1991 deliberations focused on the multi-faced agenda of the CIJE. In July the focus of attention was on the Lead Communities-- the CIJE project that can bring together the various elements of the agenda. The staff's goal was to develop a workplan for the six month period from July

to December. This was accomplished with the formulation of a an approach to the Lead Community Project, an articulation of the mutual responsibilities (CIJE and the community) and a timeline through the Spring of 1992.

Lead Communities

As a result of the attention the Lead Community concept received during and immediately following the July seminar, the thinking about this 'centerpiece' program of the CIJE's activities has progressed to the point that, if approved by the Board of Directors, the process of recruitment and selection may begin as early as September 1991. (Reference: Lead Community- A Process, A Concept, A Plan)

There is much interest in this project as evidenced by letters of inquiry and from individual conversations and communications. Clearly, the North American Jewish community is eagerly awaiting this project and, according to some, its launch will be a visible signs of progress!

Related projects underway:

1. The Best Practices Project is being developed by Dr. Barry Holtz. Dr. Holtz prepared a paper for the Jerusalem seminar and participated in the deliberations. A revised paper incorporating comments and feedback from colleagues is now being circulated among the Senior Policy Advisors and the Board of Directors.

2. Monitoring, Evaluation and Feedback have been identified as critical activities in the work of the CIJE especially as relates to the Lead Communities Project. Dr. Adam Gamoran prepared a paper on an approach to evaluation for the Jerusalem seminar pointing to the need for field research within the lead communities.

Personnel: Training

The CIJE has been challenged to create " a North American infrastructure for recruitment and training increasing numbers of qualified personnel; expanding the faculties and facilities of training institutions; intensifying in-service education programs; raising salaries and benefits of educational personnel; developing new career track opportunities and increasing the empowerment of educators".

"The Commission's plan calls for an expansion of training opportunities in North America and in Israel. Student bodies and faculties of current training institutions will be enlarged; new training programs for specialized fields and subjects will be developed; leadership development programs will be established; in-service education for practicing educators will be intensified; and the important contribution of Israel to each one of these areas will be expanded."

In its current work with the denominational institutions of higher Jewish learning- the Hebrew Union College, the Jewish Theological Seminary of America, and Yeshiva University - the Mandel Associated Foundations is considering programs for the strengthening of Jewish education and for the preparation of professionals for the field a clear priority. Proposals for specific projects at each of these institutions are currently being reviewed.

As of this report the CIJE has received a proposal for the development of a strategic plan for the training of Jewish educators. With the appropriate data, analysis and plan the CIJE can launch its efforts to expand and improve the education, development and training of current and future educators.

Research

In the effort to develop a research capability for Jewish education at universities, research organizations and by individuals, the CIJE is now preparing a proposal to establish a research agenda for Jewish education. Dr. Issa Aron is working to develop a project to study what long and short term steps can the CIJE take to encourage and support the development of a sophisticated research capability.

Community Support

To paraphrase the Commission report, how seriously can the Jewish community in North America be committed at this time? Given the assumption that results can only be achieved if there is the will and determination to make an enormous investment of resources and energies in the decades ahead, the CIJE will continue to work on developing top lay leadership and community support, enabling options they identified as the sine qua non for bringing about change in Jewish education on the continent.

Next Steps September- December 1991

After the August meeting of the Board of Directors and, with its approval, the staff will continue its efforts in the direction outlined in this report devoting the majority of its attention on the specific activities required to launch the Lead Communities Project.

A major effort must be mounted to 'spread the word' about the CIJE and its activities and to improved public relations for the agenda outlined in A Time To Act.

sre
8/91

Attachments

Appendixes

- A: Calendar of Activities
- B: Board of Directors
- C: Senior Policy Advisors
- D: Steering Committee
- E: Jerusalem Seminar Participants
January 1991
July 1991

Press Clips

DRAFT 8/26/91

Council for Initiatives in Jewish Education

Board of Directors

August 29, 1991
10:00 AM - 3:30 PM

AGENDA

- | | | |
|--------------|--|---------------------|
| I. | Welcome and Introductions | Morton L. Mandel |
| II. | Progress Report | Morton L. Mandel |
| III. | Review of Lead Communities paper | Shulamith R. Elster |
| | A. The Israel Experience | Charles R. Bronfman |
| | B. The Best Practices Project | Barry W. Holtz |
| | C. Monitoring, Evaluation & Feedback | Annette Hochstein |
| IV. | The Mandel Associated Foundations' Plans to Expand Jewish Education Programs | Henry L. Zucker |
| <u>V.</u> | The Wexner Foundation's Jewish Professional Recruitment and Training Program | Maurice Corson |
| <u>VI.</u> | Research Capability | Annette Hochstein |
| <u>VII.</u> | Council for Initiatives in Jewish Education | |
| | A. Status of Director search | Morton L. Mandel |
| | B. Financial Update | Stephen H. Hoffman |
| <u>VIII.</u> | Concluding Comments | Bennett Y. Yanowitz |

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July 4, 1991

Draft 1

The Second Jerusalem Workshop of the CIJE

Implementing the Recommendations of the Commission for Jewish Education in North America:

Documents for Discussion—Prepared by S. Fox and A. Hochstein

Introduction

During its initial setting up period the CIJE has succeeded in establishing a human, organizational, and financial infrastructure that is now ready to launch work on several of the recommendations of the Commission. A first workplan and time line were established that include the following elements (Exhibit 1):

- Establishing Lead Communities
- Undertaking a “best practices” project
- Drafting a policy paper towards the establishment of a research capability in North America
- Building community support, including the preparation of a strategic plan
- Developing a masterplan for the training of personnel
- Developing and launching a monitoring, evaluation and feedback program alongside the implementation work

This paper will deal with Lead Communities. Separate papers will be prepared on each of the other elements (forthcoming).

Lead Communities

In the pages that follow we will outline some of the ideas that could guide the CIJE's approach to Lead Communities.

1. What is a Lead Community?

In its report *A Time to Act* the Commission on Jewish Education in North America decided on the establishment of Lead Communities as a strategy for bringing about significant change and improvement in Jewish Education (Exhibit 2). A Lead Community (LC) will be a site—an entire community or a large part of it—that will undertake a major development and improvement program of its Jewish education. The program—prepared with the assistance of the

CJIE, will involve the implementation of an action plan in the areas of building the profession of Jewish education, mobilizing community support and in programmatic areas such as day-schools or Israel experience programs. It will be carefully monitored and evaluated, and feedback will be provided on an ongoing basis.

Several Lead Communities will be established. Communities selected for the program will be presented with a menu of projects for the improvement of Jewish education. This menu, prepared by the staff of the CJIE, will include required programs (e.g., universal in-service education; recruiting and involving top lay leadership; maximum use of best practices) as well as optional programs (e.g., innovation and experimentation in programmatic areas such as day schools, supplementary schools; summer camps; community center programs; Israel experience programs). Each LC will prepare and undertake the implementation of a program most suited to meet its needs and resources, and likely to have a major impact on the scope and quality of Jewish education provided. Each community will negotiate an agreement with the CJIE, which will specify the programs and projects to be carried out by the community, their goals, anticipated outcomes, and the additional resources that will be made available. Terms for insuring the standards and scope of the plan will also be spelled out. The agreement will specify the support communities will receive from the CJIE. A key element in the LC plan is the centrality of on-going evaluation of each project and of the whole plan.

Through the LCs, the CJIE hopes to implement a large number of experiments in diverse communities. Each community will make significant choices, while they are being carefully guided and assisted. The data collection and analysis effort will be aimed at determining which programs and combination of programs are more successful, and which need modification. The more successful programs will be offered for replication in additional communities, while others may be adapted or dropped.

This conception of Lead Communities is based on the following conceptions:

- a. Gradual Change:** A long-term project is being undertaken. Change will be gradual and take place over a period of time.
- b. Local Initiative:** The initiative for establishing LCs will come from the local community. The plan must be locally developed and supported. The key stakeholders must be committed to the endeavor. A local planning mechanism (committee) will play the major role in generating ideas, designing programs and implementing them. With the help of the CJIE, it will be possible for local and national forces to work together in designing and field-testing solutions to the problems of Jewish education.
- c. The CJIE's Role: Facilitating implementation and ensuring continental input.** The CJIE, through its staff and consultants will make a critical contribution to the development of Lead Communities. (See Item 2a below.)
- d. Community and Personnel:** Meaningful change requires that those elements most critical to improvement be addressed. The Commission has called these "the building blocks of Jewish education" or "enabling options." It decided that without community support for Jewish education and dealing with the shortage of qualified personnel, no systemic change is likely to occur. All LCs will therefore, deal with these elements. The bulk of the thinking, planning, and resources will go to addressing them.

e. Scope and Quality: In order for a LC's plan to be valid and effective, it must fulfill two conditions:

1. It must be of sufficient *scope* to have a significant impact on the overall educational picture in the community.
2. It must ensure *high standards* of quality through the input of experts, through planning, and evaluation procedures.

f. Evaluation & Feedback-Loop: Through a process of data- collection, and analysis for the purposes of monitoring and evaluation the community at large will be able to study and know what programs or plans yield positive results. It will also permit the creation of a feedback-loop between planning and evaluation activities, and between central and local activities.

g. Environment: The LC should be characterized by an environment of innovation and experimentation. Programs should not be limited to existing ideas but rather creativity should be encouraged. As ideas are tested they will be carefully monitored and will be subject to critical analysis. The combination of openness and creativity with monitoring and accountability is not easily accomplished but is vital to the concept of LC.

2. Relationship Between the CIJE and Lead Communities

a. The CIJE will offer the following support to Lead Communities:

1. Professional guidance by its staff and consultants
2. Bridge to continental/central resources, such as the Institutions of Higher Jewish Learning, JESNA, the JCCA, CJF, the denominations, etc.
3. Facilitation of outside funding—in particular by Foundations
4. Assistance in recruitment of Leadership
5. Ongoing trouble-shooting (for matters of content and of process)
6. Monitoring, evaluation and feedback loop
7. Communication and networking

b. Lead Communities will commit themselves to the following elements:

1. To engage the majority of stakeholders, institutions and programs dealing with education in the planning process—across ideological and denominational points of view.
2. To recruit outstanding leadership that will obtain the necessary resources for the implementation of the plan.
3. To plan and implement a program that includes the enabling options and that is of a scope and standard of quality that will ensure reasonable chance for significant change to occur.

3. The Content:

The core of the development program undertaken by Lead Communities must include the “enabling options.” These will be required element in each LC program. However, communities will choose the programmatic areas through which they wish to address these options.

