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CIJE Steering Committee meeting book, 1996.

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June 2-5, 1996
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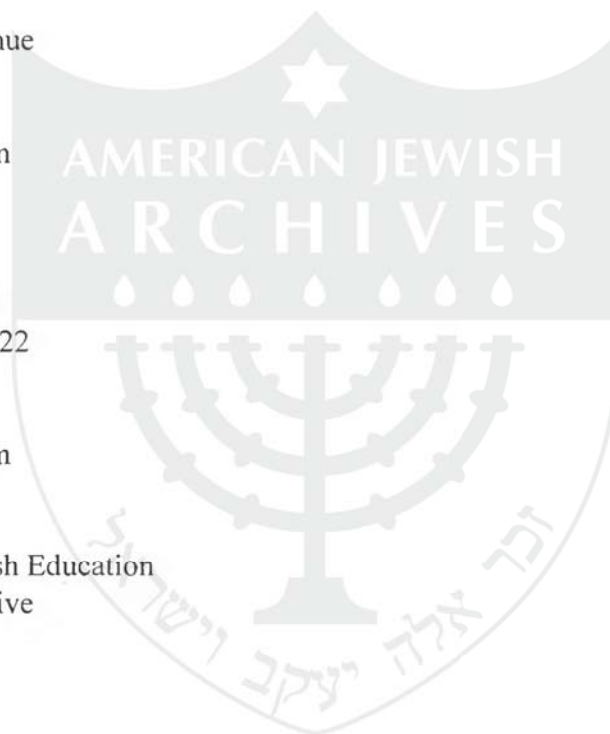
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BUILDING THE PROFESSION -- UPDATE STEERING COMMITTEE -- JUNE, 96

This update will report on four initiatives with which CIJE is currently involved. The first two are in the planning stages and CIJE is serving as consultant; the last two are pilot projects in which CIJE is involved in both the design and implementation of the project.

CONSULTATIONS

Torah U'Mesorah

The CIJE staff and our consultants on teacher education, Drs. Deborah Ball and Sharon Feiman-Nemser, have now met twice with a leadership team from the Torah U'Mesorah movement to discuss professional development, particularly for teachers. There are 160,000 children in some 400 day schools connected to the movement. Although the subject matter knowledge among teachers is high, there are very few with professional training in education. Currently, they do offer summer workshops and some consultations to schools on an ad hoc basis, but they have no strategic plan for dealing with the lack of pedagogic background of their teachers (and principals, for that matter). The idea would be to develop a strategic plan for the movement and to help design both the infrastructure and the approach to implementing the plan. Our next meeting is scheduled for August.

Beit Rabban, Inc.

Dr. Dvorah Steinmetz, director of Beit Rabban, and Rabbi Dovid Silber, director of the Drisha Institute have received a major grant from the Nash Foundation to create a day school teacher training program. In terms of building the profession, this is a first excursion into the pre-service domain for CIJE. The program is a 3 year free-standing program: the first year includes an intensive course of study and internship; the second two years are work in the field. The program will be designed for candidates who already have significant Jewish backgrounds.

CIJE staff have met with Dr. Steinmetz three times, the latter meeting included Dr. Ball as well. We are involved in thinking through the goals, organization, staffing and contents of this very exciting new program. Because of the free standing nature of the program and because of the choice to take in only people with a certain level of Jewish background, it is possible to create a sophisticated and innovative design which can integrate the Judaica, pedagogy and field work components of the program.

Dr. Steinmetz will be participating in our CIJE-Mandel Institute goals project seminar in Jerusalem this summer. Goals issues are central to thinking through the nature of this project.

PILOT PROJECTS

Educational Leadership

During the past two years, we have run 2 five day seminars for educational leaders; the first in conjunction with Harvard's Principal Center; the second, in conjunction with Programs in Professional Education of the Harvard's Graduate School of Education. This year we will also run such a seminar in the early spring.

In addition, we are planning a two day seminar for educational leadership teams. This seminar will be open to principals and central agency personnel who have already attended one of our previous Harvard seminars and their lay leadership team. This seminar grows out of requests from these principals and their communities.

