MS-831: Jack, Joseph, and Morton Mandel Foundation Records, 1980 – 2008. Series E: Mandel Foundation Israel, 1984 – 1999.

Box Folder D-1 2031

CIJE correspondence, meetings, and funding commitments, 1990-1991.

Pages from this file are restricted and are not available online. Please contact the American Jewish Archives for more information.

Council Steering Committee October 10, 1990

Pâge 2

#### II. Council laggistics

It was reported that CJF will serve as fiscal agent and that discussions are under way regarding the use of CJF space.

#### B. Identification of Staff

SHH is continuing two talk with Shulamit Elster and has also spoken with Gail Dorph about the chief education officer position, josh Elkin is not currently interested. It is hoped that by the end of November we will have identified a top candidate.

# III. Plans for November 8 Commission Meeting

# A. Invitation List

A list of prospective invitees was reviewed. If was supprested what the chief lay and professional landers off the foundations listed be invited and that a copy of the latter too the professional of bifficerer be sent to the lay leader.

#### Assignment

DFK and VFL will make follow-up phone calls to now-respondents beginning the thif≤l issek of AAAhar At the next meeting of the Steering Committee a short list will be developed of people to be called and reminded to attempt.

# B. Logistics

#### Assignment

VFL will arrange with Josie Mowlen at JCCA to accompany SHH to the Grant Hyatt on October 17 to town-this enverting space and arrange final details. The luncheon is stoob eagmanged winth round tables es of eight and a speakers" table.

The Steering Committee will discuss on October 30 the possibility of arranging a meeting for consultation on the Council to follow the 2:30 p.m., conclusion of the Commission meeting.

# C. Publicity

BPK has been in tourido dath lborry Sframer about publicity.

A press conference is scheduled for 9:00 a.m. on November 8. will include MLM. His presidents of the-four scalaration, May Fisher, and possibly Charles Bromoforman and Zzevedlum Hammer. DFKK wills discuss the advisability of including Broomfinen and Hammer with th when your we have present to contract the to cake as much אtrt C\*Aln nu »«וי»י.ו printed and broadcast modia coverage as possible.

Commeil Steering Committee October 10, 1996

Page 3

# Assignment

The media will not be invited to attend the meetings. However, arrangements will be made to have a photographer present throughout the day. In addition to candid shots, it was suggested that the photographer do posed pictures of the commissioners and the senior policy advisors. We may wish to distribute a bound volume of photographs to each commissioners.

For optimum press coverage, we will need press releases and press kits. In addition, it was suggested that a few key commissioners be asked to prepare Op-Ed pieces. Further, a personalized release will be arranged for submission to the hometown newspapers of each commissioner.

THE IN FOR HISCHAR MALI COMES WELDER RELEVANT. TO XHUD. ALL THE ... ... ... BRY OUE-OF-POCKET expenses, and to request a budgett.

#### D. Schedule

The meeting will begin at 10:30 a.m. Following opening remarks by MLM, Firm and Fox will describe the process by which the current report was developed and AR will provide a recap of the report, using the Executive Summary. Following discussion of the final report, SHH will make a presentation on CIJE--where it is now and plans for its future. This will be followed by discussion.

The morning meeting should end at approximately moon with luncheom to begin around 12:15 p.m. The afternoon program will open with comments by mun ((20 minutes)), remarks by Hoa Firsker (5 minutes), remarks by Minister Hammer (20 minutes) and general discussion (30 minutes) for which we will have primed a few people.

Assignment

Assignment

It was suggested that this proposed schedule be circulated to Kraar, Rotman, and Woocher for their reactions. It was also suggested that a conference call be arranged for the week of Arrange that a conference call be arranged for the week of discuss the proposed program and one presentation on the right report.

#### E Publication of Final Report

Spiral bound copies of the final report will be available for distribution at the meeting on November 8. Bound volumes and a small number of hard cover volumes for personalization and presentation to commissioners, senior policy advisors and people of few others will be available later.

The acknowledgment section of the report is currently being drafted. It is to be checked extremely carefully for correct spelling and inclusiveness. We were reminded that it should be checked again at the proof stage.

Commission Steering Committee n^tmhpar 10, 1990

Page 4

#### IV. CAA Planss

MLM will be the speaker at a session beginning at 8:00 a.m. on Friday, Nevember 16. It will be chaired by Neil Greenbaum and the topic will be Jewish education in North America. We will plan to distribute the Executive Summary of the Commission report, a list of commissioners, and a cover sheet which will indicate where and how interested people can purchase the full report...

VFL will get MLM's GA talk from last year to SHH. He will review it and use it as the basis for this year's remarks, which will be prepared ideal would be to have shares and excemporaneous spenmin was an one crie Executive Summany and the 1989 presentation. SHH will talk with AH AH about the possibility of hear presentation.

As yament

#### V. Plans for Philladelphia

It was suggested that the November 26 Philadelphia schedule incolude the following:

9:00 -- 11:00 a.m. - meeting with a group at Reconstructionist
Rabbinical College

12:00 noom - lumpiteen with group of poteential funders

2:00 -4:00 00-p.m. ■ meeriings with feetenacion leadership

5:45 pp mm. - fillight two Olever band

# VI. Next Meeting

The next meeting is scheduled for Tuesday, October 30 at 7:30 a.m

MKMO TO: Stephen H. Hoffmam, David P. Kleimman

FROM: Virginia F. Levì

DATE: November 5, 1990

SUBJECT: Meeting of November 2, 1990 to discuss CIJE

COPY TO: Morton L. Mandel, Henry L. Zucker

Following is a summary of our discussion of steps necessary to launch the CIJE.

# I.. Council - Technical Arrangements

DPK was assigned to do the following:

- A. Wisit CJF to look at space set asitte for CJFE, to include timese offices plus space for a secretary. He will determine when it is to be available and discuss financial details.
- B. Tallk witth Jon Woodher about plants to hime a secretary who mitght be shared by the Crown/JESNA project and CIJE.
- C. Talk witth someone at CIF about the headling of day-to-day operations and budget matters.
- D. Find models that might be used for the drafting of governance documents.

#### II. CIJE Board

# A. Structure

- 1. Chair MLM
- 2. Honorary Chair Max Fisher
- 3. Four Vice Chairs
  - a. Charles Goodman \* CJF
  - b. Loster Pollack JCCA
  - c. Neil Greenbaum : JESNA
  - d. Open Possibilities include:
    - i. Charles Bronfman
    - ii. Lester Crown
    - iii. Matthew Marry bas
    - iv. Bannater Yangwitez
    - v. Ipadore Twarsky
    - VI. Esther Leath Ritez

Page 2

#### B. Potential Board Members

Following is a list of potential board members, to include representatives of ten foundations in addition to MAF, representatives of the three partner agencies, academics, community, etc.

- 1. Charles Bronfman
- 2. diastifeit Crown
- 3. Mortton Mandell
- 4. Florence Welton
- 5. David Hirschhorn
- 6. Rachell Cowam
- 7. Eli Evans
- 8. Moma Ackerman
- 9. Stewe Dobbbs
- 10. Richard Scheuer
- 11. Max Fisher
- 12. Robert Arrow
- 13. Bennett Yanowitz/Neil Greenbaum JESNA
- 14. Bill Berman/Charles Goodman CJF
- 15. Lester Pollack JCCA
- 16. Matthew Maryles
- 17. Irwim Field
- 18. Esther Leah Ritz
- 19. Isadone Twensky
- 20. Seymour Lipsett
- 21. John Colman
- 22. Dam Shapiino
- 23. Bill Berman (?))
- 24. Maurk Lainer

#### Other possibilities include:

- 1. An Orthodox foundation ((Jim Joseph?))
- 2. Representatives of the denominations ((SHH to discuss with SF))
- 3. Proffessionalls

In addition, we may wish to find representatives from the South/Southeast and San Francisco.