11

a. Required elements:

1. Community Support

Every Lead Community will engage in a major effort at building community support for Jewish education. This will range from recruiting top leadership, to affecting the climate in the community as regards Jewish education. LCs will need to introduce programs that will make Jewish education a high communal priority. Some of these programs will include: new and additional approaches to local fund-raising; establishing a Jewish education "lobby," inter-communal networking, developing lay-professional dialogue, setting an agenda for change; public relations efforts.

2. Personnel Development:

The community must be willing to implement a plan for recruiting, training, and generally building the profession of Jewish education. The plan will affect all elements of Jewish education in the community: formal; informal; pre-service; in-service; teachers; principals; rabbis; vocational; a-vocational. It will include developing a feeder system for recruitment; using previously underutilized human resources. Salaries and benefits must be improved; new career paths developed, empowerment and networking of educators addressed. The CIJE will recommend the elements of such a program and assist in the planning and implementation as requested.

b. Program areas

Enabling options are applied in programmatic areas. For example, when we train principals, it is for the purpose of bringing about improvement in schools. When supplementary school teachers participate in an in-service training program, the school should benefit. The link between "enabling" and programmatic options was made clear in the work of the Commission. It is therefore proposed that each lead community select, as arenas for the implementation of enabling options, those program areas most suited to local needs and conditions. These could include a variety of formal and informal settings, from day-schools, to summer camps, to adult education programs or Israel experience programs.

c. The Role of the CIJE

The CIJE will need to be prepared with suggestions as to how LC's should work in program areas. Therefore it will need to build a knowledge base from the very inception of its work. The CIJE will provide LCs with information and guidance regarding "best practices" (see separate paper on "best practices"). For example, when a community chooses to undertake an in-service training program for its supplementary school or JCC staff, it will be offered several models of successful training programs. The community will be offered the rationale behind the success of those programs. They will then be able to either replicate, make use of, or develop their own programs, in accordance with the standards of quality set by those models.

d. Outcomes

The Commission on Jewish Education in North America was brought into existence because of an expressed concern with "Meaningful Jewish Continuity." The pluralistic nature of the Commission, did not permit it to deal with the goals of Jewish education. However the question of desired outcomes is a major issue, one that has not been addressed and that may yield different answers for each ideological or denominational group in the community. The role of evaluation in the process of Lead Communities will require that the question of outcomes be addressed. Otherwise, evaluation may not yield desired results. How will this be handled? Should, for example, each group or institution deal with this individually? (e.g. ask each to state what is educationally of importance to them). Should it be a collective endeavor? The CIJE may have to develop initial hypotheses about the desired outcomes, base its work on these and amend them as work progresses.

4. Monitoring, Evaluation and Feedback-loop

The CIJE will establish an evaluation project (unit). Its purpose will be three-fold:

1. to carry out *ongoing monitoring of progress* in Lead Communities, in order to assist community leaders, planners and educators in their daily work. A researcher will be commissioned and will spend much of his/her time locally, collecting and analyzing data and offering it to practitioners for their consideration. The purpose of this process is to improve and correct implementation in each LC and between them.
2. to *evaluate progress* in Lead Communities—assessing, as time goes on, the impact and effectiveness of each program, and its suitability for replication elsewhere. Evaluation will be conducted in a variety of methods. Data will be collected by the local researcher and also nationally if applicable. Analysis will be the responsibility of the head of the evaluation team with two purposes in mind: 1) To evaluate the effectiveness of individual programs and of the Lead Communities themselves as models for change, and, 2) To begin to create indicators and a data base that could serve as the basis for an ongoing assessment of the state of Jewish education in North America. This work will contribute to the publication of a periodic "state of Jewish education" report as suggested by the Commission.
3. *The feedback-loop*: findings of monitoring and evaluation activities will be continuously channelled to local and central planning activities in order to affect them and act as an ongoing corrective. In this manner there will be a rapid exchange of knowledge and mutual influence between practice and planning. Findings from the field will require ongoing adaptation of plans. These changed plans will in turn, affect implementation and so on.

5. Recruitment and Selection of Lead Communities

Several possible ways for the recruitment of LC's should be considered.

1. Communities, thought to be appropriate could be invited to apply, while a public call-for-proposal would also make it possible for any interested communities to become candidates.
2. Another method could be for the CIJE to determine criteria for the selection of communities and encourage only those appearing most suitable to apply as candidates.

As part of the application process for participation, candidate communities will be invited to undertake an organizational process that would lead to:

- a. The recruitment of a strong community leader(s) to take charge of the process and to engage others to assist in the task.
- b. Establishing a steering committee/commission to guide the process including most or all educational institutions in the community.
- c. Conducting a self-study that will map the local state of Jewish education, identifying current needs and detailing resources.
- d. Engaging a professional planning team for the process.

Some or all of these elements may already exist in several communities.

A side benefit from such a process would be community-wide publicity regarding the work of the CIJE and the beginning of a response to the expectations that have been created.

Criteria for the selection of Lead communities were discussed at the January Workshop and at the March meeting of Senior Policy Advisors (Exhibit 3). They must now be refined and finalized.

* * * * *

We hope that this document will help us in our discussions at the seminar. It is meant to be modified, corrected and changed. In addition we will need to consider some of the following issues:

1. How will the CIJE gear itself up for work with the LC? In particular it will have to recruit staff to undertake the following:
 - a. Community relations and community development capability
 - b. Best Practices
 - c. Planning; research; monitoring, evaluation and feedback loop (a research unit?)
 - d. Overall strategies for development (e.g. plan for the training of educators; development of community support).
 - e. Development of financial resources—including work with foundations, federations and individuals.
2. How many Lead Communities can be launched simultaneously? This will require a careful consideration of resources needed and available.
3. What are the stages for establishing an LC, from selection, to planning, to undertaking first programs and activities.

July 1, 1991

CIJE TIME LINE -- APRIL 1991-JUNE 1992

Exhibit 1

	1991												1992					
	4	5	6	7	8	9	10	11	12	1	2	3	4	5	6			
1. Lead Communities																		
a. Articulate strategy & plan																		
b. Simulate Lead Community																		
c. Develop menu of projects																		
e. Develop recruitment process for LC																		
1. Conditions for participation																		
2. Recruitment Strategy (call for proposals?)																		
3. Invite candidates to full-day seminar																		
(a) Plan seminar																		
(b) Send materials																		
4. Develop terms of agreement (CIJE-LC)																		
f. Develop selection process																		
g. Jerusalem Planning Workshop (2)																		
h. Recruit "Fellows of the CIJE"																		
i. Discuss strategy & plan with Senior P.A. & CIJE board																		
j. Staff for CIJE																		
1. Director																		
2. Planners																		
k. Recruit & Select LCs																		
l. Announce decision Lead Communities																		



July 1, 1991

CIJE TIME LINE -- APRIL 1991-JUNE 1992

Exhibit 1

	1991												1992					
	4	5	6	7	8	9	10	11	12	1	2	3	4	5	6			
m. Negotiate terms																		
n. Launch Lead Communities (set up local planning & implementation group)																		
o. Data collection, Evaluation & Feedback loop																		
1. Hire researchers (for LC; coordinators; Steering Committee; Researchers in LC)																		
2. Launch research																		
3. Diffuse findings																		
p. Best Practices																		
1. Hire consultant & launch																		
2. Diffuse findings																		
q. Communication programs																		
1. LC network &																		
2. Other communities																		
2. Community Support																		
a. Prepare Strategic Plan																		
b. The CIJE Board																		
1. Campers																		
2. Board meetings																		
3. Interim communications																		
c. Senior Policy Advisors																		
1. Meetings																		
2. Interim communications																		



July 1, 1991

CIJE TIME LINE -- APRIL 1991-JUNE 1992

Exhibit 1

1991

1992

4 5 6 7 8 9 10 11 12 1 2 3 4 5 6

d. The Community-at-Large

1. Develop communications program

e. Work with Foundations

1. Engage foundations
2. Joint planning of specific areas
(e.g., Israel Experience; media; Early Childhood; supplementary schools; research)

3. Develop a Research Capability

- a. Commission policy paper
- b. Engage Foundation for Implementation

4. Developing the Profession

- a. Training
 1. Prepare comprehensive plan
 2. Work w/ MAF & training institutions

- b. Ladder of Advancement
- c. Terms of Employment
- d. Etc.

5. Quality Control

- a. Develop method for CIJE



III: ESTABLISHING LEAD COMMUNITIES

Many of the activities described above for the building of a profession of Jewish educators and the development of community support will take place on a continental level. However, the plan also calls for intensified local efforts.

Local Laboratories for Jewish Education

Three to five model communities will be established to demonstrate what can happen when there is an infusion of outstanding personnel into the educational system, when the importance of Jewish education is recognized by the community and its leadership, and when the necessary funds are secured to meet additional costs.

These models, called "Lead Communities," will provide a leadership function for other communities throughout North America. Their purpose is to serve as laboratories in which to discover the educational practices and policies that work best. They will function as the testing places for "best practices" — exemplary or excellent programs — in all fields of Jewish education.

Each of the Lead Communities will engage in the process of redesigning and improving the delivery of Jewish education through a wide array of intensive programs.

Selection of Lead Communities

Fundamental to the success of the Lead Communities will be the commitment of the community and its key stakeholders to this endeavor. The community must be willing to set high educational standards, raise additional funding for education, involve all or most of its educational institutions in the program, and thereby become a model for the rest of the country. Because the initiative will come from the community itself, this will be a "bottom-up" rather than a "top-down" effort.

A number of cities have already expressed their interest, and these and other cities will be considered. The goal will be to choose those that provide the strongest prospects for success. An analysis will be made of the different communities that have offered to participate in the program, and criteria will be developed for the selection of the sites.

Once the Lead Communities are selected, a public announcement will be made so that the Jewish community as a whole will know the program is under way.

Getting Started

Lead Communities may initiate their programs by creating a local planning committee consisting of the leaders of the organized Jewish community, rabbis, educators, and lay leaders in all the organizations involved in Jewish education. They would prepare a report on the state of Jewish education in their community. Based on their findings, a plan of action would be developed that addresses the specific educational needs of the community, including recommendations for new programs.

An inventory of best educational practices in North America would be prepared as a guide to Lead Communities (and eventually made available to the Jewish community as a whole). Each local school, community center, summer camp, youth program, and Israel experience program in the Lead Communities would be encouraged to select elements from this inventory. After deciding which of the best practices they might adopt, the community would develop the appropriate training program so that these could be introduced into the relevant institutions. An important function of the local planning group would be to monitor and evaluate these innovations and to study their impact.

The Lead Communities will be a major testing ground for the new sources of personnel that will be developed. They will be a prime target for those participating in the Fellows program as well as the Jewish Education Corps. In fact, while other communities around the country will reap the benefits of these programs, the positive effects will be most apparent in the Lead Communities.

