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MS-831: Jack, Joseph and Morton Mandel Foundation Records, 1980–2008.

Series C: Council for Initiatives in Jewish Education (CIJE). 1988–2003.

Subseries 5: Communication, Publications, and Research Papers, 1991–2003.

Box
44

Folder
13

Manual for the CIJE Study of Educators. Dissemination,
1996-1999.

For more information on this collection, please see the finding aid on the
American Jewish Archives website.

FROM: INTERNET:GAMORAN@ssc.wisc.edu, INTERNET:GAMORAN@ssc.wisc.edu
TO: (unknown), 74104,3335
CC: (unknown), 102467,616
Nessa Rapoport, 74671,3370
DATE: 1/24/96 3:46 PM

Re: Re: Distribution of Manual

Sender: gamoran@ssc.wisc.edu
Received: from robin.ssc.wisc.edu (robin.ssc.wisc.edu [144.92.187.200]) by
arl-img-3.compuserve.com (8.6.10/5.950515)
id PAA01222; Wed, 24 Jan 1996 15:32:06 -0500
From: <GAMORAN@ssc.wisc.edu>
Received: from ssc.wisc.edu by ssc.wisc.edu (PMDF V5.0-5 #12975)
id <0110E49FN14GQT5TBG@ssc.wisc.edu>; Wed, 24 Jan 1996 14:32:08 -0600 (CST)
Date: Wed, 24 Jan 1996 14:32:08 -0600 (CST)
Subject: Re: Distribution of Manual
To: 74104.3335@compuserve.com
Cc: 102467.616@compuserve.com, 74671.3370@compuserve.com
Message-id: <0110E49FO3PEQT5TBG@ssc.wisc.edu>
X-VMS-To: IN%"74104.3335@compuserve.com"
X-VMS-Cc: JOSIE, NESSA
MIME-version: 1.0
Content-type: TEXT/PLAIN; CHARSET=US-ASCII
Content-transfer-encoding: 7BIT

James Coleman has died, so don't send a copy to him.

I had no direct contact with anyone in Seattle.

I forget if you had Steve Hoffman on your list, but if not he should be added.

COUNCIL FOR INITIATIVES IN JEWISH EDUCATION

STEERING COMMITTEE

All have received Manual for The CIJE Study of Educators

✓ John Colman
4 Briar Lane
Glencoe, IL 60022
PH: 847-835-1209
FX: 847-835-4994

Barry Holtz
CIJE
15 E. 26th Street
New York, NY 10010-579
PH: 212-532-2360
FX: 212-532-2646

Gail Dorph
CIJE
15 E. 26th Street, Room 1010
New York, NY 10010-1579
PH: 212-532-2360
FX: 212-532-2646

Will take to Cleveland w/me. Remind me!
Virginia Levi
CIJE
4500 Euclid Avenue
Cleveland, OH
PH: 216-391-1852
FX: 216-391-5430

Adam Gamoran
University of Wisconsin
2444 Social Science
Madison, WI 53706
PH: 608-263-7829
FX: 608-263-6448

✓ Morton Mandel
Premier Industrial Corporation
4500 Euclid Avenue
Cleveland, OH 44103
PH: 216-391-1852
FX: 216-391-5430

Ellen Goldring
Peabody College-Vanderbilt Univ.
Box 514, Dept. Educational Leadership
Nashville, TN 37203
PH: 615-322-8037
FX: 615-343-7094

Josie Mowlem
CIJE
15 East 26th Street, Room 1010
New York, NY 10010-1579
PH: 212-532-2360
FX: 212-532-2646

Will take tomorrow. ✓ Lee Hendler
2734 Caves Road
Owings Mills, MD 21117
PH: 410-363-4135
FX: 410-363-9790

Daniel Pekarsky
4006 Mandan Crescent
Madison, WI 53711
PH: 608-262-1718
FX: 608-262-9074

✓ Stephen Hoffman
JCF
1750 Euclid Avenue
Cleveland, OH 44115
PH: 216-566-9200
FX: 216-566-9084

✓ Lester Pollack
Lazard Freres & Company
30 Rockefeller Plaza, #5050
New York, NY 10020
PH: 212-332-5851
FX: 212-332-5801

Alan Hoffmann
CIJE
15 East 26th Street, Room 1010
New York, NY 10010
PH: 212-532-2360
FX: 212-532-2646

Nessa Rapoport
CIJE
15 E. 26th Street, Room 1010
New York, NY 10010-579
PH: 212-232-2360
FX: 212-232-5646

CIJE Steering Committee

- ✓ Charles Ratner
Forest City Enterprises
10800 Brookpark Road
Cleveland, OH 44130
PH: 216-267-1200
FX: 216-267-3925

- ✓ Esther Leah Ritz
626 East Kilbourn Avenue, Apt. 2301
Milwaukee, WI 53202
PH: 414-291-9220
FX: 414-291-0207

- ✓ Richard Shatten
Premier Industrial Foundation
4500 Euclid Avenue
Cleveland, OH 44103
PH: 216-361-2955
FX: 216-391-5430

Send later
this week

Jonathan Woocher *
JESNA
730 Broadway
New York, NY 10003-9450
PH: 212-529-2000
FX: 212-529-2009

✓
label
mail
2/29/30



FROM: Alan, 73321,1220
TO: Josie abMowlem, 102467,616
Nessa Rapoport, 74671,3370
CC: Debra abcPerrin, 76322,2406
DATE: 1/30/96 9:47 AM

Re: Distribution of Manual

SEE MY COMMENTS

I WOULD THINK THAT BILL KNOWS THAT JIM COLEMAN IS DEAD.