This proposed list will be reviewed with CJF, JCCA and JESNA following further refinement.

#### III. Senior Folicy Advisors

- A. The proposed list of senior policy advisors includes the following:
  - 1. Wantry Knaan
  - 2. Auste Roomen
  - 3. Jon Woodher

Other possibilities include:

- 1. A representative of the Jim Joseph Foundation
- The heads of the four seminariles, the denominations, and Torah Umesorah

#### 3. Professionals

Assignment

VFL will ask Fox, Rotmam, Schiff and Woocher who might represent the denominations and professional educators, VFL will prepare a grid indicating the age, sex, geographic location and affiliation of potential board members. VFL will also ask Alvin Schiff who the equivalent is to Norman Lamm in Torah Umesorah.

Assignment

SHH will call his contacts in Atlanta and San Francisco for suggestions of people to serve on the board.

Our goal Is to appoint as many board members as possible by the end of December.

# C. Senior Policy Advisors

The proposed list of senior policy advisors includes the following:

- 1. Marty Kraar
- 2, Art Rotman
- 3. Jon Woocher
- a, Yitz Greenberg
- 5. Steve Solender
- 5. Alvin Schiff
- ን. Sara Lee
- 8. Josh Elkin
- 9. Dan Pekarsky
- 10. Barry Shrage
- 11. Robert Abramson
- 12. UAHC representative
- 13. Orthodox representative
- Ib. Reconstructionist representative
- 15. Eliot Spack
- 16. Torah Umesorah representativa
- 17. Jack Bieler
- \*18. Richard Joel
- 19. Bernie Redisman
- 207' David Dubin

Assignment

\* SMM will consult with a college-age expert to advise us on Hillell. SMM will aim to recruit senior policy advisors by December 20.

The function and purpose for the senior policy advisors and first steps for the board as laid out in VFL's memo of November 5, 1990 (Attached) were approved.

MINUTES:

COUNCIL STEERING COMMITTEE

DATE OF MEETING:

November 23, 1990

DATE MINUTES ISSUED:

November 30, 1990

PRESENT:

Staphan H. Haffman, David P. Kleimman, Morton L. Mandell,

Virginia F. Levi ((Sec'y))

COPY TO:

Seymour Fox, Annette Hochstein, Henry L. Zucker

.....

I. The minutes and assignments of October 10 were reviewed.

#### II. Public Redattions Update

# Assignment

Jerry Strober will follow up with the media in the home towns of commissioners. DPK will fallow upp with Strober.

Both UJA and JCCA clipping services are tracking articles on the Commission for us.

#### Assignment

SHH is in conversation with Ari Goldman of the <u>New York Times</u> about an artifdee. He will assk Allvin Sochifff our Joon Woodber too foolbow up with the Goldman.

#### Assignment

WFL will assemble a list of opomnissioners, senior policy advisors, and others to receive a semi-personalized letter of thanks for participation in the Commission effort. These are to be sent in December.

#### Assignment

WFT will work on arrangements from hardcover binding of as small number of reports ((75=100)) with a personalized acknowledgment to be pasted in the front cover. She will consult with Norm Friedman on this. We will aim for distribution of the books in Jamuary.

#### III. Distribution of Retorts

A list of people to receive complimentary copies of the report is being finalized. The report has already been sent to commissioners and others who were invited, but unable to attend the November 8 meeting. In addition, we are responding to orders for the book, selling them for \$6.00 per copy plus shipping.

#### Assignment

VFL will maintain a running log of distribution and will submit a quarterly report to the Steering Committee.

# IV. Administrative Process

## A. Tachnical Arrangaments

Assistigathmen e

DPK is working with staff as GJF to set up an office. He will explore with Jon Woacher the possibility of sharing a secretary with the Grewn/JESNA project. He will also talk with Harold Addler at GJF about handling day to day operations and budget matters.

Asstignmen E

Shit will ask Mike Cole to review and simplify Federation by laws for CIJE use. CIJE will not incorporate, but will function as a committee of CJF.

# B. CIJE Board

Assignment

MLM will ask Corky Goodman, Lester Pollack and Neil Greenbaum to serve as vice chairs of the board. VFL will call Jon Woocher about the affiliation of the three and, assuming nome is Orthodox, MLM will invite Matthew Maryles to be the fourth vice chair.

Following is a list of potential board members:

- 1. Charles Bronfman
- 2. Lester Crown
- 3. Morttom Mandel
- U. Florence Melton
- 5. David Hirschhorn
- 6. Rachel Cowan \* if foundation agrees to support CIJE
- 7. Eli Evans
- 8. Mona Ackerman ifffconddationagreestcosupport CIUE
- 9. Steve Dobbs if foundation organics to upppp or C CHJE
- 10. Richard Scheuer if foundation agrees to support CIJE
- 11. Max Fisher
- 12. Robert Arnow
- 13. Neil Greenbaum JESNA
- 14. Charlas Goodman CJF
- 15. Lester Pollack JCCA
- 16. Matthew Maryles
- 17. lywim Field
- 18. Esther Teach Ritzz
- 19. Isadone Twensky
- 20. Saymour Lipset
- 21. John Coliman
- 22. Pan Shapireo
- 23. Billi Berman
- 24. Mark Lainar
- 25. Bennett: Yapowitez
- 26: Norman Lipoff (Wiami)
- 27: Julia Koschitzky (Toronto)
- 28. Arthur Green
- 29. Norman Lamm
- 30. Alifred Orteschalk
- 31: Ismaar Stenassen

- 4. Yitz Crcenberg
- 5. Steve Solender
- 6. Alvin Schiff
- 7. Sara Lee
- Josh Elkin
- 9. Dan Pekarsky
- 10. Barry Shrage
- 11. Robert Abramson
- 12. UAHC representative
- 13. Qrshodox representative
- 14. Reconstructionist representative
- 15. Eliot Spack
- 16. Torah Umesorah representative
- 17. Jack Bieler
- 18. Richard Joel
- 19. Bernie Reisman

The group will also include the three CIJE professional staff people.

#### B. Function

This group will serve as advisors to CIJE staff. It will be chaired by the chief education or chief professional officer.

#### C. Purpose

- 1. Think through programmatic initiatives.
- 2. Provide contacts to other professional community members on specific projects and within areas of expertise.
- 3. Lay the groundwork for lead communities; help manage the lead community process.

The policy advisors may be organized in subcommittees by expertise or interest area. SHH will consult with Seymour Fox and Sara Lee about a representative from the Reform movement and with Seymour Fox and Alvin Schiff about a representative from the Orthodox/Yeshiva movement.

# IW., First Steps

- A. Schedule meetings for the CIJE board in 1991 for January/February, June, and Ostober/November, in New York.
- B: Issues to cover at the first meeting
  - 1. Approve budgec
  - 2. Adopt mission statement

- 3. Prioritize Commission recommendations for CIJE action
- 4. Launch lead community process
- 5. Hire staff
- 6. Review technical contracts..

