



THE JACOB RADER MARCUS CENTER OF THE
AMERICAN JEWISH ARCHIVES

MS-831: Jack, Joseph, and Morton Mandel Foundation Records, 1980 – 2008.

Series E: Mandel Foundation Israel, 1984 – 1999.

Box	Folder
D-1	1917

CIJE correspondence, meetings, reports, and planning documents, 1993-1994.

Pages from this file are restricted and are not available online. Please contact the [American Jewish Archives](http://AmericanJewishArchives.org) for more information.

*
* REPORT (FEB 08 '94 16:30) :MANDEL INSTITUTE
*

DATE	START TIME	REMOTE IDENTIFICATION	TERMINAL	MODE	TIME	TOTAL PAGES	RESULTS	DEPT. CODE
FEB 08	16:28		532 2646	G3SF	01'25"	003	E	

ERROR MESSAGE:

PAGE(S) NOT RECEIVED : P.01.
SERVICE CODE : 023.



F
A
X

C
O
V
E
R

S
H
E
E
T

Council for Initiatives
in
Jewish Education

Date sent: 2/7/94 Time sent:

No. of Pages (incl. cover): 1

To: ABBY

From: TEDDY

Organization:

Phone Number:

Phone Number: 216-391-1852

Fax Number:

Fax Number: 216-391-5430

Comments:

Abby, Could you please tell me who is the contact person at UAHC for Alan? I need to call there for ADH's appointment on Monday, Feb. 28 9:30 - 2 PM.

Thanks.

By the way, Ginny told me about the copies you getting off the fax. I'm putting a call into service, and, hopefully, we'll get this fix.

Teddy



COUNCIL FOR INITIATIVES
IN
JEWISH EDUCATION

FAX COVER SHEET

Date sent: 7/29/94

Time sent: 10:40 a.m.

No. of Pages (incl. cover): 2

To: Alan Hoffmann

From: Michele Sullum

Organization:

Phone Number:

Phone Number: 212 532 2360

Fax Number:

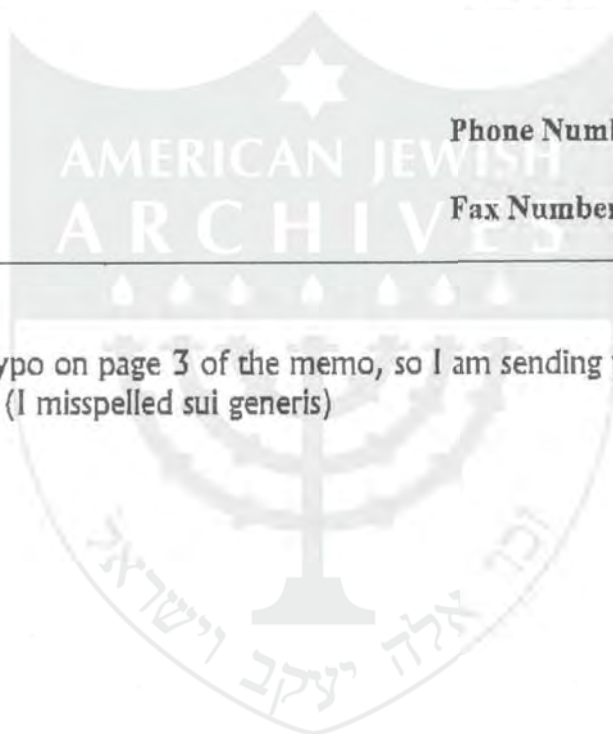
Fax Number: 212 532 2646

COMMENTS:

I realized there was a typo on page 3 of the memo, so I am sending you a corrected version of page three. (I misspelled sui generis)

Take care,

Michele



going to come about in the near future.

C. I emphasized the importance of making a full day of orientation for Steve Chervin to the work of the CIJE so that he has an opportunity to meet with all of our staff. We fixed the 22nd of September as that day and all of our staff (VFL excluded) should keep that day open in their calendars. He will come in the previous night to New York, and will spend the entire Thursday with us.

E. I discussed Lauren Azulai's role with Steve, and it is clear that they have not defined what her role will be. She is going to go down to 3/4 time and she is anxious, he tells me, to work only in the continuity area and not in the general planning area of the Federation, but I think that Dave Sarnat has not yet given her a final answer to this request. By the way, Lauren was out of town on vacation today, so I think that I avoided insulting her by not having let her know that I was coming to town.

4. David Sarnat -

Dave Sarnat and I had a second conversation which I think is extremely important and points at a direction for our work, and particularly for Nessa's work. As we talked about the problems of his bringing somebody's key lay leadership into the area of Jewish education he expressed to me his frustration at having approached Bernie Marcus who is probably the largest contributor, or certainly the wealthiest member of the community (700 million dollars of assets), interesting him in the Jewish Continuity agenda.

According to Sarnat, when he had a private meeting with Bernie Marcus a few weeks ago with the avowed aim of interesting him in Jewish Continuity "as soon as he hear the word Jewish education, his eyes rolled to the back of his head and he lost interest!" David Sarnat believes that, contrary to his feelings of several months ago, we are going to have serious problems in engaging the key leadership in Atlanta in this issue. He now believes that Mort Mandel is *sui generis* and that we cannot extrapolate from Mort's biography for leaders of similar calibre but who have different makeup. The implications of all of this are that we are going to have to take a very serious look at this problem which resonates to my own sense that our agenda does not automatically engage the leaders whom we are particularly interested in engaging. I and Dave Sarnat are interested in taking Bernie Marcus and another couple of leaders of this calibre as a case study in order to try and work out how exactly we will be able to make them "champions" of Jewish education. I suggested to Dave Sarnat that Nessa and I spend some time with him at the quarterly of the CJF and I was most interested in Tuesday the 31st of August, although the meeting could also be on the 30th (VFL: in a week or two, could you please check with Sarnat's office and see whether you can make a time for me to meet with him at the quarterly together with his new president for an hour and a separate meeting with Dave Sarnat, and Nessa, and me for an hour and a half in order to talk about this particular issue.

5. Dr. Harry Stern and Dave Sarnat -

A. I met with Harry Stern and with Dave Sarnat and reviewed the conversations that I had had in Jerusalem with Laurie, the new *shelicha* to Atlanta whom I had selected on behalf of Atlanta and with Debbie Goldstein who is going to be the new educator in the JCC.

Prof. Walter J. Ackerman
Shane Family Chair in Education

פרופ' וולטר אקרמן
הקתדרה לחינוך על-שם משפחת שאן



Feb. 7, 1994

Dear Alan,

I've reread your paper & want to suggest that the following will provide the kind

of slide we've talked about.

pp 10-17; 21-34 (leave out the section on Mizrahi);
37-41; 46-47

If you provide an introduction of sorts together with some summary statement will be home regard,

Ack

To Alan Hoffman 02-619951

MEMORANDUM

TO: MLM

FROM: VFL

DATE: 2/3/94

SUBJECT: Meeting space in New York

The issue of location for the April 24 board meeting remains unresolved. As you know, UJA/Federation is not available on that day. Barry Holtz has been in touch with the Jewish Museum about use of their space and thought we had an arrangement for a waiver or reduction in rent, but the director recently told him that we would have to pay the full fee, which they charge even to their own board members. Barry then tried to find us space at Columbia University, but learned yesterday that it is not available then, either.

I called the Jewish Museum today and learned the following. They have an auditorium which seats up to 220 and can be arranged lecture style, classroom style, or conference style (around a table). There is a smaller space, called a gallery, which can hold 75 people and be set up in any of these ways, as well. In addition, there is a section of the cafe which can be closed off and used for meeting.

With board members, guests, and staff, we can anticipate about 60 participants. Our day is tentatively planned as follows:

- 9-9:45 Study session (Could be held in the gallery or auditorium.)
- 10-12 Committee meetings (They could set up one at each end of the auditorium, one in the gallery, and one in the cafe.)
- 12-2 Lunch (They would need time to set up the auditorium for lunch. If we used 12 - 12:45 for people to tour the museum, which they would arrange, lunch could be set up during that time.)
- 2-4 Board Meeting (Could be held in the gallery)

The rental charge for the auditorium during the day is \$1800 and for the gallery is \$1000. The woman I spoke with said they might be able to work out a combined fee that would be less than \$2800, but couldn't guarantee it and didn't know what that fee might be. The cost of food would be additional, and we would have to use their in-house, kosher caterer. The space is currently being held for us.

An alternative to the Jewish Museum might be to use one of the university clubs that Premier uses for investor meetings. I learned from Bill Evanson that Premier uses either the Princeton Club or the Cornell Club, one through John Colman and the other through our PR consultant in New York. Before pursuing this option further, I thought I should check with you.

My recommendation is that we go ahead with the Jewish Museum. It is a more appropriate space and can be set up to accommodate our needs. I would appreciate your guidance.

F
A
X

C
O
V
E
R

S
H
E
E
T

**Council for Initiatives
in
Jewish Education**

Date sent: 2/3/94 Time sent:

No. of Pages (incl. cover): 2

To: ABBY

From: TEDDY

Organization:

Phone Number:

Phone Number: 216-391-1852

Fax Number:

Fax Number: 216-391-5430

Comments:

THANKS FOR THE SIGNED APPROVAL FORM ON THE COMPUTER SYSTEM. I
STILL NEED THE SIGNED FORM FOR THE DESIGNED LOGO FOR CIJE. WE CANNOT
GET PAYMENT UNTIL WE HAVE THIS SIGNED BY ALAN.

THANKS FOR YOUR HELP.

TEDDY



~~Publication Title~~ Title CIJE LOGO

Description of ~~Publication~~ DESIGN A LOGO FOR CIJE

Proposed Use _____

Request to Quote
Quantity Requested N/A Time Frame for Use Long Term

Comments _____

TO BE COMPLETED BY OFFICE MANAGER:

Bid Results

1. Co. Nitzan Gaibel Amount \$1000.00 \$/copy N/A

Comments \$600.00 fee for design of logo and \$400 fee for design of letterhead, envelopes and business cards.

2. Co. _____ Amount _____ \$/copy _____

Comments _____

3. Co. _____ Amount _____ \$/copy _____

Comments _____

RECOMMENDATION OF OFFICE MANAGER Recommended to use Nitzan Gaibel

Submitted by Alan D. Hoffmann Date _____

Knowledge Center Approval _____ Date _____

Financial Approval _____ Date _____

Operations Approval _____ Date _____

Final Approval _____ Date _____

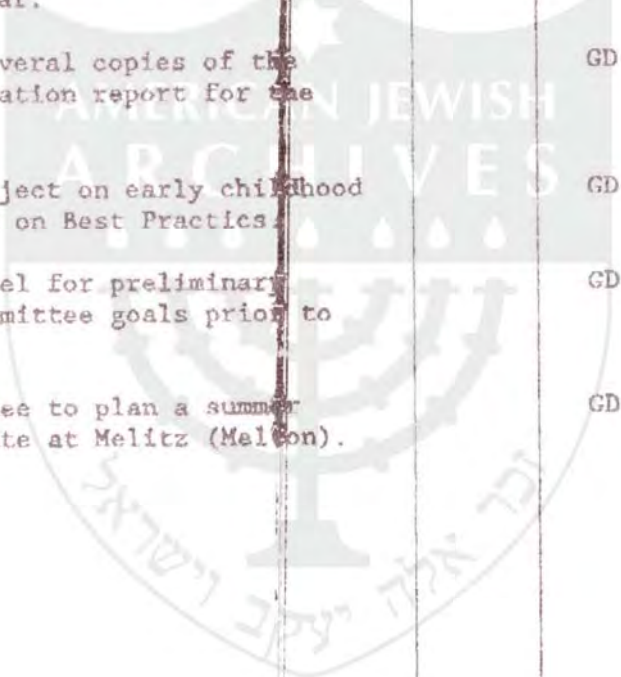


- ASSIGNMENTS
- ACTIVE PROJECTS
- RAW MATERIAL
- FUNCTIONAL SCHEDULE

73200 (REV. 1/89) PRINTED IN U.S.A.

FUNCTION	CIJE STAFF TELECONFERENCE		
SUBJECT/OBJECTIVE	DORPH ASSIGNMENTS		
ORIGINATOR/PROJECT LEADER	VFL	DATE	2/1/94

NO.	DESCRIPTION	PRIORITY	ASSIGNED TO (INITIALS)	DATE ASSIGNED STARTED	DUE DATE	COMPLETED OR REMOVED DATE
1.	Call Barbara Neufeld to discuss leadership training options at Harvard.		GD	2/1/94	2/7/94	
2.	With BH, develop agenda for next Lead Communities seminar.		GD	2/1/94	2/7/94	
3.	Make available several copies of the Milwaukee mobilization report for the MEF meeting.		GD	2/1/94	2/10/94	
3.	Develop pilot project on early childhood education project on Best Practices.		GD	1/4/94	2/15/94	
4.	Contact Mort Mandel for preliminary discussion of committee goals prior to March 15.		GD	1/18/94	3/1/94	
5.	Work with Milwaukee to plan a summer teacher's institute at Melitz (Melton).		GD	12/1/93	6/15/94	



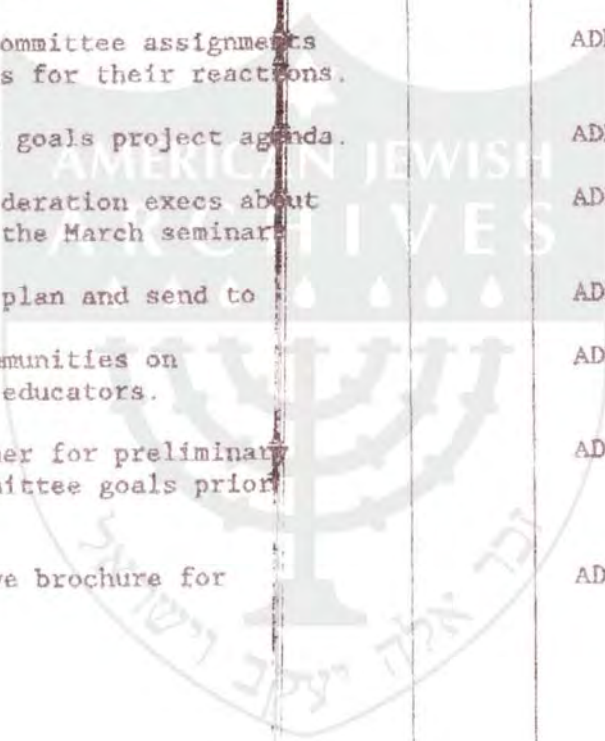


- ASSIGNMENTS
- ACTIVE PROJECTS
- RAW MATERIAL
- FUNCTIONAL SCHEDULE

73890 (REV. 1-89) PRINTED IN U.S.A.

FUNCTION	CIJE STAFF TELECONFERENCE		
SUBJECT/OBJECTIVE	A. HOFFMANN ASSIGNMENTS		
ORIGINATOR/PROJECT LEADER	VFL	DATE	2/1/94

NO.	DESCRIPTION	PRIORITY	ASSIGNED TO (INITIALS)	DATE ASSIGNED STARTED	DUE DATE	COMPLETED OR REMOVED DATE
1.	Talk with Chuck Ratner about meetings we'd like him to attend.		ADH	1/18/94	1/24/94	
2.	Submit suggested committee assignments to committee chairs for their reactions.		ADH	1/18/94	2/4/94	
3.	Talk with DP about goals project agenda.		ADH	2/1/94	2/7/94	
4.	Talk with the 3 federation execs about representation at the March seminar.		ADH	2/1/94	2/10/94	
5.	Redraft 1994 work plan and send to		ADH	1/4/94	2/20/94	
6.	Work with lead communities on recruiting senior educators.		ADH	1/4/94	3/1/94	
7.	Contact Chuck Ratner for preliminary discussion of committee goals prior to March 15.		ADH	1/18/94	3/1/94	
8.	Develop descriptive brochure for CIJE.		ADH	9/21/93	3/15/94	

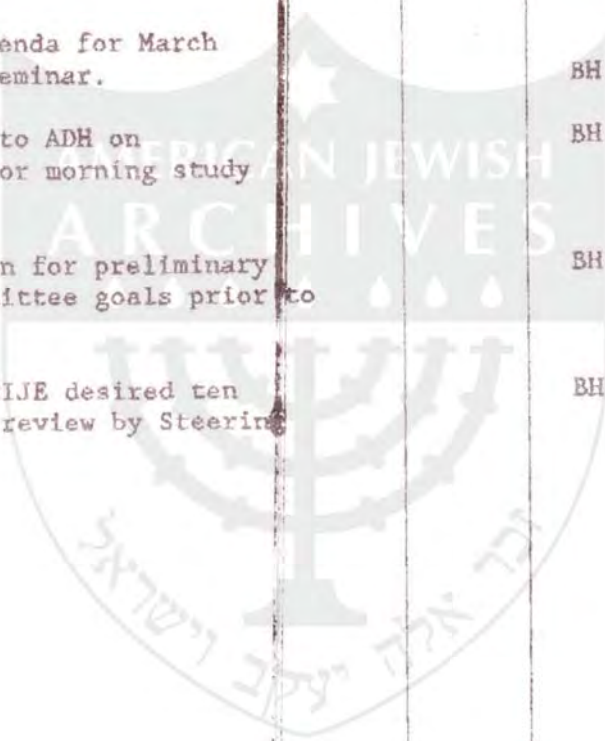


- ASSIGNMENTS
- ACTIVE PROJECTS
- RAW MATERIAL
- FUNCTIONAL SCHEDULE

73890 (REV. 1/89) PRINTED IN U.S.A.

FUNCTION	CIJE STAFF TELECONFERENCE		
SUBJECT/OBJECTIVE	HOLTZ ASSIGNMENTS		
ORIGINATOR/PROJECT LEADER	VFL	DATE	2/1/94

NO.	DESCRIPTION	PRIORITY	ASSIGNED TO (INITIALS)	DATE ASSIGNED STARTED	DUE DATE	COMPLETED OR REMOVED DATE
1.	Prepare memo suggesting speakers for opening session of board meeting. Send to ADH for discussion with SF and MLM.		BH	2/1/94	2/4/94	
2.	With GD develop agenda for March Lead Communities Seminar.		BH	2/1/94	2/7/94	
3.	Submit a proposal to ADH on possible leaders for morning study session.		BH	2/1/94	2/7/94	
4.	Contact John Colman for preliminary discussion of committee goals prior to March 15.		BH	1/18/94	3/1/94	
5.	Prepare draft of CIJE desired ten year outcomes for review by Steering Committee.		BH	1/4/94	3/15/94	





PREMIER INDUSTRIAL CORPORATION

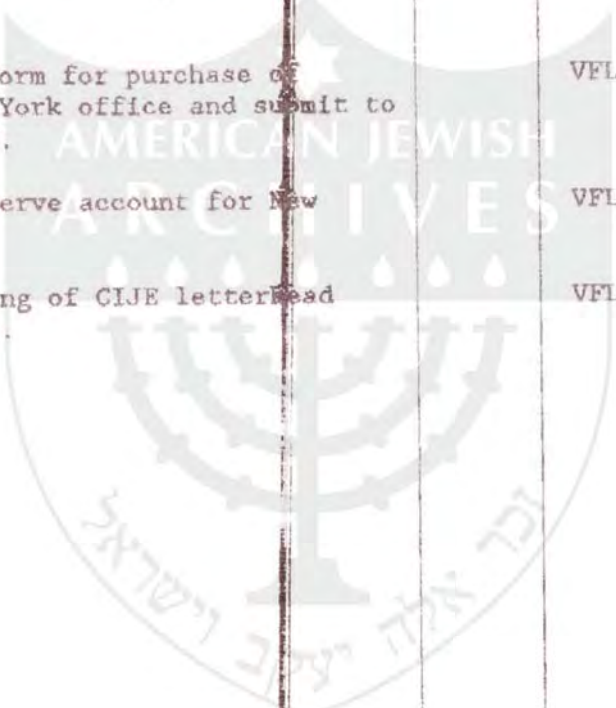
SEE MANAGEMENT MANUAL POLICY NO. 2.5 FOR GUIDELINES ON THE COMPLETION OF THIS FORM FOR A FUNCTIONAL SCHEDULE

- ASSIGNMENTS
- ACTIVE PROJECTS
- RAW MATERIAL
- FUNCTIONAL SCHEDULE

71890 (REV. 1/85) PRINTED IN U.S.A.

FUNCTION	CIJE STAFF TELECONFERENCE		
SUBJECT/OBJECTIVE	LEVI ASSIGNMENTS		
ORIGINATOR/PROJECT LEADER	VFL	DATE	2/1/94

NO	DESCRIPTION	PRIORITY	ASSIGNED TO (INITIALS)	DATE ASSIGNED STARTED	DUE DATE	COMPLETED OR REMOVED DATE
1.	Submit suggested board committee assignments to MLM & SHH for their reactions.		VFL	1/18/94	2/08/94	
2.	Draft invitation letter to April board meeting.		VFL	1/18/94	2/8/94	
3.	Prepare approval form for purchase of computers for New York office and submit to Stu Neidus and MLM.		VFL	1/18/94	2/10/94	
4.	Arrange for CompuServe account for New York office.		VFL	2/1/94	2/10/94	
5.	Arrange for printing of CIJE letterhead and business cards.		VFL	1/18/94	2/25/94	





FAX TRANSMITTAL

Date:

February 3, 1994

To:

Alan Hoffman

Company:

CJJE

Department:

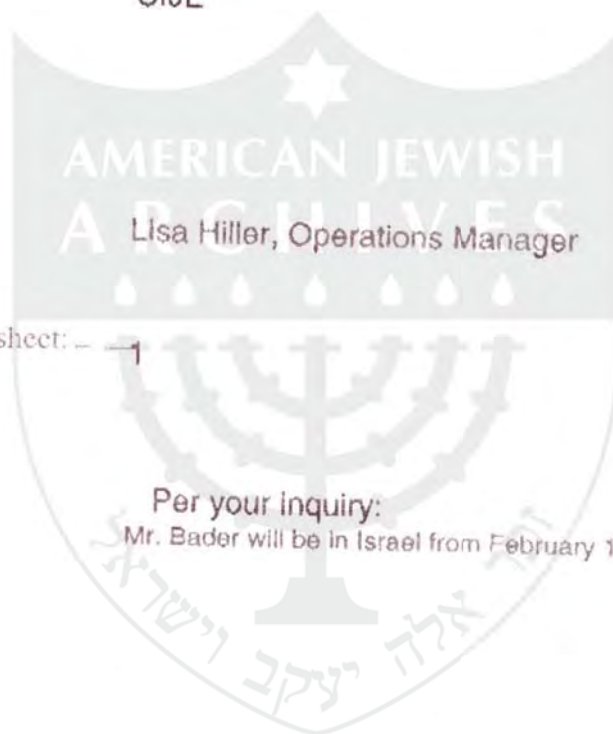
From:

AMERICAN JEWISH
ARCHIVES
Lisa Hiller, Operations Manager

Total pages including this cover sheet: - 1

Comments:

Per your inquiry:
Mr. Bader will be in Israel from February 15 through Feb. 20.



Sender's FAX number is 414-224-1441.

If any problems occur with this fax transmission, please call 414-224-6464

F
A
X

C
O
V
E
R

S
H
E
E
T

Council for Initiatives
in
Jewish Education

Date sent: 7/3/94 Time sent:

No. of Pages (incl. cover): 4

To: ADH

From: Teddy Davis
Givny Levi

Organization:

Phone Number:

Phone Number: 216-391-1852

Fax Number:

Fax Number: 216-391-5430

Comments:



COUNCIL FOR INITIATIVES IN JEWISH EDUCATION

P.O. Box 94553, Cleveland, Ohio 44101
Phone: (216) 391-1852 or Fax: (216) 391-5430

Chair

Morton Mandel

Vice Chairs

Billie Gold
Matthew Maryles
Lester Pollack
Maynard Wishner

Honorary Chair

Max Fisher

TO: Participants in March 8-9 Lead Communities Seminar
FROM: Virginia F. Levi *Living*
DATE: February 2, 1994
SUBJECT: MEETING LOGISTICS

Board

David Arnow
Daniel Bader
Mandell Berman
Charles Bronfman
Gerard Cohen
John Colman
Maurice Corson
Susan Crown
Jay Davis
Irwin Field
Charles Goodman
Alfred Goitschalk
Neil Greenbaum
Thomas Hausdorff
David Hirschhorn
Gershon Kekst
Henry Koschitzky
Mark Lainer
Norman Lamm
Marvin Lender
Norman Lipoff
Seymour Martin Lipset
Florence Melton
Melvin Merians
Charles Ratner
Esther Leah Ritz
Richard Scheuer
Ismar Schorsch
David Teutsch
Isadore Twersky
Bennett Yanowitz

The next joint meeting of the Lead Communities and CIJE is scheduled for Tuesday and Wednesday, March 8 and 9, in Atlanta. We have arranged the schedule so that people interested in visiting one of several institutions in Atlanta may do so on the morning of March 8. We are planning a meeting of the CIJE staff to begin at 7:00 PM on Monday, March 7, at the Wyndham and to continue the following morning.

A block of rooms has been reserved at:

Wyndham Gardens Midtown Hotel
10th & Peachtree Street
Atlanta, GA 30309
Phone: 404-873-4800
Fax: 404-870-1530
Rate: \$103/Nite

Please call Teddy Davis at 216-391-1852 for reservations. A schedule of the two days appears below:

Tuesday, March 8, 1994

10:00 AM - Noon - Optional visit to one of the following institutions

1. Greenfield Academy - Community Orthodox Day School
2. The Epstein School - Solomon Schechter School
3. Torah Day School - Torah U'mesorah Day School
4. Davis Academy - Reform Day School (K-2)
5. Yeshiva High School (Grades 7-12)
6. The Temple - Reform Congregation of Driving Miss Daisy fame
7. JCC Holocaust Center

Executive Director

Alan Hoffmann

If you are interested in visiting any of these institutions, please contact Lauren Azoulai at 404-870-1611 by Friday, February 25, with your first and second choices.

12:30 PM - Opening Luncheon

Location: Atlanta Jewish Federation
1753 Peachtree Road, N.E.
Atlanta, GA 30309
Phone: 404-870-1661
Fax: 404-874-7043

Shirley Brickman, Chair of Creating Communities - A History of Jewish Atlanta, will provide an overview of Jewish Atlanta.

2:00 - 9:30 PM Seminar held at the Atlanta Jewish Federation

Wednesday, March 9

8:30 AM - 3:00 PM Atlanta Federation - Light breakfast will be available

Please call me at 216-391-1852 if you have any questions. I look forward to seeing you in Atlanta.



Return to Teddy (Via Fax) Every Thursday before 5:00 PM - 216-391-5430

WHERE WE ARE

Week of Sunday, Feb. 6 - Saturday, Feb. 12, 1994

New York Phone: 212-532-2360 Israel: 00119722-617-418 Cleve Phone: 216-391-1852				
	Gail Dorph	Alan Hoffmann	Barry Holtz	Ginny Levi
Monday (date) 2/7/94	N.Y. Office	Israel	N.Y. Office	Cleveland
Tuesday 2/8/94	Baltimore C. Botwinick 410-727-4828 Ext. 240 410-578-6194 410-484-4377	Israel	N.Y. Office	Cleveland
Wednesday 2/9/94	Baltimore See Tuesday	Israel	N.Y. Office	Cleveland Enrt. N.Y. After 5:00 PM. Mayflower Htl: 212- 265-0060
Thursday 2/10/94	N.Y. Ad Hoc Mtg.	Israel	N.Y. Ad Hoc Mtg.	N.Y. Ad Hoc Mtg. Mayflower Htl P: 212-265- 0060 F: 212-265- 5098
Friday 2/11/94	N.Y. Ad Hoc Mtg.	Israel	N.Y. Ad Hoc Mtg.	N.Y. Ad Hoc Mtg. Enrt to Cle After 2:00 PM

F
A
X

C
O
V
E
R

S
H
E
E
T

Council for Initiatives
in
Jewish Education

Date sent: *2/1* Time sent: No. of Pages (incl. cover):
To: *Abby* From: *Teddy*
Organization:
Phone Number: Phone Number: 216-391-1852
Fax Number: Fax Number: 216-391-5430
Comments:

*Re Abby - Just a Reconfirmation
of today's phone conversation*

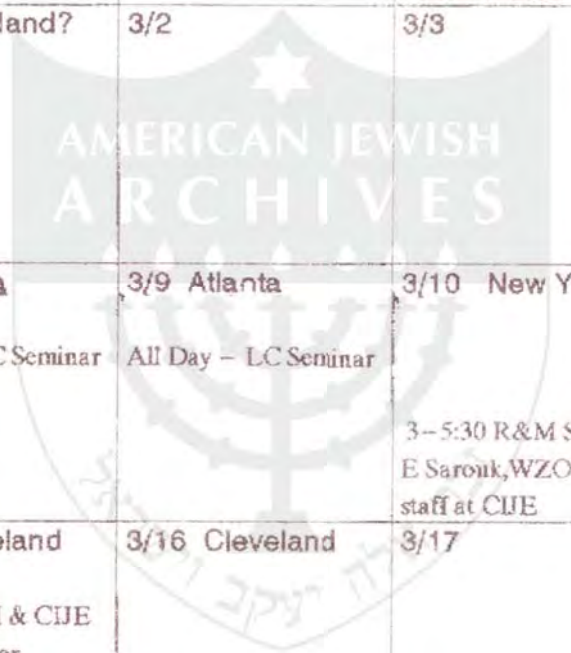
*Please Fax to me all names (to whom
I have #'s of everyone listed on
Abby's calendar that he wants appointments
made with. Thank you for your help*

Teddy



ADH SCHEDULE
FEB. - MARCH, 1994

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
2/20	2/21	2/22	2/23 Arrive	2/24 Columbus 12-4 Renee Levine 817-738-7424 614-486-1144 To New York	2/25 New York	2/26 New York
2/27 New York 9:30-2:00 MLM Possible dinner/tea with B Gold &/or E Jesselson	2/28 New York 9:30-2:00 UAHC & CIJE staff at CIJE re Geshet L'Keshet	3/1 Cleveland?	3/2	3/3	3/4 Open	3/5 Open
3/6 Open	3/7 To Atlanta AM - Try for mtg. w/Steve Clavin 1:00 LC Mtgs 7:00 Staff mtg.	3/8 Atlanta All Day - LC Seminar	3/9 Atlanta All Day - LC Seminar	3/10 New York 3-5:30 R&M Shemak E Saronk, WZO, CIJE staff at CIJE	3/11	3/12
3/13 To Cleveland?	3/14 Cleveland 6-9:30 CIJE Staff at Holiday Inn	3/15 Cleveland 7:30-9 MLM & CIJE staff at Premier 9:30-4:30 Steering Com at JCF	3/16 Cleveland To New York	3/17 Leave for Israel	3/18	3/19
To be scheduled: Baltimore - 1 day Milwaukee - 1 day/RMeyer In FL: F. Melton C. Bronfman Palm Beach Fed. Boston - 1 day	In Cleveland: R. Shatten - Lev. fam. B. Reis S. Neidus C. Ratner Agnon School	In New York: S. E. ... & ... chiff Rabbi ... edman ... zovan Feuerman ... auclair	In New York: Rabbi Joshua ... man Y. ... greenberg/staff/ CIJE staff Shelly Dorph Jerry Strober	In New York: Mtg. on 3-23: Gurvis, Shrage, Ruskay, W. Palm, +1-2, CIJE In Michigan: David Cohen - Ann Arbor Larry Ziffer - Detroit	Everywhere Aim for 2 hours/day for phone calls & writing	



**COUNCIL FOR INITIATIVES
IN
JEWISH EDUCATION**

FAX COVER SHEET

Date sent: *5/26/94* Time sent:

No. of Pages (incl. cover): *8*

To: *Alan & Ginny*

From:

Organization:

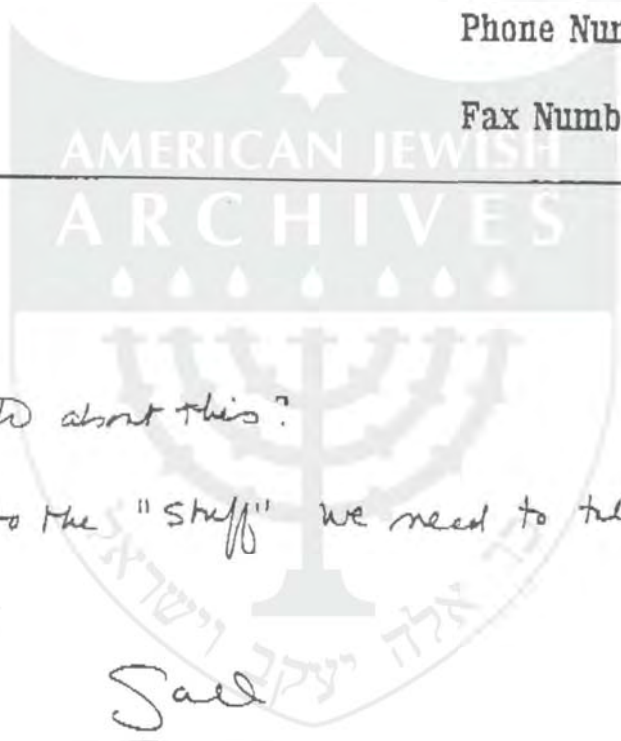
Phone Number:

Phone Number: 212 532 2360

Fax Number:

Fax Number: 212 532 2646

COMMENTS:



What do you think about this?