DSP: FOR MEF FILE.
----- Forwarded Message -----

From: Nessa Rapoport, 74671,3370
TO: Alan, 73321,1220
CC: Josie, 102467,616
DATE: 1/25/96 3:34 PM

RE: Distribution of Manual

Before Josie and I proceed to correct this list, I need to know the following:

What is the purpose of this distribution? PURPOSE IS TO LET THOSE WHO KNOW THAT THIS HAS BEEN IN DEVELOPMENT SEE THE FINAL PRODUCT.

(What does the cover note need to say and who is the signator? I THINK THAT THE NOTE HAS TO BRIEFLY TRACE THE PROCESS, EXPLAIN THE NEED FOR THE MANUAL AND EMPHASISE THE IMPORTANCE OF STICKING TO THE ITEMS FOR NATIONAL DATA COMPARABILITY ETC.

I THINK IT IS SIGNED BY PROF. ADAM GAMORAN, DIRECTOR, CIJE MONITORING EVALUATION AND FEEDBACK PROJECT.

What do we want to say about it to the Steering Committee members, for example? SEND THEM A COPY AND REPORT AT THE MEETING.

Is it a CIJE mailing, in which case the note should be from you; or an MEF mailing, in which case Adam/Ellen? SEE ABOVE.

What is the deadline for this distribution? (If it's going to David Hirschorn, as Bill has asked, is that meant to be in time for the Feb. 11 meeting. YES, If yes, shouldn't Barbara N. and AdaBeth C. see it, too? YES, ALTHOUGH BARBARA HAS SEEN MUCH OF IT.

If it's going to the Steering Committee, should it be mailed with the March 6 mailing or distributed at the meeting? CAN BE MAILED UNDER SEPARATE COVER OR FOR MARCH.

If it's going to the two communities currently using aspects of the survey, even though they're

working from a draft, aren't they a priority?YES, ALTHOUGH THIS SHOULD'N'T BE SUCH A BIG DEAL.)

Who else should be getting it? (Members of the Evaluation Institute gathering? NOT YET EXCEPT FOR GURVIS AND RUSKAY

JESNA?NOT YET.

Anyone at CJF?

Dalia?YES.

Surely there are other communities besides Chicago and Cleveland?SPEAK TO GAIL

And who in those communities is the contact person?GAIL AGAIN.)

Let me know, and Josie and I will talk about how to get this done.

Nessa

----- Forwarded Message -----

From: Bill Robinson, 74104,3335
TO: Josie Mowlem, 102467,616
Nessa Rapoport, 74671,3370
CC: Gail Dorph, 73321,1217
Adam Gamoran, INTERNET:gamoran@ssc.wisc.edu
Ellen Goldring, INTERNET:goldrieb@ctrvax.vanderbilt.edu
DATE: 1/24/96 12:47 PM
RE: Distribution of Manual

Josie & Nessa (and all),

The following is a DRAFT list of those (31) people who should be receiving a copy of the Manual for The CIJE Study of Educators. Please correct and advise me who should be receiving it.

In addition, what type of letter (if any) should be sent with the Manual. Perhaps only to certain people? And, if so, who should the letter be from? Different for different people?

CIJE staff and consultants(9):

Gail Dorph
Adam Gamoran
Ellen Goldring
Barry Holtz
Alan Hoffmann
Josie Mowlem
Danny Pekarsky
Nessa Rapoport
copy on file in NY office

MEF Advisory Committee(5):

James Coleman
Seymour Fox
Annette Hochstein
Stephen Hoffman
Mike Inbar

CIJE Board(3?):

Mort Mandel (Board Chair)
David Hirschorn (Blaustein Foundation)
Esther Leah Ritz (Chair of Research and Evaluation Committee)

Formerly employed in CIJE who worked on the study(3):

Roberta Louis Goodman
Julie Tammivaara
Shulamith Elster

Lead Communities(6):

Steve Chervin (Atlanta)
Janice Alper (Atlanta)
Chaim Botwinick (Baltimore)
Marci Dickman (Baltimore)
Ruth Cohen (Milwaukee)
Ina Regosin (Milwaukee)

Communities currently engaged in a CIJE-based educator study (4):

Peter Freidman (Chicago)
Rob Toren (Cleveland)
? (Columbus)
? (Seattle)

Communities that have requested a copy of the Manual (1?):

Ken Lander (Australia) - I had spoken with him briefly (in November) when he was visiting the Atlanta Jewish Federation.

Bill

TO: Adam, internet:gamoran@ssc.wisc.edu
CC: Alan, 73321,1220
Josie, 102467,616
Bill Robinson, 74104,3335

Re: Manual Distribution

Adam: We've received both Bill's initial memo and your notes to it. It seems to Alan that the cover note to people like Hirschhorn, our Steering Committee, etc., should come from you, as Director of the CIJE Monitoring, Evaluation and Feedback Project. The note should briefly trace the process, explain the need for the manual, and emphasize the importance of the anchor items for national data comparability. (The note will go to both key lay people and key professionals.)

Please send me your draft by Monday AM, which I will have printed out on CIJE stationery. At the same time, Bill will be sending us copies of the manual. (Josie has placed a call to Bill today and they will talk tomorrow.) The most urgent deadline is that D. Hirschhorn, AB Cutler and B. Neufeld receive it before the Feb. 11 meeting. We will send to Mort and Esther Leah by then as well. Josie and I are assuming that none of those people have the "binder" final copy. If we're wrong, let us know.

Thanks, Adam.

Nessa



FROM: Bill Robinson, 74104,3335
TO: Nessa Rapoport, 74671,3370
CC: Adam Gamoran, INTERNET:gamoran@ssc.wisc.edu
Ellen Goldring, INTERNET:goldrieb@ctrvax.vanderbilt.edu
DATE: 2/5/96 12:50 PM

Re: Adam's letter

Nessa,

A couple of recommended changes to Adam's letter that will accompany the Manual.