### C. Timetable

- 1. Establish lead community criteria by Jume meeting
- 2. Identify potential lead communities by fall meeting for announcement thereafter
- 3. New chief professional officer identified and committed by fall meeting
- 4. Establish research agenda by December 1991

MKMO TO: Stephen H. Hoffmam, David P. Kleiminan

FROM: Virginia F. Levi

DATE: November 5, 1990

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- 19. Isadore Twersky
- 20. Seymour Lipset
- 21. John Colman
- 22. Dan Shapiro
- 23. Bill Berman ((?)
- 24. Mark Lainer

# Other possibilities include:

- 1. An Orthodox foundation ((Jim Joseph?))
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- 3. Professionals

In addition, we may wish to find representatives from the South/Southeast and San Francisco.

This proposed list will be reviewed with CJF, JCCA and JESNA following further refinement.

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MINUTES:

COOMINGIL STEERING COOMHITEE

DATE OF MEETING:

Movembleer 288, 19990

DATE MINUTES ISSEMED: November 30, 1990

PRESENT:

Stepthen H. Hofffman, David FPKI Kingaman Monton L. Mandel,

Virginia F., Levi (Sec'y)

COPY TO:

Segymour FBox, Ammettee Hoodseein, Hehenry L. L. Zlokker

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- 10. Richard Scheuer if foundation agrees to support CLIE
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- 28. Arthur Green
- 29. Norman Lamm
- 30. Alfred Gottschalk
- 31. Ismar Schorsch

- 4. Yitz Creenberg
- 5.. Steve Solender
- 6.. Alvin Schiff
- 7.. Sara Lee
- 8.. Josh Elkín
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# IV. First Steps

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  - 2. Adopt mission statement

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- 4.. Establish research agenda by December 1991

Steering Committee places a copy of Borand as

· PRITURTM

COUNCIL STEFFRING COMMITTEE

MANTE AL HREECAXIMINA

December X-V, 15j0

DATE MINUTES ISSUED::

December 17, 1990

PRESENT:

Stephen H. Hoffman, Monton L. Mandell,

Henry L. Zucker, Virginia F. Levi (Sec'y))

COPY TO:

Seymour Fox, Annette Hochstein

I. The minutes and assignments of November 28 were reviewed.

It was noted that we need a system for control and oversight of the WAF funds being devoted to raising the quality of personnel for Jewish education. This includes a planning process, a statement of purpose, and a means for working in partnership with others to achieve our goall of preparing an elite within the field. This may require the establishment of a new steering committee and the identification of a staff person to focus on training programs.

Assignment

It was suggested that a simple appropring process be setup to control expenditures on behalf of CIJE. SHH will discuss this with Barry Reis.

II. Update on Board and Sprior Pedicov Advisor Adoption and Sprior Pedicov Advisor Adoption

Assignment

SHH, HIZ, and WAL will develop assignments and a timetable of or inviting people to serve on the board. To the list of potential board members, we will add William Shatten of Atlanta and Bennett Aaron or Miriam Schneirov of Philadelphia.

Mark Lainer has Indicated an interest in serving on the board. He is working with his family on the possibility of funding, but is not encouraging at this point.

We will add Rabbi Fishman to the list of potential semior policy advisors.

# III. Update on Fundinse

- A. SHH has scheduled a phone call with the Jim Joseph Foundation to discuss support for two years.
- B. Grown support has not yet been resolved.

MINUTES: COUNCIL STEERINGCOMMITTEE E

DATE OF MEETING: January 23, 1991

DATE MINUTES ISSUED: January 24, 1991

PRESENT: Stephen H. Hoffman, Morton L. Mandal,

Henry L, Zucker, Virginia F. Levi ((Sec \*y))

COPY TO: Seymour Fox, Annette Hochstein

I. The minutes and assignments of December 14, 1990 were reviewed.

SHH reported a conversation with the Jim Joseph Foundation and noted that they will review funding for the CIJE on an annual basis.

Assignment

MLM will call Lester Crown to request support for the CIJE.

SHH reported on acconversation with Rabbi Fishman during which he offered to help identify sources off funding for Fishman's proposal when the time is right.

#### II. Status of Board Appointments

A list of prospective board members was reviewed and it was notedthat ten have agreed to serve. Committee members will continue to make phone calls in the next several weeks with the goal of having as many commitments as possible by the first board meeting.

# III. Plans for First Board Meearde Meeting

A. The March dates originally set aside are no longer operable. Ift was suggested that a meeting be held on April 8 or 9. or 9.

It was agreed that prospective meeting dates will be checked with the following critical heard members, once they have agreed to serve:

- 1. First tier -- Bronfman, Goodman, Greenberg, Maryles, Pollack
- 2. Second tier -- Fisher, Gottschalk, Hirschhorn, Lamm, Schorsch
- B. The first meeting will be scheduled for moon to 4:00 p.m. at CIFF and will include a buffet lunch. The agenda of this meeting will be to update beard members on the status of staff appointments and review the tasks proposed for CIJE in its first year.

Council Steering Committee January 23, 1991

Page 2

# IV. Meeting of Senior Policy Admisors

purpose will be to outline CIJE plans drafted in Jerusalem and to get policy advisor reactions.

# V. Distribution off Reports

A record of distribution of Commission reports was reviewed. This will be periodically updated and kept in the notes section of the Steering Committee factbook..

# VI. Operations

Assignment

A, It was noted that the counselbridamper approach to the Committeen worked well. SHH will set up a system whereby senior policy advisors are responsible for keeping board members informed and involved through phone calls and visits.

Assignment

B. It was suggested that we consider Heinz Eppler for possible involvement on the CIJE or MIG board.

Assignment

C. VFL will work with SHH to develop a report on the status of requests for funding the CIJE.

# VII. Next Meeting

The next meeting of this group will be all day Momday, February 11.

FACSIMILE HEADER SHEET	TE: 1/25 TIME: PAGES SENT: 3
TO: FAX NO. P// ) 972>- 699:85/ ANNETTE-THINGH STEIN Name <u>SEVINDER &amp; FAX</u>	FROM: FAX NO. (7/4) 36/- 9962
Name <u>SEVIMORE E FARE</u>	Name BANAY LEKI
Company	Сотралу
Street Address	Tele. No. ( )Ext
<u> </u>	
City State Zip Country	

- Dear Seymour annette -1. I am attaching a dist of prospective CIJE hound member and the outeromes ; where there are any.
- 2. Annette Can you que me un update on distailentains of hoperates juited your Home? Home? Home?
- 3. A title forward to Market The Remains paper mext work. I will use the same distribution list as for the other propers, unverse you instruct me otherwise.