Can we add it to the "stuff" we need to talk about

sooner than later.

Sall



26500 Shaker Boulevard Beachwood, Ohio 44122-7197 216-464-4050 Fax 216-464-5827

Friday, May 06, 1994

Ms. Ruth Cohen
Milwaukee Jewish Federation
1360 North Prospect Avenue
Milwaukee, WI 53202-3094

Dear Ruth:

I was delighted to receive your call yesterday about a relationship between the Milwaukee Jewish Federation Lead Community Project and the Cleveland College of Jewish Studies. I believe that it is possible to overcome the obstacles of distance to provide high quality Jewish educator training to communities which require access to institutions of higher Jewish learning.

While I need to know much more about Milwaukee and your community's needs, I can assume certain similarities with Cleveland. Although it would require further discussion to develop a proposal appropriate to Milwaukee, I am enclosing a concept paper which illustrates what we might offer. It assumes that we might offer a Master's Degree program in Jewish education to Jewish educators in Milwaukee but it could just as easily be developed as a proposal for a Bachelor's Degree or a Certificate in Jewish Education. The budget which goes along with the paper would likewise change for a different program. It is meant as a point of departure for further discussions rather than a narrow idea of what the College can offer.

I look forward to discussing the concept with you shortly.

Sincerely,

A handwritten signature in cursive script that reads 'David Ariel'.

David S. Ariel
President

The requirements for the Master's Degree are (1) satisfactory completion of a designated sequence of fifteen graduate courses in Judaic studies and Jewish education, (2) satisfactory completion of an approved field placement or internship in a current or new work setting or settings, and (3) supervised mentorship with a faculty advisor.

The Cleveland College of Jewish Studies will work with the Jewish educators sponsored by the Milwaukee Jewish Federation to develop a specific program which will include a core curriculum and individualized study programs. The College will work with the individual educator in order to assess educational needs and determine the appropriate course of study.

The core curriculum of the program will include the following courses:

- Foundations of Education
- Philosophies of Jewish Education
- The American Jewish Community
- Working With Families
- Supervision in Formal and Informal Settings
- Administering Programs and Institutions
- Colloquium: Issues in Jewish Education
- Independent Project

The elective courses will include, among others, the following:

- Understanding and Teaching Prayer.
- Teaching Bible: Investigation and Methodology
- Israel and Jewish Identity: Their Place in the Curriculum
- Group Theory and Practice: Integrating Formal and Informal Education
- Supervising a Hebrew Language Curriculum
- Human Development: Cognitive, Moral and Spiritual Perspectives
- Learning and Teaching

Students are required to complete five courses in Judaica studies and demonstrate competency in Hebrew by the time of completion of the program.

A monthly colloquium will anchor the program. The project director will travel to Milwaukee to conduct the colloquium and to offer individual advisement. All students participating in the degree program will be expected to participate in the monthly colloquium devoted to fostering a sense of professional identity and serving as a forum for serious discussion of the foundations of education and educational theory.

The program can be completed in three years and can begin September 1, 1994. The College will offer a variety of learning venues and delivery systems through which Jewish educators will be able to complete the Master's Degree. These venues and delivery systems include:

- **Summer School:** The College offers a summer school program between July 1- 31 each year. The summer school will offer a sufficient number of courses so that an individual may complete the course requirements, internships and colloquia for the degree in three summers while pursuing full-time employment during the regular academic year. Students will take classes for two to three weeks, Monday through Thursday and will reside in residential dormitories at a university near the College.
- **Intensive Semester:** The College offers several intensive courses each year in Jewish education. Each course may be offered on four consecutive weekdays (Monday-Thursday) from 9:00 a.m.- 3:00 p.m. so that participants could complete a course within one week. Each course would be preceded by a six-week supervised reading period and followed by a six-week project. Other time frames will also be considered. Some of the intensive semester courses will be offered in Milwaukee and others will be offered in Cleveland. Some will be offered during school vacation periods and others will be scheduled as necessary.
- **Distance Learning Programs:** The College will employ distance-learning programs to expand the available course offerings, offer specialized instruction by non-resident experts, and deliver courses by faculty from origination sites including Cleveland and other institutions of higher learning in North America to Milwaukee. The distance learning program is based on videoconferencing which is fully interactive two-way video and audio communications involving multiple locations linked by videocameras, microphones and viewing monitors across telephone lines. This will create a virtual classroom in which technology creates the environment of a regular classroom even though the instructor and students are in different locations. The platform for the videoconferencing program is the CLI Eclipse Videoconferencing System, operating at 112 Kbps. Through an agreement with Management Recruiters International, a Cleveland-based firm operating the Conferview Videoconferencing System, the College will make MRI facilities available to the the Milwaukee Jewish Federation program for this program. Videoconferencing programs may be held at an MRI site in Milwaukee (601 East Henry Clay, Milwaukee WI 53217) or at a location within the Jewish community.
- **Faculty in Residence:** The College will employ a resident instructor(s) as an Adjunct Professor of Jewish Studies or Education in Milwaukee who will teach a regular course to the Jewish educators in the program who will provide field supervision and mentor the students on a regular basis .
- **Credit from other Institutions of Higher Learning:** The College will accept up to three courses from other accredited institutions of higher learning towards the degree.

Recruitment and Admission

The College will work closely with designated representatives of the Milwaukee Jewish Federation to identify suitable candidates for these programs. Students will apply through the regular admissions process of the College. Admission to the program is open to students with a Bachelor's Degree from an accredited institution of higher learning. Upon review of their credentials, the faculty may recommend that preparatory studies be completed prior to acceptance in the Master's Degree program.

Applicants must complete the College application and receive a letter of support from the Milwaukee Jewish Federation. The College operates with a rolling admissions policy for all degree programs. Other policies and procedures are detailed in the Student Handbook.

Graduates of the Program

Graduates of the Master's Degree program in Jewish education at the Cleveland College of Jewish Studies have been able to work more effectively in their current positions and to advance professionally within a variety of settings. Graduates of the Master's Degree program are currently serving as teachers, family education specialists, subject area specialists, principals, school directors, congregational educators, directors of central agencies for Jewish education, department heads of central agencies for Jewish education, and other positions in congregational and communal education. The Jewish Education Service of North America recognizes the Master's Degree as qualification for the highest level of national licensure. The Master's Degree is recognized by the Israel Ministry of Education.

Scholarships

The Milwaukee Jewish Federation will establish a pool of scholarship funds for Milwaukee Jewish educators. Students in the degree program may receive tuition and fellowship funds based on merit, need and the importance to the Milwaukee community of the professional position for which the individual is being prepared. Participants in the program are eligible to apply for Federal Student Financial Aid programs and other College fellowships.

Schedule

The Master's Degree program schedule might include:

First Year (3 courses)

Fall

- One intensive semester course in Cleveland
- One course taught by the resident instructor in Milwaukee

- Colloquium

Spring

- One videoconferencing course in Milwaukee
- Colloquium

Second Year (6 courses)

Summer

- Two summer school courses in Cleveland

Fall

- One intensive semester course in Cleveland
- One videoconferencing courses in Milwaukee
- Colloquium

Spring

- One intensive semester course in Milwaukee
- One course taught by the resident instructor in Milwaukee
- Colloquium

Third Year (6 courses)

Summer

- Two summer school courses in Cleveland

Fall

- One videoconferencing course in Milwaukee
- One intensive semester course in Milwaukee
- Colloquium

Spring

- One course taught by the resident instructor in Milwaukee
- One intensive semester course in Milwaukee
- Colloquium



FEB-02-1994 11:13

UNITED ISRAEL APPEAL

110 East 59th Street
New York, New York 10022

Tel: (212) 339-6900
Fax: (212) 754-4293

**UNITED
ISRAEL
APPEAL**

MEMORANDUM

February 1, 1994

TO: Alan Hoffman

FROM: Jane Sherman, UIA Jewish/Zionist Education
Committee Chairman
Miriam Schneirov, CJF/JAFI Chairman
Vic Gelb, UIA/JAFI Chairman

RE: JAJZE, AAC AND FEDERATIONS

Thank you for your response to our inquiry last week. We have scheduled a meeting as follows:

DATE: Tuesday, February 15, 1994
TIME: 5:00 p.m.
PLACE: UIA Office in Jerusalem

Please let Danny Allen know if you will be able to attend this meeting. He can be reached in the UIA New York office at: (212) 339-6970 or a message can be left in the UIA Jerusalem office.

Look forward to seeing everyone on February 15th.

Regards.

To: Alan Hoffman
.....
Fax #: 011-972-2-619-951
.....
From: Ms. Beverly Gribetz, Ramaz Upper School
.....
Date: February 2, 1994
.....
Pages: 1, including this cover sheet
.....

fax

Please let me know where you are at in your thinking as far as next year. I need to know particularly about Noam because there are other "protectzia" candidates for 7th grade. I am keeping you floating on the top but I can't hold out much longer.



From the desk of..

Ms. Beverly Gribetz
Headmistress
Ramaz Upper School
60 East 78th Street
New York, NY 10021

tel: (212) 517-5955
fax: (212) 744-1619

F
A
X

C
O
V
E
R
S
H
E
E
T

Council for Initiatives
in
Jewish Education

Date sent: 2/2 Time sent: 4:45

No. of Pages (incl. cover): 2

To: Alan D. Hoffmann

From: Ginny Levi

Organization:
CIJE/Israel Office

Phone Number:

Phone Number:
011972 2 617 418

216-391-1852

Fax Number:
011972 2 619 951

Fax Number:

216-391-5430

Comments:

Alan -
Here's the chart. I'm faxing it to Steve, too, since you said you wanted to discuss it with him.

Ginny

If there are any problems receiving this transmission, please call:
216-391-1852

2/1/94

**COUNCIL FOR INITIATIVES IN JEWISH EDUCATION
BOARD DEMOGRAPHICS**

Name	Age	Sex	Denomination	City	Name	Age	Sex	Denomination	City
D. Arnow	41-50	M	Conservative	New York	M. Lainer	51-60	M	Conservative	Los Angeles
D. Bader	31-40	M	Conservative	Milwaukee	N. Lamm	61-70	M	Orthodox	New York
M. Berman	71-80	M	Conservative	Detroit	M. Lender	51-60	M	Conservative	Gr. New York
C. Bronfman	61-70	M	Conservative	Montreal	N. Lipoff	61-70	M	Reform	Miami
G. Cohen	71-80	M	Conservative	Atlanta	S. M. Lipset	61-70	M	Secular	Washington, D.C.
J. Colman	71-80	M	Reform	Chicago	M. Mandel	71-80	M	Reform	Cleveland
M. Corson	61-70	M	Conservative	Columbus	M. Maryles	51-60	M	Orthodox	New York
S. Crown	41-50	F	Reform	Chicago	F. Melton	81-90	F	Conservative	Columbus
J. Davis	?	M	Reform	Atlanta	M. Merians	71-80	M	Reform	Gr. New York
I. Field	51-60	M	Conservative	Los Angeles	L. Pollack	61-70	M		New York
M. Fisher	81-90	M	Reform	Detroit	C. Ratner	51-60	M	Conservative	Cleveland
B. Gold	51-60	F	Reform	New York	E. L. Ritz	71-80	F	Secular	Milwaukee
C. Goodman	61-70	M	Reform	Chicago	R. Scheuer	71-80	M	Reform	New York
F. Gottschalk	61-70	M	Reform	Cincinnati/NY	I. Schorsch	61-70	M	Conservative	New York
N. Greenbaum	51-60	M	Conservative	Chicago	D. Teutsch	41-50	M	Reconstruct.	Philadelphia
T. Hausdorff	51-60	M	Orthodox	Gr. New York	I. Twersky	61-70	M	Orthodox	Boston
D. Hirschhorn	71-80	M	Reform	Baltimore	M. Wishner	61-70	M		Chicago
G. Kekst	51-60	M	Conservative	New York	B. Yanowitz	61-70	M	Conservative	Cleveland
H. Koschitzky	61-70	M	Orthodox	Toronto					

2/2/94

COUNCIL FOR INITIATIVES IN JEWISH EDUCATION

Proposed Committee Assignments

Personnel Committee

Chair:
Morton Mandel
Board members:
Max Fisher
Frerd Gottschalk
Gershon Kekst
Norman Lamm
Norman Lipoff
Ismar Schorsch
~~Maynard Wiseman~~
Community Reps:
Lee Hendler
Louise Stein
Staff support:
Gail Dorph

Community Development

Chair:
Chuck Ratner
Board members:
Charles Bronfman
Jay Davis
Billie Gold
Neil Greenbaum
Marvin Lender
Matt Maryles
~~Maynard Wiseman~~
Lester Pollack
Community Reps:
Jane Gellman
Staff support:
Alan Hoffmann
Steve Hoffman

Content/Program

Chair:
John Colman
Board members:
Dan Bader
Bill Berman
Tim Hausdorff
Florence Melton
Dick Scheuer
David Teutsch
~~Isadore Twersky~~
Community Reps:
Bill Schatten
Ilene Vogelstein
Staff support:
Barry Holtz
Dan Pekarsky

Research/Monitoring

Chair:
Esther Leah Ritz
Board members:
David Arnow
Susan Crown
Irwin Field
David Hirschhorn
Mark Lainer
Marty Lipset
~~Bennett Yanowitz~~
Community Reps:
Genine Fidler
Staff support:
Adam Gamoran
Ellen Goldring

Not included: G. Cohen, M. Corson, C. Goodman, H. Koschitzky

*Alan - Just
did this in
case you want
to review. Not
we're missing
4 people. S*

עמיתו ירושלמי The Jerusalem Fellows

תוכנית לפיתוח מנהיגות
לחוגי היהודי במחוצות

A program to develop
leadership for Jewish
education in the Diaspora

THE JERUSALEM FELLOWS

עמיתי ירושלים

TEL: 972-2-735106

FAX: 972-2-735229

FACSIMILE TRANSMISSION

AMERICAN JEWISH

ARCHIVES

TO: <u>ה'ס"ח</u>	DATE <u>2.2.94</u>
FROM: <u>צ'כי</u>	NO. PAGES: _____
FAX NUMBER: _____	



Alan - I'll call to
get your
report about
this
candidate

Thanks

A. Chie

MEMORANDUM

To: Miriam Gafni / Alan Hoffman (VIA FAX)
From: Carol Slayman, Secretary to Irwin Field
Date: February 1, 1994
Subject: Conference Call - 2/3/94 - 7:00 AM PST

Please disregard instructions in my memo of 1/25 on the above subject with regard to calling an 800 number at 7:00 AM PST on 2/3.

Arrangements have been made with our conference service to call you. Please stand by to receive their call at the appointed time.



M. Gafni - 972-6-572930
A. Hoffman - 972-2-619951

F
A
X

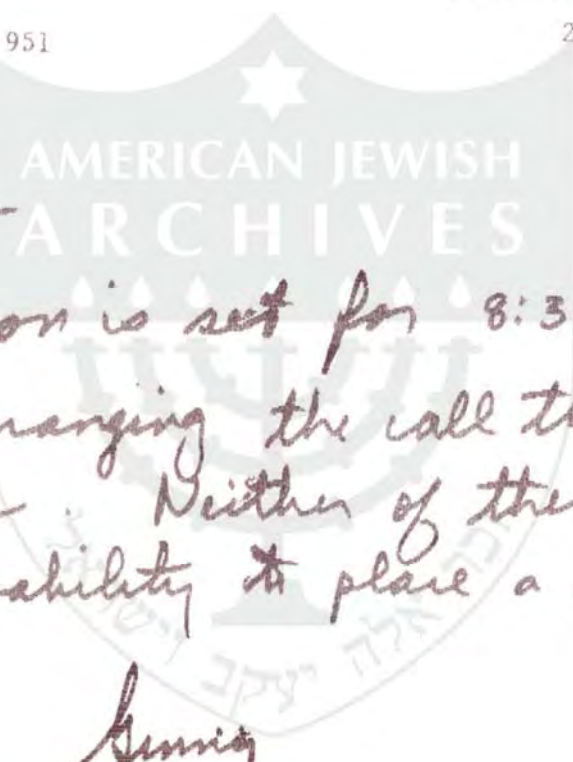
C
O
V
E
R

S
H
E
E
T

Council for Initiatives
in
Jewish Education

Date sent: Time sent: No. of Pages (incl. cover):
To: Alan D. Hoffmann From: Ginny Levi
Organization: CIJE/Israel Office
Phone Number: 011972 2 617 418 Phone Number: 216-391-1852
Fax Number: 011972 2 619 951 Fax Number: 216-391-5430
Comments:

Alan -



Telecon is set for 8:30 CST.
I'm arranging the call through a
service. Neither of them has
the capability to place a conference
call.

Ginny

If there are any problems receiving
this transmission, please call:
216-391-1852



הרשות המשותפת לחינוך יהודי ציוני
THE JOINT AUTHORITY FOR JEWISH ZIONIST EDUCATION



לשכת המנהל הכללי
Office of the Director General

לידיעת: אלן הופמן

31 בינואר 1994 סימוכין: 33

סדר יום לישיבת הנהלת רשות החינוך ב-1/2/94

AMERICAN JEWISH ARCHIVES

1) אשור פרטינל מה-5/1/94

2) נושאי דיון לישיבת מועצת הרשות

3) החויה הישראלית

4) שונות

הישיבה מתקיים בננין הראשי של הסוכה"י, באולם מחי העליה, קומה ב'

חדר 231. היא תתחיל בשעה 9:30 ותסתיים ב-12:00.

דצ"ב הנושאים לדיון במועצת הרשות נפרדואר '94.

בברכה,

לטיסיה בן אבו

EDUCATION AUTHORITY COMMISSION, FEBRUARY 1994

AGENDA

1. D'VAR TORAH
2. DIRECTOR GENERAL'S REPORT
3. BUDGET MATTERS:
 - A. 1993 END-OF-YEAR REPORT
 - B. ADDITIONAL BUDGET - \$150,000
 - C. UNALLOCATED BUDGET FROM 1992 - \$34,000
 - D. FUNCTIONAL & REGIONAL BUDGETS - 1994
4. NEW PROGRAMS - DETAILED BUDGETS, REACTIONS FROM NATIONAL ADVISORY COUNCILS
5. THE ISRAEL EXPERIENCE PROMOTION (IN THE U.S.)
6. DEMOGRAPHIC CENTER
7. GRANTS TO EXTERNAL AGENCIES AND ORGANIZATIONS
8. OTHER MATTERS

NNNN

P.O.B. 92, 48 King George St. Jerusalem Tel: 02-202733, 202487 טל: 48 המלך ג'ורג' 92 ירושלים ת.ד.
פקס: 02-202762 FAX

WORD PLAY

Thu Jan 27 1994 11:57 am Page 1 of

January 30, 1994

Mr. Arnold Greenberg

Dear Mr. Greenberg,

We at the Melton Centre for Jewish Education in the Diaspora wish to thank you for your generous scholarship endowment to our Pre-Academic Studies Program.

Your endowment is being used to help students prepare for the Senior Educators Program - the Melton Centre's response to the need for talented, committed and qualified Jewish educators in the Diaspora. This program brings a select group of Jewish educators from around the world to the Hebrew University for an intensive year-long program of study and enrichment. In this pluralistic setting, participants explore new approaches to Jewish education, probe critical issues in educational thought, reflect upon their work and professional goals, and develop skills and resources which they will be able to utilize in their home communities.

The standards for acceptance to this program are very high. Participants must have a Bachelor of Arts and at least three years of experience in Jewish education; they must meet the Hebrew University's general entrance requirements and have a basic knowledge of Hebrew. They must also be committed to working in Diaspora Jewish education for three years after completion of the program.

The Pre-Academic Studies Program prepares students who generally meet the requirements for the Seniors Educators Program, but, because of factors in their environment, may be lacking in certain areas. Most of the participants are from Eastern Europe, where they have been shut off from Jewish tradition and now need reinforcement in both Hebrew language and Judaic studies. Each student in the preparatory program has a six-month course tailor-made, focusing on their individual needs, to bring them up to the level of the other Senior Educators Program participants.

Part of your contribution is also being used to support the Centre's Summer Institute for Jewish Educators. This program is designed for formal and informal educators in the Diaspora, such as teachers and principals in Jewish schools, bureau personnel, community workers and adult educators. This intensive and diverse program consists of seminars, workshops and pedagogic tours to enrich both the participants' Jewish background and their professional skills and knowledge.

On behalf of the Melton Centre, I once again want to thank you for your generosity, which enables us to provide these programs to help Jewish educators provide meaningful and stimulating Jewish education in the Diaspora.

Sincerely,

Carmen ???

Title

The Melton Centre

1/31/94
M 202

CONTACT LIST : ZEEV MANKOWITZ 18/1/94 - 17/2/94

18-21/1/94 Paris

Latitudes St. Germain
Tel: 1-4261-5353
Fax: 1-4927-0933

21-24/1/94 Toronto

Tel: 905-881-9204 (Fri. afternoon)
Tel: 416-631-5710 (from Mon. morning)
Fax: 416-631-5715

Embassy Suites
305
416-470 8500 16
77

24-28/1/94 New York

Mayflower
Tel: 212-265-0060
Fax: 212-265-5098



28-31/1/94 Pittsburgh

Tel: 412-421-9246

31/1/94-3/2/94 Washington

Tel: 301-649-4316

3-7/2/94 Boca Raton

(Information re. Howard Johnson's Tel. number from Jordana Levy through Yehudit)

TEL - 305-428-2850
FAX - 305-480-9639

7-9/2/94 Los Angeles

At Ben Bliack
Tel: 310-286-9991
Fax: 310-286-7109

11/2/94 San Francisco

through Nancy Temla
Tel: 415-777-0411
Fax: 415-495-6635

11-16/2/94 Seattle

At Dr. Gidi Shimoni
Tel: 206-522-3374
Fax: 206-685-0668

JEWISH COMMUNITY CENTER OF MILWAUKEE



6255 North Santa Monica Boulevard
 Milwaukee, Wisconsin 53217
 Telephone 414 964 4444
 Fax 414 964 0922

May 19, 1994

Mr. Alan Hoffman
 CLJE
 P. O. Box 94553
 Cleveland, OH 44101

MAY 24 1994

Dear Alan:

Since we met several weeks ago, I have been working on the concept we discussed regarding the role of resident camping in Jewish education and Jewish continuity. The ideas that you gave me have lead to a series of meetings which has helped me strategize an approach which I would like to discuss with you when next you are in Milwaukee.

In brief, our idea is that the JCC in Milwaukee, along with the JCC of Atlanta and perhaps one or two other cities that have resident camps, would work together to develop a task force that would identify the components that make resident camping such a powerful Jewish experience and to help develop the programs and the knowledge base that will not only enhance and build upon what the resident camp experience currently provides, but make sure that other communities can share and benefit from that knowledge and experience. I have talked to Jane Gellman, Tzivia Blumberg and Barry Chazan. Tzivia, Barry and I spent about 45 minutes at the Biennial discussing the idea and focusing on the role that Jewish resident camping can play in terms of Jewish continuity.

I would like to suggest the following to you:

1. That when next you are in Milwaukee, we get together to discuss a 2-4 city effort that would identify the strengths of Jewish resident camping and focus on the concept of building Jewish continuity through camping experience that is strongly related to Jewish community.
2. In the interim, I will speak to Harry Stern of Atlanta and perhaps one other city to see if we can get at least three or four camps involved. Chicago, and Camp Chi, is very interested in participating. My feeling is that we should do it with more than just Milwaukee and Atlanta, because there are different resident camps and experiences. Therefore, we need a broader base so that the recommendations will be applicable to all of the resident camps provided through the Jewish Community Center network.

Judy S. Gaten
 President
 Warren Bannertal
 Vice President
 Marc J. Beltrac
 Vice President
 Marilyn Peltz
 Vice President
 Jerold Perlestein
 Vice President
 Robert Riches
 Vice President
 Les Weil
 Vice President
 James Zucker
 Vice President
 Jane Gellman
 Secretary
 Eric Bullock
 Treasurer
 Larry Prosser
 Co-Treasurer
 Jay R. Roth
 Executive Vice President

Affiliated with the
 JCCA of North America,
 Milwaukee Jewish
 Federation, Inc.,
 United Way of
 Greater Milwaukee

CAMPUS JCC JCC SENIOR CENTER JCC SENIOR CENTER--WEST SIDE HY & RICHARD SMITH JCC FAMILY PARK CAMP INTERLAKEN CAMP JCC

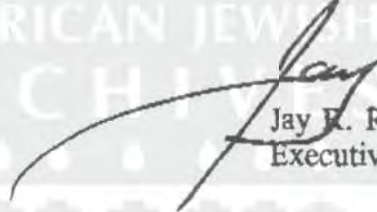
3. After you, Tzivia and myself get together in Milwaukee, we will begin to develop a proposal for the necessary resources to put this study and action plan into effect.

In talking about this with Tzivia and Barry, there was a great sense of enthusiasm about the concept. It can not only involve identifying the components and strengths of current resident camping, but also training both at the camps and with the staff of the camps both here and in Israel regarding the development of a sense of Jewish community.

I will await to hear from you regarding your next visit to Milwaukee. In speaking with Jane Gellman, she is willing to work actively on this committee since both Judaic education and resident camping are areas of major interest and expertise for her. I would hope that Jane would be able to attend the meeting that we have during your next visit.

I look forward to hearing from you shortly.

Sincerely,


Jay E. Roth
Executive Vice President

JRR/jm

c: Jane Gellman
Tzivia Blumberg
Barry Chazan
Jeff Metz



COUNCIL FOR INITIATIVES IN JEWISH EDUCATION

P.O. Box 94553, Cleveland, Ohio 44101
Phone: (216) 391-1852 o Fax: (216) 391-5430

Chair

Morton Mandel

Vice Chairs

Billie Gold
Matthew Maryles
Lester Pollack
Maynard Wishner

Honorary Chair

Max Fisher

Board

David Arnow
Daniel Bader
Mandell Berman
Charles Bronfman
Gerald Cohen
John Colman
Maurice Conson
Susan Crown
Jay Davis
Irwin Field
Charles Goodman
Alfred Gottschalk
Neil Greenbaum
Thomas Hausdorff
David Hirschhorn
Gershon Kekst
Henry Koschitzky

Mark Lainer

Norman Lamm

Marvin Lender

Norman Lipoff

Seymour Martin Lipset

Florence Melton

Melvin Merians

Charles Ratner

Esther Leah Ritz

Richard Scheuer

Ismar Schorsch

David Teutsch

Isadore Twersky

Bennett Yanowitz

Executive Director

Alan Hoffmann

TO: See Distribution
FROM: Virginia F. Levi
DATE: January 27, 1994
SUBJECT: AD HOC MEETING ON MEF & GOALS

This meeting will be held in New York, Thursday, February 10 and Friday, February 11. The tentative schedule is as follows:

THURSDAY, FEBRUARY 10

9:00 A.M. - 5:00 P.M. MEF MEETING CIJE OFFICE

7:00 P.M. - 10:00 PM GOALS MEETING * GAIL DORPH'S APARTMENT

FRIDAY, FEBRUARY 11

9:00 A.M. - 2:00 P.M. GOALS MEETING CIJE OFFICE

* NOTE: GAIL'S ADDRESS: 588 West End Avenue, Apt. 2-A
Phone: 212-769-40725

HOTEL RESERVATIONS HAVE BEEN MADE AT THE MAYFLOWER HOTEL FOR THE FOLLOWING ATTENDEES:

Virginia Levi Steve Hoffman Ellen Goldring

If anyone needs help in making room reservations, please contact Teddy Davis as soon as possible.