The injection of new personnel into a Lead Community will be made for several purposes: to introduce new programs; to offer new services, such as adult and family education; and to provide experts in areas such as the teaching of Hebrew, the Bible, and Jewish history.

Thus Lead Communities will serve as pilot programs for continental efforts in the areas of recruitment, the improvement of salaries and benefits, the development of ladders of advancement, and generally in the building of a profession.

Exhibit 3

Criteria for the Selection of Lead Communities**Senior Policy Advisors****What Criteria Should be Used in Selecting Lead Communities?**

The following criteria will be considered in selecting lead communities:

- a. City size
- b. Geographic location
- c. Lay leadership commitment
- d. The existence of a planning process
- e. Financial stability
- f. Availability of academic resources
- g. Strength of existing institutions
- h. Presence of some strong professional leadership
- i. Willingness of community to take over process and carry it forward
- j. Replicability
- k. Commitment to coalition building (synergism)
- l. Commitment to innovation
- m. Commitment to a "seamless approach," involving all ages, formal and informal education
- n. Commitment to the notion of *Clal Yisrael*—willingness to involve all segments of the community
- o. Agreement with the importance of creating fundamental reform, not just incremental change

Criteria for the Selection of LCs

January 1991 Workshop

Possible considerations in selection process:

1. City size
2. Geographical location
3. Lay leadership commitment
4. Planning process underway
5. Financial stability
6. Availability of academic resources
7. Strength of existing institutions
8. Presence of some strong professional leadership
9. Willingness of community to take over process and carry it forward after the initial period

In general, there was difficulty in conceptualizing a clear set of criteria for choosing lead communities—and in deciding among the goals of replicability/demonstrability/models of excellence. What emerged from this discussion was consensus on the idea of differentiated criteria: different communities might be chosen for different reasons. On the other hand, we clearly cannot afford to fail: however we choose candidates, we must be convinced that between the community's resources and our own, success is likely.

Thoughts on a Research Agenda in the Lead Community

Adam Gamoran

The purpose of this memo is to share my thoughts about the possibility of research and evaluation in lead communities and other areas of Jewish education in North America. I will discuss substantive issues, both general and those of special interest to me, and design issues.

Substantive Issues

If I understand the plan in the "Report," the primary issue for research must be the evaluation of specific programs taking place in the lead communities, with the goal of disseminating knowledge about these programs to the wider Jewish education audience. As I understand it, this evaluation process will not be one in which the researchers are completely outside the reform process; rather, there will be continuous feedback between the researchers and the educators in the lead communities. Thus, the project would involve both formative and summative evaluation.

The central problem for this investigation is the identification of outcomes. Selecting and/or developing indicators would need to be a primary task in the early years of the program. Such indicators would include those at the individual level (cognitive, affective, and behavioral) and at the community level (possible indicators include rate of teacher turnover, rate of educational participation, rate of intermarriage, etc.).

At the same time, the research should probably give equal weight to studying the process of change, especially during the early years. In the lead communities, what organizational mechanisms are used to foster change? What are the barriers to change, and how might they be surmounted? To what extent can we attribute successful innovations to the charisma and drive of particular individuals, and to what extent can we identify organizational conditions that supported successful change? These questions are critical if the lead communities are to serve as models for Jewish educational improvement throughout North America.

Studying the process of change becomes more critical when we recognize that the effects of innovation may not be manifested for several years. For example, suppose Community "X" manages to quadruple its number of full-time, professionally-trained Jewish educators. How long will it take for this change to affect cognitive and affective outcomes for students? Since the results cannot be detected immediately, it would be important to obtain a qualitative sense of the extent to which the professional educators are being used effectively. Studying the process is also important in the case of unsuccessful innovation. Suppose, despite the best-laid plans, Community "X" is unable to increase its professional teaching force. Learning from this experience would require knowledge of the points at which the innovation broke down.

Aside from these issues, which are paramount from the practical side, there are other points which are of special interest to a sociologist of education. These concerns are intellectually

provocative to me because of my long-standing interest in the effects of education "treatments" on outcomes; other researchers would obviously find different issues of special interest.

Wide Range of Treatment

In research on secular education in western countries, a major problem for studying the effects of schooling on achievement and other outcomes is that there is relatively little variation in the quality of schooling. In contrast, the range of educational experiences in Jewish education is enormously diverse, ranging, as Jim Coleman pointed out to me, from zero to total immersion. Yet to date, the best studies on the effects of Jewish education deal with only a restricted range of the total variation (Sunday school, afternoon school, and day school). By considering the full array of Jewish educational experiences of the youth of the lead communities (e.g., by including summer camps, Israel trips, and youth groups, as well as schools), the project could provide a better analysis of the effects of educational treatments on outcomes than has been possible in the past.

Emphasis on Communities

Currently, there is a fair amount of attention to connections between schools and communities in the wider educational literature. The research agenda has at least two dimensions: studying the coordination (or its absence) between schools and other social service delivery agents; and the social networks among teachers, parents, students, and other members of the community (as in Coleman and Hoffer, 1987). Both of these issues could be fruitfully examined in the Jewish education context.

The "Report" is quite explicit in calling for community-wide emphasis on education. This may take the form of increased cooperation among the Jewish schools and other Jewish institutions in the communities. If so, the process and its results would be interesting to a broad audience for both practical and theoretical reasons. At the same time, the improvement effort may lead to stronger networks of support for education among students and their parents, and this would be equally interesting to study.

Design Issues

What might the research program involve? My first thoughts are that initially, the research would require two major efforts: fieldwork studies of the process of change; and conceptual and experimental (or piloting) work on indicators of outcomes. These thoughts presuppose that educational institutions in the lead communities are automatically receptive to research efforts.

Fieldwork

I would think that a half-time researcher would be needed in each lead community. The researchers would have doctoral training and fieldwork experience. Are funds available for such an effort?

More generally, would the research program need to generate its own funds, or have the funds already been committed?

The field researchers would be responsible for (1) describing the basic structure and operation of Jewish education in the community, broadly defined; (2) describing changes in those structures and processes; (3) relating these conditions to outcomes, in a qualitative sense, drawing on the subjective experiences and meanings of participants, as well as providing an external analysis of the cultural context and the quality of Jewish education in the community. Although much of their work would be done independently, these researchers would meet as a group at regular intervals (perhaps quarterly?) to exchange findings and critique one another's reports.

In addition to the field researchers, I would advocate "reflective practitioners." A few teachers and/or administrators in each community could be explicitly funded to carry out research on their own efforts, and those of their colleagues, with innovative educational programs.

As to the selection of communities, I have little to say. The only thing that occurs to me is that mid-sized Jewish communities would probably be best from the standpoint of organizing the research: Too small, and it may be difficult to find qualified field researchers; too large, and the community may be too complex for us to cope with (i.e., New York, Chicago, Los Angeles).

Development of Indicators

Because of diverse skills and knowledge required for this aspect of the project, a team of researchers would be required, with skills in demography, social psychology, psychometrics, survey research, and Jewish content domains (Hebrew language, history, Bible, etc.). The team would have as its goals (1) to reach decisions on what outcomes, exactly, should be measured; and (2) the development of quantitative indicators of those outcomes.

For the lead communities, it would be preferable to gather baseline data from the very first year. This may be possible for demographic and school-organizational variables, but it is not likely feasible for affective and cognitive outcomes. I have little knowledge of survey and test instruments that are already available, but even if there are some, I would not be optimistic that they could be employed immediately, as one would prefer. However, the possibility should not be dismissed out of hand, for baseline data would be extremely valuable.

Subsequently, one should think about using the surveys and tests not only in the lead communities, but elsewhere, for comparative purposes. Assessment of causality is the central design problem for this part of the project. I am not sure that causal generalizations will in fact be possible, and more thought and discussion must be given to this issue.

June 27, 1991

To: Shulamith Elster
From: Barry Holtz
Re: Best Practice Version 2

Based on my original memo, our subsequent discussions and our meeting with Annette and Seymour, here is the way I see the Best Practice Project at this point.

I. Introduction

As I understand it the purpose of the project is to develop an inventory of "Best Practice" Jewish education programs in North America. This inventory would aid the future work of the Council, particularly in the "Lead Communities" aspect of its work, because it would offer a kind of data base (or Rolodex) of successful programs/sites/curricula to which the Council staff could refer as it worked with the various Lead Communities. Thus a person from the Lead Community in "Toledo" (or wherever) could ask the Council "where is Hebrew taught well?" and the Council staff would be able to find such a program or school or site some place in the country through consulting the Best Practice inventory. E.g. You, Shulameth, would be able to say: "Go to Temple Ansche Schmutz in Boston and there you'll see how Hebrew can be taught well in a day school/afternoon school/JCC/whatever setting." (I assume that the inventory would not be a published document but a kind of data base that the Council would keep or make available to particular interested parties.)

Theoretically, in having such an index the Council would be able to offer both psychological and programmatic assistance to the particular Lead Community asking for advice. "Psychological"-- because for many people (both lay and professional) there is doubt about the actual existence of "Best Practice" about many aspects of Jewish education. ("Is there really such a creature as a good Hebrew School," I have been asked.) "Programmatic"-- because by viewing the Best Practice of "X" in one location, the Lead Community could see a living example of the way that "X" might be implemented in its local.

I say "theoretically" in the paragraph above because we really don't know how this will play out in real life and certain significant stumbling blocks will have to be overcome. First, do we really know that viewing the Best Practice of "X" in Boston offers psychological comfort or confidence building to the person sitting in the Lead Community of Toledo. Perhaps he or she will say: "Hey, that's fine for Boston, but in Toledo we don't have "A" and therefore can't do "B." Of course, we could reply, learning that they don't have "A" and discovering (by seeing it in action) that they want to accomplish "B" may be the first step toward defining goals and a plan of action for a particular Lead Community.

For me, however, the programmatic side of the Best Practice model is more problematic than the psychological issue. Knowing that Boston is able to implement a particular program and seeing that program in action does not guarantee that Toledo will be able to pull it off in their locality, no matter how good their intentions. The issue of translation from the Best Practice site to the Lead Community community site is one which will require considerable thought. I will come back to this later on in this memo.

II. What do we mean by "Best Practice" and how do we go about figuring it out?

Let's say for the sake of argument (and this is a big assumption from the theoretical point of view, but probably justified in the realm of the practical) that "we" know what we mean by "Best Practice". The "we" here is the network of people we know, trust or know about in the field of Jewish education around the country. I assume that we could generate a list of such people with not too much difficulty. Let's say Best Practice is-- in the tradition of D.W. Winnicott to Sarah Lightfoot Lawrence (The Good High School) to Joe Reimer (Mandel Commission paper)-- something like "good enough". Let's say that when you and I talk about Hebrew schools and Day schools we know what we mean by good enough. And that there are people with expertise in other areas that you and I might not have (e.g. early childhood; JCCs) who could do a similar task in those areas.