As with Adam's letter <> refers to words in italics.

1. In the 1st and 3rd paragraphs, "<Manual for The CIJE Study of Educators>" should have "The" capitalized.
2. In the 3rd paragraph, I assume "New York" was supposed to have been "Milwaukee".
3. In the 3rd paragraph, I suggest using the titles of the two instruments, thus writing: "the <CIJE Educators Survey>" and "the <CIJE Educators Interview>".
4. In the 4th paragraph, it should read "continental data bank", not "national..."
5. In the 4th paragraph, "anchor items" should NOT be capitalized.
6. In the 4th paragraph, Adam used the word "survey". In the Manual, we always used the word "questionnaire". BUT, I think "survey" works better in the letter.

Other than those few things, totally accurate and clear.

Bill

FROM: INTERNET:GAMORAN@ssc.wisc.edu, INTERNET:GAMORAN@ssc.wisc.edu
TO: Nessa Rapoport, 74671,3370
CC: (unknown), INTERNET:GOLDRIEB@CTRVAX.VANDERBILT.EDU
(unknown), 74104,3335
DATE: 2/5/96 10:08 AM

Re: feel free to edit as needed -- send any comments to Nessa

Sender: gamoran@ssc.wisc.edu
Received: from robin.ssc.wisc.edu (robin.ssc.wisc.edu [144.92.187.200]) by
arl-img-2.compuserve.com (8.6.10/5.950515)
id KAA25167; Mon, 5 Feb 1996 10:06:41 -0500
From: <GAMORAN@ssc.wisc.edu>
Received: from ssc.wisc.edu by ssc.wisc.edu (PMDF V5.0-5 #12975)
id <01I0UKCLHRFKQT60XQ@ssc.wisc.edu>; Mon, 05 Feb 1996 09:05:56 -0600 (CST)
Date: Mon, 05 Feb 1996 09:05:56 -0600 (CST)
Subject: feel free to edit as needed -- send any comments to Nessa
To: 74671.3370@CompuServe.COM
Cc: GOLDRIEB@ctrvax.Vanderbilt.Edu, 74104.3335@CompuServe.COM
Message-id: <01I0UKCLHRFMQT60XQ@ssc.wisc.edu>
X-VMS-To: NESSA
X-VMS-Cc: ELLEN BILL
MIME-version: 1.0
Content-type: TEXT/PLAIN; CHARSET=US-ASCII
Content-transfer-encoding: 7BIT

Note: <> indicates italics

February 1, 1996

Dear Friends,

Enclosed please find a copy of the <Manual for the CIJE Study of Educators>. The <Manual> is being distributed in response to requests from across North America for guidance in carrying out studies of educators following the CIJE model.

In 1992-93, CIJE in collaboration with its three Lead Communities (Atlanta, Baltimore, and Milwaukee) designed and carried out a study of teachers and principals in day schools, supplementary schools, and pre-schools. This study led to detailed policy reports and plans of action in each community. Key findings were also released nationally, providing important new information about the background and training of Jewish educators (see CIJE's <Policy Brief: Background and Training of Teachers in Jewish Schools>). The <Policy Brief> attracted widespread attention, and many other communities expressed interest in carrying out similar studies.

In response to this interest, we are releasing the <Manual for the CIJE

Study of Educators>. The <Manual> is fully consistent with the studies of Atlanta, Baltimore, and New York, with improvements to a few items and some new questions added whose importance became evident only after the earlier data were collected. The <Manual> has two main components: a <Survey>, which may be used for both teachers and administrators in Jewish schools, and an <Interview Protocol>, which contains one series of questions for teachers and another for administrators.

As additional communities begin using the <Manual>, we will compile a national data bank of survey responses from many communities. To ensure comparability across communities, we have identified a set of "Anchor Items" which are to be used in every community's survey. While we recognize that communities may need to make minor modifications in the survey or interviews to address local conditions, we anticipate that all communities will use the Anchor Items and will contribute their results to the national data bank.

Thank you for your support in our endeavors.

Sincerely,

Adam Gamoran
CIJE Director of Monitoring, Evaluation, and Feedback
and Professor of Sociology, University of Wisconsin-Madison



FROM: Bill Robinson, 74104,3335
TO: Nessa Rapoport, 74671,3370
DATE: 2/6/96 9:33 AM

Re: Manual Dissemination

Nessa,

Being totally aware of how busy you are...

I just want to query about when the other copies of the Manual can be sent out. In particular, Chicago (and probably the other cities currently engaged in the survey) has been told that the Manual will be ready very soon and they will be getting a copy soon. However, it seems that just about everyone else on the dissemination list (that I sent you) should get it before these new communities do (i.e., the three lead communities, Julie, Roberta, and Shulamith, the MEF Advisory board, and the CIJE board, in ascending priority).

Just so you know, some people are expecting it.

Thanks and sorry about being a pain about getting this out,
Bill



Feb. 6, 1996

Dear Alan: Here are both the letter Adam drafted and a cover note I drafted for Mr. Hirschhorn.

1. Do you want it to come from you, in which case you will need to rephrase it?
2. Do you want to mention the Feb. 11 meeting, in which case you need to tell me the language?

Please let Josie know the answers to both, as I will be in Boston with Seymour. (We had a very good meeting on Friday.)