DISTRIBUTION

Gail Dorph
Seymour Fox
Adam Gamoran
Ellen Goldring
Annette Hockstein
Stephen Hoffman
Alan Hoffmann
Barry Holtz
Virginia Levi
Daniel Pekarsky

Maimonides



Philbrick Rd./Brookline, MA 02146
(617) 232-4414/FAX (617) 566-2061

972-2-619-951

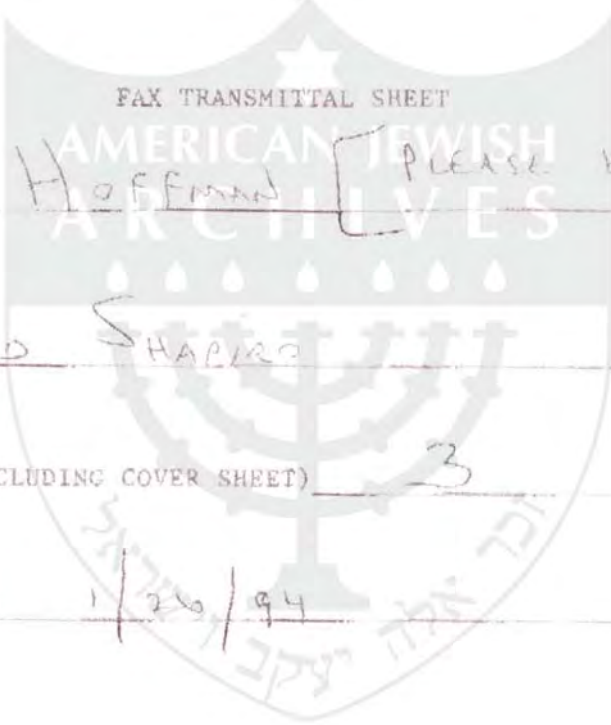
FAX TRANSMITTAL SHEET

TO: ALAN HOFFMAN [PLEASE HOLD FOR HIM]

FROM: DAVID SHAPIRO

TOTAL # OF COPIES (INCLUDING COVER SHEET) 3

DATE: WED 1/26/94



Maimonides School Book Order Form
1993-94GRADE 9

General Studies

Student's Name _____

Please Print

I. EnglishAll Students____ Wordly Wise VI, EPS, 1982

5.25

____ new ____ used *Warriner's English Grammar and Composition, 4th Course, HBJ,
1982

12.85

new 28.75 used

____ *Norton Anthology of Poetry, Third Ed.

34.95

____ *Death of a Salesman, Miller, Penguin

5.95

____ *Julius Caesar, Shakespeare, Folger Ed.

4.00

____ Mythology, E. Hamilton, NAL

5.00

____ *Lord of the Flies, Golding, Capricorn

4.95

____ * The Odyssey, Homer, Fitzgerald trans., Doubleday

7.95

____ Greek Drama: An Anthology of Nine Plays, Bantam

4.50

Honor Section____ *Working With Poetry, EPS, 1976

7.00

II. SCIENCE____ *Physical Science, SF, 1990

36.00

III. SOCIAL STUDIESAll Students____ X Subscription to Update
7.00____ * Economics: Institutions and Analysis, Amsco

13.80

____ new ____ used *History and Life, SF, 4th ed., 1990 ONLYnew 41.40
used 26.00

Grade 9 1993-94

Name _____

P. 2

IV. MATHAll Students

Each student in each grade must have a scientific calculator with him/her daily in math class. If you wish, you may purchase the TI 30 SLR through school:

___ Texas Instruments TI 30 SLR+ Calculator 18.00

Sections 9H and 9A

___ Keep your *UCSMP Algebra, Scott Foresman, 1992 36.25

___ * UCSMP Advanced Algebra, Scott Foresman, 1992 39.00

Section 9R

___ new ___ used *Basic Algebra, HM, 1977-83 new 32.00 used 16.20

Special Math Group

___ new ___ used *Modern Introductory Analysis, HM, 1974-84 new 38.80 used 21.00

V. FRENCH

___ new ___ used Keep Your * Dis-Moi! Scott Foresman, 1990 new 33.60 used 22.50

___ Workbook 8.75

___ new ___ used * Viens Voir, Scott Foresman, 1990 new 37.00 used 24.25

___ Workbook 9.00

___ *Histoire d'une Revanche, Siebert, Prentice Hall 25.50

I. Spanish

___ Keep Your *Voces y Vistas, SF, 1992 33.60

___ Workbook 8.75

___ Pasos y Peuntes, SF, 1992 37.00

___ Workbook 9.00

___ Destinos: Student Viewer's Handbook, McDougal-Littell, 1992 13.00

FyI

P. 27"2

JAN 28 1994



Board of Trustees
Zalman C. Bernstein
Chairman
Arthur W. Fried
Samuel J. Silberman
Henry Taub
David W. Weiss
Ruth R. Wisse

Colloquium on
"THE JEWISHNESS OF ISRAELIS"

Wednesday, February 9, 1994

Avraham Y. HaCohen
Executive Director

The Harvard Club
The Presidents Room
27 West 44th Street
New York, New York

Commencing Promptly at 9:30 A.M.



To: Conference Invitees

In the midst of the sub-Arctic cold and the earthquakes, we can understand that you may have not kept in mind that our January 4 letter of invitation asked that you advise us by Monday, January 24, whether or not you plan to attend.

Please take a moment now, if you have not done so already, to call our New York office, (212) 697-8836, so that we can know whether to expect you.

Should you decide to attend, we will forward to you a series of 16 papers and a portfolio of some of the most significant Israeli press coverage on the study, "Beliefs, Observances, and Social Interaction Among Israeli Jews."

52 Vanderbilt Avenue
New York, NY 10017-3808
Tel: 212 697-8836
Fax: 212 697-8879

in Israel
Keren Aviad
18 Rechov Ramban
12268 Jerusalem, Israel
Tel: 02 631-227
Fax: 02 662-861



PREMIER INDUSTRIAL CORPORATION
FACSIMILE HEADER SHEET
73138 (8-90) PRINTED IN U.S.A.

DATE: 1/27/94 TIME:

NUMBER OF PAGES SENT: 2

TO: FAX NO. (011) 972 2 619 951 Name Alan Hoffmann Company Street Address City / State / Zip / Country	FROM: FAX NO. (216) 391 0155 Name Stuart D. Neidus Company Tele. No. (216) 391-8300 Ext. 2444
--	--

x

093

Attached is the bill sent to KPMG by Shimon. It's about 1/3 higher than we discussed. Let me know if it's correct and I will instruct KPMG to pay it. We'll settle up during your next trip.



GALITZER & Associates

גליצר ושות'י

Shimon Galitzer, M.B.A., J.D., C.P.A. - U.S.A. & Israel

שמעון גליצר, רו"ח - ישראל, ארה"ב

December 29, 1993

KPMG Peat Marwick
1500 National City Center
Cleveland, OH 44114-3485

Invoice for Services Rendered

FOR PROFESSIONAL SERVICES RENDERED from October 14, 1993 to Date

Regarding: International Tax Planning

Including:

- Correspondence;
- Conferences;
- Research and/or planning;
- Recommendations;
- Accounting and/or auditing services;
- Preparation of income tax returns;
- Related matters (49 Hours)..... \$ 4,155
- Assistance with Israeli aspects of
- international tax planning for your
- client's world-wide compensation package
- Fax transmission expenses 92
- Value added tax (17%) \$ Nil

Total \$ 4,257

Remittance should be made in Israeli shekels converted at the official dollar/shekel rate of exchange on date of payment. A VAT receipt will be issued upon receipt of payment.

Thank you.

F
A
X

C
O
V
E
R

S
H
E
E
T

Council for Initiatives
in
Jewish Education

Date sent: 1/28/94 Time sent: No. of Pages (incl. cover): 2
To: ALAN HOFFMANN From: GINNY LEVI
Organization:
Phone Number: Phone Number: 216-391-1852
Fax Number: Fax Number: 216-391-5430
Comments:

PLEASE FILL OUT THE REST OF THE INFORMATION ON THE ATTACHED APPROVAL FORM. ALSO, NEED YOU TO SIGN ON THE BOTTOM OF THE FORM (submitted by)



~~XXXXXXXXXX~~ Title CIJE LOGO

Description of Publication DESIGN A LOGO FOR CIJE

Proposed Use _____

Request to Quote
Quantity Requested N/A Time Frame for Use Long Term

Comments _____

TO BE COMPLETED BY OFFICE MANAGER:

Bid Results

1. Co. Nitzan Gaihel Amount \$1000.00 \$/copy N/A

Comments \$600.00 fee for design of logo and \$400 fee for design of letterhead, envelopes and business cards.

2. Co. _____ Amount _____ \$/copy _____

Comments _____

3. Co. _____ Amount _____ \$/copy _____

Comments _____

RECOMMENDATION OF OFFICE MANAGER Recommended to use Nitzan Gaihel

Submitted by Alan D. Hoffmann Date _____

Knowledge Center Approval _____ Date _____

Financial Approval _____ Date _____

Operations Approval _____ Date _____

Final Approval _____ Date _____

F
A
X

C
O
V
E
R

S
H
E
E
T

Council for Initiatives
in
Jewish Education

Date sent: 1/28/94 Time sent:

No. of Pages (incl. cover): 5

To: ALAN HOFFMANN

From: GINNY LEVI

Organization:

Phone Number:

Phone Number: 216-391-1852

Fax Number:

Fax Number: 216-391-5430

Comments:

PLEASE FILL OUT THE REST OF THE INFORMATION ON THE ATTACHED APPROVAL FORM. ALSO, NEED YOU TO SIGN ON THE BOTTOM OF THE FORM (submitted by)

ALSO THIS IS ANOTHER FORM FOR APPROVAL OF COMPUTER EQUIPMENT FOR BILL ROBINSON. WE HAVE ASKED BARRY REIS TO LOOK INTO ANOTHER SOURCE FOR A LOWER COST ON A COMPUTER SYSTEM. THEREFORE, WE LEFT #2 OFF THE FORM. PLEASE SIGN AND RETURN. IF BARRY'S SOURCE IS LOWER, WE'LL SUGGEST HIS SOURCE AS THE SUBMITTER'S RECOMMENDATION.



APPROVAL FOR INSTALLATION OF SERVICES OR EQUIPMENT

Philanthropic Programs

Philanthropic Program CIJE

Service/Equipment Requested COMPUTER HARDWARE AND SOFTWARE

Purpose COMPUTER SYSTEM TO BE UTILIZED BY FIELD RESEARCHER, BILL ROBINSON,
TO ANALYZE CIJE DATA IN-HOUSE INSTEAD OF CONTRACTING OUT.

Suggested by ADAM GAMORAN

Options and Costs (Use additional sheets if necessary)

1. Describe, including costs COMPUTER SYSTEM
\$4,130.00 (SEE ATTACHED MEMO)

2. Describe, including costs _____

3. Describe, including costs _____

Submitters Recommendation _____

Office Manager's Recommendation _____

Submitted by _____ Date _____

ALAN D. HOFFMANN
Knowledge Center Approval _____ Date _____

Financial Approval _____ Date _____

Operations Approval _____ Date _____

Final Approval _____ Date _____

MEMORANDUM

January 25, 1993

To: Alan Hoffmann
 From: Adam Gamoran
 Re: Computer equipment for Bill Robinson

As you know, one of the reasons we selected Bill Robinson as our new field researcher is that his skills in quantitative data analysis will permit us to analyze our own data in-house instead of contracting out as we are doing for the educator surveys. Data analysis requires appropriate computer hardware and software, and I asked Bill to explore two options: (1) Use of a personal computer as a terminal, to connect to a mainframe computer at a local university for data analyses; and (2) Use of a sufficiently powerful personal computer and software to conduct data analyses on the PC. I am writing to report what we have found, and to make a recommendation for purchase of equipment.

In short, we recommend the PC option (option 2). In reviewing this recommendation, please keep in mind that a notebook PC is standard and necessary equipment for our field researchers. The notebook we purchased for Claire Rottenberg is unfortunately not usable by Bill because it is an Apple (a MAC Powerbook), and he is an IBM user (like the rest of us). We have collected Claire's computer from her, and will turn it in to Ginny at the first opportunity.

Bill reports that the difference between a run-of-the-mill notebook PC and a PC sufficiently powerful to run SPSS-PC (the data analysis program) is about \$400. In addition, the SPSS-PC software costs about \$700. Thus, the PC system for data analysis costs about \$1100 more than a PC for word processing only. However, in consultation with computer staff at Emory University, Bill estimates the cost of analyzing data on the mainframe at \$1200 per year. Thus, the first-year costs are about the same, and Bill argues that the PC system is more convenient.

I would emphasize important points. First, whereas the PC system (option 2) includes all present and future costs, using the mainframe (option 1) incurs charges estimated at \$1200 each year. Since this is a multi-year project, option 2 is more cost-efficient. Second, \$1200 is for moderate usage, but if we gather new data in the future and conduct more rigorous analyses (e.g., as part of a market survey), the charges could be even higher. Third, if our project ceases at some point, CUE will still possess a powerful computing system which could be deployed elsewhere, but if we pay for mainframe computing, those costs could not be recouped.

For these reasons, I endorse Bill's recommendation and ask that you authorize purchase of the computer system described as option 2 in Bill's memo. Funds for the computer system should be drawn against the miscellaneous line in the MEF budget for 1993-94. The cost can be accommodated within our approved budget.

If CUE is able to recoup any costs by selling Claire's notebook, I request that the funds be credited to our budget.

Proposal for Computer System
(to Analyze Quantitative Data)

Bill Robinson, CIJE
Field Researcher - Atlanta

There are two options available for analyzing quantitative data - 1) through a mainframe computer at a local university using SPSS, and 2) through a personal computer using a PC version of SPSS. The two options differ on costs and convenience.

In terms of costs (as detailed on the following page), both options require the purchase of a personal (notebook) computer. However, in order to run SPSS on the PC a faster microprocessor with a built-in math co-processor (at an additional cost of \$413) is strongly recommended. In addition, option #2 will involve greater short-term costs (\$695 for the SPSS-PC software). However, option #1 may require greater long-term costs for use of the university mainframe. This cost is difficult to estimate since the cost depends on two factors: amount of usage and the manner in which access to the mainframe is acquired. For example, at Emory University the faculty of Emory College uses the mainframe at no cost while others associated with the University pay \$.07 per second of CPU time. At moderate usage this equals approximately \$100 a month, but could range up to \$1000 a month.

In terms of convenience, using SPSS-PC (option #2) provides certain benefits over the mainframe (option #1). First, SPSS-PC provides continual and immediate access to the data and calculations, while access to mainframes can be interrupted or delayed due to university maintenance or hardware breakdowns. Second, use of SPSS-PC will allow phone lines to remain open for incoming calls and faxes. On the other hand, mainframes tend to run calculations at a faster rate. However, purchase of the recommended (T1950) personal computer should ameliorate this problem considerably.

Recommendation:

Based on moderate usage of SPSS on the Emory mainframe computer for a year, the costs of the two options are not significantly different. Option #1 (mainframe) is \$4138 and option #2 (SPSS-PC) is \$4045. Coupled with the greater convenience of using SPSS on a personal computer, option #2 is strongly recommended.

Proposal for Computer System - Bill Robinson

page 2

Estimated Costs:

<u>Option #1 (Mainframe):</u>	<u>Option #2 (SPSS-PC):</u>
Personal Computer - Toshiba T-1900 (a 486SX microprocessor at 20 megahertz)	Toshiba T-1950 (a 486DX2 microprocessor at 40 megahertz, with an internal math co-processor)
\$ 1566	\$ 1978
Up-grade to 8MB RAM memory (to run Wordperfect 6.0) -	same
\$ 350	\$ 350
Modem - Megahertz 2400/9600 PCMCIA Notebook Data/Fax Modem	same
\$ 359	\$ 359
Printer - HP Deskjet300 (paper costs not included)	same
\$ 268	\$ 268
SPSS - access to Emory mainframe (at \$.07 a second of CPU time, assuming \$100 a month for one year at moderate usage)	SPSS-PC software
\$ 1200	\$ 695
Wordperfect 6.0 -	same
\$ 295	\$ 295
Support Publications -	same
\$ 100	\$ 100
<u>Totals:</u>	<u>\$ 4045</u>

(All costs are based on lowest prices found among Roswell area computer dealers with two exceptions. The cost of SPSS-PC was given by the original software manufacturer. The cost of access to SPSS on the Emory mainframe was estimated by a computer consultant at Emory.)

Philanthropic Finance/Administration Committee
January 24, 1994

Alan - FYI.
Note IVA + C, especially G.

IV. Issues in Processing CIJE Expenses

During the January meeting of the CIJE staff in Cleveland, BR met with the staff to discuss any open issues or suggestions in processing CIJE expenses. They offered several recommendations for improving the process. Following discussion, the Philanthropic Finance/Administration Committee suggests that the following modifications be made:

A. When submitting telephone bills, CIJE employees and consultants should identify personal calls only, assuming the others are business calls. ADH will decide if field researchers should install a separate line for their CIJE activities. If so, these bills would be submitted as business expenditures.

Assignment

B. BR will contact AT&T to arrange for phone calls to be sorted by phone number rather than by date.

C. In response to the comments that CIJE meal allowances were inadequate, ADH will recommend a more "realistic" meal allowance.

Assignment

D. Another issue of concern was that travelers are unable to submit a bill for payment of airline tickets until after the trip is completed. It is recommended that we reimburse them as soon as they have to pay their credit card bills. We will develop a procedure for logging and tracking these trips so we can ensure that we are reimbursed for any canceled trip. Once this is in place, we will reimburse travelers immediately after they've been billed for airline tickets.

Assignment

E. PTM will revise the travel expense statement form to provide more space for listing meals and entertainment. Less space is needed for automobile mileage, etc.

Assignment

F. VFL will investigate a question from one CIJE traveler about charging all back-to-back tickets on a CIJE credit card. Once the issue is clarified, we will review our policy.

V. Payment and Reimbursement Procedures for CIJE Expenses

A. The following people will send all standard travel expense statement forms directly to the Jewish Community Federation (Mitzi Grubach): Julie Tamnivaara, Roberta Goldman, Bill Robinson, Adam Gamoran, Ellen Goldring, Barry Holtz, Gail Dorph, Alan Hoffmann, Dan Pekarsky.

B. In addition, standard bills from CompuServe and AT&T will be sent directly to the JCF for payment.

C. All Holiday Inn bills will come to the CIJE administrative office (Cleveland) for review and approval.

MEMORANDUM

To: Distribution Listed Below
From: Carol Slayman, Secretary to Irwin Field
Date: January 25, 1994
Subject: Conference Call - 2/3/94

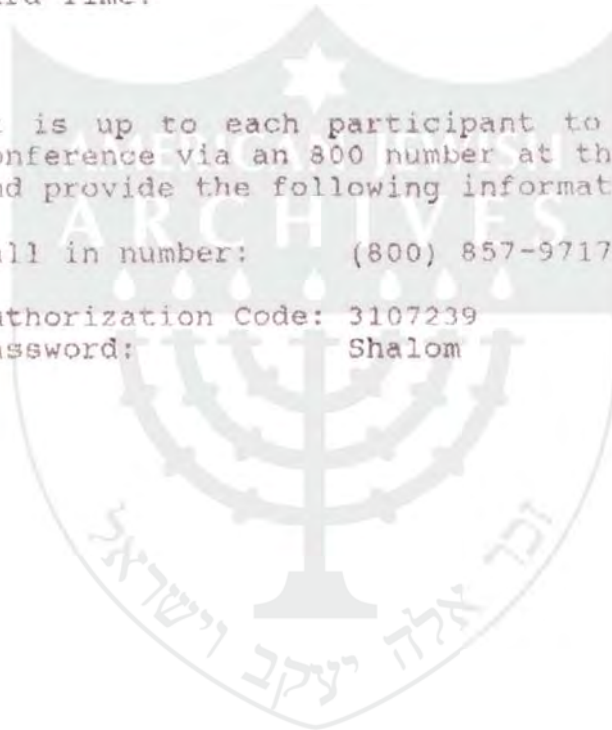
Subject conference call has been scheduled for February 3rd at 7:00 AM Pacific Standard Time.

Please note: It is up to each participant to call in to the conference via an 800 number at the appointed time and provide the following information:

Call in number: (800) 857-9717

Authorization Code: 3107239

Password: Shalom

**Distribution****FAX Number**

Miriam Gafni	972-6-572930
Billie Gold	212-362-5870
Jerry Friedman	310-550-1026
Andy Groveman	901-762-7272
Michael Rukin	617-272-1341
✓ Alan Hoffman	972-2-619-951

LIBERTY VEGETABLE OIL COMPANY**Telephone: (310) 921-3567****FAX #: (310): 802-3476****TO: Abby Pitkowsky
Assistant to Alan Hoffman****FAX #: 972-2-619-951****FROM: Irwin Field****DATE: January 25, 1994****PAGES: 1 (Incl cover)**

Thank you for your fax of 1/23.

Conference call has now been scheduled for Feb 3 at 7:00 AM Los Angeles time. Please advise whether or not Mr. Hoffman will participate.



F
A
X

C
O
V
E
R

S
H
E
E
T

**Council for Initiatives
in
Jewish Education**

Date sent: 1/18/94 Time sent: 11:50

No. of Pages (incl. cover): 2

To: Abby

From: Alan Hoffmann

Organization:

Phone Number:

Phone Number: 212 532 2360

Fax Number: 011-9722-619-951

Fax Number: 212 532 2646

Comments:

Alan wants you to know that this is the one we want, but try to make the Hebrew/English more readable.

Regards,
Kathy Bello

**COUNCIL FOR INITIATIVES
IN
JEWISH EDUCATION
FAX COVER SHEET**

Date sent: *5/25/94* Time sent:

No. of Pages (incl. cover): *4*

To: *Alan Hoffmann*

From: *Gail Tough*

Organization:

Phone Number:

Phone Number: 212 532 2360

Fax Number: *011-9722 619 951*

Fax Number: 212 532 2646

COMMENTS:

*This is the memo I sent
to Ana.*



MAY 08 '94 19:08

P. 2/4

To: Ina Regosin
From: Gail Dorph
CC: Ruth Cohen, Jane Gelman, Alan Hoffmann, Barry Holtz, Ginny Levi, Louise Stein

RE: MAJE Institutes

Ina, when we spoke albeit briefly at the teachers' reception, I mentioned to you that Ruth, Jane, Louise and I had been talking about how the MAJE Institutes could become part of the developing personnel action plan. It makes no sense for the community's plan to not to build on what you are already working on. Based on our previous conversations, one way to enhance the present system would be to start with the teachers' institute since we know that the research report points to the need to enhance both the Judaic and pedagogic knowledge of more than 50% of the teachers teaching in supplementary schools (I don't have my report with me so I don't remember the exact percent). As I understand the structure of the institute to date, there has been no systematic attempt to connect the courses that people are taking with the curriculum they are teaching. This element does already exist in the design for the early childhood teacher's institute. Would it be possible in the next meeting of your subcommittee to suggest beginning with this approach? If we can get agreement in theory to the idea, then let's appoint an appropriate smaller committee to do the work of meeting with principals and rabbis and writing up a proposal for the Institute with the first two offerings spelled out in greater detail. We could potentially have it up and running by fall.

The suggestion could go something like this:

Teachers' Institute

Bring together the principals (and perhaps, rabbis) of the congregational schools to talk through their present curriculum and the gaps they see in teacher knowledge in holding on to the curriculum as they would like to see it. This would be important both for their buy-in (after all we want them to encourage their teachers to attend) and because we would want to see if there are any agreed upon areas of concern. What we would be looking for are the first places we would want to develop courses for teachers. Of course, we are also looking for their understanding of the importance of this endeavor to upgrading the education of the children of Milwaukee through the upgrading of the teaching force. This might involve the commitment to support teacher professionalization through agreement to a system of upgrading pay based on courses taken, perhaps even giving some time for teachers to visit each other, etc. etc. (but these could remain separate issues at this point).

I could then imagine developing several (between 2-4, depending on human and financial resources) offerings for teachers for next year that would involve both coursework -- that is based

MAY 08 '94 19:09

P. 3/4

in both subject matter and pedagogy--(the simplest, most straightforward kind of seminar to mount would be one that has agreement not only on the course topic--holidays, prayer, Torah--but one that agrees on using a specific certain curriculum content--like Melton holidays, or Torah Aura's Being Torah) and follow up in their classroom settings.

This follow-up could be done in one of three ways (or some combination of all three): by their own principals (who could be encouraged to attend the course), by master teachers who we would identify (who would definitely come to the course and to some follow-up afterwards), and/or by the participants in the course itself.

As I see it if you could get the committee to agree on this, you could form a small task force that would be in charge of writing up the proposal and working to get it off the ground. I would be delighted to work with that task force in terms of thinking through the course(s) that would be offered next year and the design of the whole of such a program (the latter would probably have to come back to this little committee, the personnel committee and/or larger CIJE committee and certainly for planning and allocations).

Additionally, we could/should figure out (this is the responsibility of the other subcommittee) what (how many/in what areas) would be the nature of the professional development path that a teacher could take to qualify for step increases on some kind of scale. Read through the stuff from the National Board of License and from Yoni Shultz. We may have better luck in Milwaukee getting agreement on step increases than they have in big cities.

One other thought: One way to develop a communal agenda which would create more support for improving supplementary school enterprise (in which improving teachers pedagogic and content knowledge would be only one part) would be to create a "best practices" seminar for the principals, lay leaders and rabbis. This could be seen as a follow up of the beginning organizing meeting.

Principals' Institute

I suggest this as the first step because of the results of the Milwaukee study. But it is only a suggestion, it's not carved in stone. It can be added to, embellished etc.

Additionally, we (CIJE) is still committed to an October seminar for the principals in the lead communities. We are planning to link the leadership seminar and the goals project thematically by dealing with issues such as the importance of shared vision in educational institutions, skills and strategies involved in leading such a process in your own institution. We are still looking at the week of October 14 from Sunday beginning with dinner at 6:00 pm to Thursday at 3:00 pm. It will probably be done in cooperation with either Harvard's Institutes on Professional

Development of Columbia Teachers College. By the middle of this month we will probably have enough of these details finalized for you to begin talking it up with principals so that they can schedule the time and begin thinking about sources for money for travel and lodging.

This would lead me to hope that next year in Milwaukee we would also be able to expand this year's principals' institute to follow up on both projects: the goals project and the teachers' institute project.

This too could become part of the larger personnel action plan and get the necessary funding that be needed to pull off an expanded version of what you are doing. I'm thinking that we ought to meet with the folks at UW Milwaukee's institute for educational leadership and find out how they do their thing and if we could coordinate some of our local efforts together. Perhaps there is an opportunity to cooperate and create some incentive for the principals themselves to become involved in serious professional development.

Early Childhood Institute

Last but certainly not least we should discuss how we can build on the wonderful success of this institute. We know from the study that the EC have the least background in Judaica and the worst working conditions. We also know how important this time is in the life of the child and the child's family. Perhaps it would be possible to really be the leaders in establishing ways in which we can enhance still further these teachers Judaica knowledge, pay them a decent wage and get them benefits.

I think that this will involve not only working on the course of study for the teachers, but trying again to work "the best practices for early childhood seminar" in which not only the directors of the schools are involved but also their lay people, key community leaders, and rabbis (in those schools housed in synagogues).

I thought I was just going to write about the Teachers' Institute but once I started, I was on a roll. So much for my thoughts at 35,000 feet. I look forward to talking more about these ideas when I get back from my vacation. Take care.



LIBERTY VEGETABLE OIL COMPANY

Telephone: (310) 921-3567

FAX #: (310): 802-3476

TO: Distribution Listed Below FAX #: See below

FROM: Irwin S. Field

DATE: January 12, 1994

PAGES: 1 (Incl cover)

Subj: Conference Call

I would like to schedule a conference call early in February. Please advise your first two choices from the following list via FAX at your earliest convenience:

February 1	7:00 AM	or	12:00 Noon
" 2	7:30 AM	"	8:30 AM
" 3	7:00 AM,	12 Noon or	1:30 PM

(Above times are PST.)

Distribution

Fax Number

Professor Walter Ackerman	972-7-238137
Dr. Jerry Friedman	310-550-1026
Miriam Gafni	
Billie Gold,	212-362-5870
Andrew Groveman	001-762-7272
Alan Hoffman	972-2-619951
Avraham Infeld	972-2-733447
Neil Norry	716-272-0476
Michael Rukin	617-272-1341

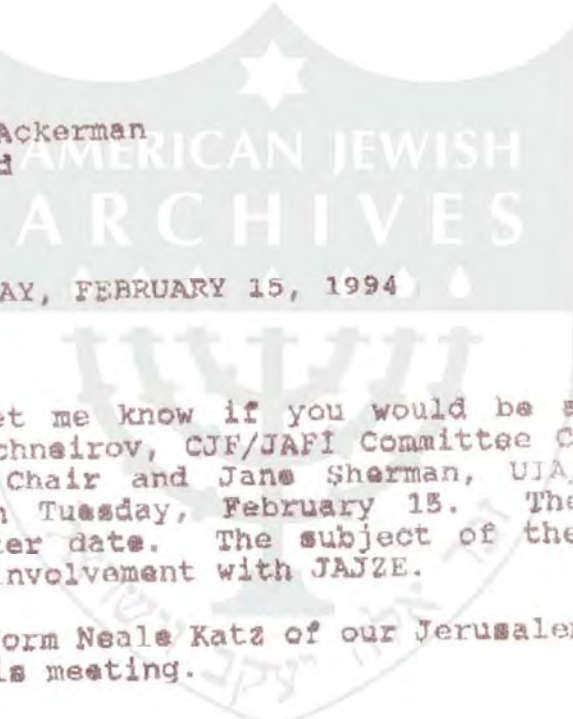
110 East 59th Street
New York, New York 10022
Tel: (212) 339-6900
Fax: (212) 754-4293



MEMORANDUM

January 19, 1994

TO: Miriam Gafni
Alan Hoffman
Prof. Walter Ackerman
Avraham Infeld
FROM: Daniel Allen
RE: MEETING TUESDAY, FEBRUARY 15, 1994



Would you please let me know if you would be available for a meeting with Mimi Schneirov, CJF/JAFI Committee Chair, Vic Gelb, UIA/JAFI Committee Chair and Jane Sherman, UIA/Jewish Zionist Education Chair, on Tuesday, February 15. The time will be determined at a later date. The subject of the meeting is to discuss federation involvement with JAJZE.

Would you kindly inform Neale Katz of our Jerusalem office of your availability for this meeting.

Post-It - DRAND fax transmittal memo 7671		# of pages >	1
To: Alan Hoffman	From:	neale katz	
Co.	Co.		
Dept.	Phone #		
Fax #	Fax #		

ATID E.D.I. LTD.

Economic Developers for Israel



עמיד אי.די.איי. בע"מ

החברה לפיתוח כלכלי בישראל

To: David Mittelberg
From: Ben Dansker

Subject: Consulting Proposal

January 5, 1994

Proposal for Continuing Consultation

This proposal relates to continuing consultation to Project Oren regarding implementation of the Strategic Plan and related issues. A twelve month contract is proposed to take effect beginning on February 1, 1994. The consultation activities will include (but not be limited to) the following:

1. Development of detailed action plan regarding implementation of Strategic Plan including dates and assignment of responsibilities.
2. Direct and attend bi-monthly meetings to monitor implementation of Strategic Plan.
3. Preparation of bi-monthly reports on implementation.
4. Assist in problem solving with regard to plan implementation.
5. Assistance in implementation issues regarding marketing plan.
6. Preparation of pricing guidelines and format.
7. Assistance with regard to preparation of 1995 budget.

It is estimated that on average the consultant will spend between 10 and 12 hours per month on Oren related activity and will visit Oren once every one and one-half to two months. The actual hours may vary from month to month.

The cost to Oren will be \$400 (plus V.A.T) per month and out of pocket expenses. (the latter not to exceed \$400 for the duration of the project.) The contract is subject to cancellation with 60 days notice.