Of course there is no such thing as "Best Practice" in the abstract, there is only Best Practice of "X" particularity: the best (i.e. good enough) Hebrew School, JCC, curriculum for teaching Israel, etc. The first problem we have to face is defining the areas which the inventory would want to have as these particular categories. Thus we could talk about some of the following areas:

- Hebrew schools
- Day Schools
- Early childhood programs
- JCCs
- Adult Ed. programs

Etc.-- Yes, this is beginning to get to be a long list and what's more it's only one cut into the problem. The above list is essentially "sites" in which Jewish education takes place. But you could also run another list here: subject areas.

- Bible
- Hebrew
- Israel
- etc.

Complicating this is another factor: As you pointed out to me, sometimes you can find a "Best Practice" program for one subject area in a site that isn't necessarily so great-- for example, a not so great JCC that runs wonderful programs for early childhood.

Hence the following question needs to be decided: What are the appropriate categories for the inventory?

Perhaps the way to answer this is to say that we will choose the categories based on the following criteria:

- a) what the Lead Communities appear to want and need. In other words, we wait for the Lead Communities before we do the job.
- b) what we think the Lead Communities will want and need based on our discussions in Israel about the Lead Community business.
- c) the quick and dirty approach: what we can get up and running quickly because we know the people (and maybe even some actual sites or programs) already (or can get that info. very fast.)

A guess on b-- Best Practice in: Hebrew schools, early childhood, Israel programs, family education curricula or programs.

III. Suggestions for a process.

What has to be done to launch and implement the Best Practice project? I would suggest the following steps:

1. Define the categories

I've tried to make a first stab at this immediately above.

2. Create a document (I will call it a "definitional guide") for each category.

The definitional guide is a document which is composed for each category. It briefly states what we are looking for when we use the term Best Practice of X. The definitional guide is an in-house "screen" used by the "location finders" (see below) as a reference guide. Since this is an "in house" document, my guess is that we should not waste a lot of time writing fancy documents: You don't need to hand Vicky Kelman a definitional document to ask her to identify 3-5 best, really good, or good enough Hebrew Schools.

Okay we know we want to write some kind of definitional guide: how much expertise do you need to do this? Perhaps I should say, how many experts do you need? What I mean is this. You and I could do this job for day schools and Hebrew schools, could we do it for adult ed. programs? (I'll answer for myself: probably yes). For early childhood? (probably no) For special ed? (definitely no), etc. So how many people have to be involved

here? Here's a suggestion: I suspect that via "the network" we know how to find out who knows about each of these areas (that is, once we've figured out what the areas are). Can we commission a short statement from teams of people who could write this for each area. These are short pieces. They should also include a suggested list of "location finders" for each area. I suggest two-person teams just so there can be some bouncing back and forth of ideas.

3. Identify the location finders

Once we define a list of categories and definitional guides for each, we would then want to find a group of "location (or subject) finders" who would recognize or know about "Best Practice." It may also require a meeting of people to brainstorm places, sites, people as well. Maybe there should be a brainstorming group of well-traveled Jewish educators who could suggest the "location finders"? And maybe there is another group of people who are real generalists just because they've been around the country so much that we would be able to ask them about any of the categories: Bob Abramson, Joel Grishaver, Eliot Spack, Gail Dorph, Vicky Kelman, Betsy Katz, etc.

4. Get the lists

Once we have the "location finders" for each category and the definitional guides, we can then put together the suggested lists for each category. This could come via meetings (as mentioned above), through phone calls or simply through getting submissions of lists from the location finders for each category. Obviously, we will have to buy some time from people, but except for meetings this should not be an expensive or burdensome task for them.

5. Evaluate the choices

Here is something we haven't talked about before. Once we receive the proposed lists in each category, are we going to implement some independent evaluation? Who would do that and is it necessary?

6. Write up the reasons

This project begins to overlap with "Research" at this point. Let's say we have received these lists of Best Practice sites, programs, etc. Well, can't we ask what makes them "best" (or "good" enough). Perhaps this is the same as #5, outside evaluation; perhaps not. But I think we would have to go beyond mere lists to figure out what it is that defines the "goodness" of the good. (E.g. Reimer's Commission paper). Of course this is no small job. We could probably get some of this from the location finders. They could tell us their reasons for their choices. We

might be able to hire some of the location finders to write up the reasons in brief or in detail. Perhaps we would not need this for every example in every category but it does seem to me that we're going to need this if we want to get to #7:

7. Translate to Action for the particular Lead Communities

What in each Best Practice case can be translated to the Lead Community and what cannot? This is a complicated question and requires the job described in #6 above, at least for those cases in which the Lead Community is planning to implement action. It then requires a careful monitoring of what is going on when the attempt to translate particular Best Practices actually is launched. Which of course leads us to #8:

8. Research Dimensions

Here we can mean many things: action research in looking at the implementation of Best Practice from one place to another; evaluation research to see what is "best" about best and how things translate from one setting to another; comparative research as Best Practice from "Boston" is tried out both in Toledo and Los Angeles. And more too, I imagine, but I will leave this to Isa's project.

IV. Timetable

What of the eight steps above can and should be done when? I will not address this here, but leave it as an open question for us to determine. But one thing is clear-- we do have to have a sense of schedule and probably should discuss this with the group in Israel.

V. Don't underestimate the political dynamite in such an inventory.

A bit of advice here: This is a matter that needs to be well thought out. Who sees this inventory? Is it public? If it's a secret that's also a problem. How do you keep this from becoming politicized by denominations or localities? Does making it onto the inventory mean you have a running start on getting funding? (I can hear it now: "after all our school is on the Inventory"-- it's now a capital letter) How do you deal with people who are annoyed because they are not on it?!

Planning Workshop with the Council for Initiatives in Jewish Education

January 7-10, 1991

Held at the Mandel Institute, Jerusalem

Participants:

Ami Bouganim, Shulamith Elster, Seymour Fox, Annette Hochstein, Steve Hoffman,
Alan Hoffmann, Danny Marom, Marc Rosenstein, Arthur Rotman

Introduction

S. Hoffman reviewed his paper on the mission, method of operation, and structure of the CIJE (Exhibit 1).

There was a discussion of relative priorities of the recommendations of the Commission in order to determine where to begin: lead communities, building the profession, research, and building community support.

There was general consensus that all areas interact, but that lead communities seems to serve as a focus for the others, as well as being visible, concrete and proactive. Therefore, it was agreed that this area should be our first priority. At the same time, there was consensus that the lead communities effort does not entirely subsume all other areas — and that we therefore must move on the other fronts too.

Lead Communities

Some concerns and dilemmas which arose in the discussion of how to implement the local communities project:

- a. We cannot ignore other efforts underway and focus only on lead communities; there may be other community and foundation projects deserving of our interest and support.
- b. In choosing candidates for lead communities, do we prefer those which have weaknesses (e.g. lack of top leadership) which we can remediate as a demonstration, or do we choose communities which are already strong, to model excellence (but possibly not significantly replicable)?

- c. There may be a tension between the local perception of the community's priorities and our view of what must be done to fulfill our goals for the lead community as a demonstration site or model of excellence.
- d. Possible considerations in selection process:
 - 1. city size
 - 2. geographical location
 - 3. lay leadership commitment
 - 4. planning process underway
 - 5. financial stability
 - 6. availability of academic resources
 - 7. strength of existing institutions
 - 8. presence of some strong professional leadership
 - 9. willingness of community to take over process and carry it forward after the initial period.

In general, there was difficulty in conceptualizing a clear set of criteria for choosing lead communities—and in deciding among the goals of replicability/demonstrability/models of excellence. What emerged from this discussion was consensus on the idea of differentiated criteria: different communities might be chosen for different reasons. On the other hand, we clearly cannot afford to fail: however we choose candidates, we must be convinced that between the community's resources and our own, success is likely.

There was agreement that the CIJE needs to clarify what a lead community is: what are the specific categories of actions and/or programs and/or processes which form the heart of the lead community effort. However, there was no closure on content. Two aspects were considered:

- a. The lead community is characterized by a certain type of planning approach, involving comprehensive, systematic planning; a national perspective and involvement (via various national educational institutions, movements, etc.); and the bringing in of outside resources, human and material.
- b. In addition to "a," the lead community would be required to make certain educational, programmatic commitments (e.g., to in-service training, leadership development, etc.)

The following points were agreed upon:

- a. The centrality of systematic assessment and planning and the role of the CIJE in providing resources and incentives for this process.
- b. The full support of top local lay leadership as a *sine qua non*.
- c. The overall goal of creating fundamental reform, not just incremental change; of creating new approaches, not just extinguishing fires.

- d. The importance of an approach based upon research, analysis and national decision-making.
- e. Lead communities serve as laboratories, but not as the only laboratories: we might be supporting experiments elsewhere for eventual application in a lead community.
- f. The need to establish a contractual relationship between the CIJE and the lead community.

The discussion moved on to the issue of what the CIJE would provide for a lead community. A model which served as a basis for discussion was that of an account manager: someone who must work closely with a client and understand all of his needs in depth and who must be creative in bringing in various other resources to fulfill those needs.

Thus, the CIJE would serve a facilitating, matchmaking, guiding, managing role. Closure was not attained on an exact role description, but a number of specific applications of this concept were discussed:

- a. Providing a "roster of experts" (persons and institutions) on whom the lead community can call for specific assistance.
- b. Arranging for the seconding of staff resources from existing institutions to the lead community.
- c. Providing up-to-date information on developments in general and Jewish education relevant to the communities' planning process.
- d. Finding and "certifying" best practices is a valuable service which the CIJE needs to provide to assist lead communities. This turns out to be not as simple as first appears. The CIJE will have to invest resources and energy into studying the whole concept of best practice, and developing procedures for finding, certifying, and communicating best practices to lead communities and others.
- e. Serving as a broker between lead communities and foundations, for providing funding and for particular programs relevant to the communities' needs.
- f. Guiding the local planning and research process, providing assistance as needed, quality control, monitoring and feedback.

There ensued a discussion of the essential "building blocks" which would have to be part of a lead community's plan of action. At this stage of our work, the following were suggested:

- a. Programs to train personnel.
- b. Lay leadership development.
- c. Israel program development.
- d. A framework or frameworks for deliberation on educational philosophy and goals.

It was agreed that the "tone" set by the CIJE is important: we need to embody and stand for excellence, continuously to hold before the communities a model of thoughtful, serious planning, research, and implementation.