Sinny NOR

11//25//91

# Prespective GUE Board Members

Name	Assignment	Deseription	Due Date	Outcome
Bennett Aaron (or Miriam Schnierov)	VFL		HOLLD	
Mona Ackernan	SF	Fallow upp onn foundation support & board membership	2//111//991	
Robert Arnow	upen	ntole untill founding is a cyloperaloud		
Bill Berman	Mim	Call affer Hisher support is confirmed.	2//111//91	
Charles Bronfman	VFL	MIM letter of confirmation.	done	YES
Cerald Cohen	SHH	Call ne board membershipp.	2//111//991	
John Colman	VFL	MIM letter of invitation.	done	YES
Rachel Cowan	SHH	Contact nee floundation support and board membership.	2//111//91	
Lester Crown	Open			
Eli Pvans	SHH	Contract nee foundation supports and board membership.	2//111//991	
levip rlite	N <u>e ti</u> ni	Man'ı - alikkara mpmhayebin	2//41//91	
Max Fisher	MLM	Call ree funding commitments.	done	AES
Charles Goodman	MLM	Inwittee too bee bloomed witee obtair.	2//111//9911	
Alfred Gottschalk	VFL	Mum lighter of invilation.	done	XES.
Arthur Green	VFL	PALM littitei wi invilation,	<b>491</b> -19	¥4 <u>8</u> 8
Mail Giesubaum	1 Mary	Invite te to board wife shale	9/11/97	
David Hirschhorn	Shh	Call to follow up on invitation.	2/111/911	
Julia Koschitzky	SHH	Call reboard membership	2/11/911	
Watk Tatues	VFL	MIM letter of confirmation.	₫a <del>ne</del>	¥ <b>4</b> 88
Mother Leann	VFL	MM letter of invitestion.	done	AES:
Nother Lipoff	MLM	Call te board membership,	2/11/91	

JAN 25 '91	13:34	PREMIER CORP. ADMIN.	PÁGE.03	
Morton Mandel		Done	YES	\$
Matthew Maryles	MAIH	Invite to be beard vice chair	2/11/91	
Florence Melton	<b>SF</b> SF	Contact re foundation support and board membership.	2/11/91	
Lester Pollack	MILM	Invite to be board vice chair.	2/11/91	
Esther Leah Ritz	WELL	Follow up to invitation.	2/11/91	
Ismar Schorsch	WELL	MLM letter of invitation.	done YES	\$
Daniel Shapiro	WELL	Follow up to invitation.	2/11/91	
Isadore Twersky	SFSF	Call re board membership	2/11/91 YES	\$
Bennett Yanowitz	WFIL	MLM letter of invitation.	done YES	\$

2/8	TIME:	NUMBER OF PAGES SENT:	6
FROM:	FAX NO. (2/4)	341.994	_
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	FROM: Name Company	FROM: FAX NO. (2/4): Name SV ASA 7 Company	FROM: FAX NO. P44) 341 - 994  Name STAGE LEW!  Company  Tele. No. ( ) Ext.

Here are papers for Monday's meeting.

Shulamith wild be joining as from

Philadelphia, but will shaw to cut out

from 10:30 -14:00.

Amette - l'me sure the report distribution

running is were inaccurate on level

distribution. Own your slast one shows

the correct frique?

bit's all you between 9:30 - 10:00 att

le 68 = 3724 preparation your notify me.

otherwise.

Saming

# COUNCIL STEERING COMMITTEE February 11, 1991 Agenda

	A	ssibenment
	9:00 - 9:30 AM [Participants: SHH, VFL, MLM, HLZ]	
Ł.	Review Minutes of 1/23/91	wei.
II	Review Assignments	WFL
<b>17 1</b>	Distribution of Commission reports - Update	<b>₩</b> FîL
ľ∀.,	Set next meeting dates	en 14
	9:30 - 11:45 AM [[Teloconformation: AHH SR, SF, AH]	
٧.	Status of Board Appointments	SHAR
٧I .	Upaace on plaits Juj. AjJail 9 Sco. and menting	<b>\MP</b>
vII.	Fim.u. to: Hoomyng ce canny Bithity, Advisage	SHH
	Purpose: to consider plans drafted at Jam., meeting in Jerusalem	
VIII.	Follow-up on CIJE assignments	s\$rF
	A. Phae-secrytique structuragy proposall (SEPANH)	
	B. Interviece strategy proposal (A. Hoffman)	
	G; Research carpability proposall (II. Societiler)	
TX.	Funding/foundation controls/CIJE budget needs	S <b>SH</b> H
Х.	Status of staffing	Sand
XI.	Next steps on Commission recommendations	SFF
XII.	Status reports on JCCA, Yeshiva, JTS, and HWC	s <b>r</b> F

2/8/91

# Record of Distribution of Commission Reports

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	Initial NY Dist 150	J66A 350	Israel 400	Cleveland 1000	Ruder-Finn	Total left 2000
11/8/90						
AFFANHEAAB	120					1880
Press kits	30					1850
11/15 Mailing to invitees				142		1708
GA distribution				100		1608
To JW for mailing to central agencies		665				<b>154</b> 3
To fill Nov. orders				154		1389
Israel Nov. distribu	tion		168			1221
To fill Dec. orders				181		1040
Distributed or kept by Ruder-Finn					100	940
To fill Jam., orders		1111		58		871
REPORTS REMAINING	0	274	232	365	0	

2//8//91

# Prospective Clif Board Members

Name	Assignment	Description	due date	Orthocome
(of Miriam Schmiscon)	VFL	Wild letter of invitation.	d.koit	
Mona Ackerman	SF	Follow up on foundation support & board membership	2/11//sil	
Robert Arnow	Open	Hold until funding is requested		
Bill Berman	MiM	Call after Fisher suspertsupport is confirmed.	2/11/91	
Charles Bronfman	VFL	Min letter of confirmation.	done	y <b>y</b> is
Gerald Cohen	SHH	Caull me doared meandersahip,	2//11//91	
John Colman	VFL	MilM letter of invitationation.	gove	YEES
Rachel Cowan	<b>знн</b>	Contract me foundation support and board membership.	2/11/91	MO Fain. Support
Lester Crown	MLM	Calll ree formulation support	2//11//911	
El⊅ Evans	рин	Contract see foundation support and board membership.	2//11//91	
Prwin Field	игм	Calll ne docand membershipp.	2/11//91	
Mex Fisher	MLM	Call re flunding commitment.	<b>done</b>	ā <b>⊈</b> S
Charles Goodman	MFW	Invitte to be bloated wire chair.	2//11//91	
Alfred Gottschalk	VFL	MMM letter off invitantiation,	क्कांम्ह	λ <b>ĀĒ</b> S
Arthur Green	VFŁ	MIN letter off inviting ideation.	@€r <del>ie</del>	ā <b>Ē</b> S
Meil Greenbaum	MFW	Thriftee to the bloosed vice comair.	2/11//91	Y¥ <b>£</b> S
Thomas Hausdorff	VFŁ	MAM letter of invitation.	2/41/91	
David Hirschhorn	SHH	Call to follow up on invitation	. 2/11/91	Y <b>FZ</b> S
Ludwig Jesselson	VFŁ	MAM letter of invited toon,	2/41/91	
Julia Koschitzky	SAR	কোমা নৰ দেওকাৰ অভনাত কৰা দৃদ্ধ ।	2/11/91	
Mark Lainer	VFŁ	MAM letter of confirmation.	<del>407€</del>	<b>⊼</b> å₿S

Morman fibott	MLM	Call re docted membership,	2//141//991	
S. Martin Lipset	VFL	Fallow upp too invitation.	बुल्यन्	ለ <b>ተ</b> ዩ
Worten Mandel		Done		YES
Matthew Maryles	MLM	INATFEE FRO PSE PSETIG AAFEE CUBITI.	2//141/691	¥£85
Florence Melton	SF	Contact he foundation supposet and beard membership.	2//111//691	
Lester Bollack	MLM	Thruise too bee bloased vices colsi;	2//111//931	¥£S
Esther Leah Ritz	VFL	Ballow up to invitation.	2//11//91	YES
hamar Schorsch	VFL	MilM letter of inwitation.	<b>අ</b> லங்க	AF.S
Daniel Shapira	VFL	realism wap too invitatian.	2//111//991	
Isadoro tworedry	97	field me hoard membership.	2//111//991	YES
mennett Yanowitz	VFL.	MIM letter of invitation.	done.	¥ÆS