The two days will be devoted to issues of creating a shared vision for your institution. Dr. Josh Elkins, the head of the Solomon Schechter School in Newton, MA will be working with us to both plan and implement this project. It is scheduled for the end of October, beginning of November. We hope to use Harvard's facilities and some of the faculty members from their graduate school of education.

TEI (Teacher Educator Institute)

In 1995, the Nathan Cummings Foundations, out of its commitment to the congregational school, gave CIJE support for a three year experiment called the Teacher Educator Institute (TEI) to begin to create a new type of leader for Jewish educational institutions, a national cadre of teacher educators for supplementary schools. At this point, we are working with two cohorts of over 60 participants.

In May, Cohort 1 of TEI had its fourth meeting. The group now includes 17 participants: two from Atlanta, two from Baltimore, one from Boston, two from Chicago, three from Cleveland, one from Hartford, two from Milwaukee, two from San Francisco. Since our plans for TEI call for strengthening professional development opportunities in communities and nationally, we also included two participants in this cohort who's primary portfolio will be professional development at the national level.

Part of this project involves the creation of a bank of videotapes which can serve as resources for TEI graduates to use in their work on professional development. For the May session of TEI, we examined a set of materials including, two videotaped lessons, the lesson plans, the lesson transcripts, teacher's journal entries, the children's work and a taped interview of the teacher. Part of the curriculum of the seminar included studying these materials and discussing ways in which materials such as these can be used to create innovative strategies for the professional development of teachers.

June saw the beginning of Cohort 2 of TEI. It includes 44 participants. Teams came from Atlanta, Baltimore, Boston, Cleveland, Chicago, Kansas City, Los Angeles, Rochester, and San Francisco, as well as from the Conservative, Reconstructionist, and Reform movements and the Florence Melton Adult Mini-School. Five members of this cohort have been recruited exclusively as members of the national cadre of teacher educators.

We have been encouraged to write a new grant to the Cummings Foundation for an additional three years of funding to support two more cohorts of teacher educators; one will retain the focus on supplementary school teacher educators; the other will focus exclusively on developing teacher educators for early childhood Jewish education.

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Professor Paul Ritterband
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Ms. Joan Rosenbaum
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New York, NY 10128

Joel Rosenfeld
Young Judea, Central Shaliyach
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New York, NY 10019

Dr. John Ruskay
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New York, NY 10024

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Yeshiva University, Stern College
245 Lexington Avenue
New York, NY 10016

Dr. Devora Steinmetz
Beit Rabban
8 West 70th Street
New York, NY 10023

Dr. Jonathan Woocher
JESNA
730 Broadway
New York, NY 10003

BUILDING THE PROFESSION -- UPDATE STEERING COMMITTEE -- JUNE, 96

This update will report on four initiatives with which CIJE is currently involved. The first two are in the planning stages and CIJE is serving as consultant; the last two are pilot projects in which CIJE is involved in both the design and implementation of the project.

CONSULTATIONS

Torah U'Mesorah

The CIJE staff and our consultants on teacher education, Drs. Deborah Ball and Sharon Feiman-Nemser, have now met twice with a leadership team from the Torah U'Mesorah movement to discuss professional development, particularly for teachers. There are 160,000 children in some 400 day schools connected to the movement. Although the subject matter knowledge among teachers is high, there are very few with professional training in education. Currently, they do offer summer workshops and some consultations to schools on an ad hoc basis, but they have no strategic plan for dealing with the lack of pedagogic background of their teachers (and principals, for that matter). The idea would be to develop a strategic plan for the movement and to help design both the infrastructure and the approach to implementing the plan. Our next meeting is scheduled for August.

Beit Rabban, Inc.

Dr. Dvorah Steinmetz, director of Beit Rabban, and Rabbi Dovid Silber, director of the Drisha Institute have received a major grant from the Nash Foundation to create a day school teacher training program. In terms of building the profession, this is a first excursion into the pre-service domain for CIJE. The program is a 3 year free-standing program: the first year includes an intensive course of study and internship; the second two years are work in the field. The program will be designed for candidates who already have significant Jewish backgrounds.