The consensus was that the CIJE has a responsibility to set the very highest standards possible, demanding tough quality control, never "settling" for compromises on work quality.

ACTION AGENDA FOR IMPLEMENTING LEAD COMMUNITIES

1. Recruit planning team (in-house and/or borrowed) to map out overall program.
2. Develop selection procedure and criteria, and "visiting team" if necessary.
3. Prepare assessment/diagnostic tools to assist communities in self study ("educational profile").
4. Set up monitoring/feedback loop: procedure and framework for ongoing evaluation.
5. Set up process for identifying, documenting, and disseminating "best practice."
6. Set up framework for training and assisting community leadership in developing: 1) proposals, 2) community educational plans, and 3) local monitoring/feedback loop.
7. Establish framework for creating "programmatic menus" to help communities choose new ideas and programs for implementation.
8. Start ongoing process of accumulating "roster of experts" — contacts in the academic world (and other worlds) who can provide assistance to communities in self-examination, planning, and introducing innovations.
9. Start ongoing process of building contacts with foundations with interests in supporting specific categories of programming, in order to help find funding for lead communities' innovations.
10. Develop key elements of contract defining relationship between lead communities and CIJE; what are the specific requirements of the lead community and of the CIJE?
11. Create framework for discussions with and among continental agencies (e.g., JESNA, JCCA, denominational education bodies, etc.) regarding a) their providing services to lead communities; b) the identification of "best practice" programming which may exist on a continental level under the auspices of these agencies and may be useful to lead communities.

Building the Profession

All participants contributed to a list of components of the process of building the profession of Jewish education:

- recruitment
- pre-service training
- in-service training
- senior personnel development
- retention
- image and recognition
- certification
- compensation
- professional organizations and networking
- career development
- supervision and evaluation
- research
- the contribution of general education
- empowerment
- paraprofessionals and volunteers.

Of these, five received highest priority ranking by the group:

1. Pre-service training
2. In-service training
3. Recruitment
4. Compensation
5. Networking

In discussion of how to attack this list, the issue arose of the tension between the CIJE's inclination to do its own process leading to a master plan for, say, pre-service training, and the need to involve other "players" in the planning (e.g., Y.U., J.T.S., H.U.C., J.C.C.A., federation planners, etc.). What will happen if there are conflicts between CIJE's standards, methods and directions and the possibly less exacting approaches of existing institutions? The Mandel Associated Foundations, the Wexner Foundation and others must also be integrated into the picture since they have decided to invest in pre-service education. It was agreed that this is a difficult issue, requiring sensitive and creative thought.

Moving to pre-service training, several suggestions were made:

1. We should see what we can learn from work being done in general education, and possibly use scholars and institutions from that world in our planning.
2. We should talk to all the current "players" to get a picture of the state of the art.
3. We could involve other foundations (Bronfman Foundation to fund Israel Experience components of teacher- training, Wexner Foundation for the training of elites, etc.).
4. The Mandel Institute in Jerusalem may be running a world-wide planning seminar in the spring, of which we could take advantage.
5. We must keep all options open and under careful scrutiny and look at all possible options including those in general education.

A. Hochstein accepted the assignment to produce a paper defining the questions and issues which must be addressed in developing a master plan for pre-service training, to guide the CIJE in beginning the process. A. Hoffmann accepted a similar assignment for in-service education.

With respect to compensation, discussion was brief; no closure was reached on a plan of action, or even whether the CIJE should remain in a study/advocacy role or actually become involved, for example through encouraging the setting up of a national pension plan.

Networking was also discussed briefly; while there was consensus that networks must be studied and supported, no specific suggestions were made.

ACTION AGENDA FOR BUILDING THE PROFESSION

1. A. Hochstein's paper to guide development of a master plan in pre-service training.
2. A. Hoffmann's paper to guide development of a master plan in in-service training.
3. Coordinate efforts with MAF in developing plans with existing pre-service training institutions.
4. Establishing contact with interested foundations to become involved in parts of the program.
5. Set up a planning team to map out efforts and assign roles in pursuing the five top priorities (and others).

Research Agenda

Two aspects of educational research which are necessary were presented:

- Policy research, including monitoring, evaluation and program design.
- Pure research including the education of educators, the philosophy of education, etc.

Participants suggested a number of areas crying out for research attention:

- standardized achievement testing
- market research
- research itself—a “map” of the field is needed
- best practices
- data about teachers
- evaluation methods
- history and philosophy of Jewish education.

And they proposed several different ways in which the CIJE might serve the needs of Jewish educational research:

- a. Coordination of research efforts; influencing and stimulating.
- b. Reaching out to research institutions to create centers for Jewish educational research.
- c. Making useful connections among research needs, researchers, and sources of funding.
- d. Modeling research-based planning.
- e. Work to create new centers of research and train/recruit new researchers.

Three concrete results:

- a. The CIJE will commission a preliminary paper, preferably by Israel Scheffler, on the state of Jewish educational research. This will serve as the basis of the work of a high level task force which will recommend a course of action in order to establish a research capability.
- b. J. Woocher will prepare a thought paper on the issue of maintaining a data base of Jewish educational research.
- c. There is a need to pay special attention to current good research while the longer term approach is being developed.

ACTION AGENDA FOR RESEARCH

1. Commission a preliminary paper, preferably by Israel Scheffler, on the state of Jewish education research and on the need for strategic planning.
2. Based on this paper, set up a high level task force which will recommend a course of action in order to establish a research capability.
3. J. Woocher will prepare a thought paper on the issue of maintaining a data base of Jewish educational research.
4. Seek to develop connections among and support for existing researchers, on specific need-drive projects, while waiting for the entire system to be rebuilt.
5. Actively model research-based planning from the beginning, commissioning research and borrowing researchers to provide a research base for every project we undertake.
6. Make it clear, to our lay leadership and to that of communities (e.g., lead communities) and agencies interacting with us, that we do not move without research.

Developing Community Support

A number of suggestions were made regarding models and directions for pursuing this goal:

- a. The model of the Commission on Jewish Education in North America: give top leaders important decisions to make and let them work with outstanding professionals.
- b. A constant flow of special events, programming, support, and personal cultivation is necessary to keep lay leaders enthusiastic and involved.
- c. We need to select and cultivate first-echelon leaders in the federation and UJA worlds and bring them into education.
- d. We should use exciting and dramatic methods to interest our target leadership; e.g., prestigious retreats, meetings with high-status leaders and scholars like Nobel laureates, university presidents.
- e. We should capitalize on the headway already made in this direction, by working to involve people who already have been touched by the Commission.
- f. Systematic creation of a supportive climate by PR and marketing activities; e.g., wide distribution of *A Time to Act*, newsletters, materials for rabbis, encouragement of Commission members to speak and write.

- g. We should develop new programs for educating lay leadership, and work with existing ones (e.g., CLAL, JESNA, JCCA).
- h. We need to cultivate the heads of the three religious movements.

No specific plan of action was agreed upon, though there was consensus that we need to develop one. Meanwhile, S. Hoffman undertook personally to work to involve several key leaders of national stature in the work of the CIJE.

ACTION AGENDA FOR DEVELOPING COMMUNITY SUPPORT

1. Marketing plan for *A Time to Act*.
2. Efforts to cultivate top echelon continental leadership from non-educational settings for involvement in CIJE.
3. Reach-out to existing top leadership with interest in education (e.g., denominations, Commissioners).
4. Planning team to develop series of high level programs for attracting new top leadership and keeping those already involved excited (e.g., retreats, prestigious meetings, etc.).
5. Establish systematic ongoing public-relations program.

Putting It All Together

The final session was devoted to considering some of the elements of a rough strategic plan, connecting priorities in a logical order and fitting them to a calendar.

Several general principles were agreed upon:

- a. Work of CIJE must be characterized by expertise, quality, and excellence.
- b. We must focus on change—planned, systematic, monitored change.
- c. We must have a comprehensive outlook.

MINUTES
COUNCIL FOR INITIATIVES IN JEWISH EDUCATION
SENIOR POLICY ADVISORS
MARCH 12, 1991
10 A.M. - 4 P.M.
COUNCIL OF JEWISH FEDERATIONS
NEW YORK CITY

Attendance

Jack Bieler, David Dubin, Shulamith Elster, Sylvia Ettenberg, Joshua Fishman, Seymour Fox, Irving Greenberg, Stephen Hoffman, Richard Joel, Martin Kraar, Sara Lee, Virginia Levi, Daniel Pekarsky, Bernard Reisman, Arthur Rotman, Alvin Schiff, Barry Shrage, Stephen Solender, Eliot Spack, Jonathan Woocher

Copy to

Robert Abramson, Josh Elkin, Morton L. Mandel, Henry L. Zucker

I. Introductory Remarks

The chair noted that the senior policy advisors of the Council for Initiatives in Jewish Education (CIJE) is a group in formation. We anticipate additions to this group from the Reform movement, the Orthodox movement, and the Association of National Youth Group Directors. This group will work with the board and staff of the CIJE, contributing individual and collective expertise to the CIJE effort.

It was noted that the Commission on Jewish Education in North America chose to focus on the areas of personnel and community in an effort to enhance Jewish education for Jewish continuity. Throughout its deliberations, the Commission noted a lack of adequate data and the importance of establishing a research component for the field of Jewish education. The role of CIJE is to take the ideas of the Commission and make them concrete through demonstration and implementation activities.

Since the final Commission meeting in November 1990, Dr. Shulamith Elster has been designated chief education officer, effective July 1, 1991, and a search is under way for a planning officer to bring expertise in community organization and social planning. Negotiations are under way for space at CJF and funds are being raised to cover the core budget of CIJE for a period of three years.

A preliminary planning meeting took place in Jerusalem in January. The minutes of that meeting were distributed to senior policy advisors and served as a basis for discussion throughout the day.

The purpose of this meeting was to determine how to move ahead with the establishment of lead communities, with efforts to build the profession, and with the building of a research capability. It was anticipated that the day would result in proposals to the CIJE board of a game plan which CIJE staff and identified experts could proceed to execute.

In the discussion that followed, it was agreed that the three directions to be discussed are interconnected and that one role of the senior policy advisors and staff is to maintain the linkages among them. Another role will be to bring the expertise of regional and national organizations to work with lead communities in accomplishing their goals.

Several advisors raised questions about the role of the CIJE in funding its initiatives. It was noted that lead communities will be expected to raise some of the funds and that the CIJE's role would be to provide expertise and to help identify funders to assist with specific implementation action. The concept of the lead community itself should energize a community and its personnel to take action for Jewish education. Advisors noted that some pool of funds available to the CIJE for implementation of lead community efforts could be important and should be suggested to the board.

