



THE JACOB RADER MARCUS CENTER OF THE
AMERICAN JEWISH ARCHIVES

MS-831: Jack, Joseph and Morton Mandel Foundation Records, 1980–2008.

Series C: Council for Initiatives in Jewish Education (CIJE). 1988–2003.

Subseries 5: Communication, Publications, and Research Papers, 1991–2003.

Box
39

Folder
10

Annual Report brochure (1998). Budget and expenses,
1996-1998.

For more information on this collection, please see the finding aid on the
American Jewish Archives website.

PLEASE GIVE TO ALAN ASAP.

**Council for Initiatives
in
Jewish Education**

Fax Cover Sheet

Date sent: 3/27/96

Time sent: 6 pm

No. of Pages (incl. cover): 2

To: Alan Hoffmann

From: Nessa Report

Organization:

Phone Number:

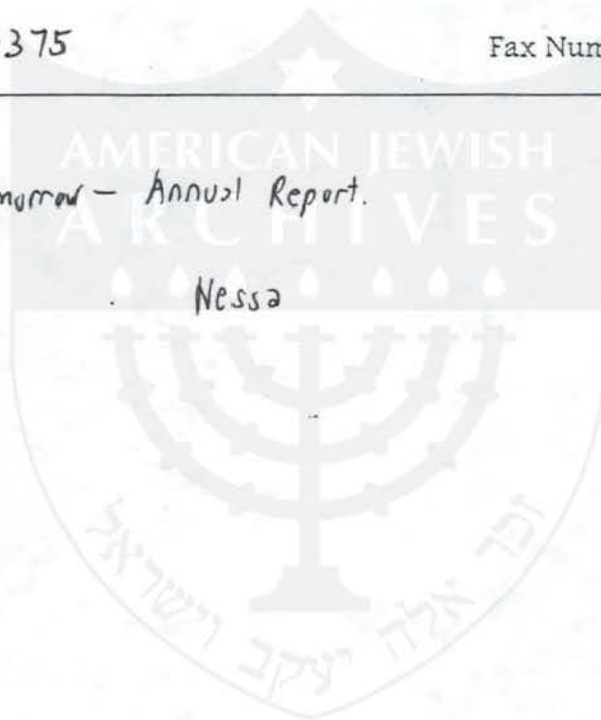
Phone Number: 212-532-2360 X 408

Fax Number: 632-375

Fax Number: 212-532-2646

COMMENTS:

For our telecon tomorrow - Annual Report.



CIJE Annual Report
Agenda: 3/28/96

1. Strategic Purpose

Brochure

2. Budget:

Design: Two-color? B & W photos? Four-color?

Photographer/photographic design

Print run

Estimated \$ range

3. Deadline

4. Dissemination:

Key contacts/ data base: Strategy for implementation

5. Issues of Content:

What to cover--our vision, programs and pilots? What should be added to the "current activities" list? Do we want a "what has been learned" approach? Essay approach? We'll need an overview from the executive director and statement from the chairman of the board.

Who to photograph? (Who on board, who on staff, who in which communities, etc.)

Who to highlight?

List current board?

What financial numbers (revenues and expenditures)? Contributors--foundations and individuals?

Permissions: Photographs; numbers

How bound to the year?

6. Sign-off:

Who can sign off on the many delicate day-to-day decisions (content and \$) that will need to be made? Who needs to sign off on the final product? (Relationship to other MAF documents)

7. Capacity to implement the above decisions

Annual Report 3/28/96

Photographers

Zion Ozeri 517-4303

Day: \$1000

Exc: Less

Bet: \$500 - \$2500

Scott Starr 627-5299

Day: \$100/hr

+ film (6-12 rolls) @ \$20/roll 35 mm.