CIJE staff have met with Dr. Steinmetz three times, the latter meeting included Dr. Ball as well. We are involved in thinking through the goals, organization, staffing and contents of this very exciting new program. Because of the free standing nature of the program and because of the choice to take in only people with a certain level of Jewish background, it is possible to create a sophisticated and innovative design which can integrate the Judaica, pedagogy and field work components of the program.

Dr. Steinmetz will be participating in our CIJE-Mandel Institute goals project seminar in Jerusalem this summer. Goals issues are central to thinking through the nature of this project.

PILOT PROJECTS

Educational Leadership

During the past two years, we have run 2 five day seminars for educational leaders; the first in conjunction with Harvard's Principal Center; the second, in conjunction with Programs in Professional Education of the Harvard's Graduate School of Education. This year we will also run such a seminar in the early spring.

In addition, we are planning a two day seminar for educational leadership teams. This seminar will be open to principals and central agency personnel who have already attended one of our previous Harvard seminars and their lay leadership team. This seminar grows out of requests from these principals and their communities.

The two days will be devoted to issues of creating a shared vision for your institution. Dr. Josh Elkins, the head of the Solomon Schechter School in Newton, MA will be working with us to both plan and implement this project. It is scheduled for the end of October, beginning of November. We hope to use Harvard's facilities and some of the faculty members from their graduate school of education.

TEI (Teacher Educator Institute)

In 1995, the Nathan Cummings Foundations, out of its commitment to the congregational school, gave CIJE support for a three year experiment called the *Teacher Educator Institute (TEI)* to begin to create a new type of leader for Jewish educational institutions, a national cadre of teacher educators for supplementary schools. At this point, we are working with two cohorts of over 60 participants .

In May, Cohort 1 of TEI had its fourth meeting. The group now includes 17 participants: two from Atlanta, two from Baltimore, one from Boston, two from Chicago, three from Cleveland, one from Hartford, two from Milwaukee, two from San Francisco. Since our plans for TEI call for strengthening professional development opportunities in communities and nationally, we also included two participants in this cohort who's primary portfolio will be professional development at the national level.

Part of this project involves the creation of a bank of videotapes which can serve as resources for TEI graduates to use in their work on professional development. For the May session of TEI, we examined a set of materials including, two videotaped lessons, the lesson plans, the lesson transcripts, teacher's journal entries, the children's work and a taped interview of the teacher. Part of the curriculum of the seminar included studying these materials and discussing ways in which materials such as these can be used to create innovative strategies for the professional development of teachers.

June saw the beginning of Cohort 2 of TEI. It includes 44 participants. Teams came from Atlanta, Baltimore, Boston, Cleveland, Chicago, Kansas City, Los Angeles, Rochester, and San Francisco, as well as from the Conservative, Reconstructionist, and Reform movements and the Florence Melton Adult Mini-School. Five members of this cohort have been recruited exclusively as members of the national cadre of teacher educators.

We have been encouraged to write a new grant to the Cummings Foundation for an additional three years of funding to support two more cohorts of teacher educators; one will retain the focus on supplementary school teacher educators; the other will focus exclusively on developing teacher educators for early childhood Jewish education.

Virginia F. Levi



PREMIER

TO: Seymour Fox, Annette
DATE: 6/27/96 Hochstein

Dear Seymour + Annette,

Here, for your information, is a factbook from the 6/26 CISE Steering Committee meeting. It was a good meeting. Lee Hendler and Dan Bader brought fresh views to the table. Dan Pshausky and Ray gave a good report on the Goals project - Ray was very complimentary of Danny Marom. There was serious interest in moving forward in the realm of early childhood education.

Next step is the summer in Israel. Sorry I won't be there with you all. Take care.



PREMIER INDUSTRIAL CORPORATION
4500 EUCLID AVE • CLEVELAND, OHIO 44103 • (216) 391-6300

Sunny

G-80357 (REV.10/93) PRINTED IN U.S.A.