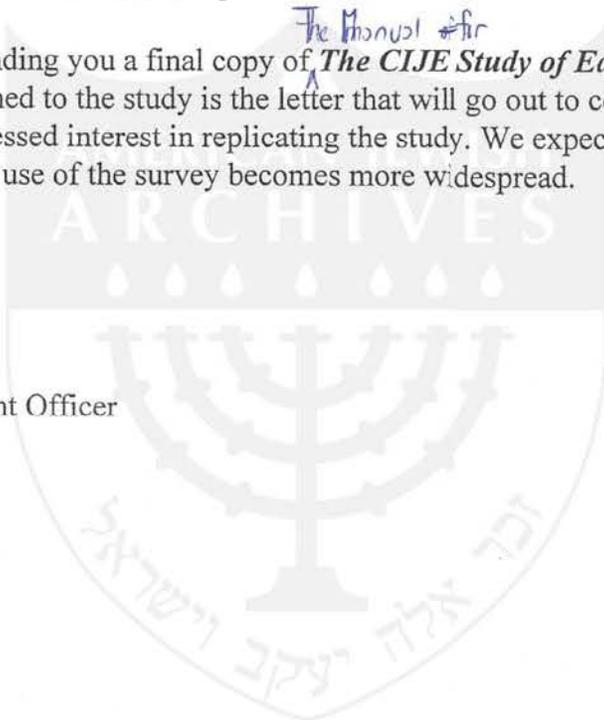
Nessa

Dear Mr. Hirschhorn: [CHK SPELLING]

I am delighted to be sending you a final copy of ^{The Manual for} *The CIJE Study of Educators*, with gratitude for your support. Attached to the study is the letter that will go out to communities across the country who have expressed interest in replicating the study. We expect that this interest will continue to grow as the use of the survey becomes more widespread.

Sincerely,

Nessa Rapoport
Leadership Development Officer



DSP - Please make sure Annette
Hoehnen got copy of the
manual and letter



② Barbara Neufeld should get copy
of manual & letter
③ Barbara should also get
copy of Colman's letter

Chair
Morton Mandel

February 6, 1996

Vice Chairs
Billie Gold
Ann Kaufman
Matthew Maryles
Maynard Wishner

Dear Friend:

Honorary Chair
Max Fisher

Enclosed please find a copy of *The Manual for The CIJE Study of Educators*. The Manual is being distributed in response to requests from communities across North America for guidance in carrying out studies of educators following the CIJE model.

Board
David Arnov
Daniel Bader
Mandell Berman
Charles Bronfman
John Colman
Maurice Corson
Susan Crown
Jay Davis
Irwin Field
Charles Goodman
Alfred Gottschalk
Neil Greenbaum
David Hirschhorn
Gershon Kekst
Henry Koschitzky
Mark Lainer
Norman Lamm
Marvin Lender
Norman Lipoff
Seymour Martin Lipset
Florence Melton
Melvin Merians
Lester Pollack
Charles Ratner
Esther Leah Ritz
William Schatten
Richard Scheuer
Ismar Schorsch
David Teutsch
Isadore Twersky
Bennett Yanowitz

In 1992-93, CIJE, in collaboration with its three Lead Communities (Atlanta, Baltimore, and Milwaukee) and with the support of the Blaustein Foundation, designed and carried out a study of all the teachers and principals in day schools, supplementary schools and pre-schools. This study led to detailed policy reports and plans of action in each community. Key findings were also released nationally, providing important new information about the background and training of Jewish educators. (See CIJE's Policy Brief, *Background and Professional Training of Teachers in Jewish Schools*.) The Policy Brief attracted widespread attention, and many other communities expressed interest in carrying out similar studies.

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Executive Director
Alan Hoffmann

recognize that communities may need to make minor modifications in the survey or interviews to address local conditions, we anticipate that all communities will use the anchor items and will contribute their results to the continental data bank.

Thank you for your support of our endeavors.

Sincerely,

Adam Gamoran
CIJE Director of Monitoring, Evaluation, and Feedback
and Professor of Sociology, University of Wisconsin-Madison



Chair
Morton Mandel

Vice Chairs
Billie Gold
Ann Kaufman
Matthew Maryles
Maynard Wishner

Honorary Chair
Max Fisher

Board
David Arnow
Daniel Bader
Mandell Berman
Charles Bronfman
John Colman
Maurice Corson
Susan Crown
Jay Davis
Irwin Field
Charles Goodman
Alfred Gottschalk
Neil Greenbaum
David Hirschhorn
Gershon Kekst
Henry Koschitzky
Mark Lainer
Norman Lamm
Marvin Lender
Norman Lipoff
Seymour Martin Lipset
Florence Melton
Melvin Merians
Lester Pollack
Charles Ratner
Esther Leah Ritz
William Schatten
Richard Scheuer
Ismar Schorsch
David Teutsch
Isadore Twersky
Bennett Yanowitz

Executive Director
Alan Hoffmann

February 6, 1996

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Thank you for your support of our endeavors.

Sincerely,

Adam Gamoran
CIJE Director of Monitoring, Evaluation, and Feedback
and Professor of Sociology, University of Wisconsin-Madison



FROM: Alan, 73321,1220
TO: Debra abcPerrin, 76322,2406
DATE: 2/6/96 2:55 AM

Re: Manual Distribution

MEF FILE

----- Forwarded Message -----

From: Nessa Rapoport, 74671,3370
TO: Adam, INTERNET:gamoran@ssc.wisc.edu
CC: Alan, 73321,1220
Josie, 102467,616
Bill Robinson, 74104,3335
DATE: 2/2/96 12:44 AM

RE: Manual Distribution

Adam: We've received both Bill's initial memo and your notes to it. It seems to Alan that the cover note to people like Hirschhorn, our Steering Committee, etc., should come from you, as Director of the CIJE Monitoring, Evaluation and Feedback Project. The note should briefly trace the process, explain the need for the manual, and emphasize the importance of the anchor items for national data comparability. (The note will go to both key lay people and key professionals.)