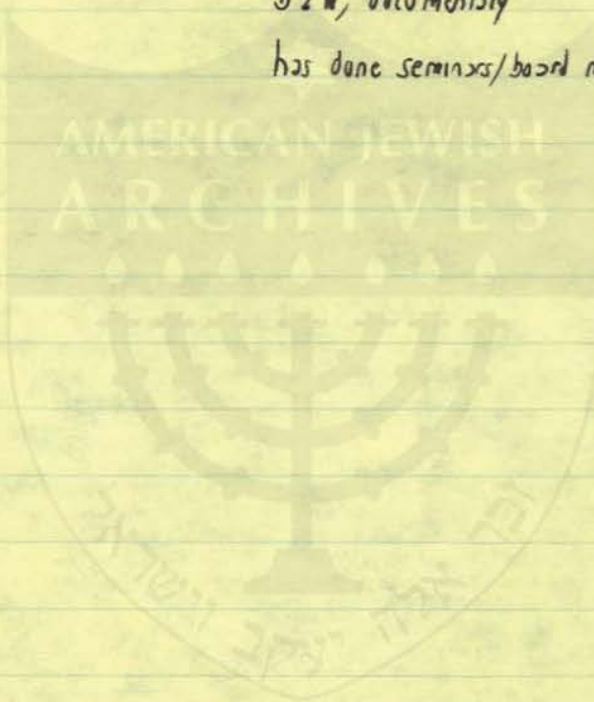
+ 3x7 = \$12/first; then \$8

+ 8x10 = \$22/first; then \$15.50 + cab ride

b2 w; documentary

film + contact sheets

has done seminars/board meetings



Mike Richman Photography

P.O. Box 18034
Cleveland Heights OH 44118
216.321.1240

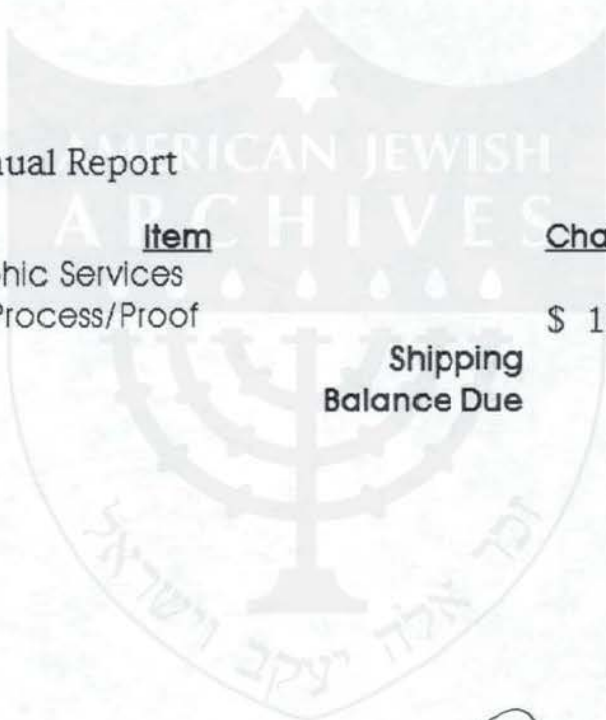
Date: 060396

Sold to: C.I.J.E.
1500 East 26th St.
New York, NY 10010
212.532.2360

Ship to: Same

Project: CIJE Annual Report

<u>Qty</u>	<u>Item</u>	<u>Charge</u>	<u>Extension</u>
1	Photographic Services		\$ 250.00
6	B+W Film/Process/Proof	\$ 12.00	\$ 72.00
	Shipping		\$ 5.00
	Balance Due		\$ 327.00



6/13/96
 (OK) nasa report
 (TEI: publicity annual report)



November 11, 1996

Council for Initiatives
in Jewish Education
15 East 26th Street
New York, New York 10010

Att: Nessa Rapoport

Estimate for: CIJE —Corporate Brochure

PRINTING COSTS

SPECS

No. of Pages: 12

Size: Approx. 10"x10" square (or something similar)

Colors: Cover: 4 color process plus varnish
Interior: black plus 1 PMS Color

Stock: Cover: Coated 100lb Cover
Interior: 80—100 lb dull coat text

Proofs: Color Keys on text, matchprints on cover,
blueprint on entire book

Binding: Saddle stitched

Quantity:	Cost
5M	\$12,070.00
Quantity:	Cost
8M	\$14,300.00

This is just an *estimate*, not a quote. More exact numbers will be provided when there is a definite size, paper stock and whether or not foil stamping or embossing is needed.

Elizabeth A. Sheehan

d e s i g n s

27 W 24th Street NY, NY 10010
212/627-4490 Fax: 255-3699



November 18, 1996

Council for Initiatives
in Jewish Education
15 East 26th Street
New York, New York 10010

Att: Nessa Rapoport

ESTIMATE FOR: CUE — Corporate Brochure

DESIGN COSTS

SPECS

No. of Pages: 12

Size: Approx. 10"x10" square (or something similar)

Colors: Cover: 4 color process plus varnish
Interior: black plus 1 PMS Color

Stock: Cover: Coated 100lb Cover
Interior: 80—100 lb dull coat text

Interior:

Per page rate: \$250 x 12 pages= \$3,000.00

(These pages are much more design intensive than the Ramah booklet or Best Practices. This would be closer to The Policy Brief, but with photographs)

Scanning and reproduction preparation of photographs \$25 per scan

Cover:

2-3 Designs presented \$500.00

TOTAL: The overall design cost would be between \$3,000—\$4,000.

A revised quote will be put together when I have seen a draft of the copy, and know the number of photographs involved. In general, when more specific elements have been worked out.