COUNCIL FOR INITIATIVES IN JEWISH EDUCATION

Date Prepared: 6/19/96

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ASSIGNMENTS

73890 ASN (REV. 7/94) PRINTED IN U.S.A.

Function: CIJE STEERING COMMITTEE

Subject/Objective: ASSIGNMENTS

Originator: Josie Mowlem

Date: 5/1/96

NO.	DESCRIPTION	PRIORITY	ASSIGNED TO (INITIALS)	DATE ASSIGNED STARTED	DUE DATE
-----	-------------	----------	------------------------	-----------------------	----------

- | | | | | | |
|----|---|--|-------|--------|---------|
| 1. | Prepare recommendations for dissemination of the study of educational leaders for review by the Steering Committee, after the policy brief is drafted | | AG/NR | 6/8/95 | TBD |
| 2. | Develop plan with Dr. Devorah Steinmetz to design educational component of training day school teachers. | | GZD | 3/6/96 | TBD |
| 3. | Obtain information on hard-cover binding of "Best Practices in JCCs." | | NR | 5/1/96 | 6/26/96 |
| 4. | Prepare plan for major initiative in Early Childhood. | | ADH | 5/1/96 | 6/26/96 |

MINUTES: CIJE Steering Committee
DATE OF MEETING: May 1, 1996
DATE OF MINUTES ISSUED: May 22, 1996
PARTICIPANTS: Morton L. Mandel (chair), John Colman, Gail Dorph, Adam Gamoran, Ellen Goldring, Stephen Hoffman, Alan Hoffmann, Barry Holtz, Virginia Levi, Josie Mowlem (sec'y), Nessa Rapoport, Dalia Pollack, Charles Ratner, Esther Leah Ritz, Sheila Allenick
COPY TO: Dan Bader, Seymour Fox, Lee Hendler, Annette Hochstein, William Robinson, Henry Zucker

I. Master Schedule Control

The master schedule control was reviewed.

II. Minutes and Assignments

The minutes and assignment of March 6 were reviewed. It is hoped that 1997 meeting dates will be available at the next Steering Committee meeting.

III. Announcements

Mr. Mandel announced that Lee Hendler and Dan Bader have joined the Steering Committee and noted that they are welcome additions who will attend the next meeting in June. He welcomed Dalia Pollack who staffs the CJF Jewish Education Committee, chaired by Charles Ratner.

IV. Best Practices in JCCs

Assignment

Mr. Mandel congratulated staff on the volume on "Best Practices in JCCs," which has just been printed. Dissemination of the volume, including a letter on how to use it, will be discussed with JCC Association staff following the JCCA Biennial. It was suggested that the "Best Practices" should be introduced at a Jewish Education session at the General Assembly. Nessa Rappaport was asked to look into hard-cover binding for the report.

V. Luncheon Seminar

Five times this past year, CIJE held a Luncheon Seminar for professionals involved in academic or related institutions. A list of invitees will be circulated at the next Steering Committee meeting. It was suggested that this idea is one which could be replicated in Lead Communities.

VI. Board Meeting - May 2, 1996

The chair reviewed the Table of Contents of the book for the Board meeting. A photographer will take the pictures at the Board Seminar and meeting for use in a CIJE Annual Report.

Gail Dorph described the third Board agenda item in detail. Deborah Ball will present a math lesson to show the strategies teachers use to create an exciting lesson. The revolution in math teaching and learning has implications for Jewish education and Barry Holtz will facilitate this discussion.

VII. Strategic Vision

Alan Hoffmann continued his presentation of CIJE's strategic vision, which he began at the previous meeting in March. He briefly reviewed the four domains of CIJE's program: "Building the Profession," which encompasses our major work in capacity building and includes TEI, the Harvard Principals' Institute, the Summer Professors, and work with Brandeis; "Mobilizing the Community," focusing on the publications and dissemination of materials; "Content," which includes the preparation of the Best Practices volumes, the Goals Project; and "Monitoring, Evaluation and Feedback," which evaluates CIJE's programs.

Assignment In 1997, we project a major initiative in Early Childhood which will be described at the next Steering Committee meeting. In the years 2002-2003, the work done by CIJE in this area would be spun out and would now be part of an independent institution or consortium of institutions with independent leadership. For example, there could be the National Center for Early Childhood at Brandeis or the National Center for Jewish Educational Evaluation at Johns Hopkins. A Biennial or Convocation on Jewish education and the National American Jewish Future is projected, as a forum for lay leaders.