F
A
X

C
O
V
E
R

S
H
E
E
T

**Council for Initiatives
in
Jewish Education**

Date sent: 1/18/94 Time sent: 11 50

No. of Pages (incl. cover): 2

To: Abby

From: Alan Hoffmann

Organization:

Phone Number:

Phone Number: 212 532 2360

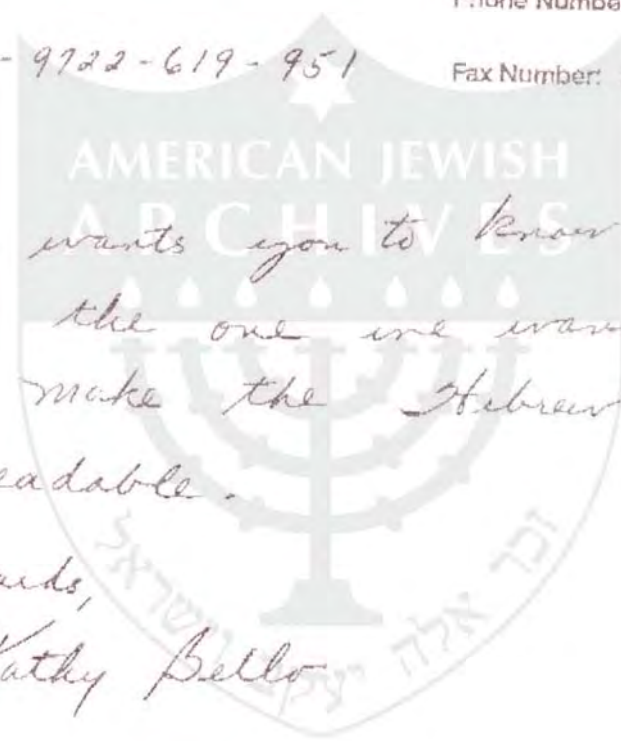
Fax Number: 011-9722-619-951

Fax Number: 212 532 2646

Comments:

Alan wants you to know that this is the one we want, but try to make the Hebrew/English more readable.

Regards,
Kathy Bello





Council
for
Initiatives
in
Jewish
Education



FAX: 0119722-619-951

Alan Hoffman
Council for Initiatives in Jewish Education

Dear Alan,

We'd like to confirm Tuesday, April 26 as the new date for you to come to Cleveland for our Yom Iyun. The program will be from 9:30 A.M. - 1:30 P.M. including lunch.

Please address the following:

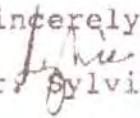
1. Tension between autonomy and community efforts for change.
2. Where planning comes from
3. Role of stakeholders in an initiative
4. Role of implementors in community policy
5. Delineate what's involved in maintaining autonomy

Our schedule is:

9:30 - 11:00 A.M. - First part of your presentation
11:00 - 11:15 A.M. - Coffee
11:15 - 12:30 P.M. - Second part of your presentation
12:30 - 1:30 P.M. - Lunch and presentations by Jewish Educators Council

We look forward to seeing you on this date.

Sincerely,


Dr. Sylvia F. Abrams

sfa\schools\hoffman.fax

Jewish Education Center of Cleveland

FACSIMILE COVER SHEET

TO: Alex Hoffman

COMPANY: Campus for Intercultural Jewish Education

FROM: S. F. Abrams

DATE: 1/20

FAX NUMBER: 0119722-619-951

TIME _____ TOTAL NUMBER OF PAGES, including this one: 2



The Jewish Education Center of Cleveland

2030 SOUTH TAYLOR ROAD
CLEVELAND HEIGHTS, OHIO
44118

Ph 216/371-0446
Fax 216/371-2523

MESSAGE

FYI

AMERICAN JEWISH ARCHIVES *S. F. Abrams*



F
A
X

C
O
V
E
R

S
H
E
E
T

Council for Initiatives
in
Jewish Education

Date sent: 1/19 Time sent: No. of Pages (incl. cover): 3
To: Abby From: Teddy Davis
Organization:
Phone Number: Phone Number: 216-391-1852
Fax Number: Fax Number: 216-391-5430
Comments:

Dr. Black

DAVID HAN, INTERNATIONAL LTD, SENT US
THE ATTACHED FAX

I CANNOT GET THRU TO HIM VIA FAX,
PLEASE GIVE HIM THE INFORMATION RE: AACS
PAYMENT OF \$3,486.00 WAS SENT OUT ON
CR #1554, 13 JANUARY. (ALSO SEE ATTACHED)

THANK YOU FOR YOUR
ASSISTANCE

F
A
X

C
O
V
E
R

S
H
E
E
T

Council for Initiatives
in
Jewish Education

Date sent: 1/19 Time sent:

No. of Pages (incl. cover): 1

To: DAVID HALL

From: TEDDY DAVIS, SECRETARY
TO VIRGINIA LEVI

Organization: INTERNATIONAL LTD.

Phone Number:

Phone Number: 216-391-1852

011-972
Fax Number: 02-233417

Fax Number: 216-391-5430

Comments:

PER YOUR FAX DATED 18 JANUARY REGARDING THE CHECK FOR ADH IN THE AMT. OF \$3,446.00.

CHECK # 1554, MADE PAYABLE TO INTERNATIONAL LTD. WAS SENT OUT ON 13 JANUARY.



 **International Ltd** **חינתרנדיונל בע"מ**

נסיעות • תיירות • קונגרסים • סיורי תמריץ • ביטוח
TRAVEL • TOURISM • CONGRESSES • INCENTIVES • INSURANCE

18 JANUARY 1994

ATTENTION :
VIRGINIA LEVI
ADMINISTRATOR
COUNCIL FOR INITIATIVES IN JEWISH EDUCATION

FROM :
DAVID HALL

*****@*****

AMERICAN JEWISH
ARCHIVES

DEAR MS LEVI :
PLEASE ADVISE IF CHEQUE FOR US\$3446,- DATED FOR 15 JANUARY 1994,
HAS BEEN POSTED TO OUR OFFICE.
THE ORIGINAL CORRESPONDENCE IS ATTACHED.



IF POSSIBLE, KINDLY ADVISE BY FAX (972-2) 233 417.



*Jan 7 Recd
Link sent on Jan 13
Payable International Ltd
Bank Slip 243*

KINDEST REGARDS,

DAVID HALL

011-972-2

Fax. 02-233417 פקס

Tel. 02-234131 טל

Tel Aviv, 10 Rothschild Blvd
Jerusalem, 12 Shimon-David St

תל-אביב, 10 רוטשילד 10
ירושלים, 12 שמואל-דוד 12

F
A
X

C
O
V
E
R

S
H
E
E
T

Council for Initiatives
in
Jewish Education

Date sent: 1/18 Time sent: No. of Pages (incl. cover): 4

To: ~~Handy~~ ABBY From: Teddy Davis

Organization:

Phone Number: ~~212-532-2360~~ Phone Number: 216-391-1852

Fax Number: ~~212-532-2646~~ Fax Number: 216-391-5430

Comments:

I've attached a blank form as well as 2 samples filled in. of "where are we"

Perhaps, we can give them a gentle push to get them started on filling it in as a weekly routine.

Let me know if there's a problem.

Have a good day!

ABBY;

I've sent this on to New York also -
Ginny thought you might also be interested in seeing this as well -
Please let me know via Fax if you could use it. Also, I am using ON-Time may need your help on this program.

Teddy

WHERE WE ARE

Week of November 8, 1993

	Gail Dorph	Alan Hoffmann	Barry Holtz	Ginny Levi
Monday 11/8/93	Cleveland	Cleveland	Cleveland	Cleveland
	216-241-5400	216- 241 -5400	216-241-5400	216-391-1852
	Fax: (216) 241-1831	FAX: (216) 241-1831	Fax: (212) 241-1831	Fax: (216) 391-5430
	216-391-1852	216-391-1852	216-391-1852	
	FAX: 216- 391-5430	FAX: 216-391- 5430	FAX: 216- 391-5430	
Tuesday 11/9/93		"		"
	PM To NY	PM To NY	PM To NY	
Wednesday 11/10/93	New York	New York	New York	"
	212-769-0725	212- 265 -0060	212-678-8034	
	FAX: 212- 769-0746	FAX: 212-265- 0227	FAX: 212- 864-6622	
Thursday 11/11/93	"	"	"	"
		PM To Detroit		
Friday 11/12/93	"	Detroit	"	"
		313- 769 -3010		
		FAX: 313-769- 4339		

WHERE WE ARE

Week of January 17, 1994

	Gail Dorph	Alan Hoffmann	Barry Holtz	Ginny Levi
Monday 1/17/94	New York	New York	New York	Cleveland
	212-532-2360	212- 532 -2360	212-532-2360	216-391-1852
	Fax: (212) 532-2646	Fax: (212) 532- 2646	Fax: (212) 532-2646	Fax: (216) 391-5430
Tuesday 1/18/94	New York	Florida (?) N.Y.	New York	Cleveland
Wednesday 1/19/94	New York	New York	New York	Cleveland
		Mayflower Hotel (212) 265-0060 Fax: 212-265 5098 Office Tel: 212- 532 -2360 Fax: 212- 532- 2360		
Thursday 1/20/94	New York	New York ? Boston ?	Vacation 6 Days Rtn 6/26 407-637-9783	Cleveland
Friday 1/21/94	New York	Tel Aviv	Vacation	Cleveland

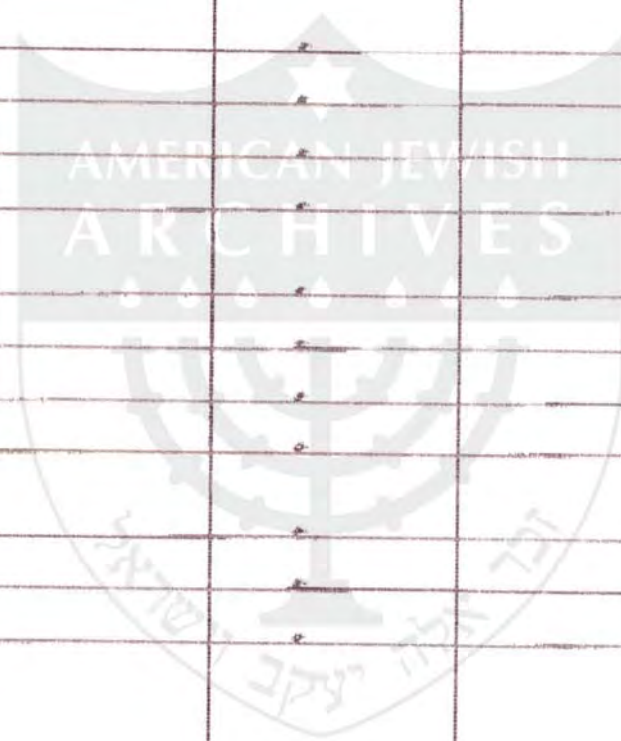
WHERE WE ARE

Week of _____ 1994

New York Phone:
212-532-2360

Cleve Phone:
216-391-1852

	Gail Dorph	Alan Hoffmann	Barry Holtz	Ginny Levi
Monday				
Tuesday				
Wednesday				
Thursday				
Friday				



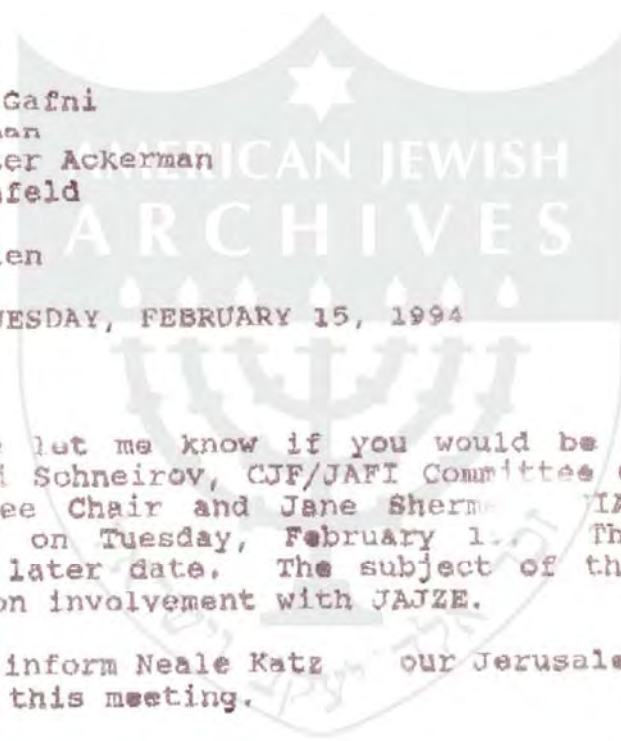
110 East 59th Street
New York, New York 10022
Tel: (212) 764-6900
Fax: (212) 764-4293



MEMORANDUM

January 19, 1994

TO: Judge Abe Gafni
Alan Hoffman
Prof. Walter Ackerman
Avraham Infeld
FROM: Daniel Allen
RE: MEETING TUESDAY, FEBRUARY 15, 1994



Would you please let me know if you would be available for a meeting with Mimi Schneirov, CJF/JAFI Committee Chair, Vic Gelb, UIA/JAFI Committee Chair and Jane Sherman, UIA/Jewish Zionist Education Chair, on Tuesday, February 15, 1994. The time will be determined at a later date. The subject of the meeting is to discuss federation involvement with JAJZE.

Would you kindly inform Neale Katz in our Jerusalem office of your availability for this meeting.



Post-It Brand fax transmittal memo 7671		# of pages >	1
To	Alan Hoffman		
From	Neale Katz		
Co	Co.		
Dept	Phone #		
Fax #	619951		



PREMIER INDUSTRIAL CORPORATION

- ASSIGNMENTS
- ACTIVE PROJECTS
- RAW MATERIAL
- FUNCTIONAL SCHEDULE

73290 (REV. 1-89) PRINTED IN U.S.A.

SEE MANAGEMENT MANUAL POLICY NO. 8.5 FOR GUIDELINES ON THE COMPLETION OF THIS FORM FOR A FUNCTIONAL SCHEDULE

FUNCTION	CIJE STEERING COMMITTEE		
SUBJECT/OBJECTIVE	DORPH ASSIGNMENTS		
ORIGINATOR/PROJECT LEADER	VFL	DATE	1/17/94

NO.	DESCRIPTION	PRIORITY	ASSIGNED TO (INITIALS)	DATE ASSIGNED STARTED	DUE DATE	COMPLETED OR REMOVED DATE
1.	Develop pilot project on early childhood education project on Best Practices.		GD	1/4/94	2/15/94	
2.	Work with Milwaukee to plan a summer teachers' institute at Melitz [Melton].		GD	12/1/93	6/15/94	





- ASSIGNMENTS
- ACTIVE PROJECTS
- RAW MATERIAL
- FUNCTIONAL SCHEDULE

73890 (REV. 1/83), PRINTED IN U.S.A.

FUNCTION	CIJE STEERING COMMITTEE		
SUBJECT/OBJECTIVE	FOX ASSIGNMENTS		
ORIGINATOR/PROJECT LEADER	VFL	DATE	1/17/94

NO.	DESCRIPTION	PRIORITY	ASSIGNED TO (INITIALS)	DATE ASSIGNED STARTED	DUE DATE	COMPLETED OR REMOVED DATE
1.	Finalize arrangements for Blaustein grant with D. Hirschhorn.		SF	7/22/93	TBD	
2.	With SHH, develop a plan for involving denominations in each Lead Community process.		SF	3/31/93	TBD	
3.	Contact the following board members... a. Alfred Gottschalk b. David Hirschhorn c. S. Martin Lipset d. Florence Melton e. Isadore Twersky		SF	11/8/93	TBD	



- ASSIGNMENTS
- ACTIVE PROJECTS
- RAW MATERIAL
- FUNCTIONAL SCHEDULE

73800 (REV. 1/89) PRINTED IN U.S.A.

FUNCTION	CIJE STEERING COMMITTEE		
SUBJECT	OBJECTIVE GOLD DRING ASSIGNMENTS		
ORIGINATOR/PROJECT LEADER	VFL	DATE	1/17/94

NO.	DESCRIPTION	PRIORITY	ASSIGNED TO (INITIALS)	DATE ASSIGNED STARTED	DUE DATE	COMPLETED OR REMOVED DATE
1.	Develop program on educational leadership for lead communities.		EG	1/4/94	3/15/94	





- ASSIGNMENTS
- ACTIVE PROJECTS
- RAW MATERIAL
- FUNCTIONAL SCHEDULE

73892 (REV. 1/85) PRINTED IN U.S.A.

FUNCTION	CIJE STEERING COMMITTEE
SUBJECT/OBJECTIVE	HOLTZ ASSIGNMENTS
ORIGINATOR/PROJECT LEADER	VFL
DATE	1/17/94.

NO.	DESCRIPTION	PRIORITY	ASSIGNED TO (INITIALS)	DATE ASSIGNED STARTED	DUE DATE	COMPLETED OR REMOVED DATE
1.	Prepare a memo summarizing proposal on distribution of CIJE materials (Woecher - possibility).		BH	5/28/93	1/31/94	
2.	Contact the following board members... a. Gerald Cohen b. Susan Crown c. Billie Gold d. Neil Greenbaum e. Thomas Hausdorff f. Mark Lainer g. Matthew Maryles h. David Teutsch		BH	11/8/93	TBD	



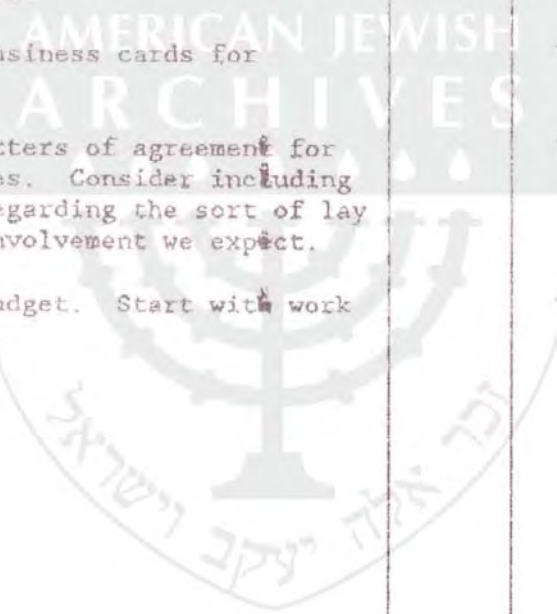


- ASSIGNMENTS
- ACTIVE PROJECTS
- RAW MATERIAL
- FUNCTIONAL SCHEDULE

73890 (REV. 1/85) PRINTED IN U.S.A.

FUNCTION	CIJE STEERING COMMITTEE
SUBJECT/OBJECTIVE	LEVI ASSIGNMENTS
ORIGINATOR/PROJECT LEADER	VFL
DATE	1/17/94

NO.	DESCRIPTION	PRIORITY	ASSIGNED TO (INITIALS)	DATE ASSIGNED STARTED	DUE DATE	COMPLETED OR REMOVED (DATE)
1.	Collate committee recommendations, add Lead Community search committee members, and submit to MLM and ADH.		VFL	1/4/94	1/14/94	
2.	Revise and reprint letterhead.		VFL	9/21/93	2/15/94	
3.	Review files on financial commitments of CIJE supporters and be sure Barry Reis' records are complete.		VFL	9/21/93	2/15/94	
4.	Design and order business cards for staff.		VFL	9/21/93	2/15/94	
5.	Plan to discuss letters of agreement for the Lead Communities. Consider including our expectations regarding the sort of lay and professional involvement we expect.		VFL	4/7/93	TBD	
6.	Work with ADH on budget. Start with work plan and structure.		VFL	9/21/93	TBD	



- ASSIGNMENTS
- ACTIVE PROJECTS
- RAW MATERIAL
- FUNCTIONAL SCHEDULE

73020 (REV. 1/89) PRINTED IN U.S.A.

FUNCTION	CIJE STEERING COMMITTEE		
SUBJECT/OBJECTIVE	A. HOFFMANN ASSIGNMENTS		
ORIGINATOR/PROJECT LEADER	VFL	DATE	1/17/94

NO.	DESCRIPTION	PRIORITY	ASSIGNED TO (INITIALS)	DATE ASSIGNED STARTED	DUE DATE	COMPLETED OR REMOVED DATE
1.	Redraft 1994 work plan and send to Steering Committee members.		ADH	1/4/94	2/20/94	
2.	Work with lead communities on recruiting senior educators.		ADH	1/4/94	3/1/94	
3.	Develop descriptive brochure for CIJE.		ADH	9/21/93	3/15/94	
4.	Prepare draft of CIJE desired ten year outcomes for review by Steering Committee.		ADH	1/4/94	3/15/94	
5.	Draft CIJE mission statement.		ADH	1/4/94	3/15/94	
6.	Work with CRB Foundation to clarify relationship of Israel experience programs to Lead Communities.		ADH	7/22/93	TBD	
7.	Work with VFL on budget--start with work plan with structure.		ADH	9/21/93	TBD	
8.	Develop a communications program; internal; with our board and advisors; with the broader community.		ADH	9/21/93	TBD	
9.	Work with MLM about approaching Jesse's family.		ADH	6/8/93	TBD	



SEE MANAGEMENT MANUAL POLICY NO. 8.5 FOR GUIDELINES ON THE COMPLETION OF THIS FORM FOR A FUNCTIONAL SCHEDULE

- ASSIGNMENTS
- ACTIVE PROJECTS
- RAW MATERIAL
- FUNCTIONAL SCHEDULE

73890 (REV. 1/89) PRINTED IN U.S.A.

FUNCTION	CIJE STEERING COMMITTEE		
SUBJECT/OBJECTIVE	HOCHSTEIN ASSIGNMENTS		
ORIGINATOR/PROJECT LEADER	VFL	DATE	1/17/94

NO.	DESCRIPTION	PRIORITY	ASSIGNED TO (INITIALS)	DATE ASSIGNED STARTED	DUE DATE	COMPLETED OR REMOVED DATE
1.	Contact the following board members...		ARH	11/8/93	TBD	
	<ul style="list-style-type: none"> a. David Arnow b. Norman Lamm c. Esther Leah Ritz d. Ismar Schorsch 					



- ASSIGNMENTS
- ACTIVE PROJECTS
- RAW MATERIAL
- FUNCTIONAL SCHEDULE

73890 (REV. 1/89) PRINTED IN U.S.A.

FUNCTION	CIJE STEERING COMMITTEE
SUBJECT/OBJECTIVE	MANDEL ASSIGNMENTS
ORIGINATOR/PROJECT LEADER	VFL
DATE	1/17/94

NO.	DESCRIPTION	PRIORITY	ASSIGNED TO (INITIALS)	DATE ASSIGNED STARTED	DUE DATE	COMPLETED OR REMOVED DATE
1.	Contact the following board members... a. Charles Bronfman b. Max Fisher c. Lester Pollack d. Richard Scheuer		MLM	11/8/93	TBD	
2.	Consider establishing a finance committee.		MLM	4/7/93	TBD	
3.	Visit with Erica Jesselson to get her on board to support CIJE.		MLM	6/17/93	TBD	



- ASSIGNMENTS
- ACTIVE PROJECTS
- RAW MATERIAL
- FUNCTIONAL SCHEDULE

73890 (REV. 7/85) PRINTED IN U.S.A.

SEE MANAGEMENT MANUAL POLICY NO. E-5 FOR GUIDELINES ON THE COMPLETION OF THIS FORM FOR A FUNCTIONAL SCHEDULE

FUNCTION	CIJE STEERING COMMITTEE
SUBJECT/OBJECTIVE	PEKARSKY ASSIGNMENTS
ORIGINATOR/PROJECT LEADER	VFL
DATE	1/17/94

NO.	DESCRIPTION	PRIORITY	ASSIGNED TO (INITIALS)	DATE ASSIGNED STARTED	DUE DATE	COMPLETED OR REMOVED DATE
1.	Develop goals project for lead communities.		DP	1/4/94	4/15/94	





PREMIER INDUSTRIAL CORPORATION

SEE MANAGEMENT MANUAL POLICY NO. 8.5 FOR GUIDELINES ON THE COMPLETION OF THIS FORM FOR A FUNCTIONAL SCHEDULE

- ASSIGNMENTS
- ACTIVE PROJECTS
- RAW MATERIAL
- FUNCTIONAL SCHEDULE

73890 (REV. 1/83) PRINTED IN U.S.A.

FUNCTION	CIJE STEERING COMMITTEE
SUBJECT/OBJECTIVE	ZUCKER ASSIGNMENTS
ORIGINATOR/PROJECT LEADER	VFL
DATE	1/17/94

NO.	DESCRIPTION	PRIORITY	ASSIGNED TO (INITIALS)	DATE ASSIGNED STARTED	DUE DATE	COMPLETED OR REMOVED DATE
1.	Contact the following board members... a. Mandell Berman b. John Colman c. Maurice Corson		HLZ	11/8/93	TBD	



Garry Stock & Company
A.C.N. 006 530832
Corporate Advisors
Level 42, Nauru House,
80 Collins Street, Melbourne 3000
Telephone (03) 654 3966
Fax (03) 654 1002



January 18, 1994

Fax to: 972 2 662 837
From: 61 3 654 1002

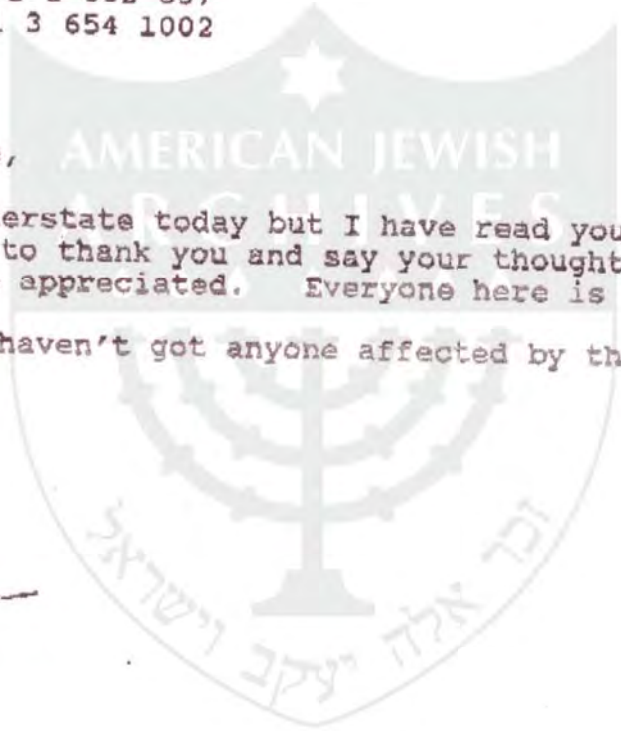
Dear Estelle,

Garry is interstate today but I have read your fax to him and he asked me to thank you and say your thoughts for the bushfire are appreciated. Everyone here is fine.

We hope you haven't got anyone affected by the earthquake in Los Angeles.

Regards,

B Davies
B Davies





Chair
Morton Mandel

Vice Chairs
Billie Gold
Matthew Maryles
Lester Pollack
Maynard Wishner

Honorary Chair
Max Fisher

Board
David Arnow
Daniel Bader
Mandell Berman
Charles Broniman
Gerald Cohen
John Colman
Maurice Corson
Susan Crown
Jay Davis
Irwin Field
Charles Goodman
Alfred Gottschalk
Neil Greenbaum
Thomas Hausdorff
David Hirschhorn
Gershon Keist
Henry Koschitsky
Mark Lainer
Norman Lamm
Marvin Lender
Norman Lipoff
Seymour Martin Lipset
Florence Melton
Melvin Mertans
Charles Ratner
Esther Leah Ritz
Richard Scheuer
Ismar Schorsch
David Teutsch
Isadore Twersky
Bennett Yanowitz

Executive Director
Alan Hoffmann

May 26, 1994

Dr. Isa Aron
Hebrew Union College
3077 University Boulevard
Los Angeles, CA 90007

Dear Isa,

Recently when we spoke about the work of the CIJE I had the opportunity to tell you a bit about an exciting new initiative which we are about to launch: "The Goals Project." The goals Project is going to begin with a seminar in Israel in July to which a select number of lay and professional leaders from North America are being invited.

I am enclosing with this letter a description of the Project and the summer Goals Seminar, and I would like to invite you and an appropriate lay leader that you would want to have at the seminar to join us in Jerusalem.

We at the CIJE believe that the Goals Project has the potential to have a profound impact on contemporary Jewish education and Jewish life as well by giving institutions the impetus to focus on their own education missions in a serious and reflective manner.

I hope that you join us in this exciting venture. If you have any questions, Daniel Pekarsky or I would be happy to talk to you about them. We hope to hear from you soon

Best wishes,

Alan D. Hoffmann
Executive Director

526.ADH

Handwritten: *Alan 526 4-213-939-9526*
MAY 27 1994 18:41



Chair
Morton Mandel

May 26, 1994

Vice Chairs
Billie Gold
Matthew Maryles
Lester Pollack
Maynard Wisner

Dr. Aryeh Davidson
Chairman
Department of Education
Jewish Theological Seminary of America
3080 Broadway
New York, New York 10027

Honorary Chair
Max Fisher

Dear Aryeh,

Board
David Arnow
Daniel Bader
Mandell Berman
Charles Bronfman
Gerald Cohen
John Colman
Maurice Corson
Susan Crown
Jay Davis
Irwin Fiedl
Charles Goodman
Alfred Gottschalk
Neil Greenbaum
Thomas Hausdorff
David Hirschhorn
Gershon Kehst
Henry Koschitsky
Mark Latner
Norman Lamm
Marvin Lender
Norman Lipoff
Seymour Martin Lipset
Florence Melton
Melvin Mertans
Charles Ratner
Esther Leah Ritz
Richard Scheuer
Ismar Schorsch
David Teutsch
Isadore Twersky
Bennett Yanowitz

Recently when we spoke about the work of the CIJE I had the opportunity to tell you a bit about an exciting new initiative which we are about to launch: "The Goals Project." The goals Project is going to begin with a seminar in Israel in July to which a select number of lay and professional leaders from North America are being invited.

I am enclosing with this letter a description of the Project and the summer Goals Seminar, and I would like to invite you and an appropriate lay leader that you would want to have at the seminar to join us in Jerusalem.

We at the CIJE believe that the Goals Project has the potential to have a profound impact on contemporary Jewish education and Jewish life as well by giving institutions the impetus to focus on their own education missions in a serious and reflective manner.

I hope that you join us in this exciting venture. If you have any questions, Daniel Pekarsky or I would be happy to talk to you about them. We hope to hear from you soon

Best wishes,

Alan D. Hoffmann
Executive Director

Executive Director
Alan Hoffmann

encl.
526.ADH



reconstructionist rabbinical college
Church Road and Greenwood Avenue
Wyncote, PA 19095

Dr. David A. Teutsch, President

Alan - Did you receive this?