\$31,000
\$16-\$18,000 for short

Elizabeth A. Sheehan

designs

27 W 24th Street NY, NY 10010
212/627-4400 Fax: 255-3699

STEVEN B. PHOTOGRAPHY
19215 HIPPLE AVE. CLEVELAND, OHIO
44135-1750
PHONE / VOICE MAIL 267-3118
FAX / MODEM 267-3116

11/26/96

Council For Initiatives In Jewish Education **ATT Sarah Feinberg**
 15 East 26th Street
 New York, NY 10010
 212 532-2360
 212 532-2646 FAX

Upon receipt of prepayment this is to confirm that Steven B. Photography will photograph the TEI on Dec, 16th from 8:30am to 12:30pm. Please call or Fax, the week prior any ideas, details, etc. .

WHAT YOU WILL RECEIVE: Apx 108 b&w exp. and 3 8X10 contact sheets. Additional hours are \$ 150.00 and include approximately 36 additional exp. and 1 8X10 contact sheet per hour . Delivery will be on or before 12/23/96. 8X10 prints are \$8.00.

TERMS : Total fee \$ 250.00 Prepayment of \$ 250.00 must be received by 12/10/96 to guarantee my availability and delivery dates.

If you have any questions , please feel free to call.

Steven B Stregevsky

12/12/96

Sarah: In filing this notice he asked for prepayment in order to guarantee. I'm assuming we did that, but before I ask Chava to call him one last time tomorrow, I thought I'd check with you!

SERVING CLEVELAND'S JEWI

STEVEN B. PI

nessa

GrantWorks

306 Washington Avenue, Haddonfield NJ 08033
Tel 609/429-1903 Fax 609/429-8732

INVOICE

February 3, 1997

Council for Initiatives in Jewish Education
15 East 26th Street - 10th Floor
New York, NY 10010

ATTN: Nessa Rapoport

FOR PROFESSIONAL SERVICES

CIJE Brochure
Planning and Copywriting
November 1996-January 1997

Partial Payment (2 days @ \$800) (NTE \$4,000 plus expenses)	\$ 1,600.00
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TOTAL NOW DUE	\$ 1,600.00
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Invoices are due upon receipt.
Please make checks payable to GrantWorks.
Thank you.

██████████
CIJE-BRO-F/E #1

2/13/97

(OK)

Payment for work on three full revisions
of document and two partial revisions
under my supervision. Document to be
circulated to CUE staff next week.

nessa rapoport

Budget: "Annual Report"
1997

212-627-4490

Elizabeth Sheehan

Graphic Design

27 West 24th Street

New York, NY 10010

Fax: 212-255-3699

Cover Sheet

To NESSA RAPAPORT

From LIZ SHEEHAN

Pages 4

Comments NESSA - I FOUND

THE PRINTING ESTIMATE

FOR 'THE RAMAH STUDY

GUIDE' (I CALLED IT

VISION AT THE HEART) - BUT

SPES ARE THE SAME.

I DON'T THINK I EVER DID

A DESIGN ESTIMATE - BUT

I WILL CALL YOU TO DISCUSS

② HERE IS THE REVISED

DESIGN ESTIMATE FOR

CORPORATE BROCHURE.

I KNOW YOU TOLD ME YOU HAD
A TOTAL BUDGET OF \$10,000.

SO THIS WAS MY ESTIMATE - AND

THE PRINTING WOULD BE HOWEVER

IF WE COULD DO FOR

I AM CALLING MARIL DEXTER
TO DOUBLE CHECK
WHETHER OR NOT HE GAVE
ME A FINAL NUMBER.
I THINK WE NEED TO
DEFINE THE BROCHURE A
BIT MORE SPECIFICALLY
FOR PRINTING



December 17, 1996

Council for Initiatives
In Jewish Education
15 East 26th Street
New York, New York 10010

Att: Nessa Rapoport

ESTIMATE FOR: Corporate Brochure

DESIGN COSTS

SPECS

No. of Pages: 12

Size: Approx. 10 x 10 square (or something similar)

Colors: *Interior:* black plus 1 PMS Color Or 2 color

Stock: *Cover:* 2 color

Design Cost **\$3,500.00**

**This includes scanning photos and the cost of
canon and/or Iris proofs**

Elizabeth A. Sheehan

A handwritten signature in cursive script that reads 'Elizabeth A. Sheehan'.

d e s i g n s

27 W 24th Street NY, NY 10010
212/627-4490 ☎ Fax: 255-3099



January 2, 1997

Image Systems
37 West 21st Street
New York, New York 10010

Att: Mark Dexter

Estimate For: CUE—Corporate Brochure

PRINTING COSTS

SPECS

No. of Pages: 12, Plus cover

Size: Anything like 7 x 10, 8 x 10, 10 x 10, whatever is most economical, but not 8 1/2 x 11

Colors: Interior: black plus 1PMS

Cover: 2 PMS (if it would be cheaper to make one of the colors black, let me know)