CIJE would serve as the anchor, or center, of the new spin-off institutions. There is a dearth of qualified leaders - professional and lay - available now for professional positions and a game plan needs to be created now to develop a cadre of leaders. An element of CIJE's role is training people to be able to lead the work; for example, in the area of early childhood.

A track for lay leaders and opportunities for lay and professional leadership to meet to work together needs to be a component of any strategy developed. The Biennial Convocation must be a CIJE project, although we may want co-sponsors.

The chairs of the new entities created in 2002-3 would sit on the Steering Committee, which will enhance cooperation and mean that turf would be less of an issue. Strengthening current institutions and developing strategic alliances and partnerships lessen the risks and we should capitalize on what is in place now. The question was revised: What aren't we doing that we should be doing? The risk is in not trying; in not having a vision. CIJE needs to think big and start small.

It was noted that the full map should be in front of us, although only one piece should be undertaken at a time. CIJE needs the flexibility to experiment, as was done with the Lead Communities.

VIII. BOARD REDESIGN - DRAFT 2

Mr. Mandel read the minutes of the Steering Committee of November 1995. He noted the plan to enlarge the Steering Committee by 8-12 lay leaders, which we have started to do. These points were made in the discussion that followed: If the Board is too large, innovation will be harder to undertake; it is important to engage Board members in the work of CIJE; how do we make service on the Board more meaningful. Committee meetings should include deliberation and decision making in their agendas. The question of whether the Executive Committee should continue to exist was touched on briefly. The issue of a Board member's financial capability and the impact on fund development was raised. The discussion will be continued at the next meeting.

IX. UPDATE

- A. Building the Profession - Gail Dorph described two on-going, recent consultations: one with Torah Umesorah on professional development and one with Devorah Steinmetz at Beit Rabban, which could provide a model on how to prepare teachers.

On Early Childhood, she described recent meetings she and Alan Hoffmann had at Tufts and at Yale Universities. She noted that outstanding academics at both these institutions and others have been eager to meet with CIJE and to share information. We are in the process of pulling together the people who could help to define the important issues and policy questions.

She mentioned the successful Harvard Principals' Seminar, which involved educators from across denominational lines and from different types of schools. The preparation of the first TEI video tape is underway.

- B. Publications
Nessa Rapoport reviewed CIJE's publications, noting that we are underpublished, but adding that we have set high standards for excellence in this area. She said that the previous two volumes in the Best Practices series will be re-issued in the same format as the new volume on JCCs. Both Art Green, speaker at last November's Board Seminar and David Hartman, this evening's speaker, will edit their presentations and their remarks will become the second and third in our Seminar Series.

Descriptive pieces on both TEI and Harvard, with photos, are being prepared to enable the public to learn more about CIJE's mission and programs, and to deepen the understanding of what the revolution in teaching and learning is. The document on Ramah, which she and Seymour Fox are developing, will show how great ideas create great institutions. In addition, we have begun to develop a comprehensive report on CIJE and its programs.

C. Summer Professors Institute

Barry Holtz described the Summer Institute for Professors of Education. The participants are academics with outstanding records who can serve as resources for the Jewish community. There are twelve participants who will study together from July 7-19 in Jerusalem. Three elements comprise the program: Jewish learning and study; and introduction to the issues in Jewish education; determining how we can work together to further CIJE's agenda. Each professor will schedule 5 days of consultation to CIJE following the Institute.

D. Brandeis Planning Process

Alan Hoffmann and Barry Holtz serve as outside consultants to this planning process, which is exploring what is the appropriate mission for Brandeis vis-a-vis Jewish community and Jewish education. Yehudah Reinhartz is very committed to the process and is very grateful to CIJE for this input and assistance.



COUNCIL FOR INITIATIVES IN JEWISH EDUCATION

BY-LAWS

ARTICLE I

NAME

The corporate name of the organization is Council For Initiatives in Jewish Education (CIJE)

ARTICLE II

OBJECTIVES

CIJE was established to implement systemic reform in Jewish education in North America. These are the core of CIJE's agenda:

- a) building the profession of Jewish education
- b) mobilizing community support on behalf of educational reform
- c) documentng successful examples of Jewish education in North America
- d) building institutions with comprehensive Jewish vision
- e) creating a framework for educational research to monitor and evaluate not only local and continental progress, but also to measure its own mission.