You could call Ray a Reconstructionist

May 23, 1994

Dr. Alan Hoffmann
Council for Initiatives in
Jewish Education
15 E. 26th St., 10th Floor
New York, NY 10010

Dear Alan:

Thanks for your invitation to participate in the Goals Conference. Unfortunately notice of the dates and the time commitment involved is coming much too late for me to be able to rearrange my schedule. As I think I've already told you, I have asked Barbara Penzner to represent us. Her current address is

Rehov Ein Tsunim 9/24
Talpiyot Jerusalem 93393
ISRAEL

I just heard through the grapevine that a number of principals are being flown to Israel to participate. I hope that some of them are Reconstructionists, although I think I would have heard if they were. I suspect that no Reconstructionists were included not because of any advertent act, but because there is no one on the staff of CIJE who is familiar with the strong Reconstructionist principals. The Federation of Reconstructionist Congregations and Havurot has an educational director, Dr. Jeffrey Schein, located in Cleveland, who knows where all the Reconstructionist educational bones are buried, and I hope that in the future, someone from the staff of CIJE will consult with him so that this kind of omission does not recur.

We had talked about getting together to further explore the overlap in our agendas, and I do hope that will happen soon. Can you give me some sense of when that might be convenient?

All good wishes.

Sincerely,

David
Dr. David A. Teutsch
President

DAT/ds

cc: Dr. Barry Holtz
Dr. Daniel Pekarsky

Council for Initiatives
in
Jewish Education

F
A
X

C
O
V
E
R

S
H
E
E
T

Date sent: Time sent: No. of Pages (incl. cover):
To: ~~Alan D. Hoffmann~~ ^{Abby} From: Ginny Levi
Organization: CIJE/Israel Office Phone Number: 216-391-1852
Phone Number: 011972 2 617 418 Fax Number: 216-391-5430
Fax Number: 011972 2 619 951
Comments:

Dear Abby,
Here is the current list of board members, for use in setting up the letterhead. We've added Maynard Wiseman as a vice chair and moved Charles Goodman to the board list. Thought you might need it if you're having the letterhead prepared camera-ready.

Ginny

If there are any problems receiving
this transmission, please call:

216-391-1852

** TOTAL PAGE 002 **

COUNCIL FOR INITIATIVES IN JEWISH EDUCATION

P.O. Box 94553, Cleveland, Ohio 44101
Phone: (216) 391-1852 o Fax: (216) 391-5430

Chair

Morton Mandel

Vice Chairs

Billie Gold

Matthew Maryles

Lester Pollack

Maynard Wishner

Honorary Chair

Max Fisher

Board

David Arnow

Janet Bader

Mandell Berman

Charles Bronfman

Gerald Cohen

John Colman

Maurice Corson

Susan Crown

Jay Davis

Irwin Field

Charles Goodman

Alfred Gottschalk

Neil Greenbaum

Thomas Hausdorff

David Hirschhorn

Gershon Kekst

Henry Koschitzky

Mark Lainer

Norman Lamm

Marvin Lender

Norman Lipoff

Seymour Martin Lipset

Florence Melton

Melvin Merians

Charles Ratner

Esther Leah Ritz

Richard Scheuer

Ismar Schorsch

David Teutsch

Isadore Twersky

Bennett Yanowitz

Executive Director

Alan Hoffmann



Jewish Education Center of Cleveland
FACSIMILE COVER SHEET

TO: Abby Pittowsky COMPANY: _____
FROM: Dr. S. F. Abrams DATE: 1/13 FAX NUMBER: 011-972-2-69-251
TIME: _____ TOTAL NUMBER OF PAGES, including this one: 2



The Jewish
Education Center
of Cleveland

2030 SOUTH TAYLOR ROAD
CLEVELAND HEIGHTS, OHIO
44118

Ph. 216/371-0446
Fax 216/371-2523

MESSAGE

Received the fax regarding Alex
Hoffman. In order to change we
need to poll the Educational
Council. We are in the process
of doing that and will get back
to you as soon as we have it.

S. F. Abrams

V Goldrieb @ Ctr of Vnderbilt. Edu

אברהם

Goldrieb



**Research Capability Project
C.I.J.E.**

Advisory Committee Members

<u>Name</u>	<u>Bit-Net Address</u>	<u>FAX number</u>
Alexander, Hanan University of Judaism 15600 Mulholland Dr. Los Angeles, CA 90024		(310)471-1278
Cohen, David 1772 Okemos Road Mason, MI 48854	DCOHEN@MSU	(517)353-6393
Fox, Seymour Machon Mandel 22a Hatzfirah Street Jerusalem 93102	MANDEL@HUJIVMS	972-2-619951
Gamoran, Adam Univ. of Wisconsin at Madison Center for Educational Research 1025 Johnson Street Madison, WI 53706	GAMORAN@WISC.ESC	(608)263-6448
Heilman, Samuel 107 Berrian Rd. New Rochelle, NY 10804	SCHQS@CUNYV	(718)520-7241
Holtz, Barry JTS Melton Research Center 3080 Broadway New York, NY 10027	BAT@CUNYVMS1	(212)749-9085
Hochstein, Annette Machon Mandel 22a Hatzfirah Street Jerusalem 93102	MANDEL@HUJIVMS	972-2-619951
Michael Inbar 17 Hamaapilim St. Givat Oranim, Jerusalem		

Nemser, Sharon
615 Northlawn
East Lansing, MI 48223

SNEMSER@MSU

(517)336-2795

Scheffler, Israel
511 Larsen Hall
Harvard University
Cambridge, MA

(617)495-3569

Shevitz, Susan
11 Chesley Road
Newton, MA 02159

(617) 736-2070

Shulman, Lee
Stanford University
CERAS 507
Palo Alto, CA 94305-3084

KA.LXS.@FORSYTHE.STANFORD.EDU

(415)723-7235

Tanenbaum, Abraham
787 Caffrey Ave.
West Lawrence, NY 11691-5301

AMERICAN JEWISH
ARCHIVES

Jack Ukeles
~~614 Broadway~~
Suite 505
New York, NY 10012

(212)260-8760

Zeldin, Michael
HUC -JIR
3077 University Avenue
Los Angeles, CA 90007

(213)747-6128

PROJECT COORDINATOR

Isa Aron
1227 S. Hi Point St.
Los Angeles, CA 90035

ARON@MVSA.USC.EDU

(213)939-9526

phone: (213)939-9021

Mandel Institute

מכון מנדל

FOR: Alan Hoffman
 Guest P/side Hotel

Tel: 972-2-662832

Fax: 972-2-662837

Facsimile Transmission

To: Alan Hoffman Date: 10.1.94
 From: Seymour Fox No. Pages: _____
 Fax Number: 414-273-8277



AMERICAN JEWISH
ARCHIVES

Dear Alan,

I had a lovely conversation with Rene Levine and we discussed a memorial for Sam, with her, Katz and Florence coming. She suggested May in Israel.

I told her that you would be in touch with her and make an appointment to see her, to bring her up-to-date about the Melton Center. She can be reached at one of the following two numbers:

614-486-1141

817-738-7424 (Fort Worth, Texas)

She divides her time between the two places.

Alan, I believe we should have a conversation in the next few days to talk about this and other matters.

I believe Annette has done an excellent job on the Gamoran material. I am assuming that you are supervising the way this report will be handled.

(FA)
M.C.M.
I BELIEVE
STAVEL
BTE
ENVOY

Best regards,

Sincerely,


Seymour Fox



P.S. I met with Ruthi Lahavi and when we speak, I think we should talk about next steps.

c.c. Ze'ev Mankowitz



cije

Council
for
Initiatives
in
Jewish
Education

P.O. Box 94353, Cleveland, Ohio 44101
Phone: (216) 391-1852 • Fax: (216) 391-5430

15 East 20th Street, New York, NY 10010-1157



199
M. 1990 Aloncel

Vox Chants
Sallic Caski
Charles Goodman
Matthew Maryles
Lester Peacock

Il. rohani Chait
Max Fisher

Revid
Si meliora dies, ut
clima, poenitentia
reddidit, scire velim.
Ipsius pretium
quatus artoget
murus, scilicet
Cetera, cetera, cetera

inter perfectos
vetoresque referri
debet an inter vills
Cetera, cetera, cetera

finis. "Est vetus
atque probus,
centum qui per-
fide, scilicet "Cetera,
Cetera, cetera, cetera

uno mense vel
anno, inter quos
referendus erit?
Cetera, cetera, cetera

seis et postea
resquat actas?
"Iste quidem vet-
Cetera, cetera, cetera

mense brevi vel
tota est iunior.
anno." Hic per-
misso, candaeque
pilos ut equorum
paulatim velle
unum, demo-ens
et sapiens et temp-
et alter homo us.
mendata videri
pulchraque et
exactis minimis
verbum emicuit si
lente deca um, et.
si versus paulo
concederet tunc
et totum dicit
venditque poema.



Chair

Merton Mandel

Vice Chairs

Billie Gold
Charles Goodman
Matthew Maryles
Lester Pollack

Honorary Chair

Mas Fisher

Bears?

... nobilitates ut
... potuit red-
dit seque velim.
clausis portuum quos
... atque abhinc

... centum qui
... inter perfect-
... resque nobis
... debet in inter. cum
atque nobis?

Ex factis magna hinc
"Est vetus atque
probus, centum qui
perdit annos

Quid, qui deperit
miser utro mense
vel ante, inter quos
obvenit erit?"

Est, utne, peras
... qui quos et praesens
... resque respici
... tas

Iste quidem veteres
inter ponetur hon-
este, qui vel mense
breve vel longi
num, a anno. Aliter

potuisse, cau-
daque pilos ut
equos praeterea
vello hinc, dem-
osus et sapiens et for-
tis et aliter. Homeris

utendit videri pub-
citraque et exactis
minimae verbum
emittit si forte

decorum, et si ver-
sus paulo concen-
tra, unus et totum
ducit venditque
poema.





29.12.93

לכבוד
Abby
CJJE

בוא שמק אומנו!

•
 נסה להצביע דמיון
 ציך כל 9 הנקודות
 באמצע קוים ישרים
 מבלי להתחיל אל נקודה
 ומבלי להקים
 אה הדמיון אהב

למז:

כנ"ל במשק
 ציך אצא אהיבד

סנה א/נו

אמיון משק צה
 ומשק אהים

Re: New design of logo

Shalom

Here are the latest. You may agree that the logo loses much of its power when it is thinner.

Please call with any and all of your comments, and indeed to let us know the fax arrived OK.

The last two pages are the letterhead with the NY address.

Talya



cije

Council
for
Initiatives
in
Jewish
Education

AMERICAN JEWISH
ARCHIVES



cije

Council
for
Initiatives
in
Jewish
Education



cije

Council
for
Initiatives
in
Jewish
Education



cije

Council
for
Initiatives
in
Jewish
Education

P.O. Box 94553, Cleveland, Ohio 44104
Phone: (216) 391-1852 • Fax: (216) 391-5430

15 East 26th Street, New York, NY 10010-1579



Chair

Morton Mandel

Vice-Chair

Bibi Gold
Charles Goodman
Matthew Marler
Lester Pollack

Honorary Chair

Max Fisher

Board

Si in tota a dies, ut
vna, poenata
reddt, wite xefim,

inense brexi co'
isto estiamer
-aria." Ilter pep
missi, caudeo pu
pilos ut equitas
poulatin velles
ziam, democreg
et sapines et lebis
et aliter Henarres
atridata v. 10
pale hroquo
exactis amirita
verbuo emh'at
littre decemur et
si versus panis
... ..



Chair

Morton Mandel

Vice Chairs

Billie Child

Charles Goodman

Matthew Maryles

Lester Pollack

Honorary Chair

Max Fisher

Board

meliora dies in
 una poemata red-
 dit scire velim
 chartis pretium quo-
 tus artoget annis
 scriptor abhinc
 amicus centum qui
 decedit inter pedes-
 los veteresque refer-
 redimet an inter vilis
 rique novus?
 Ex ludat unguis hinc
 Est vetus atque
 probus centum qui
 perdidit annos.
 Quid qui deperit
 nunc si nunc amicus
 vel amicus inter quos
 referendus erit?
 Venerunt poetas
 in quos et praesens
 aeternitas respicit
 aetas?

Et quidem veteres
 nunc ponitur boni-
 esse qui vel morte
 brevis vel totus est
 in unum annus? Hic
 permissus can-
 daeque pilos in
 equinae pulchritudine
 velluntur demen-
 tos et sapines et le-
 tis et aliter Hinc et
 abundantia videri pul-
 chritudine et exactis
 amantem verbum
 emittit ut si forte
 decemum et si ve-
 stis pueri concide-
 rit amicus et totum
 dicit vendique
 poema



FAX TRANSMITTAL

DATE

1-7-94

TIME

PLEASE RUSH TO

NAME

A. Hochstein

COMPANY

FAX NO.

011 972-2-619951

FROM

NAME

Barb Schwartz

JEWISH COMMUNITY FEDERATION

1750 Euclid Avenue
Cleveland, Ohio 44115
Phone: 216-566-9200
Fax #: 216-861-1230

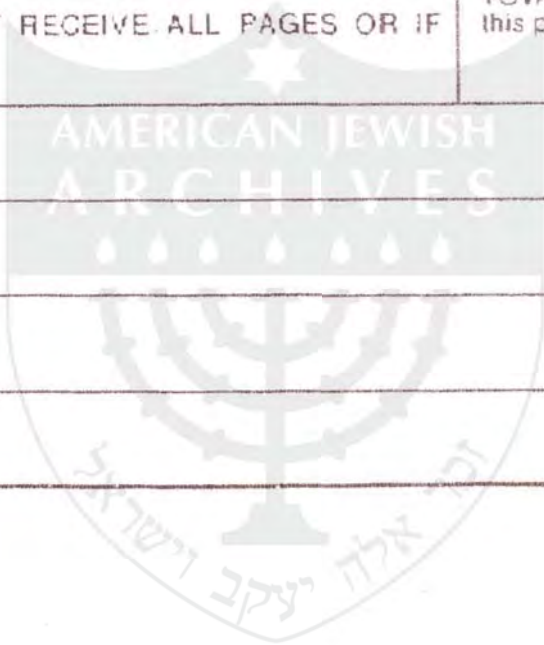
PLEASE CALL IF YOU DO NOT RECEIVE ALL PAGES OR IF TRANSMISSION IS NOT READABLE

TOTAL PAGES SENT (including this page)

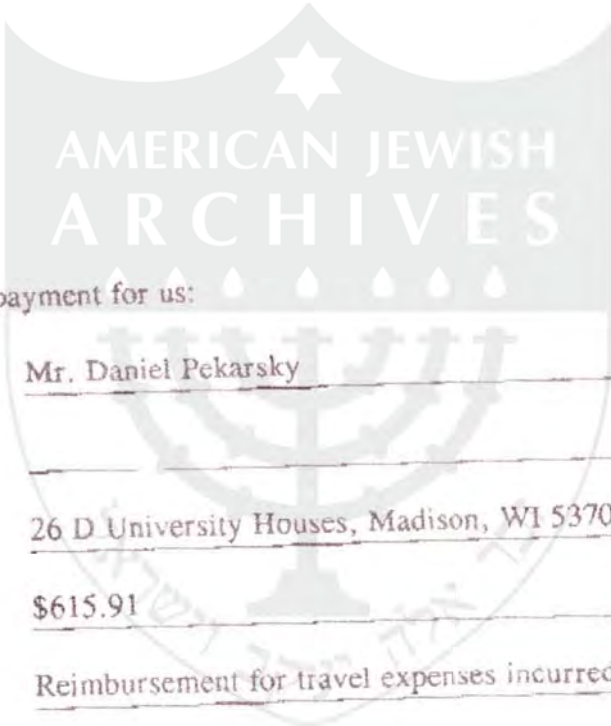
2

MESSAGE

AMERICAN JEWISH ARCHIVES



01/07/94 18:18



Please make the following payment for us:

Payee: Mr. Daniel Pekarsky

Social Security #: _____

Address: 26 D University Houses, Madison, WI 53706

Amount: \$615.91

Payment for: Reimbursement for travel expenses incurred for consultation.

Payment by date: ASAP

Charge Budget Lines: A.17 (President's Fund)

Approved: _____

Annette Hochstein, Director

Handwritten signatures: "All done", "Mandi", "hst/K"

PAID
1694 1545

** Please fill in and return to Jerusalem.

To: The Mandel Institute, Jerusalem Israel

The above payment was carried out on (Date): 1-7-94

Steckler

PLAZA LAURIER
5115, de Gaspe
Montreal, Quebec H2T 3B7
Canada

Telephone: (514) 273-8891
Telefax: (514) 273-1576

Date: January 6, 1994
Message From: Arthur H. Steckler
Message To: Samuel Wycoda
Company Name: MANDEL INSTITUTE
Fax Number: 011 972 2 662837

We are sending you 1 page(s), including
this cover page.

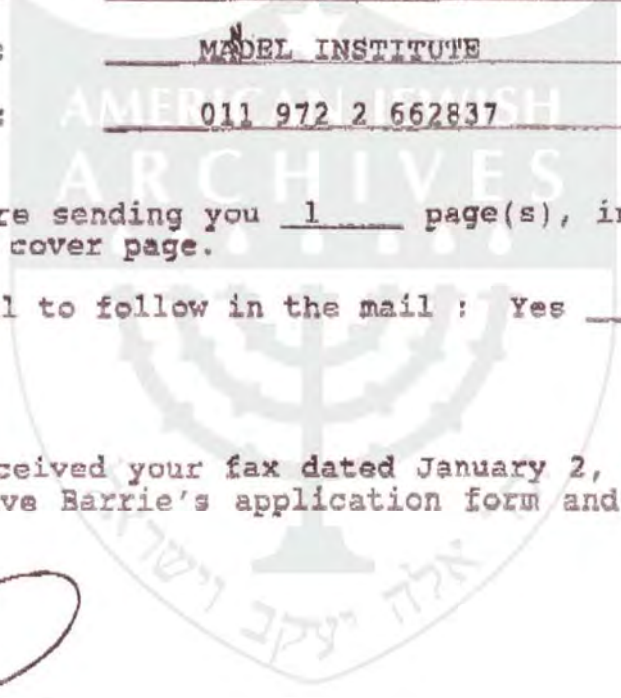
Original to follow in the mail : Yes No

Dear Samuel,

I just received your fax dated January 2, 1994, as I was in Florida. I have Barrie's application form and will send it out next week.

Shabbat Shalom

Regards,



To: Allan Hoffman & Abbie

FAX: 619951

Ora Zohar

Description of Educational Staff
Development in Israel and Abroad

In Israel

Since 1977 I have developed a range of in-service programs for teachers, principals and supervisors at all levels of the ^{Israeli} educational system, in Jewish, Arab and Druze sectors.

Each program is designed to address specific needs and interests of the particular group, yet all programs are based on three convictions: the universal need to find significance in life and in work-life, the potential ~~in~~ significance of educators in pupils' lives, and the possibility of developing potential through structured in-service education.

More recently, new seminars have been added, for new immigrant teachers, ^{(The} Seminar on Cultural Transition) for kindergarten teachers, for their helpers, and most recently, for directors of youth villages.

Direct Academic Work

I teach graduate courses in the School of Education of Hebrew U, currently, Reflective Practice, Schools and People Who Live in Them, and Portrait of Principal.

I have given a number of workshops in University teaching to the faculty members of the Dental School, the Overseas School, History Department,



American Friends Of The Hebrew University, Inc.

11 EAST 69TH STREET, NEW YORK, NY 10021-4982 • 212-472-9800 • FAX 212-744-2324

CALLING FAX NUMBER 662 837 DATE: 1/14/94

FAX TRANSMITTAL SHEET

TO: Annette Hochstein

FROM: Jordana Levi

RE:

INSTRUCTIONS:

NUMBER OF PAGES (INCLUDING THIS COVER SHEET) 2

IF ANY PORTION OF THIS FAX IS NOT RECEIVED, PLEASE NOTIFY THE SENDER AT THE ABOVE NUMBER.

THANK YOU.



- Arthur Z. Mandel
President
- Sammy M. Bagger
Secretary
- Michael K. Katz
Vice President
- Philip M. Rutinow
- Harvey M. Kuciger
- Frederic Luber
- Richard R. Lushansky
- Baruch S. Ross
- Donald R. Reilly
- Henry Samirani (H)
- Honorary Presidents
- Harvey M. Kranger
Chairman of the Board
- Lawrence J. Galt
Vice Chairman of the Board
- Stanley P. Rosen
President
- Richard J. Shuler
- Robert R. Vorecky
Honorary Chairman of the Board
- Stanley M. Berger
Harvey I. Silver
Chairman, Executive Committee
- Howard H. Adams
- Paul S. Hirsch
- Paul M. Hirsch
- Ellen Diller
- Judith Yell
- Jeffrey K. Goff
- Loren Jay L. Duk
- Joel N. Goldberg
- Walter R. Rapp
- Robert L. Katz
- Harold P. Bergman
- David M. Newman
- Jack A. Korman
- Keith I. Sachs
- Robert J. Sove
- Samuel L. Stein
- Michael P. Stahl
- William W. Weber
- Richard Zeman
- Paul M. Zimmerman
(H) (H)
- Seamus A. Pitt
- Jackie Singer (H)
- Joseph Doudner
- Walter Lipson
- Harvey Segal
- David C. Sullivan
- Daniel Krantz
- Samuel J. Kohn
- Samuel S. Kohn
- Julia Stanley Kohnow
- Julia Stanley
- Thomas M. Kohn
- Harvey M. Kuciger
- Stanley K. Liss
- Honorary Vice Presidents
- Ken J. Soble
Treasurer
- Charles A. Shuman
Secretary
- Linda R. Lerman
Assistant Secretary
- Therese K. Kohn
Chairman, Academic Council
- Rebecca H. Kohn
Executive Vice President

Jan. 11, 1993

Dear Annette,

1) I sent some books out today via a courier -
The cost was \$ 25.00. Please let me know when
you receive them.

2) I will be happy to meet with you on
Feb. 11. (barring no unforeseen hospital visits)

3) I don't have the exact records here -
but I believe I have \$100.00 left of
your money. Stuart is presently in Detroit
so I don't have your fax in hand, however,
his secretary told me about your request
and I will do my best.

Best Regards & Happy Birth.

Jonathan

To: Alan

From: Gail

The next three pages are front page article from this week's Milwaukee Jewish Chronicle and an editorial. Thought you'd want to see them and perhaps share them around.



Milwaukee Jewish Chronicle

Vol. XVII, No. 21

June 3, 1994 • 24 Sivan 5754

\$30 per year in Continental U.S.

Judaic teachers lack training, benefits: survey

Still, Milwaukee Jewish education system is considered among strongest in nation

By Marilyn Ruby
of The Chronicle staff

Milwaukee's Judaic teachers are professionally stable and devoted to Jewish education and Jewish youth. On the whole, they are Jewishly better educated than the typical U.S. Jew.

Yet most lack content knowledge, are inadequately trained and face low earning standards and a scarcity of benefits and career-advancement opportunities.

These are among the conclusions of the survey "The Teaching Force of Milwaukee's Jewish Schools," conducted by the national Council for Initiatives in Jewish Education.

Survey director Adam Gamoran, professor of sociology and educational policy studies at the University of Wisconsin-

Madison, summarized the results last week for Milwaukee participants in the Lead Community Initiatives for Jewish Education project.

Last year, CIJE chose Milwaukee, Atlanta and Baltimore as "lead communities" to develop and implement educational programs that will serve as models for other communities.

Milwaukee's teacher survey, completed last June, is based on surveys of all Milwaukee area Judaic teachers and interviews with 27 educators. Eighty-eight percent of surveyed teachers responded.

"Milwaukee is in the national spotlight," Gamoran said, and "is one of the outstanding communities in terms of Jewish education in North America. But we can't rest at that. The community must pressure leader-

ship to raise the standards and make changes."

Q and A

The survey sought to answer questions about teachers' qualifications and compensation, including:

• Who are Milwaukee's teachers?

Milwaukee's Jewish schools employ 215 teachers. They predominantly are women (80 percent), married (80 percent) and American-born (89 percent). Four percent immigrated from Israel and 2 percent from the former Soviet Union.

Forty-five percent label themselves Reform, 24 percent Orthodox, 19 percent Conservative and 6 percent traditional

(between Orthodox and Conservative.)

Of the 65 percent who have visited Israel, 46 percent lived there for three months or more.

A majority of teachers plans to continue working in their present position, and 68 percent indicate they will continue teaching.

• What are working conditions like for these teachers?

Most Judaic teachers work part-time. Fifty percent work fewer than 10 hours per week and 25 percent work full-time (more than 30 hours per week).

Part-time teachers do not receive health and pension benefits. Benefits are scarce even for full-time teachers: 30 percent of full-time teachers are offered health benefits, 25 percent disability and 30 percent

(See page 10)

pensions.

Although almost half the pre-school teachers work full-time, 8 percent are offered health benefits.

Interviews with teachers gave circumstantial evidence that some schools may hire part-time teachers to avoid paying benefits.

Seventy-five percent of teachers work at one school, 21 percent work in two schools and 4 percent work in three or four schools. Most of those who work at more than one school are unable to put together full-time hours, and receive no benefits.

• What are teachers' salaries?

Sixty percent of teachers surveyed earn less than \$10,000 teaching at one school, and 44 percent earn less than \$5,000. Nineteen percent of teachers earn more than \$20,000 a year.

• What are teachers' training levels and professional growth opportunities?

About 85 percent have college degrees, and one-third have graduate or professional degrees. Fifty-four percent have degrees in education.

Thirteen percent majored in Jewish studies in college or graduate school. Thirty-one percent have no formal Jewish education after bar/bat mitzvah.

Nineteen percent of the teachers are well prepared in both Jewish subject matter and general education. Twenty-one percent of the pre-school teachers are not Jewish.

Aside from a twice-annual teacher's conference and a few courses offered at institutions, there is no systematic in-service training for day school and supplementary school teachers.

Milwaukee Judaic and Hebrew day school teachers — most of whom are only partially prepared to begin with — receive as little as one-seventh the in-service workshop training required of licensed teachers in Wisconsin, according to the survey.

Response in works

Ruth Cohen, Milwaukee's Lead Community project director, said she was not surprised by the findings. "But this is important because it is the first time the data has been quantified," she said. "That gives it power versus having hunches. Now we can draw specific conclusions that will lead to action."

Cohen said an action team on personnel issues, co-chaired by Susan Jona and Jody Kaufman Loewenstein, has been meeting with CIJE consultants to review the survey's findings and develop a comprehensive plan which addresses issues raised in the survey.

The team's plan will be presented to the steering committee of the Commission on Visions and Initiatives in Jewish Education, then to the Milwaukee Jewish Federation's Agency Relations Committee and finally to the federation board.

It's time to help teachers

There's good and bad news in a recent survey of Milwaukee's Judaic teachers (see p. 1). The good is that our teaching force is judged among the best, most dedicated and stable in the country. The bad is that if our Jewish community's educational apparatus is one of the best, Jewish education in America needs significant improvement.

The survey, commissioned by the Council on Initiatives in Jewish Education, presents some alarming statistics. Only 30 percent of full-time teachers (30 hours per week or more) are offered benefits such as health insurance and pensions. Only 19 percent of all Judaic teachers earn more than \$20,000 per year.

Most are trained either in education or Judaic studies — but rarely in both. Although Milwaukee Judaic teachers have more formal Jewish education than the average U.S. Jewish adult, they are not well educated in their field compared to other types of teachers. Pre-school Judaic teachers often are not Jewish. And while the part-time nature of Jewish education fits the needs of many teachers (half teach less than 10 hours per week), there is a need to increase the proportion of full-time teachers in order to improve professional standards.

Our teachers and principals have known these facts for years. This survey turns teacher-lounge conversation into data that they and we hope will stimulate change. With the help of this study, and similar ones to be conducted in Atlanta and Baltimore, local models can be tested to solve educational problems besetting every U.S. Jewish community. For example, Jewish educators could form a professional pool, first locally, then nationally, to buy health insurance collectively. And communities could develop or increase ad hoc enrichment programs for teachers, or create resources to finance university-level course work.

In cooperation with CIJE, Milwaukee Jewish Federation-sponsored committees are exploring such practical measures that help teachers without imposing a particular ideology. This makes good business sense and is the "Jewish" thing to do. Our students deserve highly qualified teachers. And our teachers deserve decent wages, benefits and respect.

Editorial

Jewish View
May 6, 1994

A Sense Of Priorities

Fund Jewish education not identity, seminary chancellor tells UJA-Federation.

STEWART AIN
STAFF WRITER

Kiamasha Lake, N.Y. — The chancellor of the Jewish Theological Seminary of America termed as "wrong-headed" UJA-Federation's decision to fund new programs for enhancing Jewish identity rather than using the money to train youngsters to become Jewish educators.

Citing statistics that he said point to a "pervasive lack of competent Jewish personnel in all areas of Jewish communal life," Rabbi Ismar Schorsch said that in 1989 barely 100 students graduated from all programs in Jewish education, excluding those under ultra-Orthodox auspices. But at the same time there were 30,000 positions in Jewish education, 5,000 of them full-time.

"Our ranks are very thin," said Rabbi Schorsch. "We don't have a lot of people out there qualified to do what the community needs. If we produce the right personnel, programming will follow ... [and] synagogues and federations will employ them."

The chancellor said during an interview at the 94th convention here of the Conservative movement's Rabbinical Assembly that he recently wrote to Marvin Lender, co-chairman of the Council of Jewish Federation's Commission on Jewish Identity and Continuity, suggesting that federations annually set aside \$10 million in fellowships. He said it would be to train 300 youngsters each year in the rabbinate, cantorate, Jewish education, Jewish social work and specialized programs.

Lender said the suggestion would be considered, according to Rabbi Schorsch.

The rabbi observed that the federations' approach to dealing with the problem of intermarriage and Jewish continuity is "still in the formative stage. I don't see a shifting of money or priorities."

He took issue also with the "federation world coming to synagogues with a self-righteous tone, saying we're going to tell you how to run your synagogues. They [federations] just woke up and now they're going to tell them what to do. That is pure arrogance."

And Rabbi Schorsch said he believes that what UJA-Fed-



Rabbi Ismar Schorsch: "We don't have a lot of people out there qualified to do what the community needs."

fund 15 or 20 new programs to strengthen Jewish identity is "not sufficient and is wrong-headed. That's why I'm arguing for personnel and not programming. To effect change [you don't use] the buckshot approach of giving \$20,000 here and \$35,000 there. You have to put more people into the field."

John Ruskay, executive director of education and community services for UJA-Federation, said in a telephone interview that "recruiting first-rate people into the field of Jewish education is more complex than simply increasing scholarship money. Some of the major foundations involved in funding Jewish educators find it very difficult to increase the number of people going into the field."

He said Rabbi Schorsch's "view of the personnel issue is quite sound." But Ruskay took sharp issue with the chancellor's criticism of the funding program now being implemented.

"We are not approaching the synagogue community and telling them or anyone else what to do," said Ruskay. "On the contrary, for the first time UJA-Federation is offering money to synagogues to enable them to undertake initiatives which synagogue lay and professional leaders developed to strengthen their own institutions. In this new partnership we hope to demonstrate that synagogues can become even stronger and more effective institutions for Jewish living, for Jewish commitment and for Jewish education."

training Jewish professionals who will instill in young people a pride in their Jewish heritage from the time they are toddlers. This will help to counter the growing rate of intermarriage, which is now nearly 50 percent among American Jews.