# COUNCIL STEERING COMMITTEE February 11, 1991 Agenda

		<u>Assignment</u>
	9:00 - 9:30 AM [[Barticipants: SHH, VFL, MLM, HLZ]]	
Ĩ,.	Review Minutes of 1/23/91	vfi.
ĦĪ.	Review Assignments	Vel
phi.	Distribution of Commission reports - Update	Vel
IV.	Set next meeting dates	MUL
	9:30 - 11:45 AM ([Telcoonf把tfanesi: AHH SF SF, A剛]	
V,	Status of Board Appointments	SHH
WII.	Update on plans Dut Ajjii-il 0 Deci#A merJ-Jag	.च्ये रूपमन्त्र
·. IIV	rithin for Mooking of proton partient attained	SH#I
	Purpose: to consider plans drafted at Jam. meeting in Jerusalem	
VIII.	Follow-up on CWE assignments	SF
	A. Prezsecrice: stretegy proposil (STYAN)	
	B. Interviese strategy proposal (AA, Hoffinah)	
	C. Research capability proposed (II. Subeffier)	
TX.	Funding/foundation controls/CIJE budget needs	SHH
х.	Status of staffing	SHH
XI.	Next steps on Commission recommendations	sf
XII.	Status reports on JCCA, Yeshiva, JTS, and HUC	SF

2/8/91

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To JW for mailing to central agencies		65				1543
To fill Nov. orders				154		1389
Lerael Nov. distribu	tion		168			1220
The fill Dec. orders				181		1040
Distributed or kept by Ruder-Finn					100	940)
To fill Jan. orders		11		58		8711
REPORTS REMAINING	0	274	232	365	٥	

2/8/91

# Prospective CLUE Board Members

Name	Assignment	Description	Due Date	Outcome
Bennett Aaron ((or Miriam Schnierow))	VFL.		HQ1D	• • • • • • • • • • • • • • • • • • • •
Mona Ackerman	SF	Follow up on foundation support & board membership	2/11/91	
Robert Arnow	Open	Hold wortil finaling is reequested		
Bill Berman	MLM	Call after Fisher Suspertsupport is confirmed.	2/11/91	
Charles Bronfman	VFL	MIM letter of confirmation.	done	YES
Gerald Cohen	SHH	Caill ree borand membership,	2/11//91	
John Colman	VFL	MIM letter of invitation.	done	YES
Rachel Cowan	янн	Contact ree foundation support and board membership.	2/11/91	NO Febru. Support
Lester Crown	MLM	Cailli ree foundatiion support	2/11//91	
El: Evans	янн	Contract re foundattion; supportt and board membership.	2/11//91	
Trwin Field	МГW	Caill ree board membership.	2/11//91	
Max Fisher	MLM	Call re funding commitment.	gowe	YES
Charles Goodman	MLM	Invite to be board vice chair.	2/11//91	
Alfred Gottschalk	VFL	MEM letter of invitation.	dome:	YES
Arthur Green	VFL	MM,M letter of invitation.	do≠€	YES
Neil Greenabaum	WFW	Invite to be board vice disir.	2/11//91	YES
Thomas Hausdorff	VFŁ	MIM letter of invitation.	2/11/91	
David Hirschhorn	şhh	Call to follow up on invitation.	2/11/91	¥£S
Ludwig Jesselson	VFL	MIM letter of involtation.	2/11/91	
Julia Keschitzky	SHH	(क्यों) वृक् <b>फेरकारी क्लामेनरहर्मा</b> कृ	2/11/91	
Mark Lainer	AŁF	MAM letter of confirmation.	done	YES

Norman Lipoff	MŁM	Call re board manusers bip.	2//111//991	
S. Martin Lipset	₩₽Ł	Forlow upp too invitation.	done	YES
Morton Mandel		BONE		YES
Matthew Maryles	MLM	Invite to be board vice chair.	2//111//991	afe
Florence Melton	SF	dontaget ree foundation support and beard membership.	2//111//91	
Lester Pollack	MLM	Invite to be board vibe chair,	2//111//911	YES
Esther Leah Ritz	VFL	Follow up to invitation.	2/11//91	YES
Ismar Schorsch	٧FL	Wild letter of invitation.	dome	YES
Daniel Shapiro	VFL	Follow up to invitation.	2//11//91	
Icadorio Tarreley	<sup>বু</sup> সীন	falli re Horard memberskipp.	2//11//911	YES
Bennett Yanowitz	VFL	MIM letter of invitation.	done.	¥£\$

2/8/91

# Prospective CIJE Board Members

Name	_	Description	Due Date	Outcome
Bennett Aaron ((or Miriam Schnierow))	VFL	MLM letter of invitation.	d'toti	* * * * * * * * *
Mona Ackerman	\$F	Follow up on foundation support & board membership	2/11/91	
Robert Arnow	Open	Hold until funding is requested		
Bill Berman	MLM	Call after Fisher support is confirmed.	2/11/91	
Charles Bronfman	VFL	MLM letter of confirmation.	dome	YES
<u>⊮</u> _rald Cohen	знн	Call re board membership.	2/11//91	
John Colman	VFL	MLM letter of invitation.	done	YES
Rachel Cowan	<b>\$</b> НН	Contact re foundation support and board membership.	2/11//91	NO Fon. Support
Lester Crown	MLM	Call re foundation support	2/11/91	
Elí Evans	яна	Contact re foundation support and board membership.	2/11/91	
Irwin Field	MLM	Call re board membership.	2/11/91	
Max Fisher	MLM	Call re funding commitments.	dome	YES
Chai'les Goodman	MLM	Invite to be board vice chair.	2/11/91	
lfred Gotcschalk	VFL	MLM letter of invitation.	done	¥æs
Arthwir Green	VFL	MM letter of invitation.	done	YES
Neil Greenbawin	MLM	Invite to be board vice chair.	2/11/91	YES
Thomas Hausdorff	VF <u>L</u>	MLM letter of invitaCion,	2/11/91	
David Hirschhorn	SHH	Call to follow up on invitation	. 2/11/91	¥ES
Ludwig Jesselson	<b>VFL</b>	MLM letter of Invitation.	2/11/91	
Julia Koschitzky	shh	Call re board membership.	2/11/91	
Mark Lainer	AŁF	MLM letter of confirmation.	₫0₽ <del>0</del> -	<b>¥</b> \$\$

S. Martin Lipses	¥FŁ	Fellow up to invitation, f	doasne	¥£\$
Worten Mandel		В6ИЕ		¥ <b>£</b> \$
Matthew Marylas	MLM	invite to be board vice chair.	2/11/91	ĀĘS
Florence Welten	<b>S</b>	Contact to foundation support and board membership.	2/11/91	
Lester Pollack	MLM	invite to be board vice chair.	2/11/91	¥£\$
Esther Leah Ritz	VFL	Follow up to invitation.	2/11/91	YES.
Ismar Schorsch	<b>VFL</b>	Mim letter of invitation.	do <b>ne</b> ne	ŶŒŜ
Daniel Shapiro	VFL	Follow up to invitation.	2/11/91	
ksadooro Twarelog	SF	Call the hoard membership.	2/11/91	VIES
Bennett Yanowitz	VFL	Min letter of invitation.	do <b>de</b> ne	ÝÆS

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DATE: 2/15/7/ TIME:	NUMBER OF PAGES SENT:	12

TO: FAX NO. 8M ) 972 2- 7689957 Name 364 Mark Fox	FROM: FAX NO. (214) \$61 - 9863- Name
Company	Company
Street Address	Tele. No. ( )Ext
City State Zip Country	

Dear Seymour + annette,

I don't think you ever told me if the telesons we proposed are OK.