ARTICLE III

GOVERNMENT

Section 1

CIJE shall be governed by the Board of Trustees and the Steering Committee subject to the provisions of these By-Laws.

Section 2

The Board of Trustees shall manage and control CIJE in its activities and in its property; may create and establish or abolish within the organization departments, services, standing committees and special committees and make rules for the government of CIJE; may ammend these By-Laws in accordance with **Article X** and shall fill the vacancies as may occur within itself (Section 5).

Section 3. Number of Trustees

The number of Trustees shall be at least one and not more than two hundred. Initially, the Board of Trustees shall consist of the persons named as such in the Articles of Incorporation of the Corporation. The Trustees shall be drawn from a broad base of leaders and individuals committed to the promotion and furtherance of Jewish education, representative of various Jewish movements, community organizations and educational institutions.

Section 4. Term of Office/Election of Trustees.

Each Trustee shall hold office for a term of two [2] years and until his successor is duly elected and qualified, or until his earlier resignation, removal from office or death. Trustees qualified to serve under the criteria set forth in Section 3 of this Article shall be elected at each Annual Meeting of the Trustees, or if such meeting is not held or Trustees are not elected thereat, at a special meeting of Trustees called for that purpose. No Trustee may serve for more than three [3] consecutive terms.

Section 5. Resignation or Removal.

Any Trustee may resign at any time by notice in writinnng to the Board of Trustees. Any Trustee may be removed from office without cause at a meeting of the Trustees by a vote of two-thirds (2/3) of the Trustees then serving.

Section 6. Vacancies.

The office of any Trustee shall become vacant upon his death, failure to

qualify or resignation as Trustee. Any Trustee's office shall likewise become vacant if he shall be declared of unsound mind or otherwise incompetent by order of a court having jurisdiction. Any vacancy or vacancies among the Trustees, however caused, may be filled for the unexpired term by the vote at a meeting of the Trustees of a majority of the remaining Trustees.

Section 7. Committees.

The Board of Trustees may, from time to time, create committees to assist in carrying out CIJE's purposes and may authorize the Chairman to select the members to serve on any such committees; however, any such committee to which any authority of the Board of Trustees is delegated shall consist of at least three Trustees. Each such committee shall serve at the pleasure of the Board of Trustees, shall act only in the intervals between meetings of the Board of Trustees, and shall be subject to the control and direction of the Board of Trustees; provided no third party shall be adversely affected by relying upon any act of any such committee within the authority delegated to it. Each committee shall act by not less than a majority of the whole authorized number of its members.

Section 8. Nominations and Elections.

At least ninety [90] days before the annual meeting, the chairman, subject to approval to the Board of Trustees, shall appoint a Nominating Committee of at least five [5] but no more than seven [7] members of the Board of Trustees.

A list of the nominees, so nominated by the Nominating Committee, shall be mailed to members at least thirty [30] days prior to the annual meeting. Elections of Trustees and Officers shall be held at the annual meeting.

Section 9. Steering Committee.

The Steering Committee shall in the intervals between meetings of the Board of Trustees, exercise all and each of the powers of the Board of Trustees as permitted by law. Reference in the By-Laws in some places to

certain powers may be exercised by the Board of Trustees or the Steering Committee and in other places to certain powers which may be exercised by the Board of Trustees without mentioning the Steering Committee, shall, nevertheless, not be deemed any limitation whatsoever on the power of the Steering Committee to exercise all powers of the Board of Trustees.

Section 10. Honorary Trustees.

The Board of Trustees may have such number of honorary members, as may from time to time, be nominated by the Nominating Committee and elected in accordance with established procedures. The honorary members shall serve, without vote.



ARTICLE IV

MEETINGS OF THE TRUSTEES

Section 1. Time, Place and Notice.

Annual meetings of The Board of Trustees shall be held at such a time as determined by The Board of Trustees.