In his address to the convention, Rabbi Schorsch pointed out that "there is no house in American Jewry that is unaffected [by intermarriage]. It's not their children, it's our children. This is a plague that is affecting all of us, and the survival of American Jewry will depend on how we successfully respond to it."

He told the rabbis that "after our children intermarry it is our obligation to love them more, not less. They did not marry out because they hate us [but because of] social forces. We shall never succeed in getting them to return [to Judaism] if we break the relationship."

Rabbi Avis Miller, chair of the R.A.'s *keruv* (outreach) commission, said she believes too little attention has been given to the children of Jewish fathers and non-Jewish mothers who are invariably raised as non-Jews. She said she has found that many of them are "intrigued by their Jewish heritage and are just waiting for us to put our hand out. They are yearning for a spiritual connection."

Rabbi Schorsch said the Conservative movement is in a unique position to encourage conversions to Judaism. Unlike Conservative Judaism, which considers only children of Jewish mothers to be Jewish, the Reform movement considers them Jewish if either the father or mother is Jewish.

And Orthodox Judaism, he said, frightens people into Reform Judaism by demanding that they be converted by an Orthodox rabbi or face difficulties if they try to move to Israel.

The R.A.'s new president, Rabbi Alan Silverstein of Caldwell, N.J., vowed to mobilize the Conservative movement to stem the tide of rising intermarriage. It's a "battle we can win," he said.

Rabbi Silverstein implored his colleagues to "roll up their sleeves in this effort." □



Subject: letterhead
Date: 03-Jan-94 at 09:05
From: Virginia Levi, 73321,1223

To: Abby, internet:abby@vms.huji.ac.il
CC: Ginny, 73321,1223

Hi, Abby. I hope this works. I got your message about letterhead. We don't yet have anything with the NY office address on it. I sent Alan a note indicating that maybe the person working on the logo design could design us letterhead with both the NY and Cleveland addresses, phone #s and fax #s. The NY address is 15 East 26th Street, New York, NY 10010 (I don't know if it would include the JCCA last 4 digits: 1579). Last I knew, we didn't yet have phone or fax #s.

Let me know if you receive this.

Ginny

Abby - I sent you this via
E-mail, but am also faxing
it, to be sure you get it. Please
reply via E-mail, if you get it.
Thanks, Ginny

TO
ABBIE

here is my
invoice to
fax to USA

I'm sending it in
the mail to you
as well

THANKS

- Alice

Ah Hi,
 Please Forward Urgently To Alan
 and let me know.
 Thanks - Annette



12/31/93 14:30

FAX TRANSMITTAL		DATE	TIME
		12/31	
PLEASE RUSH TO	NAME	COMPANY	FAX NO.
	Alan Hoffman	c/o Annette Hochstein	011 972 2 619 951
F. JM	NAME	JEWISH COMMUNITY FEDERATION	
	B. Reis	1750 Euclid Avenue Cleveland, Ohio 44115 Phone: 216-566-9200 Fax #: 216-861-1230	

PLEASE CALL IF YOU DO NOT RECEIVE ALL PAGES OR IF TRANSMISSION IS NOT READABLE. TOTAL PAGES SENT (including this page) 1

MESSAGE
 Annette - please get the message to Alan
 Hoffman that Stu Heides, the attorney
 from Jones Day + myself would like
 to meet with him on Wednesday at 7:30 a.m. at
 Jones Day

NAME Marilyn Ruth Grossbard Metzger

ADDRESS Moshav Neve Ilan
D.N. Harei Yehuda 90850
ISRAEL

TELEPHONE (02) 348-114 FAX 348-197

DATE OF BIRTH [REDACTED]

MARITAL STATUS [REDACTED]

EDUCATION University of Oklahoma, Norman, B.A. Language Arts & Education, 1973.
California State University, Northridge, CA, M.A. Learning Disabilities, 1978.
Teacher's Certification-Oklahoma 1973, Grades 7-12
Israeli Certification - 1980, Grades 6-12

IMMIGRATION TO ISRAEL 1973

LANGUAGES Hebrew (read, write, speak)
English - mother tongue
Spanish - basic training

EMPLOYMENT EXPERIENCE 1978-80: Pre-school teacher, Neve Ilan
1980-86: Teacher - Middle School English as a second language.
1986-Present: Reception clerk, Guest House Hotel - Neve Ilan
1991-92: High School ESL teacher, Beit Shemesh

COMMUNITY Social: Member Secretariat of the Moshav; Education Committee Chairman and other committees dealing with the social framework and welfare of the community members.

Reference: Amos Navet, Headmaster, Alon School
Kibbutz Maale HaChamisha
D.N. Harei Yehuda

Alan Hoffman, Director, Melton Center for Jewish Education in the Diaspora
Hebrew University
Mt. Scopus, Jerusalem

Steven Hellman, Asst. Headmaster, Har Tuv Middle School Kibbutz Tzora
D.N. Shimshon

NAME Jackie Maurice Metzger

ADDRESS Moshav Neve Ilan
D.N. Harei Yehuda 90850
ISRAEL

TELEPHONE (02) 348-114

DATE OF BIRTH [REDACTED]

MARITAL STATUS [REDACTED]

EDUCATION Hebrew University, Jerusalem - B.A. History, 1972
Israel Government Tourist Guide Course 1974/5

IMMIGRATION TO ISRAEL 1965

ARMY SERVICE 1966-1968
Reserves - 1968-present
Service in Combat Engineering Unit, including combat duty during Six Day War, 1967 & Yom Kippur War, 1973

LANGUAGES Hebrew (read, write, speak fluently)
English - mother tongue

EMPLOYMENT EXPERIENCE 1974-1976: Educator of Students - Young Judea Year Course in Israel with special responsibilities for Land of Israel Course.
1982-Present: Teacher Middle School and High School, subjects including Bible, History, English (as a second language)
Director of Bar Mitzvah School Program
Active member of Pedagogical Committee

COMMUNITY ACTIVITIES Religious: Baal Tefilah and Baal Koreh
Bar Mitzvah Preparation - 1978-present
Administrative: 1985-86 work allocator (responsible for daily work allocation of 120 members)
Social: Active member of several committees dealing with social aspects and problems of communal living

*1978-present Members of Neve Ilan. Neve Ilan is a communal settlement in the Judean Hills, 10 miles west of Jerusalem in which approximately 60 families reside.

References:

Amos Nevet, Headmaster, Alon School
Kibbutz Maale HaChamisha
D.N. Harei Yehuda

Alan Hoffman, Director, Melton Center for
Jewish Education in the Diaspora
Hebrew University
Mt. Scopus, Jerusalem

Steven Hellman, Asst. Headmaster, Har Tuv Middle



29.12.93

לכבוד
אלן הופמן
CIJE

בוא שמק אהנו!

•

נסה להצביע עמיון
 צימק כל 9 הנקודות
 באמצעה קוים ושיים
 מבלי להאמין אל נקודה
 ומבלי להיים
 אה הצמיון אהיים

•

המש
 כרי/צמא במשק
 צימק/צמא מהחובות

•

סנה אהנו
 אהמיון משק צה
 ואלמשקים אהיים

Re: New design of logo

Shalom

Here are the latest. Please call with any and all of your comments.



Nitsan

•



cije

Council
for
Initiatives
in
Jewish
Education



CIJE

Council
for
Initiatives
in
Jewish
Education

האוניברסיטה העברית בירושלים
המרכז לחינוך יהודי בתפוצות
ע"ש מלטון




The Hebrew University of Jerusalem
The Melton Centre
for Jewish Education in the Diaspora

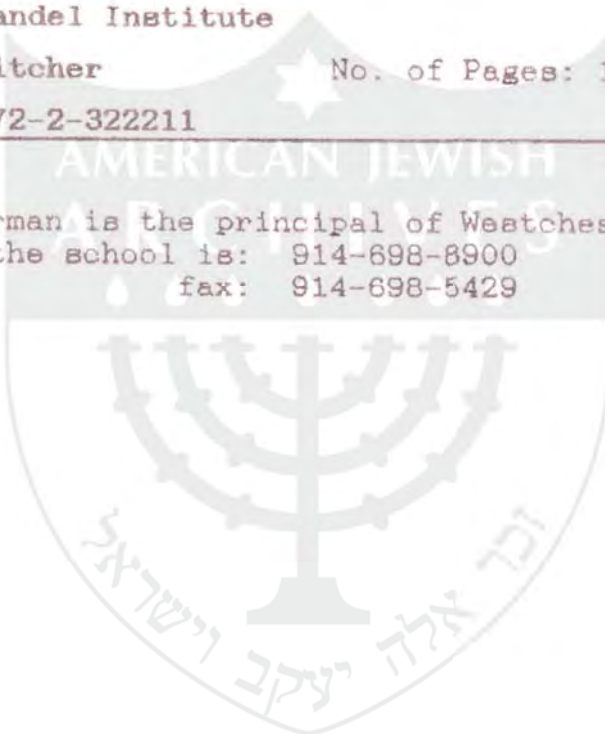
FACSIMILE TRANSMISSION

To: Alan Hoffmann	Date: 29/12/93
Institution: Mandel Institute	Fax: 619951
From: Howie Deitcher	No. of Pages: 1
Our Fax: 972-2-322211	

Rabbi Chaim Feuerman is the principal of Westchester Day School. His phone number at the school is: 914-698-8900
fax: 914-698-5429

L'hitraot,


Howie





29.12.93

לכבוד
אלן הופמן
CJJE

זוא שמק אוננו!

•
 (סה) להדביר עסיון
 צימק כל 9 הןקובוא
 באפיקה קוים וסיים
 חבלי אהמיל אל תקובה
 וחבלי אהמיק
 אה הדסיון אהמיל

•
 חלבי:
 כרו אצמא במשמק
 צמיק אצמא אהמילוב

•
 סנה איונו
 אסמיון משמק צה
 ושממיק אהמיק

Re: New design of logo

Shalom

Here are the latest. Please call with any and all of your comments.



חמוצאת משחקים
משחקי אנוש



29.12.93

לכבוד
אלן הופמן
CIJE

בוא למק איתנו!

•
 נסה להעביר דפיון
 ציף כל 9 הנקודות
 באיזו קוץ ושיח
 מבלי להחליף את הקוץ
 ומבלי להחזיק
 את הדפיון אחר

•
 כחצי
 כפי הנצח במשך
 ציף אצא מהיבול

•
 סנה איתנו
 אסתיון משך זה
 ואלמקיס איתנו

Re: New design of logo

Shalom

Here are the latest. Please call with any and all of your comments.





Council
for
Initiatives
in
Jewish
Education



CJJE

Council
for
Initiatives
in
Jewish
Education

עת
Time
to לעשות
Act

CJJE

Council
for
Initiatives
in
Jewish
Education



AMERICAN ZIONIST MOVEMENT

התנועה הציונית האמריקאית

FAX # 019.951

Seymour D. Reich
*President*Ruth B. Hurwitz
*Chair, National Board*Daisy Berman
*Vice President*Norman D. Schwartz
*Vice President*Phyllis Sucker
*Vice President*Michael Greenbaum
*Secretary*W. James Schiller
*Treasurer*Karen J. Rubinstein
Executive Director

December 28, 1993

TO: Abby Pitzkowsky (please excuse the spelling)

FM: Jacqui Moss, Asst. to Dr. Alvin Schiff

RE: Appointment for Alan Hoffman & Dr. Schiff

AMERICAN JEWISH

Regarding your request for an appointment between Mr. Hoffman and Dr. Schiff, Dr. Schiff will be out of town from January 7 - 24.

He said that he can see Mr. Hoffman on Tuesday, January 25 (he is free all day), or on Wednesday, January 26 from 9 - 12 Noon or anytime after 2:00 PM. On Thursday morning, at 10:00 AM, there is a meeting of the American Advisory Council Working Committee to which Mr. Hoffman is invited. Dr. Schiff can see him either before or after this meeting.

I apologize for the delay in getting you this information, but I couldn't reach Dr. Schiff early yesterday morning.

If I can be of any further assistance, please don't hesitate to call me.

110 EAST 59TH STREET, NEW YORK, NY 10022 • 212-318-6100 • FAX 212-935-3578



MAY 10 1994

ATLANTA JEWISH FEDERATION

4 May 1994

GERALD D. HOROWITZ
President

DAVID N. MINKIN
First Vice President

JACK N. HALPERN
S. STEPHEN SELIG III
Vice Presidents

MARK LICHTENSTEIN
Treasurer

ELLIOTT COHEN
JODY FRANCO
Assistant Treasurers

LARRY JOSEPH
Secretary

CANDY A. BERMAN
ANN L. DAVIS
Assistant Secretaries

ARNOLD B. RUBENSTEIN, M.D.
Campaign Chairman

DAVID I. SARNAT
Executive Director

Mr. Alan Hoffman
Executive Director
Council for Initiatives
in Jewish Education
P. O. Box 94553
Cleveland, OH 44101

Dear Alan:

As we discussed, in conversations with Steve Hoffman, I was led to believe that the Mandel Foundation had agreed to grant the Atlanta Jewish Federation \$30,000 for the enhancement of its professional staff relating to the effort in Jewish continuity. As you know, Steve Chervin will be joining our staff shortly and will be taking on the responsibilities of directing our Council for Jewish Continuity. I would appreciate it if you would help expedite the allocation of \$30,000 to us to help us in this area.

We are most appreciative of the support of the Mandel Foundation both in terms of its effort with the Council for Initiatives in Jewish Education and specifically in the grant of \$30,000 to us to help us move this very worthwhile effort ahead.

Please let me know if you have any questions. Best personal regards.

Cordially,

David I. Sarnat

cc: Steve Hoffman

12/27/93 09:47

9017671871

ACADEMY/YESHIVA

P.01



FAX TRANSMITTAL COVER SHEET

DATE: 12/27/93

FROM: Bakshi Kitzlein

PLEASE DELIVER THE FOLLOWING PAGE(S) TO:

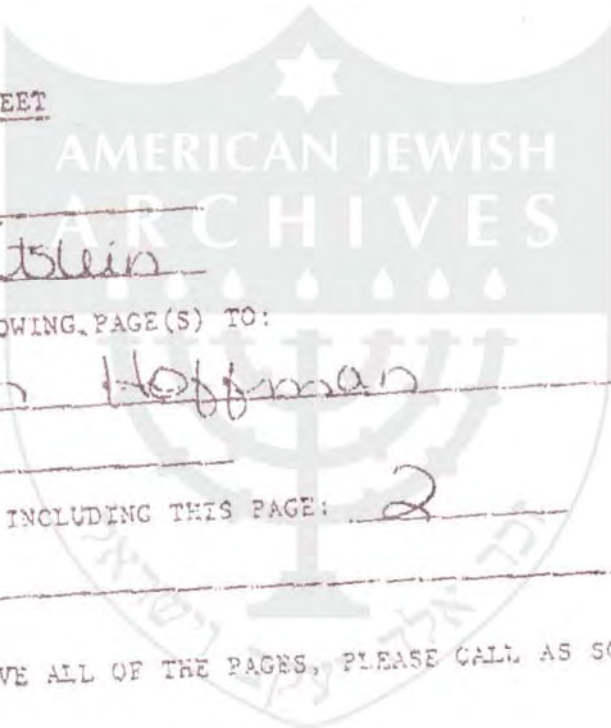
Mr Alan Hoffman

DEPARTMENT:

NUMBER OF PAGES, INCLUDING THIS PAGE: 2

RE:

IF YOU DO NOT RECEIVE ALL OF THE PAGES, PLEASE CALL AS SOON AS POSSIBLE!



7103

**MARGOLIN HEBREW ACADEMY
YESHIVA OF THE SOUTH
390 S. White Station Road
Memphis, TN 38117**

December 23, 1993

Mr. Alon Hoffman
Melton Center for Jewish Education
Jerusalem

Dear Mr. Hoffman,

I received your name and phone number from Mr. Andy Groveman of Memphis. He mentioned that you might be of assistance in helping the MHA/YOS locate a teacher for the coming school year.

The MHA/YOS is an Orthodox, Ivrit, Zionist school and we anticipate teacher openings on both the elementary and secondary level. We are looking for a candidate or teaching couple who would be willing to come to Memphis for a minimum period of two or three years.

The successful candidate will have a strong commitment to Torah, Medinat Yisrael, and working with young people. A college education would be a significant plus.

I can be contacted by phone at the MHA/YOS at 901-682-2409 or by fax at 901-767-1871.

I will be in Israel in early January and will contact you at that time for your recommendations and advice.

Thank you for your assistance.

Sincerely,

Tsvi Kilstein
Rabbi Tsvi Kilstein



MILWAUKEE JEWISH FEDERATION

VIA FAX

TO: Abby Pitkowsky, Assistant to Alan Hoffman
FROM: Joan Jensen, Assistant to Rick Meyer
DATE: December 27, 1993

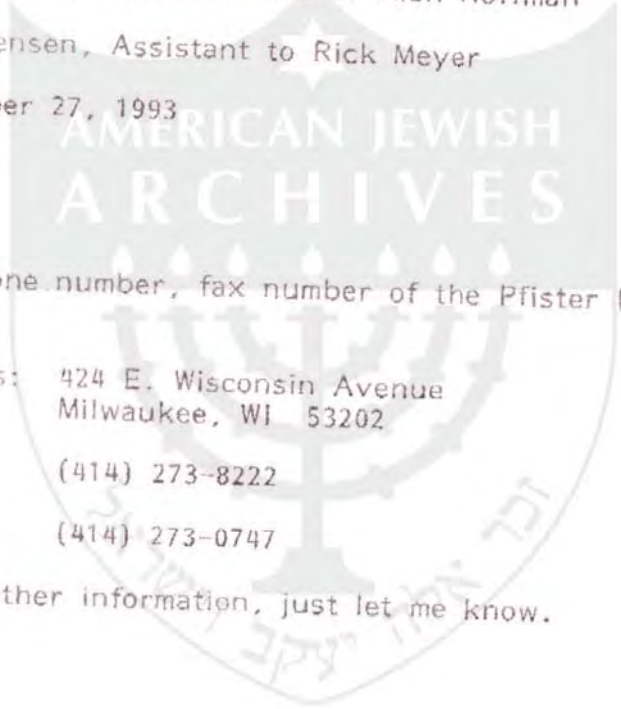
Dear Abby:

The address, phone number, fax number of the Pfister Hotel is as follows:

- Address: 424 E. Wisconsin Avenue
Milwaukee, WI 53202
- Phone: (414) 273-8222
- FAX: (414) 273-0747

If you need any other information, just let me know.

Joan





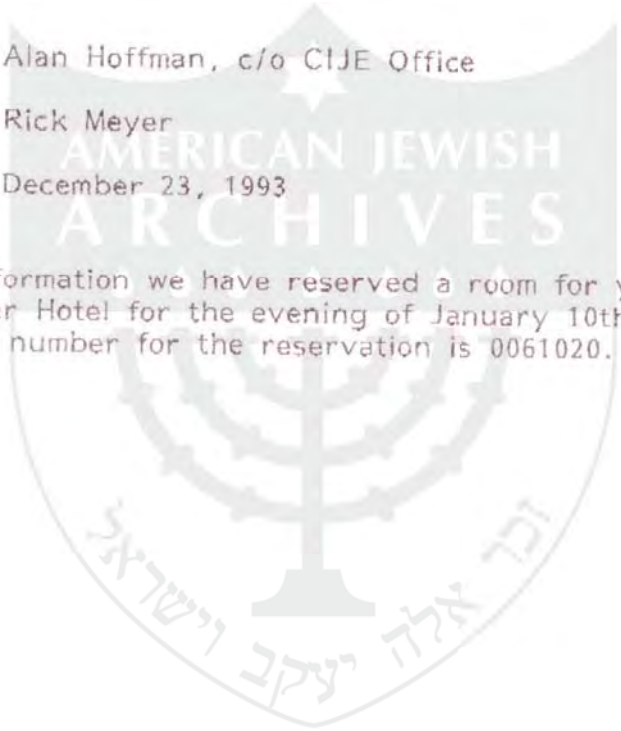
MILWAUKEE JEWISH FEDERATION

VIA FAX

TO: Alan Hoffman, c/o CIJE Office
 FROM: Rick Meyer
 DATE: December 23, 1993

For your information we have reserved a room for you at the Pfister Hotel for the evening of January 10th. The confirmation number for the reservation is 0061020.

/jj



COUNCIL FOR INITIATIVES IN JEWISH EDUCATION

P.O. Box 94553, Cleveland, Ohio 44101
Phone: (216) 391-1852 • Fax: (216) 391-5430

Chair

Morton Mandel

Vice Chairs

Charles Goodman

Neil Greenbaum

Matthew Maryles

Lester Pollack

Honorary Chair

Max Fisher

Board

David Arnow

Daniel Bader

Mandell Berman

Charles Bronfman

Gerald Cohen

John Colman

Maurice Corson

Susan Crown

Irwin Field

Alfred Gottschalk

Arthur Green

Thomas Hausdorff

David Hirschhorn

Henry Koschitzky

Mark Lainer

Norman Lamm

Norman Lipoff

Seymour Martin Lipset

Florence Melton

Malvin Merians

Charles Ratner

Esther Lean Ritz

Richard Schauer

Ismar Schorsch

Isadore Twersky

Bennett Yanowitz

New York numbers:

Phone: 212-678-8034

Fax: 212-864-6622

December 21, 1993

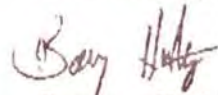
Dr. Craig Dykstra
Lilly Endowment
2801 North Meridian St.
Indianapolis, Indiana 46208

Dear Craig,

Alan Hoffmann passed on to me on a copy of your recent letter to him and, being as he is still in Israel, asked me to drop you a line. Alan also enjoyed the day he spent with the group in Indianapolis and we both wanted to know if we can begin to find ways of talking about a gathering of some of the people connected with our work and others connected with some of the projects that you are involved in.

When we met last fall we spoke about the possibility of a kind of informal symposium or open conversation about our mutual interests. Perhaps this is something we could think about for the spring. If so, we ought to talk about the kind of meeting that would be most helpful and interesting to all concerned. Issues ranging from theological concerns to research agendas to questions of personal identity and communal identity have all surfaced in our conversations up to this point. Do you have any thoughts about how we might move forward with planning such a gathering? We'd appreciate your ideas. Thanks and best wishes for the holiday season.

Sincerely,



Barry Holtz

**UNITED
ISRAEL
APPEAL**

Post-It™ brand fax transmittal memo 7671		# of pages	6
To	Alan Hoffman	From	Neale Katz
Co		Co.	
Dept.		Phone #	
Fax #		Fax #	

01
22
30
33

FAX FORM

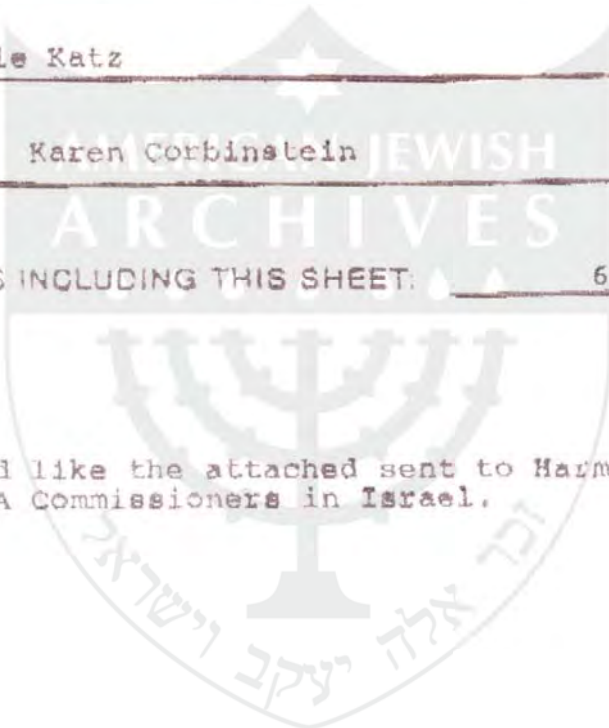
DATE: December 22, 1993 FAX #: _____

TO: Neale Katz

FROM: Karen Corbinstein

OF PAGES INCLUDING THIS SHEET: 6

Danny would like the attached sent to Harman, Israeli and the UIA Commissioners in Israel.



P.S. FYI Danny is out this week but will respond to your ECM's next week.

on David Harman
 HASIA KATZ
 AVRAM INFELD
 MIRIAM GAFNI
 ALAN HOFFMAN
 WALTER ACKERMAN

Call Harman's
 office for
 addresses

AMERICAN ADVISORY COMMITTEE TO THE JOINT AUTHORITY FOR
JEWISH/ZIONIST EDUCATION - WORKING COMMITTEE MINUTES
DECEMBER 14, 1993

In attendance: Alvin Schiff, Chairman, Robert Abramson, Aaron Eldar, Zev Machnai, Uzi Narkis, Udi Praver, Rari Sheriak, Elliot Spack, Jonathan Woocher. Staff: Daniel Allen, Zelig Chinitz
Observer: Fred Green

Dr. Schiff opened the meeting by noting that Rabbi Israel Miller has made a wonderful recovery from his recent surgery. He also noted with sadness the passing of Mendel Kaplan's mother and of his mother in law this past week.

Dr. Schiff gave a Dvar Torah relating Hanukkah to our Council's work. There is a relationship between the manner of lighting Hanukkah candles and learning. We light candles according to the school of thought of Hillel - Mosif ve-holech - increasing the number of candles each night. The idea of "increasing" is underscored by Hillel in another vein in the Ethics of the Fathers. "He who does not increase his/her knowledge, decreases it."

Knowledge, Dr. Schiff noted, does not remain static. If it is not reinforced, it diminishes by the sheer force of human forgetting. The same thing is true regarding the affective domain. A person's attitude towards an idea or activity requires ongoing reinforcement, or else it, too, wanes.

We have a unique opportunity through Jewish Zionist education to help reinforce both the cognitive and affective domains concerning Jewish life, Zionism and Israel - to increase Jewish knowledge and strengthen attitudes towards Jewishness and Israel.

On another level, it is important to provide Jewish Zionist experience to Jewish youth and adults. Indeed, according to Magillat Antiochus which parallels other historic accounts of Hanukkah, Antiochus was bothered most by the Jews' observance of Sabbath, Rosh Hodesh, Brit Millah and Kashrut because he knew that doing was a cardinal characteristic of Jewish tradition and continuity. Experience is a powerful teaching tool. In this regard, we have unique educational opportunities through the provision of Israel experience for individuals and families.

Our threefold goal is to 1) make possible the acquisition and increase of Jewish Zionist knowledge, 2) to help develop positive Jewish Zionist attitudes, and 3) to help provide quality Israel experiences.

I. Committee Reports

Jerusalem 3,000. Dr. Elliot Spack, chairman, reported on recent meetings of the committee. The notion of Jerusalem 3,000 being

accepted on the larger American Jewish community agenda is gaining ground. UJA and CJF have both indicated that they would cooperate in bringing this issue to the community. To that end, the AAC will circulate a letter to the American Jewish leadership in order to create a broad coalition. The hope is to have a meeting of all those interested at the CJF quarterly in April. This will enhance the advocacy and promotion areas of Jerusalem 3,000. (Note: Subsequent to the meeting Dr. Schiff agreed to delay the AAC note to leadership in order to coordinate this effort in early January with the Conference of Presidents effort regarding Jerusalem 3,000.)

The area of programming and educational input continues to lag behind. Dr. Spack suggested that the only way to really flesh out ideas in order to present them to JAJZE would be for him to consult with various people one on one. Dr. Abramson pointed out that the problem is that there is no consultative/collaborative process. If JAJZE has a budget for Jerusalem 3,000, and if there is a desire to be collaborative and consultative with the American Jewish educational community in particular, then there needs to be a process not merely a system of initiatives and responses.

THE WORKING COMMITTEE URGES JAJZE TO HAVE SUCH COLLABORATIVE PROCESS WITH THE AMERICAN JEWISH COMMUNITY. This process would mean that JAJZE staff and other persons in Jerusalem working on this project should come to the U.S. for consultation. The AAC Jerusalem committee would arrange for a day long consultation (possibly two consultations in two places). The consultations should include a select group of teachers, school principals, AAC members, bureau personnel and shlichim.

The Working Committee was unanimous in requesting a serious consultative process with JAJZE.

Rafi Sheniak discussed the plans of the mishlachot. He indicated that each department would do some of its own activities as well as collectively co-sponsor a Jerusalem 3,000 contest. Several members of the Working Committee were surprised that a decision had been made about such activity, particularly a contest, without first discussing it with the Jerusalem 3000 committee and the Working Committee. It was strongly noted by the working committee that collaboration and consultation should happen before a decision is made on program not after the fact.

The discussion focused on the lack of a priori knowledge and process between the departments and the Working Committee here in the U.S. on the work of the departments. The departments responded that they could not stop their work and planning in order to consult with the Working Committee and council. (This issue in another form will be discussed later. See notes on program review)

Hebrew Committee. Carol Diamant, Chair, was not present. Daniel Allen reported on the recent committee meeting. The committee met on December 7, 1993. The level of senior Hebrew language experts in attendance or who had been in communication with Dr. Diamant was impressive. Several decisions were made.

1) There should be no stop in the current work of the departments with regard to Hebrew. This was a statement in response to a discussion of the Hebrew Language Committee paper from 1992 with regard to Hebrew and curriculum development. (Statement attached)

2) There is no need for JAJZE or the AAC to do research on the teaching of Hebrew. It was agreed that there is a need for strengthening the preservice and inservice assistance to Hebrew teachers.

3) No projects currently underway should be frozen.

4) Projects, including Dr. Diamant and Mazal Sheniak would work to collect materials on the teaching of Hebrew.

5) It is important, as advocacy, to have a senior, respected Federation lay leader become the chairman of a committee to advocate for Hebrew in the United States. Dr. Aviva Barzel will assist Daniel Allen in this search.

6) Hebrew materials need to pay special attention to the cultural needs of the American Jewish community. The secular and general life functioning types of stories associated with most Hebrew material from Israel is not useful in the U.S.

7) Some questions concerning Hebrew language instruction will be added to the inventory questionnaires.

Inventory Committee. Simon Schwartz, Chairman. In the absence of the chairman and research consultant, Daniel Allen presented a brief report. The process of developing the questions and questionnaires will be completed and prepared for final approval of the committee on January 18, 1994. The questionnaires will be sent to the various categories of respondents the first of February 1994. It is hoped that the general analysis - mapping - of Jewish/Zionist education will be initially completed by April. The more in-depth analysis and program review should begin at that point. The committee is gratified that the project is moving along so quickly. Nathan Kruman is to be congratulated for his efforts. The committee also wondered out loud if all of the work, especially the more in-depth program pieces can be accomplished in one year.

There was no report from the Shlichut Committee. Its activity is ongoing.

II. Program Review

Jonathan Woocher began this part of the meeting with fundamental questions: What is the reason that after a budget is passed the Advisory Councils are then asked their opinion? Why weren't the program proposals sent to the councils before the budget process? This would allow for comment and even collaboration. A consultative process before the budgeting is serious and shows respect for a council's ability to comment. A process after the fact is not useful. It was also pointed out that even though the descriptions of the programs were helpful, and budgets provided, there was no indication from where the non-funded parts of the budget would come; even if the budget requests had in fact been budgeted. The entire discussion focused on the fundamental issue of the role of advisory councils.