- 1. Wednesolays at 8:80 ma. (Clevelland time)
  With 50/4, HLZj+VFL. First call-jd/27.
- 2. A call on Thurs.i, Bizzy f At towo is 34 thin mlm, HUZ., +WFL } to discuss MAF/MIG.
- 3. We tentatively have a CIJE Steening toite fi set for Moins, 3/m, 7:30%: m. This may become uninecess may; in light of the athers.

PINA At me know if there are on your calendars.

Is MICH imminent I & little so.

Hinny

MINUTES:: 66UNCIL STEERING COMMITTEE

DATE OF MEETING: February 11, 1991

BATE MINUTES ISSUED: February 14, 1991

PRESENT: Stephen H, Hestman, Morton L. Mandell.

Henry L. Zucker, Virginia F. Levi (Secty)

BY TELECONFERENCE: Shulamith Elster, Seymour Fox, Annette Hochstein

I. The minutes and assignments of January 23, 1991 were reviewed. It was agreed that the Council Steering Committee will review and discuss requests for support of programs in Jewish education, whether they are submitted to CIJE or MAR.

# II. Status of Board Appointments

A list of prospective CLUE members was reviewed.

#### Assignment

- A. It was agreed that SF will call Mona Ackerman about foundation support and board membership.
- B. Gerald Cohen will let us know within a week whether he will join the CLUE board or identify another potential board member from Atlanta or the Southeasst.

# Assignment

G. It has been suggested that Henry Koschitzky, rather than his wife: Julia, be invited to serve on the board. SHM will contact Koschitzky when he returns from Israel.

#### Assignment

b. SF plans to talk with Florence Melton on February 15 about joining the board.

#### IFF. Plans for First Board Meeting

The meeting has been scheduled for Tuesday, April 9 at CJP in New York.

- A. The agenda will include the following items::
  - 1. Purpose of the CLJE.
  - 2. CUE leadership.
  - 3. Long-term agenda.
  - 4. Objectives and priorities for the first year.
  - 3. Proposed budget.
  - 6. Staff recruitment, office space, and other logistics.

Assignment

h '- .... Inexported that the raimsed or/cammer approach be put in place prior to the April tours in place prepared for the meeting and the agenda cam reflect their feedbank.

SHH will prepare assignments of counselows.

## IV. Senior Policy Advisors

A meeting of sanior-policy advisors—hac-been scheduled for Tup.sd/y,\_\_\_\_ March 12 at 6Jf, The list of potential senior policy advisors is currently as follows:

Robert Abramson
Jack Bieler
David Dubin
Josh Elkin
Sylvia Ettenberg
Joshua Fishman
Yitz Greenberg
Richard Joel
Marty Kraar

Sara Lee
Danny Pekarsky
Bernie Reisman
Art Rotman
Alvin Schiff
Barry Shrage
Steve Solender
Eliot Spack
Jon Woocher

Assignment

In addition, SHH has asked the organization of mational youth directors to designate an advisor and will follow up with Sid Clearfield.

Assignment

MLM will ask Alex Schindler who should be invited from WarkC.

Assignment

SHH will ask Norman Lamm whom to invite from the Orthodox movement.

Assignment

SHH and VFL will prepare a grid of potential semior policy advisors to check for inclusiveness.

#### V. Follow-up on CIJE Assignments

Assignment

A. A paper on pre-service and intervice training, just received from AH, was discussed. It was agreed that the next step is to identify a panel of experts to consult with one or more people who can undertake the tasks defined in the paper. SE will work with SF and AH to identify these people for the training aspect of our work. SF will forward to SHH his thoughts on the cost of this process.

Assignment

## B. Proposal on Research Capability

Assignment

Israel Scheffler is unavailable to draft this proposal, but is willing to sit on a panel to work with a researchar. SF will prepare a brief paper outlining the issues to be considered in an assessment of research capability. He will submit this by February 18.

#### Assignment

HE was agreed that SF and AH will prepare similar briet background papers on each of the areas, e.g. lead communities, to be undertaken by the CIJE. These will serve as the basis for discussion at the senior policy advisors meeting on March 12. Each paper is to include both a context and an action plan, noting the kinds of decisions needed or questions to be answered to reach our stated goals.

#### VI. Funding Update

A chart summarizing funding commitments was reviewed. It was noted that the camper approach will help to prepare people for the funding request. We will continue to push on this during the weeks ahead.

#### VII. Status of Staffing

#### Assignment

SE has prepared a draft of a position description of a planner and will forward it to SF and AH for their reactions. She will continue to seek candidates and gather resummes.

## VIII. Status Report on Grant Proposals

## A. JCCA

AH reported that she has been meeting with JCCA staff and will soom have a revised proposal for the development of a program to train JCC personnel. She will try to determine the relationship of this proposal to a planning proposal recently submitted to Wexner. We will consider whether support for the JCCA proposal should come solely from the MAF or from a variety of sources whem we know the amount being sought. We were reminded of the importance of developing a program which can continue to function when start-up funding is concluded.

## B. Yeshiwa University

The planning grant has been approved and the planning process will continue until Jume,

## C. Jewish Theological Seminary

SF and AH are in conversation with Ismar Schorsch and Arych Davidson about this proposal.

#### D. Hebrew Union College

SF has spoken with Fred Gottschalk and Sara Lee, who have agreed to do some long-range planning and develop a more focused proposall.

#### hi. Jewish Agency Authority

# Assignment

It was reput to their the Manpora leadership of the Jerron Agency in appointing four resident Israelis for the Executive of the new Education Authority. It was agreed that SF would arrange for Avraham Infeld to take responsibility for keeping SHH informed so that we can intervene where necessary.

## X. Next Meeting

It was tentatively agreed that a teleconference will be held on Montay, warch it at 7:30 a.m. Gleveland time, to include the same particulpants.

MEMO TO: Shulamith Elster, Seymour Fox, Annette Hochsteim,

Stephen Hoffman, Henry L. Zucker

FROM:

Vivigionimi F.F.Leveivi Janna Febbrusaryy 256, 19991

DATE:

Attached are the materials for use during our teleconference scheduled for 8:30 a.m. eastern time on Wednesday, February 27, 1991\ Attachments timeclude:

- 1. Agenda
- CIJE assignments dated 2/14/91...
- 3. List of pending proposals.

# Agenda Teleconference Wed., Feb. 27, 1991 - 8:30 a.m.

Participants: In Jerusalem - SF, AH; in Rockville - SE; in Cleveland . SHH, VFL, HLZ

Purpose: To bring ourselves up to date on CIJE issues.