Stocks: Please see attached sheet

Proofs: Color keys, blueprints

Binding: Saddle stitched

Quantity: As many as can be printed for a budget of roughly \$6,000—\$6500, however not less than 4M

Messa - THIS IS THE LAST INFORMATION I SENT TO MARK ABOUT PRINTING COST - I'M WAITING TO TALK TO HIM TO SEE WHAT THE LATEST PRINTING NUMBER WAS

designs

27 W 24th Street NY, NY 10010
212/627-4490 ☎ Fax: 265-3099

GrantWorks

306 Washington Avenue, Haddonfield NJ 08033
Tel 609/429-1903 Fax 609/429-8732

FAX TRANSMISSION FORM

DATE: 5/22/97
TO: NESSA ZAPOROTJ
FAX #: 212/532-2646
FROM: Avi Y. Decter
FAX #: 609/429-8732

This transmission comprises 9 pages including the cover sheet.

MESSAGE:

Please phone 609/429-1903 if there are problems with reception.

Expanded Brochure

Printer's Estimate: Elizabeth Finger (7/1/97)

2-color, 12 pp. + cover, 6 X 9, 4000 copies

Uncoated: \$4513

Dull: \$4071



GrantWorks

306 Washington Avenue, Haddonfield NJ 08033
Tel 609/429-1903 Fax 609/429-8732

July 29, 1997

Ms. Nessa Rapoport
CIJE
15 East 26th Street
New York, NY 10010

Dear Nessa:

I hope that this note finds you well and flourishing. Not having heard from you about the latest doings on our revised copy, I am assuming that things are moving along and that you are working out design issues and photography with our California designer. I am curious, though, what happened with Karen and her reactions to the revisions, so if you have a chance, please give me a shout.

In the meanwhile, I figured I should bill for time put in since January, so I enclose an invoice for my hours over the last six months. My total accumulated billings to date are \$3,000, so there is still \$1,000 in the kitty for any additional work you might need from me. If there is any money left over, I am confident that you will have ideas about where to re-allocate.

Give me a shout when you can. Until then, as always, many thanks and all good wishes.



Avi Y. Decter

encl.

GrantWorks

306 Washington Avenue, Haddonfield NJ 08033
Tel 609/429-1903 Fax 609/429-8732

INVOICE

July 29, 1997

Council for Initiatives in Jewish Education
15 East 26th Street - 10th Floor
New York, NY 10010

ATTN: Nessa Rapoport

FOR PROFESSIONAL SERVICES

CIJE Brochure
Planning and Copywriting
February 1997-July 1997

Partial Payment (14 hrs @ \$100) (NTE \$4,000 plus expenses)	\$ 1,400.00
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TOTAL NOW DUE	\$ 1,400.00
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Invoices are due upon receipt.
Please make checks payable to GrantWorks.
Thank you.

(OK) Nessa Rapoport 8/11/97
(total to date: \$3000)

██████████
CIJE-BRO-F/E #2

1250 Chula Vista Drive Belmont, California 94002 tel 650.637.0349 fax 650.637.9444 efinger@wenet.net

ELIZABETH FINGER

DESIGN

FAX

AMERICAN JEWISH
TO: *Nessa Rapoport **
212 532 2646

DATE:

Aug 12, 1997

PAGES TO FOLLOW:

3

MESSAGE:

*Nessa -
Call if you have questions -
Thanks -
1/3*

1250 Chula Vista Drive Belmont, California 94002 tel 650.637.0349 fax 650.637.9444 efinger@wenet.net

ELIZABETH FINGER

DESIGN

August 12, 1997
Nessa Rapoport
C.I.J.E.
15 East 26th Street
New York, New York, 10010-1579

Dear Nessa,

Enclosed are quotes, both printing and design for the CIJE Brochure. I have also sketched out an approximate working schedule for a project of this nature. I look forward to working with you and am confident I can give your organization a classical and distinguished look. Please call if you have further questions.

Sincerely yours,



Elizabeth Finger

1250 Chula Vista Drive Belmont, California 94002 tel 650.637.0349 fax 650.637.9444 efinger@wcnnet.net

ELIZABETH FINGER

DESIGN

PRINTING

4,000 Brochures

Size: Trim: 6 x 9, flat 12 x 9 (12 pages plus cover) or
Trim: 8 x 11, flat 16 x 11 (8 pages plus cover) *Not exceeding. Any other size but 6x9.*

Colors: 2 pms colors

Binding: Score the cover, saddlewire bind on the 9 inch side and bulk pack in cartons

Stock: Text: 100# Starwhite Vicksburg Text, Tiara
Cover: 80# Starwhite Vicksburg Cover, Tiara

The prepress is based on eight halftones, merge, rip, trap, output 2/c film for 16 pp and submit dylux proofs.

Price is subject to current stock pricing and trade customs.