II. Review of Working Papers

Senior policy advisors spent most of the day in working groups, each reviewing preliminary papers on one topic, and concluding with the following recommendations.

A. Lead Communities

1. How will Lead Communities be Identified?

Two possible approaches will be recommended to the board. The first, described as the buckshot approach, would invite any community in North America to apply to be a lead community. The second approach is to ask senior policy advisors to identify 10-12 communities with the potential to succeed, and to invite them to apply. From the applicants, 3-5 communities would be selected.

2. What Criteria should be used in Selecting Lead Communities?

The following criteria will be considered in selecting lead communities.

- a. City size
- b. Geographic location
- c. Lay leadership commitment
- d. The existence of a planning process
- e. Financial stability
- f. Availability of academic resources
- g. Strength of existing institutions
- h. Presence of some strong professional leadership
- i. Willingness of community to take over process and carry it forward
- j. Replicability
- k. Commitment to coalition building (synergism)
- l. Commitment to innovation
- m. Commitment to a "seamless approach," involving all ages, formal and informal education
- n. Commitment to the notion of Clal Yisrael - willingness to involve all segments of the community
- o. Agreement with the importance of creating fundamental reform, not just incremental change

3. What will CIJE bring to Lead Communities?

- a. Expertise of CIJE staff and planning teams
- b. Help with the cost of outside experts
- c. The ability to link projects with potential funders

4. Minimal Program Areas to be Addressed by a Lead Community

- a. Programs to train personnel
- b. Lay leadership development
- c. Israel program development

There was discussion about the value of pointing to a single program area. It was suggested that not all lead communities need focus on a single program area. This is to be discussed further.

- d. An ongoing focus on goals and philosophy

Advisors felt that this area should be a focus of planning teams, but might not be a necessary precondition for every lead community.

5. Best Practices

It was agreed that work should begin now to identify an array of successful approaches for possible implementation by lead communities. Each "best practice" would be accompanied by the names of one or more experts to be consulted.

It was suggested that the CIJE periodically convene representatives of the lead communities for workshops on how best to treat a program area such as early childhood, family education, etc.

It was suggested that each community be assigned an "account executive" and a team of experts to work with it. It was further agreed that the senior policy advisors would maintain close contact with this team and with the lead communities to provide quality control.

B. Training

The working group on training identified the following concerns for further consideration:

1. Recruitment

What type of recruitment activities should be undertaken? How can these reflect the variety of needs with the field? How many students can current programs accommodate? What efforts can be undertaken to enhance the profiles of the training institutions?

2. Definitions of "professional"

How should "professional" be defined? What are the elements of a working definition: full-time vs. part-time, professional training programs, certification, appropriate compensation?

What is the role of the professional school in the building of the profession? What role can professional organizations play? How can this definition reflect the "stratification" of the field and differentiated staffing within institutions?

3. Training objectives

What is the mission of current programs? How is this mission articulated? What is their "vision" of the profession? What should be the objectives of training programs? Should programs train for current needs and current delivery systems? Should institutions be working to design programs to prepare personnel to meet future needs?

4. Training

The training of professionals for Jewish education should be thought of as a continuum: pre-service/professional training--in-service/ continuing education.

What alternatives exist to degree granting programs? What training needs can be met through continuing education units? How can these programs be implemented--local sites, CAJE?

5. Standards for training and for the profession

How can standards of "excellence" be implemented? " 'Good enough' is not acceptable."

6. Selected research issues

Identification of the qualities, or character traits, of highly regarded educators to serve as models of professionalism.

Identification of inhibiting and enhancing factors that contribute to participation in in-service and continuing education programs.

The impact of participation in continuing education activities and in-service programs.

Building the Profession should include a thorough examination of all of the above.

7. Next steps

- a. The important first step is the mapping of the field--including a full description of training opportunities and identification of the needs of those currently working in the field.

A study should be made of available and unfilled positions in the field and projections made as to needs five and ten years out.

- b. Recruitment strategies should be developed to meet these needs and programs developed at the training institutions to meet the training needs of the recruits.
- c. The research agenda should include issues related to the building of the profession.

In the discussion that followed, it was suggested that it will be difficult for communities to provide professional training to part-time educators in the same way that full-time educators are prepared. Each lead community might look at particular ways of training and upgrading part-timers.

It was suggested that one goal of the effort to build the profession might be to create careers within the synagogue setting. There should be room for one to two full-time people in most synagogues to focus on classroom education, family education, etc. These positions would require a special kind of training. In this same context, it was noted that we anticipate the lead community concept identifying new kinds of personnel, which will require new training systems. We need to think creatively.

C. Research and Development of a Data Base

It was suggested that priorities for research include the following:

1. Development of an Agenda

A researcher working with staff and an editorial board should map out what is currently available, creating a blueprint or framework for further study.

- a. A research agenda should be defined in reference to the CIJE's other agendas.
- b. Any mapping or planning process should involve those currently working in the field.
- c. This study should be done in the context of various definitions of research, e.g. experimental research anticipated in the framework of lead communities should be included.
- d. This should show how research can lead to better practice and professionalism. The challenge is to effect change.

2. There is a need to develop a data base as quickly as possible. This can be accomplished by bringing together a group of experts (JESNA and JCCA have people available) for brainstorming, consultation, and preparation of a paper. They should identify the audience--the key decisionmakers--and determine what they need to know. They should indicate what this data bank will do for Jewish education.

During the consultation phase the team should talk with the experts involved in data gathering, talk to people in the field to be sure that the data is needed, and be honest about what is available and what is not. It will be important to clarify such terms as formal and informal education so that everyone is talking about the same issues.

3. Research should play a central role in the work of the CIJE. The CIJE should serve as a model, showing that good education planning flows from a strong research program. It was suggested that one member of the CIJE staff serve as coordinator of the research effort.

4. Next Steps

Based on the foregoing report it was suggested that a researcher be identified now to prepare a map of the field and that a group of JESNA and JCCA staff be asked to move ahead quickly to prepare a paper on the data base for possible presentation at the April 9 CIJE board meeting.

III. General Discussion

In the short time that remained at the conclusion of the reports, general comments were invited.

It was suggested that an issue to consider in the future is the need to create a market. This encompasses the issue of how to attract to Jewish education those people not at all involved with the current system. In this context, it was suggested that each lead community be encouraged to include a marketing component in its efforts.

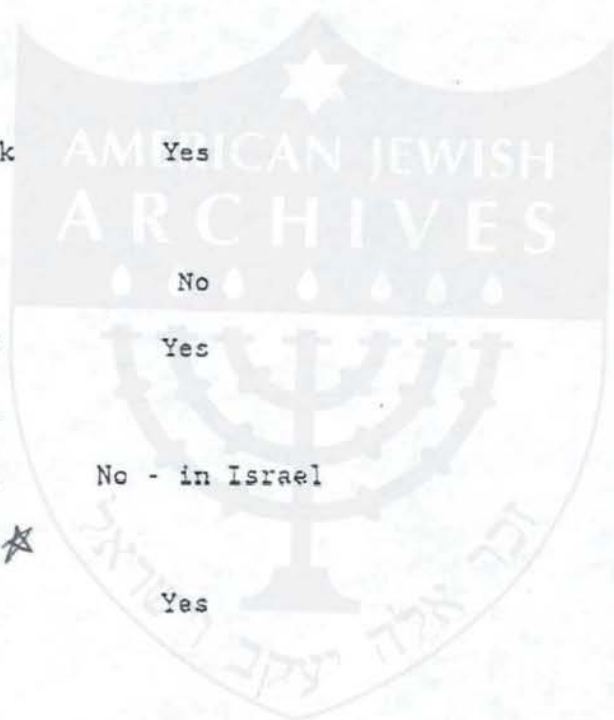
The CIJE staff will now move ahead to implement some of the specific steps recommended at this meeting. This will be done in consultation with senior policy advisors.

Future meetings of the senior policy advisors will be scheduled for early summer and early fall.

3/18/91

CIJE Board Members Invited to 4/9/91 Meeting

Name	Attendance Plans
Charles Bronfman ★	Yes
Gerald Cohen ★	Yes
John Colman	Yes
Irwin Field	
Max Fisher	
Charles Goodman	
Alfred Gottschalk	Yes
Arthur Green	
Neil Greenbaum	No
Thomas Hausdorff	Yes
David Hirschhorn	
Ludwig Jesselson	No - in Israel
Mark Lainer ★	
Norman Lamm	Yes
Norman Lipoff	
S. Martin Lipset	
Morton Mandel	Yes
Matthew Maryles ★	Yes
Lester Pollack	Yes
Esther Leah Ritz ★	Yes
Ismar Schorsch	No - in Canton, OH
Isadore Twersky	
Bennett Yanowitz	Yes



Other invitees:

Elster Yes

Fox Yes

Hochstein Yes

Hoffman Yes

Levi Yes

Kraar Yes

Rotman Yes

Woocher Yes

Zucker Yes

TOTAL Attending

20



58

MINUTES
COUNCIL FOR INITIATIVES IN JEWISH EDUCATION
APRIL 9, 1991
12 NOON - 4:00 P.M.
COUNCIL OF JEWISH FEDERATIONS
NEW YORK CITY

Attendance

Board Members: Charles Bronfman, Gerald Cohen, John Colman,
Alfred Gottschalk, Arthur Green, Thomas Hausdorff,
David Hirschhorn, Norman Lamm, S. Martin Lipset,
Morton Mandel, Matthew Maryles, Lester Pollack,
Esther Leah Ritz, Isadore Twersky, Bennett Yanowitz

Policy Advisors and Staff: Shulamith Elster, Seymour Fox, Annette Hochstein,
Stephen Hoffman, Martin Kraar, Virginia Levi,
Arthur Rotman, Jonathan Woocher, Henry Zucker

I. Welcome and Introductions

Mr. Mandel called the meeting to order at 12:40 p.m. He welcomed participants to the first meeting of the newly established CIJE board and asked those present to introduce themselves. He extended the regrets of Max Fisher, honorary chair. He reminded board members that the Council for Initiatives in Jewish Education is an outgrowth of the Commission on Jewish Education in North America. Its purpose is to implement the recommendations of the Commission and to bring about greater support for Jewish education in North America with the ultimate goal of upgrading its quality.

II. CIJE Structure

The chair called board members' attention to the mission statement which had been distributed in advance. He reminded the board that its purpose is to set policy, authorize action, and galvanize resources for Jewish education. He noted that, in addition to board meetings which will occur approximately three times each year, there will be an annual meeting of an Advisory Council, composed of board members, Commission members, and other interested parties. The purpose of this meeting will be to provide a progress report on efforts to enhance Jewish education in North America.