Please send me your draft by Monday AM, which I will have printed out on CIJE stationery. At the same time, Bill will be sending us copies of the manual. (Josie has placed a call to Bill today and they will talk tomorrow.) The most urgent deadline is that D. Hirschhorn, AB Cutler and B. Neufeld receive it before the Feb. 11 meeting. We will send to Mort and Esther Leah by then as well. Josie and I are assuming that none of those people have the "binder" final copy. If we're wrong, let us know.

Thanks, Adam.

Nessa

COUNCIL FOR INITIATIVES IN JEWISH EDUCATION
15, Rehov Graetz, Jerusalem 93111, Israel.
phone: 02 - 662832
fax: 02 - 632375

FAX TRANSMISSION COVER SHEET

Date: 8th Feb
To: Nessa Rapoport
Fax number: 212-532-2646
From: Barbara Piperno
Number of pages including cover sheet: 2

Here's the draft for Hirschhorn with Alan's changes.



FROM: Bill Robinson, 74104,3335
TO: Nessa Rapoport, 74671,3370
DATE: 2/9/96 7:32 AM

Re: About the next e-mail

Nessa,

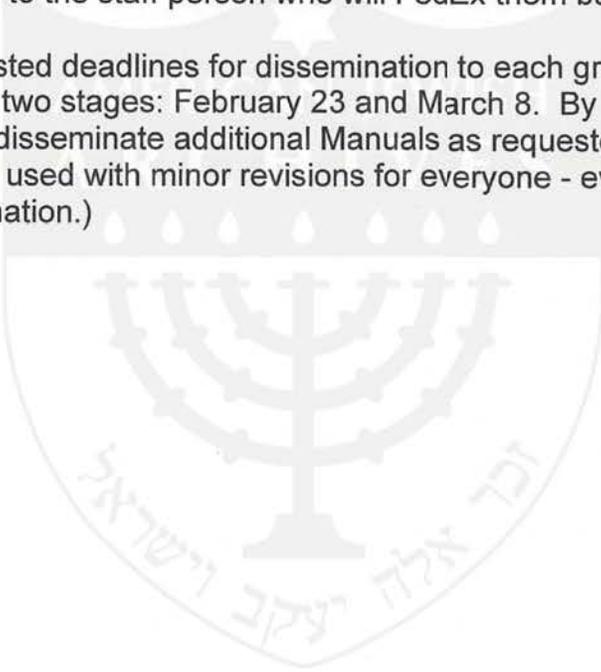
The following e-mail is a dissemination plan for the Manual. Other than David Hirschorn and Barbara Newfeld, I believe there was a third person who has received a Manual. (Who?) If you want I will add this person's name to the list and re-send you the plan. Same for anyone else you may notice that I missed. Should Danny Pekarsky get one? Any other Board members?

A suggestion:

Why don't I coordinate all future dissemination of the Manual? Whomever is responsible for a cover letter will compose a draft, you will review and revise it, and then I will print it. I will then mail the Manuals with accompanying cover letters. (If a signature is necessary on the cover letters, I can FedEx them to the staff person who will FedEx them back to me.)

Finally, I hope the suggested deadlines for dissemination to each group are reasonable. The MAIN dissemination is in two stages: February 23 and March 8. By March 29, all cover letters will be written, and I can disseminate additional Manuals as requested. (AG's cover letter that went to Hirschorn can be used with minor revisions for everyone - even to Mort from ADH - on the February 23 dissemination.)

Bill



FROM: Bill Robinson, 74104,3335
TO: Nessa Rapoport, 74671,3370
DATE: 2/9/96 7:32 AM

Re: Dissemination of Manuals

To: Nessa Rapoport

From: Bill Robinson

Re: Dissemination of the Manual

Date: February 9, 1996

The following is a draft dissemination plan for distribution of the Manual for The CIJE Study of Educators. It lists in ordered groups those people who should receive the Manual, from whom a cover letter should be sent accompanying the Manual [indicated in brackets], and suggested deadlines IN CAPITALS for distribution to each group.

Some people on my list may already have received a Manual, and I may have omitted some people who need to receive a Manual. Please make adjustments as you see necessary.

25
5
✓ CIJE staff and MEF (9): [no cover letter needed] ALREADY DISTRIBUTED

- ✓ Gail Dorph
- Bill ✓ ~~Adam Gamoran~~
- Bill ✓ ~~Ellen Goldring~~ Bill ✓ Don P. ✓ Ginny
- ✓ Barry Holtz
- ✓ Alan Hoffmann
- ✓ Josie Mowlem
- ✓ Nessa Rapoport
- ✓ ~~Barbara Newfeld (potential staff)~~ Abs Beth ✓
copy on file in NY office
- ✓ Bill

Key CIJE Board Members (3): FEBRUARY 23 (already sent to Hirschorn)

- ✓ Mort Mandel (Board Chair) - [ADH]
- ✓ David Hirschorn (Blaustein Foundation) - [AG]
- ✓ Esther Leah Ritz (Chair of Research and Evaluation Committee) - [AG]

MLH; Richard; John, Chuck, Steve, Lee, Lester; Don P.; Esther Leah; Ginny

(Henry Zucker?)

MEF Advisory Board (4): [AG] FEBRUARY 23

- ✓ Seymour Fox
- ✓ Annette Hochstein
- ✓ Stephen Hoffman
- ✓ Mike Inbar

Ginny
Woocher

Former CIJE employees who worked on the Study (3): [AG, EG & BR] MARCH 8

- ✓ Roberta Louis Goodman
- ✓ Julie Tammivaara
- ✓ Shulamith Elster

Key Lead Community Professionals (6): [GZD] MARCH 8

Steve Chervin (Atlanta)
Janice Alper (Atlanta)
Chaim Botwinick (Baltimore)
Marci Dickman (Baltimore)
Ruth Cohen (Milwaukee)
Ina Regosin (Milwaukee)

Communities Currently Undertaking a CIJE-Based Educator Study: [AG] MARCH 8

Chicago (Peter Friedman)
Rob Toren (Cleveland)
Columbus (?)
Seattle (?)