Price: 4,000 Brochures: \$4,514
Savings: \$442 if printed on #100 Vintage Velvet Text and Cover

DESIGN

Fee: \$4,000

Price includes design, layout and typesetting and supervision through printed completion. Author alterations will be billed at \$50 per hour for typesetting changes and \$100 per hour for design revision.

If totally redone after approval.

1250 Chula Vista Drive Belmont, California 94002 tel 650.637.0349 fax 650.637.9444 efinger@wcnr.net

ELIZABETH FINGER

DESIGN

INITIAL DESIGN AND CONCEPT OF SAMPLE SPREADS: 2 weeks

Sample pp w/text or dummy text. Sample spreads + cover

Final photos.

ACTUAL LAYOUT AND TYPESETTING : 2-3 weeks (typeproofing time determined by client)

PROOFING AND PRINTING: 2-3 weeks

This project should take about 6-7 weeks depending on the time you need to review typesetting and layouts.

ZION M. OZERI PHOTOGRAPHY

Invoice

To: Nessa Rapoport
CIJE
15 East 26th St.
N.Y.N.Y 10010

Date: September 8, 1997
Invoice: 1997-1172
Client's P.O.#:
Estimate#:

Assignment Description:

Photography services rendered ;July 97, Israel.

Media Usage:

Annual report

Assignment Fee	500.00		
Pre/Post Production			
Travel Fees			
Weather Delays			
Cancellation / Postponement Fee		Total Fees	\$500.00

Film, processing, Polaroid	96.00
Prints, special lab work	
Travel Expenses	24.00

Lodging / Meals	
Production Coordination / Assistants	
Stylist / Makeup Artist	
Set Construction	
Props	
Surfaces	
Wardrobe	
Studio / Equipment / Backdrop rental	
Location Fees	
Talent	
Casting Services	
Rush Charges / Overtime	
Special Insurance	

Couriers / Delivery	24.00
Miscellaneous	

Total Expenses **\$144.00**

Subject to all terms and conditions above and on the reverse side.

Sub Total	644.00
Not for profit-No Sales Tax	0.00
Total	\$644.00
Less Advance Deposit	-
Please Remit	\$644.00

Please take % discount (\$0.00) for payment received within 10 days of invoice date.
Service charge of 2% per month on unpaid balance.

Note:

Thank You!

OK Nessa Rapoport
9/10/97

Zion Ozery did not realize he needed receipts for all miscellaneous expenses. In the future he will provide them.

MAIL PAYMENT TO: ZION OZERI

25 East 83rd St. Apt 6C New York, NY 10028 Tel. (212) 517-4303 FAX (212) 249-4743

Annual Report: Budget-to-Date
12/9/97

Editorial Consultant:

Avi Decter:	11/96-1/97: (2 days @ \$800)	\$1600	2/3/97	PAID
	2/7-7/97: (14 hrs @ \$100)	\$1400	7/29/97	PAID

Photography:

Zion Ozeri:	Sharon Feiman-Nemser	\$644	9/8/97	PAID
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	LP, KAB, MLM	8	12/3/97	} 1786.
	Chuck Ratner			

	Devora Steinmetz	500	12/12/97
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Martha Stewart:	Harvard/Looking Ahead	\$100 + \$20/roll + \$15 (8 x 10)		
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Priscilla Harmel:	Francine Jacobs			
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Covers:

Design:

15x5+25+5+1

135.

Elizabeth Finger:

\$4000

Printing:

Uncoated	\$4513
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Dull	\$4071
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TOTAL BUDGET:	\$14,000
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Design & Printing:	\$10,000
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Editorial Consultant:	\$4,000
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Annual Report: Budget-to-Date
12/9/97

Editorial Consultant:

Avi Decter:	11/96-1/97: (2 days @ \$800)	\$1600	2/3/97	PAID
	2/7-7/97: (14 hrs @ \$100)	\$1400	7/29/97	PAID

Photography:

Zion Ozeri:	Sharon Feiman-Nemser	\$644	9/8/97	PAID
	LP, KAB, MLM		12/3/97	
	Chuck Ratner	\$1786		
	Devora Steinmetz		12/12/97	

Martha Stewart:	Harvard/Looking Ahead	\$100 + \$20/roll + \$15 (8 x 10)		
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Priscilla Harmel:	Francine Jacobs	^{\$200} \$100 + exp.	12/97	
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Cover:	JTS	\$135		
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Design:

Elizabeth Finger:		\$4000		
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Printing:

Uncoated	\$4513
Dull	\$4071

TOTAL BUDGET:	\$14,000
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Design & Printing:	\$10,000
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Editorial Consultant:	\$4,000
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MARTHA STEWART
 P.O. Box 380556
 CAMBRIDGE, MA 02238-0556

INVOICE

4304

(617) 643-3464

TO **CIJE**
 15 E. 26th Street
 New York, NY 10010

DATE	12/16/97
CUSTOMER ORDER NO.	as assigned by Nessa R.
SALESPERSON	
VIA	Fed Express

TERMS: Net must be received within 30 days of invoice date. A service charge of 1.5% per month will be incurred thereafter.