Several board members raised questions about the actual role of the board in the work of the CIJE. Should the board initiate new ideas, evaluate funding proposals, and generally work with the staff to accomplish the Commission's recommendations? Or should the board react to proposals of the staff and policy advisors? It was suggested

that the board should set policy and strategy, and should shape the direction of the CIJE. It should create an agenda, serve as a catalyst, and generally work to make the Commission recommendations happen.

It also was suggested that an important step toward bringing about change is to establish a timetable for accomplishing concrete goals. Where do we want to be in two, five, or ten years?

III. Action Plan

A. Training

Dr. Shulamith Elster, newly appointed chief education officer of CIJE, spoke about the training of Jewish educators. She noted that the Commission concluded that the number of well-trained Jewish educators in North America must increase. In order to accomplish this goal, we must recruit, train, and place highly qualified educators.

As an initial step toward this goal, CIJE is establishing close working relationships with the major institutions of Jewish learning, encouraging them to be the best they can be. Each is working to meet the changing needs of society. CIJE is working with them to encourage the development of plans to develop and enhance their strengths. In addition, CIJE is working with the JCC Association to support the training of top leadership in the field of informal Jewish education.

As it encourages an enhanced training capability, CIJE will focus its attention on 1) clarification of current and future needs in the field, 2) facilitating planning to meet the needs of the field, 3) the teaching of subject matter, 4) identification of areas for joint projects, 5) means of attracting quality faculty, 6) the current status of in-service training and how to meet those special needs. It was noted that we must know more about the state of pre-service and in-service education in order to work effectively on recruitment, retention, and professionalization of the field.

In the discussion that followed, it was noted that the training programs being proposed will differ from those currently in effect by building on the current strengths of each of the training institutions. We are working to develop programs which will train more people for the field and to do so in innovative ways.

In response to a question about the role of CIJE in this effort, it was noted that CIJE is working with each institution to develop a strategy for meeting a particular set of needs.

B. Research

Jonathan Woocher, executive vice president of JESNA and a CIJE senior policy advisor, noted that the Commission had concluded that research is a key element for change in Jewish education. The Commission became aware of the paucity of research and the limited character of the research capability for Jewish education. It recommended, therefore, that one goal of CIJE be to strengthen the research capability for Jewish education in North America.

Senior policy advisors have recommended that research become an integral component of CIJE activities and that action be based on research. They also recommended that there is a need to address the lack of reliable data on specific elements of Jewish education, e.g., enrollments, personnel, program, etc.

It was suggested that a Jewish education data bank is needed, based on current thinking and technology, to provide the data necessary for effective planning and implementation of programs. In order to take the first steps toward developing such a data bank, JESNA and the JCC Association propose to assess the data needs of potential decisionmakers, determine how best to collect the essential data, determine where and how to organize and maintain the data, and study ways to disseminate the data once it is in place.

Finally, the senior policy advisors recommend that CIJE develop an agenda for future research efforts and expand the current research capability in the field of Jewish education. It was suggested that the first steps toward this goal include a study of the research currently available and the development of a blueprint for what is needed.

Woocher summarized the recommendations of the senior policy advisors:

1. That the CIJE consider research an integral component of its activities.
2. That a plan be developed for the creation of a data base.
3. That the CIJE undertake a study of specific approaches to building a broadbased research capability.

In the discussion that followed it was noted that there is currently a North American Jewish data bank, that this does not focus on Jewish education, and that it would be consulted on the technology necessary to develop and maintain a data bank.

If the proposal to establish a data bank is approved, the CIJE staff will work to identify funders for the project. JCCA and JESNA would then take the necessary steps to develop a design for the creation of the data bank.

It was suggested that parameters be set so that a data bank would focus on research related to the mission of CIJE. It was also suggested that any project supported by CIJE should build a component of evaluation into the program.

It was suggested that a subcommittee be formed to consider research needs and make a recommendation to the full board.

C. Lead Communities

Stephen H. Hoffman, interim director of CIJE, reminded the board that the Commission recommended the creation of lead communities to serve as a laboratory to build Jewish education programs worth replicating. Many communities have nominated themselves for this role. We wish now to determine how to identify lead communities, whether by inviting all communities to apply or by identifying a small number of candidate communities and inviting them to apply. We anticipate establishing three to five lead communities.

... communities was discussed. It was suggested that the availability of new money to support innovative efforts in Jewish education be among the criteria.

Several board members spoke in favor of issuing a general invitation to apply, noting that this ensures a degree of commitment that will be important to success. Others prefer inviting communities to apply, to avoid raising the hopes of communities that will then not be selected. It was suggested that we identify a single lead community, establishing the best possible program, and assessing its impact. Other board members suggested that geographic and size diversity are significant for replicability and that we should select at least three communities. Finally, it was suggested that CIJE publish the criteria for selection and invite all communities to apply, while at the same time extending particular invitations to those we would especially like to consider.

It was noted that the CIJE will bring the following elements to each lead community:

1. Expertise of CIJE staff and planning teams.
2. Help with the cost of outside experts.
3. The ability to link projects with potential funders.

We wish to encourage a focus on planning in each community. We also propose to identify, codify, and disseminate information on good practices which can be replicated elsewhere.

It was suggested that a timetable be set for the establishment of lead communities. Short- and intermediate-term goals should be set to encourage concrete action.

IV. Finance, Administration and Staffing

It was reported that we anticipate a professional staff of three for CIJE: a chief professional officer to provide overall direction, a chief education officer to provide expertise on issues of education, and a planner familiar with community organization and social planning. Dr. Shulamith Elster has accepted the position of chief education officer and will assume that position on July 1. There is a need to identify the chief professional officer as soon as possible.

An anticipated three-year operating budget for CIJE was presented and discussed.

It was proposed that a search committee be established to select the chief professional officer. Committee members will include Charles Bronfman, Max Fisher, Charles Goodman, Neil Greenbaum, Morton Mandel, Matthew Maryles, and Lester Pollack. The search committee will consider engaging a search consultant. It will see that a position description is written and that it is shared with the board. The search committee will canvas the board, senior policy advisors and others for possible candidates. A progress report will be presented at the next meeting of the board.

V. Foundation Community Contacts

It was noted that a number of foundations are already actively involved with support of or considering new initiatives for programs in Jewish education. The CRB Foundation has an interest in Israel experience programs, the Cummings Foundation in development of best practices, the Jim Joseph Foundation is working with day schools, the Mandel Associated Foundations on senior personnel, the Revson Foundation is working on media and technology, the Wexner Foundation with recruitment, and the Zanvyl Krieger Foundation on compensation and pension programs.

VI. CIJE Mission

Following the presentations and discussion on an action plan, the board returned to a discussion of its method of operation. It was anticipated that three meetings per year would be held in New York. Subcommittees may be established which will meet between meetings or on mornings prior to board meetings. Materials for board discussion will

be sent out in advance and individual consultations will be held with board members between meetings. There will be periodic communications with the board to provide updates on progress which occurs between meetings. All of this will evolve as we go about our work.

It was suggested that CIJE's role as an advocate for Jewish education be considered further at a future meeting. The concept of lead programs or institutions was raised for further discussion at a future meeting. There was also a reminder of the importance of the replicability of programs within lead communities.

VII. Concluding Comments

The meeting concluded with a thoughtful D'var Torah by Rabbi Norman Lamm, president of Yeshiva University.



CIJE Workshop

AGENDA

Sunday, July 14

Morning

Plenary

Introduction and Procedures

The Lead Community Concept

Small Groups: The Lead Community Concept

Afternoon

Plenary

Reports from small groups and Discussion 3:30

Monday, July 15

Morning

Plenary

Lead Communities: Selected Issues

Small Groups

A. Working to Establish a Lead Community:

1. Recruitment and Selection; Working and Planning with the Lead Community
2. Agreement between the CIJE and the Lead Community

B. Scope and Content of a Lead Community

1. Best Practices
2. Required and Optional Topics

Afternoon

Plenary

1. Reports from Small Groups
2. Reformulation of the Lead Community Concept

Tuesday, July 16

Morning

Plenary

Building the Profession: Introduction

Small Groups

- A. Recruitment
- B. Training
- C. Profession Building
 - Salaries
 - Benefits
 - Career paths

Afternoon

Plenary

Reports from Small Groups and Discussion

Plenary

Personnel in the Lead Community

Wednesday, July 17

Morning

Plenary

Research: Introduction

Small Groups

A. Research:

1. Monitoring, Evaluation and Feedback Loop
2. Building a Personnel Capability

B. The Community:

1. Strategic Plan
2. Financing Lead Communities

Afternoon

Plenary

Reports from Small Groups

Research and the Lead Community

Building Community Support in the Lead Community

Thursday, July 18

Morning

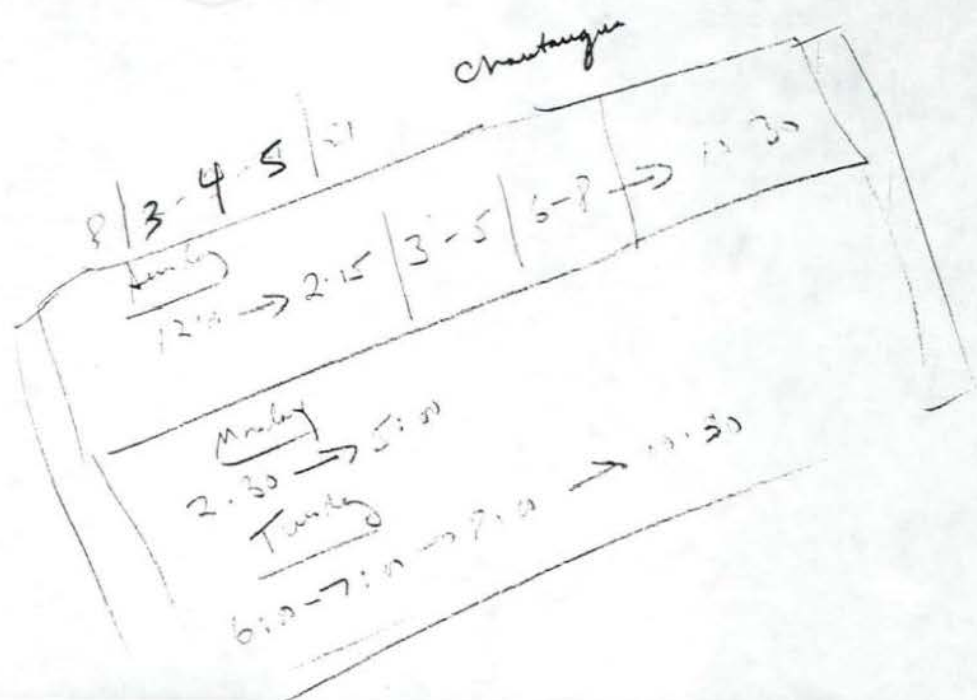
Plenary

Lead Communities Reconsidered

Afternoon

Plenary

Summary and Conclusions



DRAFT

July 4, 1991

Draft 1

The Second Jerusalem Workshop of the CJJE

Implementing the Recommendations of the
Commission for Jewish Education in North America:

Documents for Discussion—Prepared by S. Fox and A. Hochstein

Introduction

During its initial setting up period the CJJE has succeeded in establishing a human, organizational, and financial infrastructure that is now ready to launch work on several of the recommendations of the Commission. A first workplan and time line were established that include the following elements (Exhibit 1):

- Establishing Lead Communities
- Undertaking a "best practices" project
- Drafting a policy paper towards the establishment of a research capability in North America
- Building community support, including the preparation of a strategic plan
- Developing a masterplan for the training of personnel
- Developing and launching a monitoring, evaluation and feedback program alongside the implementation work

This paper will deal with Lead Communities. Separate papers will be prepared on each of the other elements (forthcoming).