Special meetings of the Trustees may be called by the Chairman, the President, a Vice President or by one-third (1/3) of the Trustees then serving. Notice of the time and place of all meetings shall be served upon or telephoned to each Trustee, or mailed or telecommunicated (e.g., by telex, telegraph or facsimile equipment) to each Trustee at his address as it appears on the records of the corporation, at least 48 hours prior to the time of such meeting. No notice of the time or place of any meeting of Trustees shall be required to be given if waived by every Trustee entitled to receive notice by (a) his written waiver filed with or entered upon the records of such meeting either before or after the meeting, or (b) his attendance at such meeting without protesting, prior to or at the commencement of the meeting, the lack of proper notice.

Section 2. Quorum and Voting.

One quarter (1/4) of the Trustees then qualified and acting as such shall constitute a quorum at any meeting of the Trustees, but if at any meeting of the Trustees there shall be present less than a quorum, a majority of those present may adjourn the meeting, from time to time, without notice other than announcement at such a meeting, until a quorum shall attend. If the quorum at the meeting of the Trustees constitutes less than fifty percent (50%) of the Trustees then qualified and acting as such, the act of two-thirds (2/3) of the Trustees present at such meeting shall be required for any action of the Trustees taken at such meeting. In all other cases, the act of a majority of the Trustees present at any meeting and constituting a quorum shall be the act of the Trustees.

Section 3. Action Without a Meeting.

Any action which may be authorized or taken at a meeting of Trustees may be authorized or taken without a meeting with the affirmative vote or approval of, and in a writing or writings signed by, all of the Trustees who would be entitled to notice of a meeting for such purpose, which writing or writings shall be filed with or entered upon the records of the Corporation.

Section 4. Meetings Held Through Communications Equipment.

Meetings of the Trustees may be held by means of any communications equipment, provided all persons participating can hear each other. Participation in such a meeting shall constitute presence at such meeting.

ARTICLE V

OFFICERS

Section 1. Titles and Elections.

The Corporation may have a Chairman of the Board and may have a Secretary and a Treasurer. The Corporation may also have one or more Vice Presidents and such other officers (including assistant officers) as the

Trustees may deem necessary. Any two or more offices may be held by the same person.

All officers and assistant officers shall be elected by the Trustees at the regular annual meeting of Trustees or at any meeting called for such purpose, and shall, unless otherwise provided by the Trustees, hold office until their respective successors shall have been elected.

Any officer may be removed at any time, with or without cause, by the Trustees at a meeting of the Trustees called for such purpose.

Section 2. Authority.

The officers shall have such authority and shall perform such duties as are customarily incident to their respective offices, or as may be specified from time to time by the Trustees regardless of whether such authority and duties are customarily incident to such office.



ARTICLE VI

STEERING COMMITTEE

The Chairman shall nominate and the Board of Trustees shall appoint a Steering Committee consisting of not less than twenty [20] and not more than twenty-five [25] persons, including the Vice-Chairman and Treasurer, from among the members of the Board of Trustees who shall serve for two [2] years or until their successors are chosen, unless their term of office shall earlier expire or become terminated. The Steering Committee shall be convened as deemed necessary by the Chairman who shall serve as Chairperson of the Steering Committee.

ARTICLE VII

OFFICERS

Section 1.

The Nominating Committee shall nominate a Chairman, no more than five [5] Vice Chairs, a Treasurer, a Secretary, a minimum of one [1] and a maximum of three [3] Associate Treasurers, and a minimum of one [1] and a maximum of three [3] Associate Secretaries, who shall perform the duties customary to their respective offices and such other duties as from time to time, may be designated under these By-Laws or by the Board of Trustees. The Board of Trustees may create and fill positions for additional officers. Any such additional positions heretofore created by the Board of Trustees shall remain in existence until otherwise provided by the Board of Trustees.

Section 2.

The officers of CIJE shall hold office for a term of two [2] years or until their respective successors are elected and qualified. Vacancies in any of these offices may be filled at any time for the unexpired term by the Board of Trustees or the Steering Committee at any of its regular meetings or at a special meeting called for that purpose.

Section 3.