QUANTITY	DESCRIPTION	PRICE	AMOUNT
	Photography - Conference at HGSE 2/9/97		\$80 ⁰⁰
2	Film, processing, contact sheets	20.00	40 ⁰⁰
	Total:		<u>120⁰⁰</u>
	OK nessa report annual report-publications		



ORIGINAL

Thank You!

Submitted 12/18

ZION M. OZERI PHOTOGRAPHY

CIJE Brochure/ Annual Report

Invoice

To: Nessa Rapoport
CIJE
15 East 26th St.
N.Y.N.Y 10010

Date: December 19, 1997
Invoice: 1997-1184
Client's P.O.#:
Estimate#:

Assignment Description:

Photography services rendered; 12/3/97, CIJE office. 12/12/97, Bet Raban.

Media Usage:

Brochure, Annual report.

Assignment Fee	1,300.00	[12/3: \$800; 12/12: \$500]	
Pre/Post Production			
Travel Fees			
Weather Delays			
Cancellation / Postponement Fee			
		Total Fees	\$1,300.00

Film, processing, Polaroid	178.00	[8 rolls @ \$20 = 160 Polaroid shot = 18]	
Prints, special lab work			
Travel Expenses	28.00	[for Zion and assistant: 2 days]	
Lodging / Meals			
Production Coordination / Assistants	250.00	[12/3: \$150; 12/12: \$100]	
Stylist / Makeup Artist			
Set Construction			
Props			
Surfaces			
Wardrobe			
Studio / Equipment / Backdrop rental			
Location Fees			
Talent			
Casting Services			
Rush Charges / Overtime			
Special Insurance			
Couriers / Delivery			
Miscellaneous	30.00		
		Total Expenses	\$486.00

Subject to all terms and conditions above and on the reverse side.

Please take % discount (\$0.00) for payment received within 10 days of invoice date.
Service charge of 2% per month on unpaid balance.

Sub Total	1,836.00	1786.00
Not for profit-No Sales Tax		0.00
Total	\$1,836.00	\$1786.00
Less Advance Deposit	-	
Please Remit	\$1,836.00	1786.00

Note:

Ok Nessa Rapoport
12/23/97

Thank You!

MAIL PAYMENT TO: ZION OZERI

25 East 83rd St. Apt 6C New York, NY 10028 Tel. (212) 517-4303 FAX (212) 249-4743

The Jewish Theological Seminary of America
Library - Graphics Collection
REPRODUCTION OF GRAPHICS COLLECTION MATERIAL
BILLING - INVOICE

Name: CIJE
 Address: Attn: Nessa Rapoport
15 E 26th Street, Suite 1817
New York, NY 10010
 [Redacted]
 Telephone: 532-2360 x17 Fax: 212-532-2646 *

UNPAID

I request the following items (Please give title, author, artist, date, object number and exact pages to be copied):
Duplication from a Negative:

1. L6. Bible. Toledo, Spain 1492. Folio 142b
 2. ENA 2875, 19a
 3. ENA 3029, 14a
 4. Maimonides. Sefer Ha-Mitzvot. R693. Folio 169a. Mic. 6548
 5. Fundraising letter. Tunisia. 11th c.
- 8 x 10 Black and White Print from a Color Transparency:
 6. Codex Hilleli, Toledo 1241. Folio 76v-77r

I agree to the conditions set forth on the attached form. Signature: _____ Date: _____
 * * *

Fees:	Quantity	Unit Price	Net Price
Duplication of			
Print:	<u>5</u>	<u>\$15.00</u>	<u>\$75.00</u>
Slide:	_____	_____	_____
Transparency:	_____	_____	_____
Custom Photographic Services			
Black/White Print:	<u>1</u>	<u>\$30.00</u>	<u>\$30.00</u>
Transparency:	_____	_____	_____
Publication Fee	_____	_____	<u>\$25.00</u>
Other	_____	_____	_____
Service Charge			
\$5.00 for 1-3 items; \$1.00 for each additional item			<u>\$5.00</u>
Postage and Shipping (Minimum charge of \$1.50)			_____
		TOTAL:	<u>\$135.00</u>

*annual report/
brochure -*

*OK
Nessa Rapoport
12/24/97*

*Make checks payable to: "The Library of The Jewish Theological Seminary".
 *Funds must be drawn on U.S. banks only.
 *Return payment with this invoice to:
Graphics Collection, Jewish Theological Seminary, Library Rm 5503, 3080 Broadway, New York, NY 10027-4649.
 *Credit line should read: Courtesy of The Library of The Jewish Theological Seminary of America.