Other Communities Who Have Requested the Manual: [AG] MARCH 29

Australia (Ken Lander)



MEMO

To: Members of the CIJE Steering Committee

From: Nessa Rapoport/MEF Research Team

Date: Feb. 27, 1996

Re: *Manual for The CIJE Study of Educators*

We are delighted to be sending you a copy of the final version of the *Manual for The CIJE Study of Educators*. The Manual is being distributed to those communities interested in conducting their own study of educators, as well as to key Lead Community participants and others.

The MEF Research Team is about to complete the *Coding Instructions for the CIJE Educators Survey*, which offers instructions on how to enter the information gathered through the questionnaire into a commercially available statistical software program.

Seattle, Cleveland and Chicago are currently conducting studies of their educators based upon this work. Other communities have expressed interest as well.

The attached letter from Adam Gamoran is being distributed with each copy of the Manual.

In addition, we have distributed the first print run of 10,000 copies of the *CIJE Policy Brief*, which summarizes the data from *The CIJE Study of Educators* on the background and professional training of teachers. We have now gone back to press for a second run of 10,000 copies.

**Council for Initiatives
in
Jewish Education
Fax Cover Sheet**

Date sent: 3/4/96

Time sent: 11:30

No. of Pages (incl. cover): 2

To: Bill Robinson

From: Nessa Rapoport

Organization:

Phone Number:

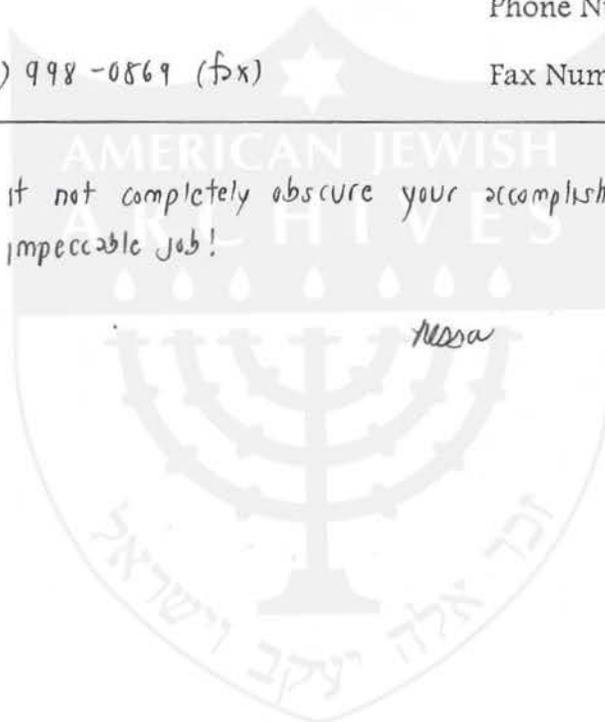
Phone Number: 212-532-2360 X408

Fax Number: (770) 998-0869 (fx)

Fax Number: 212-532-2646

COMMENTS:

Sad days, but let it not completely obscure your accomplishment. It's nice to know someone notices an impeccable job!



MEMORANDUM

To: Nessa Rapoport
CIJE, NYC

By Facsimile: 1-212-532-2646

From: John C. Colman

Date: March 2, 1996

Subject: *FANLETTER!*

Nessa:

Do-it-yourself instruction manuals ordinarily don't send me into a rapturous state. Indeed when they come with grandchildren's educational materials and zillions of parts, the central nervous system usually takes over and the facial color does credit to my Harvard degree!

However, *The CIJE Study of Educators* has given unusual delight defying all the rules cited above. Not the least of the symptoms were puffing of the chest and swelling of the head -- all, I am sure, brought on by pride of association.

Yes, lots of people had a hand in the substantive development of all the wisdom that underpins the Manual. They are fortunate indeed to have you as a partner. The clarity of expression and the *elan* with which goals and procedures are conveyed make one want to tear off the shrinkwrap and get started putting the Jewisheducationlegoset together asap.

Since a family "must" will keep me away from the Steering Committee meeting in Cleveland this coming Wednesday, I'll not be around to convey these heady thoughts in person. So, take this note as a tip of the hat *in absentia*, with congratulations as well to your co-conspirators.

All the best.



FROM: Bill Robinson, 74104,3335
TO: Nessa Rapoport, 74671,3370
DATE: 3/5/96 11:04 AM

Re: More Manuals

Nessa,

When do you need those additional 20+ Manuals? How's next week?

I don't quite believe that I'm the one asking for a delay --- but this week continues to be overwhelming in terms of what I have to accomplish.