The Chairman shall serve for not more than two [2] consecutive full terms of two [2] years, excepting any period in which an unexpired term arising from a vacancy is being filled. Other officers shall serve for not more than three [3] consecutive terms of two [2] years each, excepting any period in which an unexpired term arising from a vacancy is being filled. This limitation, however, shall not apply to honorary officers.

Section 4.

There shall be an Executive Director who shall be appointed by the Board of Trustees. Subject to the policies established by the Board, the Executive Director shall serve as the chief professional officer of CIJE under the general supervision of the Chairman and the Board of Trustees.

ARTICLE VIII

MEETINGS

Section 1.

The Board of Trustees shall hold at least two [2] stated meetings in each year, and, in addition, shall meet at such times and places as the Chairman may determine and at least one week's notice by mail of such meetings shall be given to each member.

Section 2.

The Steering Committee shall meet at such times and places as the Chairman shall direct. Notice of the times and places as the Chairman shall direct. Notice of the time and place of each meeting shall be sent to each member of the Steering Committee in writing.

ARTICLE IX

QUORUMS

Section 1.

Not less than one-third [$\frac{1}{3}$] of the entire number of members of the Board of Trustees shall be sufficient to constitute a quorum.

Section 2.

Not less than one-third [$\frac{1}{3}$] of the entire number of members of the Steering Committee shall be sufficient to constitute a quorum.

ARTICLE X

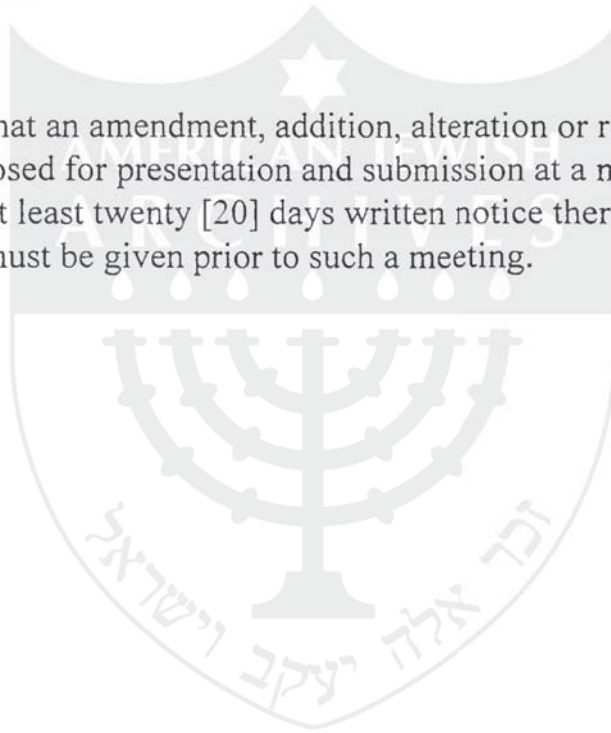
AMENDMENTS

Section 1.

These By-Laws may be amended, added to, altered or repealed by the Board of Trustees by the vote of at least two-thirds [$\frac{2}{3}$] of the Trustees present at the time of the voting, if a quorum is present at such time.

Section 2.

In the event that an amendment, addition, alteration or repeal of the By-Laws is proposed for presentation and submission at a meeting of the Board of Trustees, at least twenty [20] days written notice thereof of the proposed amendment must be given prior to such a meeting.



Council for Initiatives in Jewish Education

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July 1996**

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**COUNCIL FOR INITIATIVES IN JEWISH EDUCATION
STEERING COMMITTEE**

AGENDA

Wednesday, June 26, 1996, 9:30 AM - 3:30 PM
Cleveland

	<u>Tab</u>	<u>Assignment</u>
1. Master Schedule Control	1	MLM
11. Minutes	2	JM
III. Assignments	3	JM
IV. Board Redesign: By-Laws	6A	MLM
V. Next Generation: Early Childhood		
a. Why now as a strategic initiative?		ADH
b. What do we know?		AG/BWH/GZD
c. What is missing?		GZD
d. How should we begin?		GZD
VI. CIJE Update		ADH
a. Summer Institute for Professors		BWH
b. Building the Profession		GZD
c. Community Mobilization: Milwaukee Project		NR
VII. Goals Project	6B	DNP
VIII. Financial Audit: Report		SFA