Please Note: Rights to publish must be obtained from the Librarian. Please fill out and return the enclosed Permission to Print form with payment.

Bill Checked By: HC Date: 12/17/97

Invoice Mailed By AH Date: 12.23.97

Priscilla Harmel
99 High St.
Newton Upper Falls, MA 02164
January 20, 1998

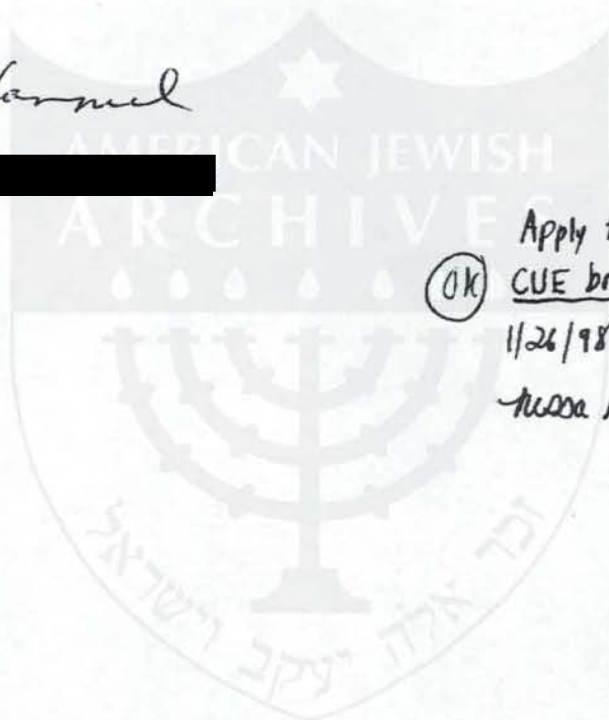
Bill for photo services rendered:

Photo shoot and selected black and white portrait photograph of Fran Jacobs

Total = \$200.00

Priscilla Harmel

Priscilla Harmel
[REDACTED]



OK

Apply to:
CUE brochure

1/26/98

Handwritten signature

Annual Report: Budget-to-Date
1/29/98

Editorial Consultant:

Avi Decter:	11/96-1/97: (2 days @ \$800)	\$1600	2/3/97	PAID
	2/7-7/97: (14 hrs @ \$100)	\$1400	7/29/97	PAID

Photography:

Zion Ozeri:	Sharon Feiman-Nemser	\$644	9/8/97	PAID
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LP, KAB, MLM			12/3/97	
Chuck Ratner	\$1786			

Devora Steinmetz			12/12/97	
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[Martha Stewart:	Harvard/Looking Ahead	\$100 + \$20/roll + \$15 (8 x 10)]		
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Steven B. Photography

Priscilla Harmel:	Francine Jacobs	\$200	12/97	
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Cover:	JTS	\$135		
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Design:

Elizabeth Finger:		\$4000		
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Printing (4000 copies):

Uncoated	\$4513	
Dull	\$4071	

-500 j-1000

Mendison

→ \$6,000

(\$5779) or (\$5546)

100 lb text wt
80 lb cover wt.

TOTAL BUDGET:	\$14,000	
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Design & Printing:	\$10,000	
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Editorial Consultant:	\$4,000	
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We have to have a varnish.
Because of color blocks, big pix.

Bper dummies to us.

KAB 2/11/98; 2/13/98

|| - Look of brochure's colors against
all our other publications.

✓ - titles
✓ - best photo
- Steve & parts

✓ - ivory paper
X - cover/squares

- Call Liz F. re quote.
- Chavo: Sample pages
- Twesky

take out title



MARTHA STEWART
 P.O. Box 380556
 CAMBRIDGE, MA 02238-0556

4346

(617) 643-3464

TO
 CIJE
 15 E. 26th St. Suite 1817
 New York, New York 10010

DATE	3/1/98
CUSTOMER ORDER NO.	as requested by Chava Warber
SALESPERSON	[REDACTED]
VIA	Fed Ex-pick

TERMS: Net must be received within 30 days of invoice date. A service charge of 1.5% per month will be incurred thereafter.

QUANTITY	DESCRIPTION	PRICE	AMOUNT
1	8x10 B+W print Fed Expressed to Elizabeth FINGER (Belmont, California)		\$ 15 ⁰⁰
	Total.		\$ 15 ⁰⁰



ORIGINAL

Thank You!

Submitted 3/26/98

ELIZABETH FINGER

DESIGN

March 17, 1998

CIJE

The Council for Initiatives in Jewish Education

15 East 26 Street, Suite 1817

New York, New York 10010-1579

BILL FOR SERVICES RENDERED

CIJE Brochure

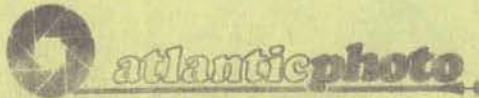
Graphic Design and Production Fee: \$3,500

Please make checks payable to: Elizabeth Finger

Thank you.