Bill



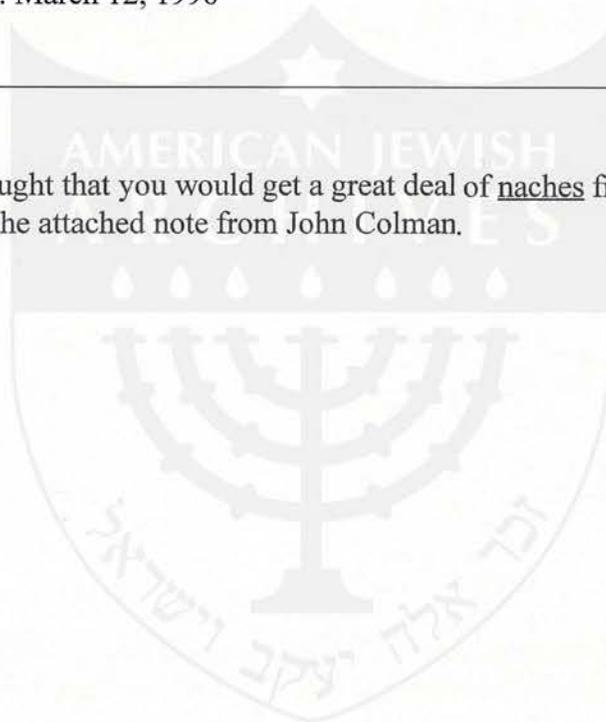
MEMORANDUM

To: Seymour Fox; Annette Hochstein; Mike Inbar

From: Alan Hoffmann

Date: March 12, 1996

I thought that you would get a great deal of naches from the completed manual and the attached note from John Colman.



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All the best.



FROM: INTERNET:GAMORAN@ssc.wisc.edu, INTERNET:GAMORAN@ssc.wisc.edu
TO: Nessa Rapoport, 74671,3370
DATE: 4/29/96 5:31 PM

Re: Re: Mix-up, clearing-up

Sender: gamoran@ssc.wisc.edu

Received: from robin.ssc.wisc.edu (robin.ssc.wisc.edu [144.92.187.200]) by
dub-img-5.compuServe.com (8.6.10/5.950515)

id RAA13238; Mon, 29 Apr 1996 17:20:32 -0400

From: <GAMORAN@ssc.wisc.edu>

Received: from ssc.wisc.edu by ssc.wisc.edu (PMDF V5.0-6 #12975)

id <01I44C1QSHGSB2BBCV@ssc.wisc.edu> for 74671.3370@CompuServe.COM; Mon,
29 Apr 1996 16:20:46 -0600 (CST)

Date: Mon, 29 Apr 1996 16:20:46 -0600 (CST)

Subject: Re: Mix-up, clearing-up

To: 74671.3370@CompuServe.COM

Message-id: <01I44C1QSIEMB2BBCV@ssc.wisc.edu>

X-VMS-To: IN%"74671.3370@CompuServe.COM"

MIME-version: 1.0

Content-type: TEXT/PLAIN; CHARSET=US-ASCII

Content-transfer-encoding: 7BIT

Julie is the one I heard from originally. She said she received Shulamith's
letter. I did not hear from Julie about it again.



TO: Bill Robinson, 74104,3335

Re: Manuals con't

Bill, I haven't heard back from you re the cover note for manuals to Roberta, Julie and Shulamith. Has Adam drafted a couple of lines? I'm away until April 15, but let me know.

Happy Pesach.

Nessa



To: Nessa Rapoport, 74671,3370
To: Chava Werber, CWerber
From: Sarah Feinberg, SFeinberg
Date: 7/30/98, 11:20 AM
Re: Re: Manual for the CIJE Study of Educators

do we have this in the office? could you let me know how I go about getting one to send to Lisa Farber Miller in Denver? Thanks. sarah

-----Forwarded Message-----

From: Adam Gamoran, INTERNET:gamoran@ssc.wisc.edu
To: Sarah Feinberg, SFeinberg

Date: 7/24/98 2:41 PM

RE: Re: Manual for the CIJE Study of Educators

Sender: gamoran@ssc.wisc.edu
Received: from duncan.ssc.wisc.edu (duncan.ssc.wisc.edu [144.92.190.57])
by arl-img-1.compuserve.com (8.8.6/8.8.6/2.12) with SMTP id OAA15190
for <SFeinberg@compuserve.com>; Fri, 24 Jul 1998 14:41:06 -0400 (EDT)
Received: from [128.104.41.17] by duncan.ssc.wisc.edu; (5.65v3.2/1.1.8.2/10May96-0433PM)
id AA24561; Fri, 24 Jul 1998 13:41:05 -0500
Message-Id: <3.0.2.32.19980724132658.012873b0@ssc.wisc.edu>
X-Sender: gamoran@ssc.wisc.edu
X-Mailer: QUALCOMM Windows Eudora Pro Version 3.0.2 (32)
Date: Fri, 24 Jul 1998 13:26:58 -0500
To: Sarah Feinberg <SFeinberg@compuserve.com>
From: Adam Gamoran <gamoran@ssc.wisc.edu>
Subject: Re: Manual for the CIJE Study of Educators
In-Reply-To: <199807230823_MC2-53F8-A2B5@compuserve.com>
Mime-Version: 1.0
Content-Type: text/plain; charset="us-ascii"

Sarah,

There is a whole box of these at the CIJE office. I assume they are among the various CIJE publications. Nessa or Chava may know where they are. Bill thought you would know but I guess not.

Adam

At 08:23 AM 7/23/98 -0400, you wrote:

>Dear Adam,

>
>Gail spoke with Lisa Farber Miller from the Rose Community Foundation in
>Denver the other day. The Denver community is working on Vision 2020 and
>the Jewish Learning Task Force Interim Report. These 2 documents are works
>in progress and will hopefully be an action plan for the future.
>
>As part of this work, they would like to receive the Manual for the CIJE
>Study of Educators. I don't know what the procedure is to send it
>out, which is why I am writing. How do I go about getting it to them? Is
>there a cost? Please let me know.
>
>Thanks!
>sarah
>
>



FROM: Adam Gamoran, INTERNET:gamoran@ssc.wisc.edu
TO: Nessa Rapoport, 74671,3370
DATE: 8/1/98 4:06 PM

