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Professional Advisory Committee on Lead Communities,
August 1992.

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COUNCIL FOR INITIATIVES IN JEWISH EDUCATION
PROFESSIONAL ADVISORY COMMITTEE ON LEAD COMMUNITIES
August 26, 1992

Participants: Shulamith Elster, Seymour Fox, Ellen Goldring, Sol Greenfield, Annette Hochstein, Barry Holtz, Stanley Horowitz, Ginny Levi, Art Naparstek, Art Rotman, Jo Ann Schaffer, Jack Ukeles, Jonathan Woocher

1. Notification of Lead Communities Selection

- It was decided that in addition to letters, Shulamith Elster and Art Rotman would call all nine Lead Community finalists and let them know the Board's decision.
- A press release announcing the selection of the three Lead Communities should be sent to all federations including the 57 communities originally invited to participate in the project as well as those who were not eligible. Copies of the Commission report should also be sent to the Federations.
- Board members not present at the August 25 meeting should receive a copy of the press release by fax.

2. Letter of Understanding

- It was decided that the document should begin with a preamble perhaps the "rationale" statement from "A Time to Act"
- the document's tone should be informal rather than formal
- The document's purpose should be to focus on the end of the process rather than the beginning
- We need this document to gain a sense of the opportunities and problems we face in the Lead Communities

- Stanley Horowitz suggested that the Letter of Understanding be used as a talking document and the final agreement between the CIJE and the Lead Community be formalized in a letter.
- Jonathan Woocher added that we should state at the outset of the meeting with the Lead Community what we would like the community to agree to. The meetings with Lead Communities should be held separately rather than together.
- In developing a model memo/letter of understanding it should contain some things we cannot deviate from and those we can be more flexible on. The model will change as a result of discussion with communities.

(See attached edited Memorandum of Understanding)

3. Financing

- It should be made clear that the CIJE expects to spend the money necessary to get the process started, for consultation, and to supply at no cost to the community the Best Practices Project and the Monitoring, Evaluation and Feedback Project. The community will be expected to provide resources for everything else. CIJE will identify other funding sources -- and we expect an increase of at least 10% per year by the community for education.

4. Lead Communities - Planning Phase

- Bring to the discussion with communities: Best Practices Project paper, Monitoring, Evaluation, and Feedback Project paper, planning guidelines document -- a CIJE guidelines.
- There are specific pieces of information that the community needs to cover in their planning process. There are a number of models of self-study we should look at.
 - we must agree on data of the self-study to help us evaluate the project in 3-years
- Regarding the one-year plan, its purpose is to develop a five-year plan, but:
 - What will it look like?
 - How much detail will it contain?
 - What period will it cover 1992-93 or 1993-94

- In the first meeting with the communities we might introduce the Best Practices and Monitoring and Evaluation Projects to not only get them more interested in the Program but to give them an idea of what we expected or what is possible; set standards of excellence.
- Regarding negotiating with foundations, organizations and purveyors of programs (training institutions, JCCA and JESNA) the nature of their involvement and their contribution to Lead Communities (Source: Preliminary Workplan), we need to break down into working committees to discuss what this collaboration/association should be.
- Annette Hochstein will redraft the Preliminary Workplan
- Seymour Fox will develop a paper for us on the critical issue of communities developing a vision statement. It will contain information on work currently being done on visions; Denominations need to be polled to see what they have done along these lines; what JESNA and other organization have done in this area; what schools have done with regard to vision.
- Stanley Horowitz suggested that we draft a list of goals from which communities can choose or add to.

5. A Joint Event or Seminar for the Lead Communities

- It would be a good idea to bring Lead Communities together to exchange experiences, but the consensus was that we cannot be sure what a joint meeting or seminar might contain until after the initial meeting with the communities. However Annette made some suggestions for topics:
 - What do we want to achieve?
 - "Lead Community" has never been defined. It would be useful to hold on-going meetings to do some joint planning and define "Lead Communities"
- It was noted that an event would not only be a chance for the participants to socialize, but also introduce what we have in place for them.
- There was a debate over whether to hold such an event in early November or in the spring after planning has already begun. It was suggested that the event bring together planners, educators and rabbis to discuss conceptualizing and design and to discuss what we

hope to achieve. The event should be used to build an interrelationship among the Lead Communities.

- Seymour Fox suggested that we need to draw up a list of all the things that need to be done with communities in the next 8 months then decide what kinds of meetings and/or seminars should be done. This will be done as part of the revised Workplan.

6. CIJE at the General Assembly

- Invitations should be sent to a select group for cocktails or breakfast depending on the time of the panel discussion which we will be participating in.

7. Communications

Not covered during the meeting



EXCERPT FROM AUGUST 26, 1992 MEETING OF CIJE PROFESSIONAL
ADVISORY COMMITTEE ON LEAD COMMUNITIES:

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ADVISORY COMMITTEE ON LEAD COMMUNITIES:

Annette Hochstein will redraft the Preliminary Workplan



Tuesday, August 25
NEW YORK

8:30 a.m. H. Zucker, SBH, B. Reisman, 130 East 59th Street, *LIETESBORG Room*

9:30 a.m.-10:00 a.m. Check-in, breakfast, 130 East 59th Street, Ballroom Room A&B

10:00 a.m.-3:30 p.m. CIJE Board of Directors meeting

3:30 p.m.-5:00 p.m. Debriefing
Rosenwald Room
Mort Mandel, S. Elster, S. Fox, A. Hochstein, S. Hoffman, SBH, V. Levi, A. Naparstek, AR, JAS, H. Zucker, J. Woocher, M. Kraar

dinner w USA Pals

Wednesday, August 26
NEW YORK

8:30 a.m.-1:30 p.m. Professional Advisory Committee on Lead Communities
15 East 26th St., 14th fl. Conference Room
Participants:
SBH S. Elster, S. Fox, E. Goldring, S. Greenfield, A. Hochstein, S. ~~Hoffman~~, B. Holtz, V. Levi, A. Naparstek, JA Schaffer, J. Ukeles, J. Woocher, H. Zucker *AR*

1:30 p.m.-3:30 p.m. Meeting with S. Fox, SBH, M. Mandel, AR (A. Hochstein?)
15 East 26th St.

8/18/92

WEDNESDAY, AUGUST 26

Location: 15 East 26th Street

8:30 a.m.-1:30 p.m.

Meeting of Professional Advisory Committee on
Lead Communities

PARTICIPANTS:

Shulamith Elster
Seymour Fox
Ellen Goldring
Sol Greenfield
Steve Hoffman
Barry Holtz
Ginny Levi
Art Naparstek
Art Rotman
Jo Ann Schaffer
Jack Ukeles
Jonathan Woocher
Henry Zucker