1.	Review Steering Committee assignments	WHI.
II.	Discuss status of pending grant proposals	HLZ
	Any other proposals likely in near future?	
III	Plans for senior policy advisors meeting	SHU
IV.	Plans for board meeting	SHI
V.	Update on Boston seminar	SF
<b>\</b> hT	How to sign things falldcome in future: fraquency	HLZ
VII.	Other business	HLZ
VIII.	Confirm weekly telecons - Wed., 8:30 am	H1.2

MINUTES: //CIUE STEERING COMMITTEE

DATE OF MEETING: Februaryebauarly 927 71991

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Stephen Hoffman, Virginia Levi, Henry L. Zucker

COPY TO: Montton IL. Mended1

## I. Status of fentline Giant Fmuwaala

#### A, JCC Association

formulation of a proposal. The focus may change to maximizing the training of general education professionals at JCCs. A preliminary proposal should be ready within the next two weeks. All will clarify its indicatenthing to the maighten proposal submitted to MAF to train outstanding executive directors. She will also clarify the status of the Wexner proposal. No action is required of MAF-

#### B. Yeshiva University Planning Grant

A planning commission has been established and is working with Jack Ukeles, in consultation with AM. Following a planning retreat scheduled for March, we will get a clearer sense of their direction. It was agreed that, when a proposal is submitted, we will talk with them about finding partmers for funding their program.

#### C. Jewish Theological Seminary

It's has a planning frant from Wexner for their School of Education. It is likely that one piece of a comprehensive proposal on personnel will be submitted to MAF. SF and AH are in touch with the appropriate with advise as which it appropriate to according to proposal.

#### D. Hebrew Union College

SF and AH are to taite with consisting! ANU Lac calcut the eirselien unr color size anachially whether to pursue a program of research or training. The next step is likely to be a proposal for a planning grant, but this is not yet clear and no action is necessary at present.

Assignment Assignment

## HH. Agenda of Senior Policy Advisors Meeting

The Senior policy advisors are scheduled to meet March 12 in New York. The proposed agenda for the meeting is as follows:

#### A. General orientation

- 1. Spend approximately 30 minutes bringing the group up to date on the recommendations of the Commission and action which has been taken since the issuance of the report,. Review minutes of the meeting of the working group in Jerusalem.
- 2. Review working papers on building the profession (SE), lead Unamunitations (SHH), mid research (JW). Of and ANN will worth which SE to prepare papers to be used as the basis of these three presentations.

Woocher's presentation will also refer to work he is doing on the development of a data base..

B. Break into groups to consider the three working papers and recommend specific approaches to the issues.

It is anticipated that policy advisors will begin to identify what head communities will look like, will flesh out directions we should take with pre- and in-service training, and will identify priorities for conducting research and establishing a data basse.

It was noted that community support is also a Commission priority. It is anticipated that community advocacy will grow out of this process, especially as concrete recommendations are presented to the CUE Board. Senior policy advisors should be reminded of the centrality of this issue and informed that it will be discussed at a future meeting.

It was suggested that senior policy advisors might also consider how to approach the establishment of a best practices panel. While it may be premature to go into detail at this time, we do wish to have this in place when we begin to work with lead communities and should develop a framework to allow us to seek a funder for this approach in the near future.

u. Alebuth su pichtalif ou d'Estan focummendance us titégraties.

We hope to be prepared to go to the CLF Board with recommendations for establishing a strategy on pre- and in service training, an specific and the communities. If we can got Board approached with a specific agenda and the GIJE can begin to take concrete steps.

## Assignment

It was agreed that SE, SF, and AH would consult further om this om February 28 and would provide SHH with an outline of materials to be prepared by March 5. This will be the basis of discussion at our next teleconference on Wednesday, March 6 at 8:30 a.m.

It was agreed that one purpose of the meeting is to get these key players in Jewish education to participate,, feel involved, and take ownership.

## IV. Report on Boston Seminar

It was reported that mineteen Jerusalem Fellows met in Bostom in early February. A written report of this seminar is currently being prepared and will be shared with this group and MAF when it is ready.

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attached are Tentating agenda and attendance list

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#### 3/4/91 DRAFT

# Agenda Teleconference Thurs..., Mar. 7, 1991 8:30 a.m.

Participants: Jerusalem - SF, AH; Rockville - S£; Cleveland - SHH, VFL, HLZ

I. Review minutes and assignments of 2/27/91 WFL

II. Plans for senior policy advisors meeting SHH

A. Attendance —

B. Agenda/assignments

1. Commission recommendations and action ((30 min.)) SHNI Since final meeting. [Minutes of Jerusalem meeting.]

2. Review working papers ((30 min.))

- Research and development of data base JW [SMH will ask and brief JW])
- 3. Break into groups to discuss three topics (4 hrs.)) [[Group assignments]]
- 4. Return to plenary to report and conclude ((1 hr.))
- III. Relationship with funders further discussion SHH

- Building the profession

V. Schedule future telecoma: 3/20, 3/27, 4/3 \* all at 8:30 a.m.. Note: telecon of 3/11 has been cancelled

3/4/9} CIJE - Senior Policy Advisors Invited to 3/12/91 Meeting

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Name	Sex		Affiliation	Attendance Flans
Nobeli Abramaca	1 <u>11</u>	C9moor~a&±vø	Po armed Ed.	Nb
Jack Bieler	M	Orthodox	Formal Ed.	(In Israel)) Yes
David Dubin	M		Informal Ed.	Yes
Josh Elkin	M	Conservative	Formal Ed,	Yes
sylvia Ettenberg	Ē			Yes
Joshua Fiishman	M	Orthodox	Formal Ed.,	***
Yitz Greenberg	<b>194</b> 1	Orthodox	Formal Ed.	Yes
Richard Joel	M		Hillel	(10-11:40; 3-4)) Yes
Marty Kraar	M		Federations	**
Sana Lee	F	Reform	Formal Ed,	¥0.5;
Dam Pekarsky	M		Formal Ed.	Yes
Bermie Reisman	M		Informal Ed.	Yes
Art Rotman	M		Informal Ed.	Yes
Alvin Schiff	M	Orthodox	Formal Ed.	Yes
Borry Shrage	M	Conservative	Federation	May be late Yes
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Fliot Speck	M		caje	\$62
Jon Woocher	M		Formal Ed.	Yes.
S. Hoffman				₹ <i>63</i> :
S. Elster				<b>₹</b> \€2
G. Levi				Yas
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Name ANN ETTE MUCCHSTEIN	Name GS***/JY LEVII
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3/6/91

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Or, Alvin Schiff Board of Jewish Education of Greater NY 426 West 58th Street

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MEMO TO: Seymour Fox, Annette Hochstein

FROM: Virginia F. Levi

DATE: March 8, 1991

COPY TO: Henry L. Zucker

We would like to schedule bi-weekly teleconferences to discuss MAF matters. Because of various travel plans, we propose to schedule the fürst of these for Wednesday, April 24. We suggest that you also set aside May 1, May 8, and May 15. All of these would be at 8:30 a.m., Cleveland time.

We are expecting both of you in Cleveland on Wednesday, April 10 to report to the MAF trustees on the activities of the Mandal Institute. We propose to meet with you later that morning for a face-to-face discussion on MAF-Israel.

Please let me know if you are unavailable for any of these meatings.

MINUTES: CIJE STEERING COMMITTEE

DATE OF MEETING: March 7, 1991

DATE MINUTES ISSUED: March 8, 1991

PRESENT: Shulamith ElsCer, Annette Hochstein, Stephen Hoffman,

Henry L. Zucker, Virginia F. Lavi (Sar'y)

COPY TO: Seymour Fox, Morton L. Mandel

I. The minutes of February 27 were reviewed.

### I! Status of Pending Grant Proposals

## A. JCC Association

It was reported that a new proposal has been drafted by JCCA staff and submitted to MAF-Israel. AH will review the proposal and share it with MAF-Cleveland. The request is for a planning grant to develop a program of Jewish education training for JCCA staff.