OK Nissa Rapoport
2/22/98





ATLANTIC PHOTO SERVICE, INC.
 100 Southampton Street
 Boston, MA 02118
 (617) 427-7480 • (617) 427-8300

INVOICE # 12664

Salesperson PRH Invoice Date Mar 16 1998

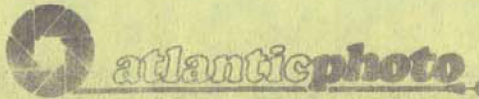
TO: C.I.J.E.
 15 East 36th Street
 Suite 1817
 New York, NY 10010
 Attn: Chava Werber

SHIP TO: Harvard Hillel
 52 Mt. Auburn Street
 Cambridge, MA 02142
 Attn: Chava Werber

Account No.	Date Shipped	Shipped Via	Col. P.P.	F.O.B. Point	Terms	Your Order No.
CIJENY		JOB# PB8-15114		ATLANTIC	Net 10	

Quantity	Description	Unit Price	Amount
	Photography @ Cambridge, Ma "Seminar" 3/9/98.		
1.00	Hour(s) PR photography	65.00	65.00
2.00	35mm B&W roll(s) & contact RUSH	30.00	60.00
2.00	8X11 B&W contact sheet(s) RUSH	18.00	36.00
	Subtotal		161.00
1.00	Courier delivery	12.00	12.00
1.00	Federal Express Next Day	17.50	17.50
	MA Sales Tax		0.00
	TOTAL		190.50

submitted 4/7/98 (cw)
 CODE TO: ANNUAL REPORT 1997



ATLANTIC PHOTO SERVICE, INC.
 100 Southampton Street
 Boston, MA 02118
 (617) 427-7480 • (617) 427-8300

INVOICE # 12665

Salesperson: PRH Invoice Date: Mar 16 1998

TO: C.I.J.E.
 15 East 36th Street
 Suite 1817
 New York, NY 10010
 Attn: Chava Werber

SHIP TO: Elizabeth Singer Design
 1250 Chula Vista Drive
 Belmont, CA 94002
 Attn: Elizabeth Singer

Account No.	Date Shipped	Shipped Via	Col. P.P.	F.O.B. Point	Terms	Your Order No.
CIJENY		JOB# PB8-15114		ATLANTIC	Net 10	

Quantity	Description	Unit Price	Amount
4.00	Prints of PB8-15114 3/13/98 8X10 B&W print/High contract	12.50	50.00
	Subtotal		50.00
1.00	Federal Express Next Day	17.50	17.50
	MA Sales Tax		0.00
	TOTAL		67.50

Submitted 4/7/98 CW
 CODE TO: ANNUAL REPORT 1997

Fold
 ©EGL, 1989. Printed in U.S.A.

Shoreline TM

Invoice

Invoice Number:

7476

Invoice Date:

May 19, 1998

Page:

1

Shoreline Printing & Graphics, Inc • 2558 Middlefield Road, Mountain View, CA 94043

• Phone: 415-961-6123 • Modem: 415-961-7671 • Fax: 415-961-7765

Sold To:

CIJE
15 EAST 26TH ST.
SUITE 1817
NEW YORK, NY 10010
US

Ship to:

CIJE
15 EAST 26TH ST
SUITE 1817
NEW YORK, NY 10010
US

Customer ID	Customer PO	Payment Terms	
CIJE		Net 30 Days	
Sales Rep ID	Shipping Method	Ship Date	Due Date
MIKE	UPS Ground	5/21/98	6/18/98

Quantity	Item	Description	Unit Price	Extension
4,000.00	NON-TAXABLE	COUNCIL FOR INITIATIVES IN JEWISH EDUCATION 12 PAGE	1.53	6,100.00
1.00	NON-TAXABLE	5/15 2-DAY AIR SHIPPING TO NY	25.75	25.75
1.00	NON-TAXABLE	5/20 INTERNATIONAL SHIPPING 1 BOX TO ISRAEL	203.75	203.75
1.00	NON-TAXABLE	5/20 SHIPPING 1 BOX TO NY	6.87	6.87
6.00	NON-TAXABLE	5/21 SHIPPING 6 BOXES TO NY 30.07 / BOX	30.07	180.42
1.00	NON-TAXABLE	5/21 SHIPPING 1 BOX TO NY	6.87	6.87

CODE TO: Annual Report/Brochure 1997 budget

Subtotal	6,523.66
Sales Tax	
Total Invoice Amount	6,523.66
Payment Received	0.00
TOTAL	6,523.66

(M) Hessa Rapoport
11/1/98