If there is a real desire to have a two way street between councils and the Commission this kind of process of program review is not the way to do it.

It was agreed that for this set of programs three things would happen. 1) A serious review, with back up material provided in advance, would occur at the January 5, 1994 meeting. Three programs are to be reviewed: Ma'apilim, Teacher In-Service Training, and Non-Formal Hebrew Teaching. 2) Comments on all other programs will be heard at the January 5, 1994 meeting. These comments along with the reviews will be sent to the Commission and presented to the full Council at the end of January. 3) The Working Committee will bring to the council a plan for approval of how the process of program development and review should take place in the U.S. The Working Committee will ask that the Council approve the plan as the advice of the Council to the Commission.

Good and Welfare

Several members suggested that it is time to review the membership of the Working Committee and the council. Membership was not to be permanent. Several people felt that the work load of the Working Committee and other committees was starting to be a burden. The Council needs more lay representatives from the federation system. All of these concerns will be addressed by the chairman and staff in order to bring back recommendations to the Working Committee, Council and the UIA, and Zionist community in the U.S., the cosponsors of the American Advisory Council.

NEXT WORKING COMMITTEE MEETING JANUARY 5, 1993, 110 E. 59TH STREET, NEW YORK, NEW YORK 9:30 AM - 12:00 NOON. PLEASE CALL KAREN CORBIN 212-339-6900 TO RSVP.

Enclosures:

JAJZE Department of Jewish Education and Culture in the Diaspora
Work Schedule in the United States 1993/94
Including Hebrew Language Programs

Program Review Material:
Ma'apilim
Teacher In Service Training
Non Formal Hebrew Programs

JAJZE Youth and Hechalutz Department Guidelines for Work Plan of
Action in the USA - Update

Israel Experience Participants Summer 1993 -Research Summary by Dr.
Erik Cohen.

Hebrew Language Statement October 1992



*Read E-mail
for more info*

*Alan: This is what got sent
and in Milwaukee. To go to
principals.com
Action before action.*

93-12-21 16:31 MAJE 414 9628852
TO: Gail Dorph

P. 001

MAJE Milwaukee Association for Jewish Education



6401 NORTH SANTA MONICA BOULEVARD #210 • MILWAUKEE, WISCONSIN 53217

(414) 962-8860
FAX (414) 962-8852

PROFESSIONAL DEVELOPMENT UPDATE

DATE: December 6, 1993
TO: Milwaukee Jewish Principals' Council colleagues
FROM: Karen Sobel

The following professional development opportunities for principals may be of interest to you. Please call me for further information.

- The Senior Educators Program at the Melton Center for Jewish Education in the Diaspora**
A yearlong course held at Hebrew University in Jerusalem, providing an opportunity to probe critical issues and the latest developments in educational thought with Israel's leading scholars. Participants include teachers of Jewish and general studies in Jewish schools, principals, supervisors and curriculum coordinators, informal educators and community professionals, and professional educators seeking entry into the field of Jewish education for the first time. Your recommendation of an appropriate candidate will be appreciated. Through the CIJE (Lead Community Project), one place has been reserved for a participant from Milwaukee.
- Two weeklong summer courses, one for Day School principals and one for supplementary school principals to be held at Vanderbilt, Harvard or Stanford universities are being planned. Scholarship money will be provided through the CIJE.**
- The Association for Supervision and Curriculum Development's 49th Annual Conference and Exhibit Show. (Information enclosed.)**
Chicago, March 19-22, 1994
- Institute in Jewish Educational Leadership for New Principals**
The program provides systematic and comprehensive training for new principals to help them master skills and expand their professional perspectives.
For full-time supplementary school principals with at least one year but no more than 4 years experience as principals, who are not graduates of training programs which prepared them as school leaders. (Part-time principals will be considered.)
Brandeis University, June 19-23, 1994
Application deadline: February 15, 1994
Costs covered by a grant from the Wexner Foundation.

Richard S. Marcus
PRESIDENT

Ina S. G. Regolin
EXECUTIVE DIRECTOR

האוניברסיטה העברית בירושלים
THE HEBREW UNIVERSITY OF JERUSALEM



SCHOOL OF EDUCATION

בית הספר לחינוך

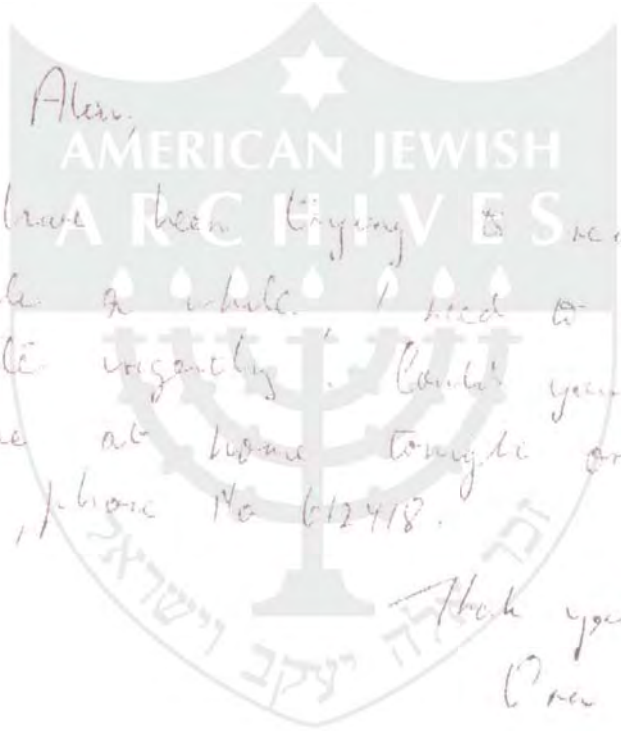
Number 22, 1993

To: Dr Alan Hoffman Fax No. 02-619951
From: Dr Ora Zohar

Dear Alan,

I have been trying to reach you for quite a while. I need to talk to you quite urgently. Could you please call me at home tonight or tomorrow morning, phone No 612418.

Thank you
Ora





- ASSIGNMENTS
- ACTIVE PROJECTS
- RAW MATERIAL
- FUNCTIONAL SCHEDULE

73890 (REV. 1/89) PRINTED IN U.S.A.

FUNCTION CIJE STEERING COMMITTEE

SUBJECT/OBJECTIVE DORPH ASSIGNMENTS

ORIGINATOR/PROJECT LEADER VFL

DATE 12/21/93

NO.	DESCRIPTION	PRIORITY	ASSIGNED TO (INITIALS)	DATE ASSIGNED STARTED	DUE DATE	COMPLETED OR REMOVED DATE
1.	With BH, work on developing an initial plan for each pilot project that was discussed in Montreal.		GD	12/1/93	1/2/94	
2.	Work with Milwaukee to plan a summer teachers' institute at Melitz [Melton].		GD	12/1/93	1/15/94	
3.	Work with Chaim Botwinick on a strategy for CIJE involvement with Machon L'Morim.		GD	12/1/93	1/15/94	
4.	Follow through with Lead Community people on the outcomes of the Montreal meetings.		GD	12/1/93	3/8/94	



- ASSIGNMENTS
- ACTIVE PROJECTS
- RAW MATERIAL
- FUNCTIONAL SCHEDULE

73890 (REV. 1/89) PRINTED IN U.S.A.

FUNCTION	CIJE STEERING COMMITTEE
SUBJECT/OBJECTIVE	FOX ASSIGNMENTS
ORIGINATOR/PROJECT LEADER	VFL
DATE	12/21/93

NO.	DESCRIPTION	PRIORITY	ASSIGNED TO (INITIALS)	DATE ASSIGNED STARTED	DUE DATE	COMPLETED OR REMOVED DATE
1.	Finalize arrangements for Blaustein grant with D. Hirschhorn.		SF	7/22/93	TBD	
2.	With SHH, develop a plan for involving denominations in each Lead Community process.		SF	3/31/93	TBD	
3.	Contact the following board members... a. Alfred Gottschalk b. David Hirschhorn c. S. Martin Lipset d. Florence Melton e. Isadore Twersky		SF	11/8/93	TBD	





- ASSIGNMENTS
- ACTIVE PROJECTS
- RAW MATERIAL
- FUNCTIONAL SCHEDULE

73890 (REV. 1/89) PRINTED IN U.S.A.

FUNCTION	CIJE STEERING COMMITTEE
SUBJECT/OBJECTIVE	HOCHSTEIN ASSIGNMENTS
ORIGINATOR/PROJECT LEADER	VFL
DATE	12/21/93

NO.	DESCRIPTION	PRIORITY	ASSIGNED TO (INITIALS)	DATE ASSIGNED STARTED	DUE DATE	COMPLETED OR REMOVED DATE
1.	Contact the following board members... a. David Arnow b. Norman Lamm c. Esther Leah Ritz d. Ismar Schorsch		ARH	11/8/93	TBD	



- ASSIGNMENTS
- ACTIVE PROJECTS
- RAW MATERIAL
- FUNCTIONAL SCHEDULE

73890 (REV. 1/89) PRINTED IN U.S.A.

FUNCTION	CIJE STEERING COMMITTEE
SUBJECT/OBJECTIVE	S. HOFFMAN ASSIGNMENTS
ORIGINATOR/PROJECT LEADER	VFL
DATE	12/21/93

NO.	DESCRIPTION	PRIORITY	ASSIGNED TO (INITIALS)	DATE ASSIGNED STARTED	DUE DATE	COMPLETED OR REMOVED DATE
1.	Contact the following board members... a. Jay Davis b. Charles Goodman c. Marvin Lender d. Norman Lipoff e. Charles Ratner f. Bennett Yanowitz		SHH	11/8/93	TBD	



- ASSIGNMENTS
- ACTIVE PROJECTS
- RAW MATERIAL
- FUNCTIONAL SCHEDULE

73890 (REV. 1/89) PRINTED IN U.S.A.

FUNCTION	CIJE STEERING COMMITTEE	
SUBJECT/OBJECTIVE	A. HOFFMANN ASSIGNMENTS	
ORIGINATOR/PROJECT LEADER	VFL	DATE 12/21/93

NO.	DESCRIPTION	PRIORITY	ASSIGNED TO (INITIALS)	DATE ASSIGNED STARTED	DUE DATE	COMPLETED OR REMOVED DATE
1.	Talk to Daniel Pekarsky about pushing his trip to Israel to the final week of December.		ADH	12/20/93	12/22/93	
2.	Talk with Howie Dietcher about the need to do recruiting for next year's senior educators program.		ADH	12/20/93	12/31/93	
3.	Look into design of CIJE logo.		ADH	9/21/93	1/2/94	
4.	Draft a 1994 work plan in preparation for the January 4 Steering Committee meeting.		ADH	11/7/93	1/3/94	
5.	Work with Atlanta on filling the position of Director of the Lead Community project.		ADH	6/16/93	1/15/94	
6.	Develop descriptive brochure for CIJE.		ADH	9/21/93	4/15/94	
7.	Work with CRB Foundation to clarify relationship of Israel experience programs to Lead Communities.		ADH	7/22/93	TBD	
8.	Work with VFL on budget--start with work plan and structure.		ADH	9/21/93	TBD	
9.	Develop a communications program: internal; with our board and advisors; with the broader community.		ADH	9/21/93	TBD	
10.	Work with MLM about approaching Jesselson family.		ADH	6/8/93	TBD	



- ASSIGNMENTS
- ACTIVE PROJECTS
- RAW MATERIAL
- FUNCTIONAL SCHEDULE

73690 (REV. 1/89) PRINTED IN U.S.A.

SEE MANAGEMENT MANUAL POLICY NO. 8.5 FOR GUIDELINES ON THE COMPLETION OF THIS FORM FOR A FUNCTIONAL SCHEDULE

FUNCTION CIJE STEERING COMMITTEE

SUBJECT/OBJECTIVE HOLTZ ASSIGNMENTS

ORIGINATOR/PROJECT LEADER VFL DATE 12/21/93

NO.	DESCRIPTION	PRIORITY	ASSIGNED TO (INITIALS)	DATE ASSIGNED STARTED	DUE DATE	COMPLETED OR REMOVED DATE
1.	Send ADH breakdown of proposed office expenses.		BH	12/16/93	12/20/93	
2.	Prepare a memo summarizing proposal on distribution of CIJE materials (Woocher - possibility).		BH	5/28/93	1/10/94	
3.	Contact the following board members...		BH	11/8/93	TBD	
	<ul style="list-style-type: none"> a. Gerald Cohen b. Susan Crown c. Billie Gold d. Neil Greenbaum e. Thomas Hausdorff f. Mark Lainer g. Matthew Maryles h. David Teutsch 					





- ASSIGNMENTS
- ACTIVE PROJECTS
- RAW MATERIAL
- FUNCTIONAL SCHEDULE

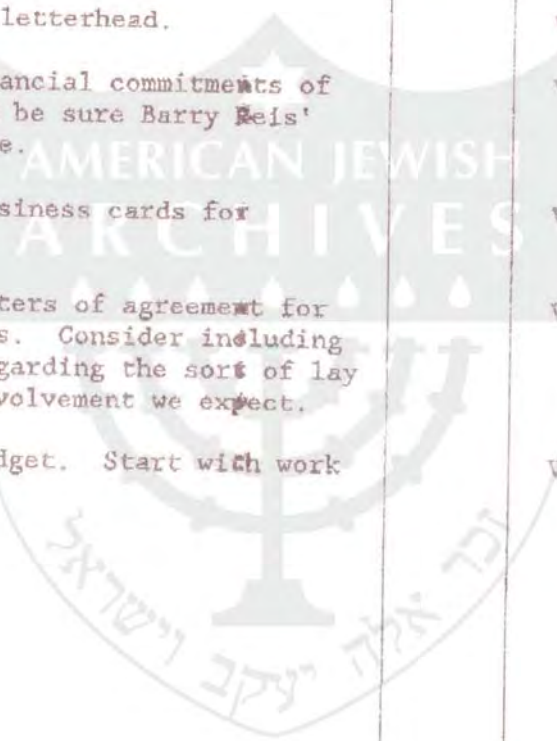
73890 (REV. 1/89) PRINTED IN U.S.A.

FUNCTION CIJE STEERING COMMITTEE

SUBJECT/OBJECTIVE LEVI ASSIGNMENTS

ORIGINATOR/PROJECT LEADER VFL DATE 12/21/93

NO.	DESCRIPTION	PRIORITY	ASSIGNED TO (INITIALS)	DATE ASSIGNED STARTED	DUE DATE	COMPLETED OR REMOVED DATE
1.	Process form recommending that Sandy Brawarsky be hired as a consultant.		VFL	12/16/93	12/21/93	
2.	Add items from minutes of November 8 and 15 to raw material pages for factbooks.		VFL	12/20/93	1/3/94	
3.	Revise and reprint letterhead.		VFL	9/21/93	1/15/94	
4.	Review files on financial commitments of CIJE supporters and be sure Barry Reis' records are complete.		VFL	9/21/93	1/15/94	
5.	Design and order business cards for staff.		VFL	9/21/93	2/15/94	
6.	Plan to discuss letters of agreement for the Lead Communities. Consider including our expectations regarding the sort of lay and professional involvement we expect.		VFL	4/7/93	TBD	
7.	Work with ADH on budget. Start with work plan and structure.		VFL	9/21/93	TBD	





- ASSIGNMENTS
- ACTIVE PROJECTS
- RAW MATERIAL
- FUNCTIONAL SCHEDULE

73850 (REV. 1/89) PRINTED IN U.S.A.

FUNCTION CIJE STEERING COMMITTEE

SUBJECT/OBJECTIVE MANDEL ASSIGNMENTS

ORIGINATOR/PROJECT LEADER

VFL

DATE 12/21/93

NO.	DESCRIPTION	PRIORITY	ASSIGNED TO (INITIALS)	DATE ASSIGNED STARTED	DUE DATE	COMPLETED OR REMOVED DATE
1.	Contact the following board members... a. Charles Bronfman b. Max Fisher c. Lester Pollack d. Richard Scheuer		MLM	11/8/93	TBD	
2.	Consider establishing a finance committee.		MLM	4/7/93	TBD	
3.	Visit with Erica Jesselson to get her on board to support CIJE.		MLM	6/17/93	TBD	



- ASSIGNMENTS
- ACTIVE PROJECTS
- RAW MATERIAL
- FUNCTIONAL SCHEDULE

75899 (REV. 1/89) PRINTED IN U.S.A.

FUNCTION	CIJE STEERING COMMITTEE
SUBJECT/OBJECTIVE	ZUCKER ASSIGNMENTS
ORIGINATOR/PROJECT LEADER	VFL
DATE	12/21/93

NO.	DESCRIPTION	PRIORITY	ASSIGNED TO (INITIALS)	DATE ASSIGNED STARTED	DUE DATE	COMPLETED OR REMOVED DATE
1.	Contact the following board members... a. Mandell Berman b. John Colman c. Maurice Corson		HLZ	11/8/93	TBD	

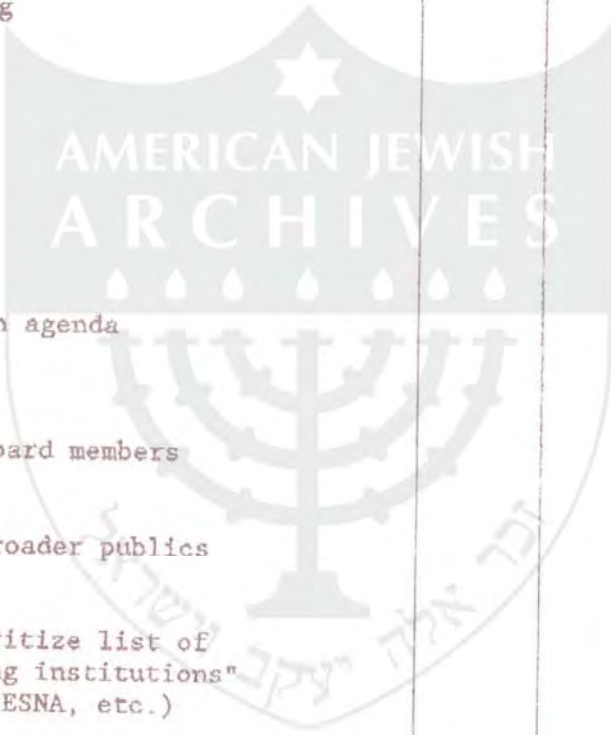


- ASSIGNMENTS
- ACTIVE PROJECTS
- RAW MATERIAL
- FUNCTIONAL SCHEDULE

73890 (REV. 1/89) PRINTED IN U.S.A.

FUNCTION	CIJE STEERING COMMITTEE		
SUBJECT/OBJECTIVE	GENERAL		
ORIGINATOR/PROJECT LEADER	VFL	DATE	12/21/93

NO.	DESCRIPTION	PRIORITY	ASSIGNED TO (INITIALS)	DATE ASSIGNED STARTED	DUE DATE	COMPLETED OR REMOVED DATE
1.	Fund Raising					
2.	Public Relations					
3.	Training Institutions					
4.	Personnel/Staffing					
5.	Committees					
	a. Plans					
	b. Meetings					
	c. Agendas					
6.	Setting a research agenda					
7.	Communications					
	a. How to keep board members informed					
	b. How to keep broader publics informed					
8.	Identify and prioritize list of "service delivering institutions" (e.g. CJF, JCCA, JESNA, etc.)					





SEE MANAGEMENT MANUAL POLICY NO. 8.5 FOR GUIDELINES ON THE COMPLETION OF THIS FORM FOR A FUNCTIONAL SCHEDULE

- ASSIGNMENTS
- ACTIVE PROJECTS
- RAW MATERIAL
- FUNCTIONAL SCHEDULE

73890 (REV. 1/89) PRINTED IN U.S.A.

FUNCTION CIJE STEERING COMMITTEE

SUBJECT/OBJECTIVE RAW MATERIAL; LEAD COMMUNITIES

ORIGINATOR/PROJECT LEADER VFL DATE 12/21/93

NO.	DESCRIPTION	PRIORITY	ASSIGNED TO (INITIALS)	DATE ASSIGNED STARTED	DUE DATE	COMPLETED OR REMOVED DATE
1.	Three to twenty-three					
2.	Pilot projects					
3.	Staffing					
4.	Federation commitment					
5.	Status of community support					
6.	Use of consultants and project support					
7.	Local funding - CIJE's role					
8.	Local PR					





- ASSIGNMENTS
- ACTIVE PROJECTS
- RAW MATERIAL
- FUNCTIONAL SCHEDULE

73850 (REV. 1/83) PRINTED IN U.S.A.

FUNCTION CIJE STEERING COMMITTEE

SUBJECT/OBJECTIVE RAW MATERIAL: BEST PRACTICES

ORIGINATOR/PROJECT LEADER VFL

DATE 12/21/93

NO.	DESCRIPTION	PRIORITY	ASSIGNED TO (INITIALS)	DATE ASSIGNED STARTED	DUE DATE	COMPLETED OR REMOVED DATE
1.	Supplementary Schools					
2.	Early Childhood Programs					
3.	Day Schools					
4.	JCCs					
5.	Israel Experience					
6.	Adult Education Programs					
7.	College Campus Programming					
8.	Camping/Youth Programs					



- ASSIGNMENTS
- ACTIVE PROJECTS
- RAW MATERIAL
- FUNCTIONAL SCHEDULE

73890 (REV. 1/89) PRINTED IN U.S.A.

FUNCTION	CIJE STEERING COMMITTEE		
SUBJECT/OBJECTIVE	MONITORING, EVALUATION & FEEDBACK		
ORIGINATOR/PROJECT LEADER	VFL	DATE	12/21/93

NO.	DESCRIPTION	PRIORITY	ASSIGNED TO (INITIALS)	DATE ASSIGNED STARTED	DUE DATE	COMPLETED OR REMOVED DATE
1.	Personnel/staffing					
2.	Policy analysis of educators surveys					
3.	Feedback to field researchers Clarify function of feedback: about what, to whom, how to transmit					
4.	Develop means of evaluating some aspects of work in Lead Communities.					
5.	Clarify our role in dissemination					
6.	Clarify which projects qualify as "CIJE" and are appropriate for MEF					
7.	Community profiles					
8.	Feedback to CIJE					





הרשות המשותפת לחינוך יהודי ציוני
THE JOINT AUTHORITY FOR JEWISH ZIONIST EDUCATION



לשכת המנהל הכללי
Office of the Director General

לידיעת: אלן הופמן

20 בדצמבר 1993 סימוכין: 27

אל: חברי הנהלת הרשות
מאת: לטיסיה בן אבן

בהמשך למכתבנו אליכם מה-19/12/93 ובו סדר היום לשיבת הנהלת הרשות
ב-22/12/93, אבקש להודיעכם כי הישיבה תדחה לשעה 10:00 ותסתיים בשעה
12:30.

יצחק מופסיק, מנכ"ל המח' לנוער וחלוץ, מזמין אתכם לברית המילה של
בנו, במלון מוריה, רח' קרן היסוד, ירושלים, באותו בוקר בשעה 9:00.

ו ו ר כ ה,

לטיסיה בן אבן

נ.ב. ישיבת הנהלת הרשות מתקיים, כרגיל, באולם ההנהלה.

NNNN

MAY 9 1994

Chaim L. Waxman
Professor of Sociology
R221 Lucy Stone Hall
New Brunswick, NJ 08903-5072

Tel: (908) 932-0499/4740
Fax: (908) 932-0974
Bitnet: WAXMAN@ZODIAC
Home Tel: (718) 471-9046

May 4, 1994

Mr. Morton Mandel, President
Morton & Barbara Mandel Family Fund
4500 Euclid Ave.
Cleveland, OH 44103

Dear Mr. Mandel:

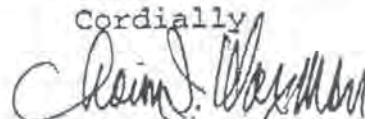
The Lilly Endowment recently awarded a very significant grant to the Orthodox Union to enable it to undertake a major study of its youth movement, the National Council for Synagogue Youth (NCSY). It is expected that the results of a thorough and systematic evaluation of the activities and programming of NCSY, as well as a survey of thousands of its alumni/alumnae, will be of significance not only to NCSY but to youth professionals of all denominations across the country.

To this end, I have been asked to form a professional advisory committee whose task will be to oversee the project both in its initial stage and at its conclusion. There is, of course, a professional team of social scientists involved in the actual direction of project, and the work of the advisory committee will not be very time-consuming.

Given your position and dedication to Jewish continuity and enhancement, I would be very grateful if you would agree to serve on the advisory committee and allow the project to benefit from your expertise and insights. Respecting the fact that you have a very busy schedule, as do I and the others who will serve, I have no plans for any formal meetings and I will only send you the initial and final material unless you request more.

I sincerely hope that you will join in this important effort.

Cordially



סיון

Received: by HUJIVMS (HUyMail-V61); Sun, 19 Dec 93 15:43:55 +0200
Date: Sun, 19 Dec 93 15:43 +0200
Message-id: <19120093154348@HUJIVMS>
From: <ANNETTE@HUJIVMS>
To: <ANNETTE@HUJIVMS>
Cc: annette
Subject: Re:

Alan Hi,

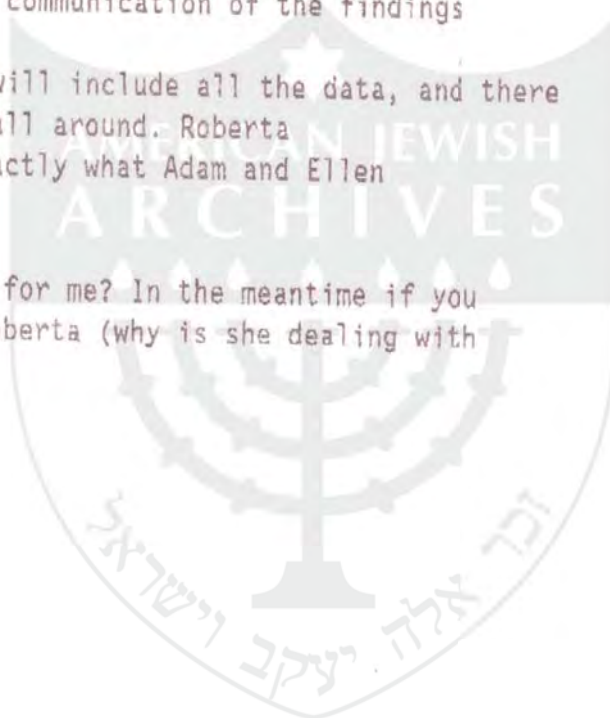
I am quite confused by Roberta's message. We are expecting a report from Adam and Ellen for communication of the findings isn't that so?

Let them finish it. It will include all the data, and there should be satisfaction all around. Roberta would be duplicating exactly what Adam and Ellen are doing.

Could you clarify this for me? In the meantime if you like I will speak to Roberta (why is she dealing with this?) and with Adam.

Lights please!

Annette





December 20, 1993

JACOBSON CONSULTING APPLICATIONS, INC.

450 SEVENTH AVENUE

SUITE 3302

NEW YORK, NY 10123

TEL: 212/465-2336

FAX: 212/465-2349

Mr. Barry Holtz
CIJE
15 East 26th Street
10th Floor
New York, NY 10016

Dear Barry:

I very much enjoyed meeting with you on Wednesday to discuss your organization's computing needs. Based on our discussion, I have presented below my recommendations for enhancing your current level of automation.

Current Situation

Although based in Cleveland, CIJE will be establishing a New York presence by leasing space in JCCA's office at 15 East 26th Street. Initially, there will be three executives and one support staff, each being located in separate offices or work areas. All membership, billing and accounting functions will be handled in Cleveland. The emphasis on computing in New York will be primarily in the following areas: word processing, mailing list management (including grants tracking), electronic mail, and fax.

A strong preference for IBM compatible systems exists due to a number of factors including the issue of compatibility with current DOS-based laptops, experience of each user in the IBM environment and compatibility with the Cleveland office. Each of the three executives to be based in New York currently uses different word processing software. Alan uses Microsoft Word; Gall uses WordPerfect and Barry uses Xywrite.

Requirements

All four individuals require access to a computer while in the office. Alan, Gall and Barry each require a laptop or portable computer for work outside of the office. When in the office, each person requires access to a letter quality printer. The ability to share documents, forms, and (in the future) a database would also be desirable. Without an in-house computer manager, CIJE requires a system that is easily used and maintained; one that is powerful and flexible yet without the complexity of some "higher-end" systems.

Software requirements include standard word processing for letters, memos and other correspondence. The word processing software should also have the capacity for basic page layout/design for newsletters. Training time is a critical issue in that the users will not have a great deal of time to spend learning new software. Where possible, the Word and/or Xywrite keystroke commands. A
ative.

FAX

Council for Initiatives in Jewish Education

Date: December 20, 1993

To: Alan Hoffmann

From: Barry Holtz

at Fax number: 212-864-6622

Number of pages (including this one): 10

Re: Memo on the office



(if there is difficulty in transmission, please call 212-864-3529)

Council for Initiatives in Jewish Education

December 20, 1993

To: Alan

From: Barry

Office Set up

1. Telephone system

As it turns out getting a phone system is quite a thing! I have spent much time talking with the company that JCCA uses to do the setup. JCCA has kindly let us have use of 4 telephones that they own which they use for backup, so we don't have to buy the actual phones. If they need to use these in case of a broken instrument, I imagine we will have to buy something on our own, but in the meanwhile, this is a minor item.

The phone set-up has three elements-- a physical set up, a connection to NY telephone, and an optional element for "Automated Attendant":

1) Basic set up using the JCCA people (Central Business Systems):

Trunk card added to JCCA system	\$950
Modem cable setup (using 2 instead of 4) 90 per line=	380
Fax cable setup	190
Reprogramming 4 phone instruments	180x4= 720
	\$2240

This also gives us voice mail: each person will have his/her own voice mail box, plus an office "box."

2) In addition basic set up by NY Telephone is required plus monthly charge:

To set up 7 numbers (4 numbers plus fax plus 2 modems) 406

Plus (!) personnel charge of \$129 per 1st hour plus \$41 for each additional 1/2 hour (even if we already have the jacks)

Plus a security deposit of \$300 per 7 lines= \$2100 (perhaps we can get around this by using the JCCA credit rating?)

The monthly per line fee is around \$23 per line= \$161 per month
We also have to choose a long distance carrier. Does Premier have a policy?

--2

3) Central Business Systems can set up our phones with an Automated Attendant. This is different from voice mail, which we get with the setup in #1 above. Automated Attendant is the system by which a call that comes in get routed to the correct extension by going through a menu: "You've reached the CIJE. If you want to speak to Gail Dorph, please press 201; if you want to speak to Barry Holtz, please press 202, etc." The call then goes to the correct person or to the person's voice mail if the person isn't there.