Re: Re: The manual

Sender: gamoran@ssc.wisc.edu
Received: from duncan.ssc.wisc.edu (duncan.ssc.wisc.edu [144.92.190.57])
by dub-img-10.compuserve.com (8.8.6/8.8.6/2.12) with SMTP id QAA12055
for <74671.3370@compuserve.com>; Sat, 1 Aug 1998 16:05:58 -0400 (EDT)
Received: from t-37-183-31.dialup.wisc.edu by duncan.ssc.wisc.edu;
(5.65v3.2/1.1.8.2/10May96-0433PM)
id AA12149; Sat, 1 Aug 1998 15:05:56 -0500
Date: Sat, 1 Aug 1998 15:05:56 -0500
Message-Id: <9808012005.AA12149@duncan.ssc.wisc.edu>
X-Sender: gamoran@ssc.wisc.edu
X-Mailer: Windows Eudora Pro Version 2.1.2
Mime-Version: 1.0
Content-Type: text/plain; charset="us-ascii"
To: Nessa Rapoport <74671.3370@compuserve.com>
From: Adam Gamoran <gamoran@ssc.wisc.edu>
Subject: Re: The manual

For distribution of the manual: There should be a box full of the latest version, more than we need for the foreseeable future.

Please assign a support staff person to keep a file on which communities have and are using the Manual, along with a contact name person for each community. I'll confer with Bill to make sure the last message he sent is still up to date, and then pass that along to whoever you tell me to.

See you soon,

Adam

At 07:56 PM 7/30/98 -0400, you wrote:

>Now that both Bill and Chava are not working for CIJE, what should we do
>about the manual in the following sense:

>

>1. Bill tracked which cities were asking for it.

>

>2. He produced the most recent versions on his computer.

>

>I will find out from Chava where our office copies are and will send to
>Denver, per Sarah's note, but in the future?

>

>How are you settling in? When will I see you?!

>

>Nessa

>

>

TO: Karen, 104440,2474

Re: Bruchah Ha'ba'ah: Following up

Leora Isaacs tells me that Adrienne Bank had many editorial changes and that the designer they were using for "Pathways" has just left the firm. Therefore, JESNA will NOT be distributing the volume at the GA and are now trying to decide whether to give out the cover, table of contents and an excerpt or not. She will get us the first final copy she has and will keep me informed.

Let me know what you want to do re David H., since he's expecting it.

Nessa



Nessa Rapoport

From: Adam Gamoran [gamoran@ssc.wisc.edu]
Sent: Friday, September 10, 1999 12:55 PM
To: Bena Medjuck
Cc: Nessa Rapoport
Subject: CIJE Study of Educators

Bena,

The person below is requesting a copy of the Manual for the CIJE Study of Educators. Please send it to her, along with one copy each of the following three reports:

--the Policy Brief
--the Teachers Report
--the Leaders Report

Thanks,

Adam

P.S. I'm not sure who I should be asking for this assistance, so if it isn't you, please let me know!

>Date: Fri, 10 Sep 1999 07:26:00 -0600
>From: "Wendy J. Wolff, MPH" <estrategies@mindspring.com>
>Organization: Essential Strategies
>X-Mailer: Mozilla 4.51 [en] (Win98; I)
>X-Accept-Language: en
>To: gamoran@ssc.wisc.edu
>Subject: CIJE Study of Educators
>
>Hello Adam,
>
>My name is Wendy Wolff. I am working on a project for the Allied Jewish Federation in Denver in which we are trying to collect local data regarding teacher training, credentials, pay scales, recruitment and such. I was given your name by Miriam Heller at the Foundation as someone to contact regarding the possible use of the data collection instrument. We would love to ask some of the same questions in order to compare and contrast.
>
>If this is possible, you can either email it to me at this address or send it to
>
>Wendy Wolff
>Essential Strategies
>3061 South Chester Court
>Denver, CO 80231
>
>Thank you for your consideration.
>
>Wendy
>

Nessa Rapoport

From: Adam Gamoran [gamoran@ssc.wisc.edu]
Sent: Friday, September 10, 1999 4:18 PM
To: Bena Medjuck
Cc: Nessa Rapoport
Subject: questionnaire

Bena,

Here is another request: Please send a copy of the Manual for the CIJE Study of Educators to Alex Pomson at the address below.

Thanks,

Adam

P.S. Again, please let me know who I'm supposed to be asking for these things if it's not you.

P.P.S. If someone asks for a copy of the questionnaire that was used for the Teachers Report or the Leaders Report, this is what they should be sent.

>Date: Fri, 10 Sep 1999 16:07:04 -0400
>Subject: questionnaire
>To: gamoran@ssc.wisc.edu
>From: apomson@edu.yorku.ca (Alex Pomson)
>
>Adam I wondered if you could help with this.
>I approached the folks at Mandel (New York) to see if they would send me a
>copy of the questionnaire on which The Teachers Report is based. I think
>there is a statement in the appendix stating that it is available on
>request.
>They have suggested that you would be able to send me one.
>It would be very helpful if you could, since we are about to start a
>project here which investigates the careers of graduates of our programme
>over the last 20 years. My university address is below, but I am happy to
>receive e.mail attachments.
>With many thanks and wishing you a shanah tovah.
>Alex
>
>
>
>Alex Pomson
>Faculty of Education
>York University
>Toronto, Canada
>
>

September 14, 1999

Enclosed please find a copy of *The Manual for the CIJE Study of Educators*, as you requested.

Please feel free to contact either me if you have any further questions.

Sincerely,

Miriam Heller
Program Assistant
Mandel Foundation



Mandel Foundation

(formerly CIJE)

**MANUAL
FOR**

***THE CIJE STUDY OF
EDUCATORS***

Adam Gamoran
Ellen Goldring
Roberta Louis Goodman
Bill Robinson
Julie Tammivaara

Version 2.0

JANUARY 1996