Lead Communities

In the pages that follow we will outline some of the ideas that could guide the CJJE's approach to Lead Communities.

1. What is a Lead Community?

In its report *A Time to Act* the Commission on Jewish Education in North America decided on the establishment of Lead Communities as a strategy for bringing about significant change and improvement in Jewish Education (Exhibit 2). A Lead Community (LC) will be a site—an entire community or a large part of it—that will undertake a major development and improvement program of its Jewish education. The program—prepared with the assistance of the

3. THE CURRENT INTERVIEW

We should expect board members to be largely unaware of progress. The interview should therefore aim at the following:

- a. Update the board member so they know what is currently happening.
- b. Elicit their opinion as regards the selection of the three lead communities.
- c. Discuss with them the role of the CIJE with the lead communities.
- d. Ask for their input as to how this should be organized, brought about.

4. Update

You may want to remind board members about the last board meeting, bring them on board as regards progress with lead communities principally. The following reference points may be useful:

- a. Remind them of the general concept of lead communities (see Exhibit 1, paper of July 1991 -- for interviewer only).
- b. The recruitment process (have application booklet available).
- c. The success of the response: out of 57 eligible communities, 40 participated in the satellite video conference; 23 applied! Note if the interviewee's community has applied, and if yes what their status is -- finalist or not -- and why. (Exhibit 2)
- d. The selection process: a lead communities committee was set up. Its members are: Chuck Ratner (Chair), Charles Bronfman, Tim Hausendorf, David Hirshhorn, Mark Lainer, Melvin Merriam, Lester Pollack. The panels of educators (Exhibit 3); the rationale for choosing finalists. You may want to give them the list of finalists (Atlanta, Baltimore, Boston, Columbus, Metro West, Milwaukee, Oakland, Ottawa, Palm Beach). (Exhibit 4).

At this point you may want to discuss the second phase of the selection process and elicit opinions and points of view as regards the three lead communities. Tell the board member about the site visits and about the criteria we have applied so far (Exhibit 5 -- Letter to members of the Lead Communities Board Committee).

e. **Scope and Quality:** In order for a LC's plan to be valid and effective, it must fulfill two conditions:

1. It must be of sufficient scope to have a significant impact on the overall educational picture in the community.
2. It must ensure high standards of quality through the input of experts, through planning, and evaluation procedures.

f. **Evaluation & Feedback-Loop:** Through a process of data- collection, and analysis for the purposes of monitoring and evaluation the community at large will be able to study and know what programs or plans yield positive results. It will also permit the creation of a feedback-loop between planning and evaluation activities, and between central and local activities.

g. **Environment:** The LC should be characterized by an environment of innovation and experimentation. Programs should not be limited to existing ideas but rather creativity should be encouraged. As ideas are tested they will be carefully monitored and will be subject to critical analysis. The combination of openness and creativity with monitoring and accountability is not easily accomplished but is vital to the concept of LC.

2. Relationship Between the CIJE and Lead Communities

a. The CIJE will offer the following support to Lead Communities:

1. Professional guidance by its staff and consultants
2. Bridge to continental/central resources, such as the Institutions of Higher Jewish Learning, JESNA, the JCCA, CJF, the denominations, etc.
3. Facilitation of outside funding—in particular by Foundations
4. Assistance in recruitment of Leadership
5. Ongoing trouble-shooting (for matters of content and of process)
6. Monitoring, evaluation and feedback loop
7. Communication and networking

b. Lead Communities will commit themselves to the following elements:

1. To engage the majority of stakeholders, institutions and programs dealing with education in the planning process—across ideological and denominational points of view.
2. To recruit outstanding leadership that will obtain the necessary resources for the implementation of the plan.
3. To plan and implement a program that includes the enabling options and that is of a scope and standard of quality that will ensure reasonable chance for significant change to occur.

3. The Content:

The core of the development program undertaken by Lead Communities must include the "enabling options." These will be required element in each LC program. However, communities will ~~also have the programmatic areas through which they will address these options.~~

implement these in

a. Required elements:

1. Community Support

Every Lead Community will engage in a major effort at building community support for Jewish education. This will range from recruiting top leadership, to affecting the climate in the community as regards Jewish education. LCs will need to introduce programs that will make Jewish education a high communal priority. Some of these programs will include: new and additional approaches to local fund-raising; establishing a Jewish education "lobby," inter-communal networking, developing lay-professional dialogue, setting an agenda for change; public relations efforts.

2. Personnel Development:

The community must be willing to implement a plan for recruiting, training, and generally building the profession of Jewish education. The plan will affect all elements of Jewish education in the community: formal; informal; pre-service; in-service; teachers; principals; rabbis; vocational; a-vocational. It will include developing a feeder system for recruitment; using previously underutilized human resources. Salaries and benefits must be improved; new career paths developed, empowerment and networking of educators addressed. The CJE will recommend the elements of such a program and assist in the planning and implementation as requested.

b. Program areas

Enabling options are applied in programmatic areas. For example, when we train principals, it is for the purpose of bringing about improvement in schools. When supplementary school teachers participate in an in-service training program, the school should benefit. The link between "enabling" and programmatic options was made clear in the work of the Commission. It is therefore proposed that each lead community select, as arenas for the implementation of enabling options, those program areas most suited to local needs and conditions. These could include a variety of formal and informal settings, from day-schools, to summer camps, to adult education programs or Israel experience programs.

c. The Role of the CJE

The CJE will need to be prepared with suggestions as to how LC's should work in program areas. Therefore it will need to build a knowledge base from the very inception of its work. The CJE will provide LCs with information and guidance regarding "best practices" (see separate paper on "best practices"). For example, when a community chooses to undertake an in-service training program for its supplementary school or JCC staff, it will be offered several models of successful training programs. The community will be offered the rationale behind the success of those programs. They will then be able to either replicate, make use of, or develop their own programs, in accordance with the standards of quality set by those models.

d. Outcomes

The Commission on Jewish Education in North America was brought into existence because of an expressed concern with "Meaningful Jewish Continuity." The pluralistic nature of the Commission, did not permit it to deal with the goals of Jewish education. However the question of desired outcomes is a major issue, one that has not been addressed and that may yield different answers for each ideological or denominational group in the community. The role of evaluation in the process of Lead Communities will require that the question of outcomes be addressed. Otherwise, evaluation may not yield desired results. How will this be handled? Should, for example, each group or institution deal with this individually? (e.g. ask each to state what is educationally of importance to them). Should it be a collective endeavor? The CJE may have to develop initial hypotheses about the desired outcomes, base its work on these and amend them as work progresses.

4. Monitoring, Evaluation and Feedback-loop

The CJE will establish an evaluation project (unit). Its purpose will be three-fold:

1. to carry out *ongoing monitoring of progress* in Lead Communities, in order to assist community leaders, planners and educators in their daily work. A researcher will be commissioned and will spend much of his/her time locally, collecting and analyzing data and offering it to practitioners for their consideration. The purpose of this process is to improve and correct implementation in each LC and between them.
2. to *evaluate progress* in Lead Communities—assessing, as time goes on, the impact and effectiveness of each program, and its suitability for replication elsewhere. Evaluation will be conducted in a variety of methods. Data will be collected by the local researcher and also nationally if applicable. Analysis will be the responsibility of the head of the evaluation team with two purposes in mind: 1) To evaluate the effectiveness of individual programs and of the Lead Communities themselves as models for change, and, 2) To begin to create indicators and a data base that could serve as the basis for an ongoing assessment of the state of Jewish education in North America. This work will contribute to the publication of a periodic "state of Jewish education" report as suggested by the Commission.
3. *The feedback-loop*: findings of monitoring and evaluation activities will be continuously channelled to local and central planning activities in order to affect them and act as an ongoing corrective. In this manner there will be a rapid exchange of knowledge and mutual influence between practice and planning. Findings from the field will require ongoing adaptation of plans. These changed plans will in turn, affect implementation and so on.

5. Recruitment and Selection of Lead Communities

Several possible ways for the recruitment of LC's should be considered.

1. Communities, thought to be appropriate could be invited to apply, while a public call-for-proposal would also make it possible for any interested communities to become candidates.
2. Another method could be for the CJE to determine criteria for the selection of communities and encourage only those appearing most suitable to apply as candidates.

As part of the application process for participation, candidate communities will be invited to undertake an organizational process that would lead to:

- a. The recruitment of a strong community leader(s) to take charge of the process and to engage others to assist in the task.
- b. Establishing a steering committee/commission to guide the process including most or all educational institutions in the community.
- c. Conducting a self-study that will map the local state of Jewish education, identifying current needs and detailing resources.
- d. Engaging a professional planning team for the process.

Some or all of these elements may already exist in several communities.

A side benefit from such a process would be community-wide publicity regarding the work of the CJE and the beginning of a response to the expectations that have been created.

Criteria for the selection of Lead communities were discussed at the January Workshop and at the March meeting of Senior Policy Advisors (Exhibit 3). They must now be refined and finalized.

* * * * *

We hope that this document will help us in our discussions at the seminar. It is meant to be modified, corrected and changed. In addition we will need to consider some of the following issues:

1. How will the CJE gear itself up for work with the LC? In particular it will have to recruit staff to undertake the following:
 - a. Community relations and community development capability
 - b. Best Practices
 - c. Planning; research; monitoring, evaluation and feedback loop (a research unit?)
 - d. Overall strategies for development (e.g. plan for the training of educators; development of community support).
 - e. Development of financial resources—including work with foundations, federations and individuals.
2. How many Lead Communities can be launched simultaneously? This will require a careful consideration of resources needed and available.
3. What are the stages for establishing an LC, from selection, to planning, to undertaking first programs and activities.