The big advantage in a set up like ours is that with a parttime secretary, calls that come in can be routed to the right person if the secretary is not there. Otherwise, one of us will be answering the phone for the whole office. In the setup of #1 above there will be one CIJE number plus extensions unless we set up a separate "private" number. Let's say I'm in the office alone. No secretary is on. I have to pick up the phone whenever it rings in that case since I won't have an individual number just for me (unless we set that up, which we could.) Automated Attendant is a very good thing but it costs a lot to set up: \$3200 (and that uses JCCA's main system-- we buy 2 ports to connect us) It's not a thing we can take with us to another office.

We can choose to add this whole feature at a later time if we wish.

2. Plain paper Fax machine

I have been in touch with the person that the JCCA uses. The JCCA leases their fax machine, a Pitney Bowles plain paper fax, with a three year lease. All service is included with that lease. The machine we have spoken about (similar to the JCCA machine) costs about \$80 per month. The advantage of going this route is that we get a high quality machine (it sells for around \$3000) and service included. This machine has about 10-15 pages of memory and hence can send faxes of reasonable size (such as to Israel) after hours.

The other way to go would be to buy a fax machine for the office. We could buy a less advanced machine probably for around \$1000 to \$1200 with a service contract for around \$175 per year. This would be an ink-jet (not Laser) machine which is cheaper to run. It doesn't have a real memory for "send later from memory" function. Of course that send later function does save you money especially on faxes to Israel, but we tend to send fewer faxes thanks to e-mail. A third option would be to buy a laser Fax with such a memory, but one not as advanced as the Pitney Bowles. This would probably go for around \$2000. I am leaning toward the leasing method, but it's not a clear cut yes.

If we go the leasing method, we will need to fill out a credit reference form unless JCCA will agree to be billed for this directly and have their name on the lease.

--3

3. Computers

As we agreed I have met with a consultant, Steve Jacobson of Jacobson Consulting, for an analysis of our computer needs. His recommendations are enclosed. Let me sum up the issues:

There is a wide range of possibilities and issues to deal with. The first question is how many computers to buy. Certainly we need one for the secretary and ideally we would have three others, one for each of us. There are other alternatives: we could buy one for the secretary and two additional machines, on the assumption that you (Alan) don't need a machine sitting there in the office. Another issue is a laptop for Gail: She is currently using her own personal laptop (mine belongs to CIJE) and I think she would prefer a CIJE laptop, especially since hers is fairly heavy.

(I don't think Gail and I are so keen on schlepping our laptops into the office every day, but of course that would be another option: one for the secy and no additional machines.)

The second question, somewhat related to how many to buy, is should we create a "peer to peer" ("local") network for the office (LAN in computerese). In such a case we buy one fairly heavy duty machine (c.\$2000) and the rest as somewhat less fancy machines (\$1300). The big machine is the "server" in which all the programs and data reside more or less and the other machines become "workstations." We are fortunate that JCCA has installed wiring throughout the offices, so setting up the network would not be as expensive as it usually is. Networks have pluses and minuses:

Plus: a) it's somewhat cheaper in terms of hardware and software; b) it allows everyone to share the same files-- like a data base or reports or letters. c) it allows the office to easily share a printer and modems.

Minus: a) if the server goes down the other machines may also be out of commission. b) none of us has ever been on a network and we'd have to learn how it's done-- it is different. c) do we really need to share and work on the same materials so much?

Without a network we definitely have a problem in all of us using the printer. We probably would have to actually take diskettes and bring them to the machine that the printer is connected to. Setting up printer cables through the JCCA wiring is expensive and difficult. And I don't think they would want us running loose wires around the offices. In addition Steve Jacobson (the computer consultant) said that having a network would allow us to share use of modems.

The computer guy was very pro-network. But we should be aware that it is something you can add later, especially since the wiring is already in place.

--4

He also recommends that we standardize the word processing program that we all use and that the machine be in the "Windows" rather than dos environment, it being the way that computers are headed. I agree with that assessment, even though I've never used Windows before.

The costs are:

Hardware

Workstation Computers (Compaq Prolinea 433s)	\$1300 each
File Server Computer (Compaq with more memory)	2000 for one
Hew-Pack Laser 4 Printer	1400
Concentrator (for network)	190
Network adaptors (for network; one per computer)	185 each

Software

Wordperfect for Windows (up to 8 users)	300 (total)
Lantastic (software for network)	90 per computer
Modem sharing software (on network)	320

Person-time

Installation/configuration	400
4 Training hours	260

Misc

If we wanted to hook up laptops to network: adaptor	280 (each)
Various cables	50

I haven't given you a total because it depends on how many machines we buy and what kind of system we choose. For the rest you should read the report from Steve, enclosed here.

4. Dictaphone system

I called the people that JCCA uses. We could handheld micro machines by Olympus for \$169 each and a desktop transcribing machine for \$325.

5. Office furniture

We have decided to wait to see what JCCA can provide us with. If need be we can pick up small items locally such as

- File cabinets
- Book shelves in offices

--5

6. Secretary

The secretary will be 1/2 time= 20 hours per week, divided over 4 days @\$15,000 per year with no additional benefits (aside from holidays, lunch, etc.) JCCA put in an ad and I have interviewed 7 candidates and today the 3 finalists with Gail. We've chosen one to offer the job to. Some details (like sick leave, etc.) have to be worked out, but I assume she will be in place by Jan. 3.



F
A
X

C
O
V
E
R

S
H
E
E
T

**Council for Initiatives
in
Jewish Education**

Date sent: 12/20 Time sent: 11:20 No. of Pages (incl. cover): 3
To: Alan Hoffmann From: Ginny Levi
Organization:
Phone Number: Phone Number: 216-391-1852
Fax Number: Fax Number: 216-391-5430
Comments:

Abby -
Joan found the attached on Mary Esther's
computer. Hope it helps.



Ginny

Hotels

Bell Tower Hotel 300 South Thayer <u>ANN ARBOR, MI</u> 48104 Phone: 313-769-3010 FAX: 313-769-4339	\$94.00 Single/Double Room
Charles Hotel	
<u>BOSTON, MA</u>	
Phone: 617-864-1200	
FAX: 617-864-5715	
Doubletree Inn at the Colonnade 4 West University Parkway <u>BALTIMORE, MD</u> 21218 Phone: 410-235-5400 FAX: 410-235-5572	\$92.00 Single/Double Rooms plus 12% tax (Gold Leaf Program) \$94.00 in 1994
Marriot Residence Inn 7275 North Port Washington Road <u>MILWAUKEE, WI</u> 53217 Phone: 414-352-0070 FAX: 414-352-3743	\$81.00 one bed, one bath \$126.00 two beds, two baths 12.5% tax
Mayflower Hotel 15 Central Park West <u>NEW YORK, NY</u> 10023 Phone: 212-265-0060 FAX: 212-265-5098	\$120.00 Single Occupancy \$140.00 Double \$175.00 One Bedroom Suite \$10.00 extra for guaranteed parkview rooms
Milwaukee River Hilton 4700 North Port Washington Road <u>MILWAUKEE, WI</u> 53212 Phone: 414-962-6040 FAX: 414-962-6166	\$77.00 - \$102.00 Single Room 12.5% tax
Park East Hotel 916 East State Street <u>MILWAUKEE, WI</u> 53202 Phone: 414-276-8800 FAX:	\$72.00 per night-one person \$82.00 per night-two persons \$100.00 king size bed per night 12.5% tax
Pfister Hotel 424 East Wisconsin Ave. <u>MILWAUKEE, WI</u> 53202 Phone: 414-273-8222 FAX: same as above	\$115.00 Single 12.5% tax
Pikesville Hilton 1726 Reisterstown Road <u>BALTIMORE, MD</u> Phone: 410-653-1100 FAX: 410-484-4138	\$78.00 Single Room \$88.00 Double Room 13% tax

Willard Hotel
1401 Pennsylvania Ave. NW
WASHINGTON, DC 20004
Phone: 202-628-9100
FAX: 202-637-7326

Roger Smith Wintrop Hotel
501 Lexington Ave.
NEW YORK, NY 10017
1-800-445-0277
Phone: 212-755-1400
FAX: 212-758-4061

\$145.00/165.00 Single/Double Rooms
\$175.00/195.00 Suites S/D
\$160.00/180.00 S/D VIP
\$225.00 Suites S/D VIP

Wyndham Midtown Hotel
10th & Peachtree Street
ATLANTA, GA 30309
Phone: 404-873-4800
FAX: 404-870-1530

\$103.00 Single/Double Rooms





אדפ
Council
for
Initiatives
in
Jewish
Education



Council
for
Initiatives
in
Jewish
Education

F
A
X

C
O
V
E
R

S
H
E
E
T

Council for Initiatives
in
Jewish Education

Date sent: 12/17 Time sent:

No. of Pages (incl. cover): 6

To: Alan Hoffmann

From: Ginny Levi

Organization:

Phone Number:

Phone Number: 216-391-1852

Fax Number:

Fax Number: 216-391-5430

Comments:

Alan - Here are a few things:

- ① Memo I propose to send out, with listed materials, to Steering Committee. Please get MCM's OK.
- ② Letters I propose to send to Goodman and Wishner. Please get MCM's comments and I can sign and mail on Mon.
- ③ Materials I'm also sending to Barry for his completion once a secretary is selected. There is no form for approval of the position. I'm sending you this for your info.

o/e
Ginny

COUNCIL FOR INITIATIVES
IN JEWISH EDUCATION

P.O. Box 94553, Cleveland, Ohio 44101
Phone: (216) 391-1852 • Fax: (216) 391-5430

Chair
Morton Mandel

Vice Chairs
Billie Gold
Charles Goodman
Matthew Maryles
Lester Pollack

Honorary Chair
Max Fisher

Board
David Arnow
Daniel Bader
Mandell Berman
Charles Bronfman
Gerald Cohen
John Colman
Maurice Corson
Susan Crown
Jay Davis
Irwin Field
Alfred Gottschalk
Neil Greenbaum
Thomas Hausdorff
David Hirschhorn
Gershon Kelst
Henry Koschitzky
Mark Lainer
Norman Lamm
Marvin Lender
Norman Lipoff
Seymour Martin Lipset
Florence Melton
Melvin Merians
Charles Ratner
Esther Leah Ritz
Richard Scheuer
Ismar Schorsch
David Teutsch
Isadore Twersky
Bennett Yanowitz

Executive Director
Alan Hoffmann

MEMO TO: CIJE Steering Committee
FROM: Morton L. Mandel
DATE: December 20, 1993
SUBJECT: Committee Meeting

AMERICAN JEWISH

I am delighted that you are able to participate in the first meeting of the new CIJE Steering Committee. I see this committee as the key planning body for the work of CIJE. I am confident that our discussions on January 4 will be a first big step in moving our agenda forward.

Enclosed for your review in advance of the meeting are the following documents:

1. CIJE mission statement drafted August 28, 1990.
2. Minutes of November 16-17 Lead Communities Seminar held in Montreal.
3. Update reports prepared by Gail Dorph on visits to Lead Communities.
4. Agenda for our meeting.

Please note: The meeting is scheduled to begin at 9:30 a.m. and conclude at 5:00 p.m. and will take place at the Jewish Community Federation of Cleveland, 1750 Euclid Avenue. This may be a different address from the one you were given originally. I look forward to seeing you then.

COUNCIL FOR INITIATIVES IN JEWISH EDUCATION

P.O. Box 94553, Cleveland, Ohio 44101
Phone: (216) 391-1852 • Fax: (216) 391-5430

Chair

Morton Mandel

Vice Chairs

Billie Gold

Charles Goodman

Matthew Maryles

Lester Pollack

December 17, 1993

Honorary Chair

Max Fisher

Mr. Maynard Wishner
Rosenthal & Schanfield
55 East Monroe Street, #4620
Chicago, Illinois 60603

Board

David Arnow

Daniel Bader

Mandell Berman

Charles Bronfman

Gerald Cohen

John Colman

Maurice Corson

Susan Crown

Jay Davis

Irwin Field

Alfred Gottschalk

Neil Greenbaum

Thomas Hausdorff

David Hirschhorn

Gershon Kekst

Henry Koschitzky

Mark Lainer

Norman Lamm

Marvin Lender

Norman Lipoff

Seymour Martin Lipset

Florence Melton

Melvin Merlans

Charles Ratner

Esther Leah Ritz

Richard Scheuer

Ismar Schorsch

David Teutsch

Isadore Twersky

Bennett Yanowitz

Dear Maynard:

Congratulations on your appointment to the presidency of CJF. I wish you a successful presidency.

We would like to invite you, in your capacity as President of CJF, to serve on the Board of Directors and Executive Committee of the Council for Initiatives in Jewish Education. We meet three times a year in New York. The next meeting of the Board is scheduled for Thursday, April 21 at 8:30 a.m.-4:00 p.m. It will be preceded by an Executive Committee meeting from 4-6 p.m. on Wednesday, April 20. I hope your schedule will permit you to attend these meetings. Details will be forwarded closer to the meeting dates.

If you have any questions about this, please feel free to call me at (216) 391-8300, or Dr. Barry Holtz, our Program Officer at (212) 678-8034.

I look forward to hearing from you, and send my best regards.

MORTON L. MANDEL -- Chair

cc: Marty Kraar

Executive Director

Alan Hoffmann

COUNCIL FOR INITIATIVES IN JEWISH EDUCATION

P.O. Box 94553, Cleveland, Ohio 44101
Phone: (216) 391-1852 • Fax: (216) 391-5430

Chair

Morton Mandel

Vice Chairs

Billie Gold

Charles Goodman

Matthew Maryles

Lester Pollack

Honorary Chair

Max Fisher

Board

David Arnow

Daniel Bader

Mandell Berman

Charles Bronfman

Gerald Cohen

John Colman

Maurice Corson

Susan Crown

Jay Davis

Irwin Field

Alfred Gottschalk

Neil Greenbaum

Thomas Hausdorff

David Hirschhorn

Gershon Kekst

Henry Koschitzky

Mark Lainer

Norman Lamm

Marvin Lender

Norman Lipoff

Seymour Martin Lipset

Florence Melton

Melvin Merians

Charles Ratner

Esther Leah Ritz

Richard Scheuer

Ismar Schorsch

David Teutsch

Isadore Twersky

Bennett Yanowitz

Executive Director

Alan Hoffmann

December 17, 1993

Mr. Charles Goodman
222 North LaSalle Street
Chicago, Illinois 60601

Dear Corky:

Congratulations on a very successful presidency of CJF. I am sure you leave that job behind with mixed emotions.

We plan to invite Maynard Wishner to serve on the Board and Executive Committee of the Council for Initiatives in Jewish Education in his capacity as President of CJF. In light of your serious interest in Jewish education and the work of CIJE, I hope you will agree to remain on the Board.

I hope that you will join us at our next Board meeting scheduled for Thursday, April 21 from 8:30 a.m.-4:00 p.m. in New York. We will notify you of the exact location and details closer to the date of the meeting.

Thank you for your service on the Executive Committee. I look forward to seeing you in April.

Warm personal regards.

MORTON L. MANDEL -- Chair

cc: Marty Kraar

For Insertion In: MAF Operations Manual

no. 3.7

Subject: Interim Policy on Approval of Additions
to Staff

effective: 8/16/93

supercedes: NEW

page 1 of 2

I. OBJECTIVE

To provide guidelines for approving additions to staff.

II. SCOPE

The guidelines within this policy are meant to apply to individuals who are hired as staff for any project or ongoing program.

III. POLICY

- A. An employment agreement in the form of a letter must be issued. During an interim period, the chair of the CIJE will be the operations approver of any employment agreement. Before completing the hire of a full or part time employee, there must be both an employee agreement and a completed Personnel/Payroll Record (MAF 301).
- B. Employment agreements will be established for a fixed period of time. The specific responsibilities of the position should be documented.
 1. The salary and benefits arrangements should be clearly stated.
 2. Arrangements and timing for performance appraisal will be included.
- C. Any renewal of the employment agreement or changes to terms (e.g., financial arrangements) will be handled by completing a new Personnel/Payroll Record (MAF 301).
- D. A proposal for health benefits will be submitted, listing all benefits to be provided, and the total cost to MAF, as proposed.#

MANDEL ASSOCIATED FOUNDATIONS
PERSONNEL/PAYROLL RECORD

INSTRUCTIONS

1. Always complete Section 1 and all other areas affected by this action.
2. Enter all dates in month/day/year format.
3. Draw lines through Pay Information section when not used.

4. Complete IRS W-4.

1. REQUIRED INFORMATION

Last Name		First Name		M.I.	Title
Project				Current Status	
				<input type="checkbox"/> Full time <input type="checkbox"/> Part time <input type="checkbox"/> Temp.	

2. GENERAL INFORMATION - Complete for New Hires, Rehires, Changes in Personal Information

Social Security Number		Street Address		City	State	Zip
Country	Area Code/Home Phone	Emergency-Area Code/Phone		Emergency Contact Name		
Birth Date (M/D/Yr.)		Hire Date (M/D/Yr.)				

3. POSITION INFORMATION - Complete for New Hires, Rehires, Position/Supervisor Changes

New Title		Former Title		Job Eff Date (M/D/Yr.)
-----------	--	--------------	--	------------------------

4. PAY INFORMATION - Complete for New Hires, Rehires, Pay Changes

Present Pay Rate		Amount of Increase		New Pay Rate		Weekly Hours
per		per		per		
Job Eff Date	Next JPR Date		Remarks:			

5. TERMINATION INFORMATION

Termination Reason		Termination Date	Last Day Worked
<input type="checkbox"/> Resigned <input type="checkbox"/> Discharged <input type="checkbox"/> Retirement <input type="checkbox"/> Deceased			
Was MAF Property Returned?		Pay Thru Date	Would You Rehire?
<input type="checkbox"/> Yes <input type="checkbox"/> No (If no, explain under "Remarks.")			<input type="checkbox"/> Yes <input type="checkbox"/> No
Remarks:			

6. APPROVALS

Print Name (Originator)		Print Name (Operations Approval)	
Signature	Date	Signature	Date
Print Name (Financial Approval)		Print Name (MAF Approval)	
Signature	Date	Signature	Date

F
A
X

C
O
V
E
R

S
H
E
E
T

Council for Initiatives
in
Jewish Education

7 pages
including
COVER PAGE

Date sent: 05-10-94 Time sent:

No. of Pages (incl. cover):

To: ALAN D. HOFFMANN

From: VIRGINIA F. LEVI

Organization: C/IE

Phone Number:

Phone Number: 216-391-1852

Fax Number:

Fax Number: 216-391-5430

Comments:

Dear Alan-

Here are various things that have come here. N.B. the Rutgers letter. I'm passing on to MCM with a note that I've sent a copy to you + that you will get back to him w/ a recommendation. I thought it looked like something with no pain + reasonable gain.

Re Botwinick letter, I'll wait for your guidance.

Henry

Alan. I tentatively set telecon w/ SHH for Thurs. at 9am. He's not available tomorrow. His sec. wants to confirm w/him. Also not available later Thurs. AM. G.



PREMIER INDUSTRIAL CORPORATION
FACSIMILE HEADER SHEET
 73138 (5/90) PRINTED IN U.S.A.

DATE: 5/23/94

TIME: _____

NUMBER OF PAGES SENT: 2

TO: FAX NO. (011) 972-2-619951 Name Mr. Alan Hoffmann Company CIJE Street Address Jerusalem City State Zip Country	FROM: FAX NO. (216) 361 - 9962 Name Morton L. Mandel Company Premier Industrial Corp. Tele. No. (216) 391-8300 Ext. 2328
---	--

Dear Alan,

This invitation is an opportunity to tell the CIJE Story to an important audience.

I think:

- 1 - We should accept
- 2 - We should put on a big show

Let's discuss on our next individual telecon, and you & Steve should factor this into your thinking regarding CJF.

Mort

(Fax also sent to Steve Hoffmann & Seymour Fox)


**North American Commission
on Jewish Identity and Continuity**

Chairman
Marvin Lender

Vice Chairman
Shoshana S. Cardin

Professional Staff:
Dr. Jonathan S. Woocher
Dr. Carl Sheingold
Norbert Fruehauf

May 20, 1994

Morton L. Mandel, Chair
Council for Initiatives in Jewish Education
P.O. Box 94553
Cleveland, OH 44101

by fax: 216 391-5430

Dear Mort:

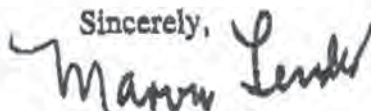
We've been pleased to hear from Marty Kraar and Jonathan Woocher that there are good discussions underway to expand the cooperation and coordination of efforts between the Commission and the CIJE. Toward this end, we would also like to take up your offer made a number of months ago to speak directly to the Commission at one of its meetings about CIJE and its work.


We are proposing to hold the next Commission meeting on Tuesday, July 26, from 10:30 am - 4:00 pm, in the New York area (either in the city or at a Newark Airport hotel). There will be two main agenda items: 1) bringing the Commission up to date on some of the important work being done on Jewish continuity in North America (with CIJE as a central focus); and 2) a discussion of the place of Israel in the broad continuity endeavor and in the work of the Commission. Obviously, we would welcome your participation throughout the meeting if your schedule permits. If that is not possible, hopefully, we can work out a time during the day when you can be available to present to the Commission.

Marvin will call you next week to see if you are able to be with us on the 26th. We look forward in all events to continuing to move forward in our common agenda and to an increasingly close working relationship with you and the CIJE.

With our warmest good wishes.

Sincerely,


Marvin Lender
Chairman


Shoshana S. Cardin
Vice Chairman

MAY 13 1994



Community Foundation for Jewish Education

618 South Michigan Avenue • Chicago, Illinois 60605 • Phone 312/427-5570 • FAX 312/427-7486

May 9, 1994

Dr. Alan Hoffmann
Council for Initiatives in Jewish Education
P.O. Box 94553
Cleveland, Ohio 44101

Dear Alan:

I would like to thank you very much for your visit to Chicago.

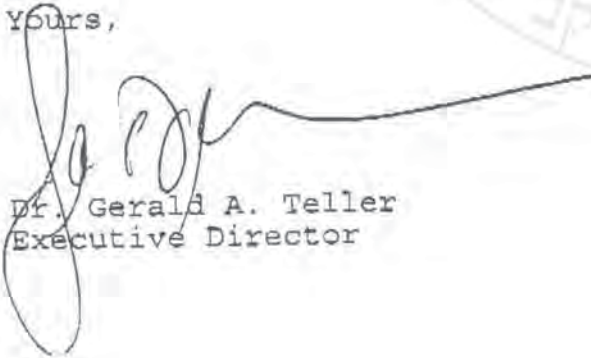
As you know, we are engaged in a community planning process. There are so few organizations in Jewish life that have experience in community planning for Jewish education. You and the CIJE are perhaps the only ones who are seriously thinking about this issue.

I appreciated your candor and your thoughtful approach to community planning. There are many areas for dialogue. You raised a series of significant questions. You provided us with a data base for further planning.

In good Jewish tradition, since you did such an excellent job with us, I recommended that you meet with the Bureau Director's Fellowship.

My warmest personal regards,

Yours,



Dr. Gerald A. Teller
Executive Director

CENTER FOR THE ADVANCEMENT OF
JEWISH EDUCATION

MAY 13 1994



THE ASSOCIATED
JEWISH COMMUNITY FEDERATION OF BALTIMORE

ALVIN D. KATZ
CHAIRMAN
DR. CHAIM Y. BOTWINICK
EXECUTIVE DIRECTOR

CONFIDENTIAL

May 10, 1994

MEMORANDUM

TO: Alan D. Hoffman
FROM: Chaim Y. Botwinick *cyb*
SUBJECT: CIJE Goals Seminar in Israel

Pursuant to our telephone conversation this morning, we are formally requesting that the remaining \$15,000 CIJE has granted to our community for CIJE initiatives be used to make it possible for three key educators (in our community) to participate in the CIJE Goals Seminar in Israel from July 10, 1994 through July 14, 1994.

We project that costs for airfare and hotel expenses will not exceed \$7,000.

We will send you our ticket receipts and we would be most appreciative if you could arrange that the hotel costs in Israel be covered directly by CIJE.

Alan, as discussed, we sincerely look forward to participating in this Seminar which will have a significant impact upon three Lead Communities. To be sure, we anticipate that our participation in the Israel Seminar will assist us in implementing the Goals Project on the local level during the coming year.

With best wishes.

copy: Darrell D. Friedman

Alan:

This is updated lead community report -
There are some additions to Atlanta
& Baltimore (from what I gave you
last week). I tried to star * those
additions so you didn't have to reread.
I'm having trouble remembering
myself what's old & what's new -
but, oh well.

Also enclosed p. 42 of Roberta's
report.

from the Milwaukee ^{mobilization} report - accidentally omitted from Allen's copy

MAJE's relationship to the Project. A step taken to give MAJE a more prominent role was the inclusion of a MAJE professional as a Steering Committee member. This step did not satisfy all involved in leading the Project. Although it gave MAJE a more prominent role than any other institution, MAJE was not invited to be a full partner with the Federation in the Lead Community Project. Contention among the Core Planning Group has prevailed over the issue of whether or not a MAJE leader should be a member of their group. They resolved this issue by giving a MAJE leader a prominent role as a member of the Personnel Issues Task Force's Planning Group. Although this MAJE leader does not co-chair this Task Force, the MAJE leader is involved in all the planning meetings. The Core Planning Group rationalizes this compromise because MAJE's organizational mission is the professional development of personnel whereas not all Lead Community Project activities concern professional development.

The relationship between MAJE and the Lead Community Project has required constant nurturing and negotiating. Issues that created tension were: the working relationship between the professionals representing the two organizations; the Lead Community Project's role in long-range planning and MAJE's developing its own organizational long-range plans; potential overlap between MAJE's family educator's course and the Lead Community Project's Family Education Think Tank. All three issues have been worked through by individual and small group meetings and conversations.

COUNCIL FOR INITIATIVES
IN
JEWISH EDUCATION

F
A
X

C
O
V
E
R

S
H
E
E
T

DATE SENT: 4/5

TIME SENT:

NO. OF PAGES (INCL. COVER): 6

TO: ADH

FROM: Ginny

ORGANIZATION:

PHONE #:

PHONE #: 216-391-1852

FAX #:

FAX #: 216-391-5430

COMMENTS:

Here's Barry's Draft
as we discussed.



Council for Initiatives in Jewish Education

Memorandum

CIJE Board Committee on Content and Program

Definition and Purposes

The Committee on Content and Program will deal with the contents, methods and evaluation of the educational program areas of the CIJE work. In specific the Committee will address two major CIJE projects currently underway, the Best Practices Project and the Goals Project. As the CIJE extends its scope, other projects concerning educational program will also become part of the Committee's focus. The Committee will serve as the forum to discuss the progress of these projects, to explore significant issues that emerge from the work and to recommend program and policy choices to the Board.

The meetings of the Committee will serve three purposes: a) to inform the members of the Committee about the CIJE efforts in these areas, increasing the knowledge of Committee members; b) to gain advice from the Committee members about issues of policy and priority; c) to suggest new project areas for CIJE exploration.

The Best Practices Project is an effort to document exemplary models of Jewish educational work and to use these examples for improving the quality of Jewish education in the field. The project is directed by Dr. Barry Holtz (Jewish Theological Seminary of America).

The Goals Project is an effort to foster an understanding of the critical role that Vision, Goals and Objectives play in Jewish education and to collaborate with local communities to translate these leadership qualities into communal practice. The project is directed by Dr. Daniel Pekarsky (University of Wisconsin). The Goals Project coordinates its work closely with a long-term research enterprise of the Mandel Institute in Jerusalem called "The Educated Jew Project." This project invites leading Jewish thinkers to articulate their respective visions of an educated Jew and then to work with educators to translate their visions into terms that will make them usable in educational settings.

Possible Activities of the Committee

Best Practices Project

The Committee will:

- a) Review reports of the findings of the Best Practices Project
- b) Hear the best practices researchers describe their work
- c) Hear best practices practitioners discuss their educational programs
- d) Visit selected best practices sites

Following these inputs, the Committee will:

- a) Evaluate issues arising the the documentation of best practices (e.g. how should they be documented? what models currently exist, if any, for documentation, etc.)
- b) Discuss issues that relate to the implementation of best practices to new settings (questions of "replication", educational projects that emerge out of best practices work, etc.)
- c) Discuss "new practices" that deal with similar issues
- d) Discuss other possible expansions of the Best Practices Project, e.g.:
 - evaluation of "best practitioners";
 - project on best practices of the past;
 - compilation of biographies of leaders from best practices sites, etc.

The Goals Project

The Committee will:

- a) Learn about the aims and method of the Goals Project
- b) Discuss issues related to goals in Jewish education
- c) Explore the "Educated Jew Project" and its relationship to Goals project
- d) Hear presentations by writers of the Educated Jew Project
- e) Discuss issues related to moving from Goals to action
- f) Hear presentations by representatives of educational institutions that are characterized by "vision-drivenness"
- g) Visit such institutions

Appendix A

Committee on Content and Program
List of Potential Future Work
April 21, 1994

1. Dissemination of results of CIJE work
 - a. Target audience
 - b. Methods, e.g.:
 - Publications by CIJE
 - Presentations at academic and education conferences
 - Conferences called by CIJE, etc.
2. Incorporation of Best Practices in Lead Communities and Other Sites
 - a. Incidence
 - b. Evaluation
3. Incorporation of Goals Project in Lead Communities and Other Sites
 - a. Incidence
 - b. Evaluation
4. Other Areas for Study of Content and Program



Appendix B

Committee on Content and Program
Biographies of Staff
April 21, 1994

Barry W. Holtz is Senior Education officer and Director of the Best Practices Project of the Council for Initiatives in Jewish Education (CIJE). He is an Associate Professor of Jewish Education at the Jewish Theological Seminary of America and for the past thirteen years has been the Co-director of the Seminary's Melton Research Center.

He received his undergraduate education at Tufts University and his Ph.D. from Brandeis University. Dr. Holtz was the editor of most of the volumes of the Melton Graded Curriculum Project, a set of teacher's guides and related materials used widely in North America. As author and editor, his books include: *Finding Our Way: Jewish Texts and the Lives We Lead Today* (Schocken Books, 1990), *Back to the Sources: Reading the Classic Jewish Texts* (Simon and Schuster, 1984) and, most recently, *The Schocken Guide to Jewish Books* (1992).

Daniel Pekarsky is Professor and former Chairperson in the Department of Educational Policy Studies at the University of Wisconsin-Madison. He did his doctoral work at Harvard University, where he specialized in philosophy of education. In addition to work he has done as a Jewish educator in congregational and other settings, he has also been involved over the years in the education of Jewish educators.

In 1987-88, he served on the faculties of the Jerusalem Fellows and of the Melton Center for the Study of Jewish Education in the Diaspora at the Hebrew University. More recently, he took an extended leave from the University of Wisconsin in order to direct the Cleveland Fellows Program at the Cleveland College of Jewish Studies.

Agenda

CIJE Board Committee On Content And Program
April 21, 1994

1. Introduction of Committee Members
2. Introduction of Staff
3. CIJE Content and Programs: Review of Memorandum
4. Status Reports
 - Best Practices Project
 - Goals Project
5. Focus of Next Meeting
 - Dates
 - Content