#### B. Yeshiva University Planning Grant

SF will meet with Jack Ukeles on March 12 to discuss the work of the Yeshiva Planning Commission.

#### C. Jewish Theological Seminary

AH has a meeting scheduled with Aryeh Davidson to discuss the status of JTS" proposal on personnel.

## D. Hebrew Union College

SF will meet with Sara Lee on March 12 to discuss the status of a proposal from HUC.

#### E. Reconstructionist Rabbinical College

It was reported that a new proposal has just been received and will be reviewed.

#### F. Jerusalem Municipality

Michael Gal is working on a new proposal and will submit it to MAF-Israel.

CijE Steering Committee March 1991991

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#### III. Plans for March 12 Senior Policy Advisors Meeting

## A. Agreerobba

The previously proposed agenda was approved. It was agreed that we are not ready to include best practices in the discussion on March 12, but that Sill would indicate that work is programming on this subject.

#### B. Matternialls for Use att tile Meeting

## Assignment

Drafts of papers on training, lead communities, and research had been submitted by AH. It was agreed that SE would make some revisions, check them witth AH, and have the papers available for distribution at the March 12 meeting. We will make it clear at the meeting that these are preliminary working papers, not for distribution or publication.

## C. Assignment to Breakout Chaups

The working papers will be reviewed in groups as follows:

## 1. Training/Building the Profession

Josh Elkin-Chaür, Jack Bieler, Sylvia Ettemberg, Joshua Fishmam, Bernie Reismam, Eliot Spack, Shulamith Elster

#### 2. <u>Lead Communities</u>

Art Rotman-Chair, David Dubin, Yitz Greenberg, Richard Joel, Marty Kraar, Barry Shrage, Steve Solender, Steve Hoffman, Ginny Levi ((recorder))

#### 3. Research

Jon Woocher-Chair, Sara Lee, Dan Pekarsky, Alvin Schiff, Seymour Fox

Chairs will be asked to appoint recorders for groups 1 and 3.

Working papers will be distributed to the groups responsible for them early in the meeting. They will be given time to review the papers prior to discussion. All participants will receive copies of the papers not reviewed by their groups prior to the conclusion of the meeting.

#### asignment

D. SHH will talk with Lamm and Schindler about representatives of their organizations to serve on the CIJE senior policy advisors. If either representative is identified and available to attend the meeting, he will be added to the group on training.

GDE Steering Committee March 7, 1991

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#### IW. Additional Board Members

A. It was reported that MLM had spoken with Schindler and been advised to invite Mel Merians to serve on the CLUE Board.

## Assignment

B. It was reported that HLZ had spoken with Phyllis Cook and Briam Lurie of San Francisco and had been advised to invite Bud Goldman to serve on the CIUE Board. SHH will follow up.

## V. Future Conference Calls

Telecons were confirmed for March 20, March 27, and April 3, all at 8:30 aam. -Cleveland time.

, <sub>\*</sub>

## 

#### Attendance

Jack Bieler, David Dubim, Shulamith Elster, Sylvia Etterberg, Joshua Fishman, Seymour Fox, Irving Greenberg, Stephen Hoffman, Richard Joel, Martin Kraar, Sara Lee, Virginia Levi, Daniel Pekarsky, Bernard Reisman, Arthur Rotman, Alvin Schiff, Barry Shrage, Stephen Solender, Eliot Spack, Jonathan Woocher

#### Copy to

Robert Abramson, Josh Elkin, Robert Hirt, Morton L. Mandel, Hemry L. Zucker

## I. Introductory Remarks

The chair noted that the senior policy advisors of the Council for Initiatives in Jewish Education (CIJE) is a group in formatiion. We anticipate additions to this group from the Reform movement, the Orthodox movement, and the Association of National Youth Group Directors. This group will work with the board and staff of the CIJE, contributing individual and collective expertise to the CIJE effort.

It was noted that the Commission on Jewish Education in North America chose to focus on the areas of personnel and community in am effort to enhance Jewish education for Jewish continuity. Throughout its deliberations, the Commission noted a lack of adequate data and the importance of establishing a more far reaching research component for the field of Jewish education. The role of CIJE is to take the ideas of the Commission and make them concrete through demonstration and implementation activities.

Since the final Commission meeting in November 1990, Dr. Shulamith Elster has been designated chief education officer, effective July I, 1991, and a search is under way for a planning officer to bring expertise in community organization and social planning. Negotiations are under way for space at CJF and funds are being raised to cover the core budget of CIJE for a period of three years.

A preliminary planning meeting took place in Jerusalem in Jamuary. The minutes of that meeting were distributed to senior policy advisors and served as a basis for discussion throughout the day.

The purpose of this meeting was to determine how to move ahead with the establishment of lead communities, with efforts to build the profession, and with the building of a research capability. It was anticipated that the day would result in proposals to the CIJE board of a game plan which CIJE staff and identified experts could proceed to execute.

In the discussion that followed, it was agreed that the three directions to be discussed are interconnected and that one role of the senior policy advisors and staff is to maintain the linkages among them. Another role will be to bring the expertise of regional and national organizations to work with lead communities in accomplishing their goals.

Several advisors raised questions about the role of the CIJE in funding its initiatives. It was noted that lead communities will be expected to support a local planning effort with local funds and that the CIJE's role would be to provide expertise and to help identify funders to assist with specific implementation action. The concept of the lead community itself should energize a community and its personnel to take action for Jewish education. Advisors noted that some pool of funds available to the CIJE for implementation of lead community efforts could be important and should be suggested to the board.

## II. Review of Working Papers

Senior policy advisors spent most of the day in working groups, each reviewing preliminary papers on one topic, and concluding with the following recommendations.

#### A. Lead Communities

## 1. How will Lead Communities be Identified?

Two possible approaches will be recommended to the board. The first, described as the buckshot approach, would invite any community in North America to apply to be a lead community. The second approach is to ask senior policy advisors to identify 10-12 communities with the potential to succeed, and to invite them to apply. From the applicants, 3-5 communities would be selected.

## 2. What Eriteria should be used in Selections Lead Communities?

The following criteria will be considered in selecting lead communities.

- a. City size
- b. Geographic location
- e. Lay leadership commitment

CIJE Minutes March 12, 1991 Page 3

- d.. The existence off a planning processs
- e. Filmanciall stabillity
- f. Availlabillity of academic nessources
- g. Streegeth off existing institutions
- h. Pressence off some strong professional leadership
- i.. Willingness of a community to take over the process and carry it forward
- j. Reepliicabbilliftty
- k.. Commitment to coalition building (synergism)
- X,. (Committements too ilmnovattilon
- m. Committueert to a "seasiless approach," involving all ages, formal and informal education
- n. Commitment to the notion of Clal Yisrael willingness to involve all segments of the community
- o. Agreement with the importance of creating fundamental reform, not just incremental change

## 3. What will CIJE bring to Lead Communities?

- a. Expertise of CIJE staff and planning teams
- b., Help with the cost of outside experts
- c. The ability to link projects with potemtial funders

# 4. Required Program Areas to be Addressed by a Lead Community

- a. Procegreenes too threain prepasonmed 1
- b. Hasy leadership desvelopments
- c. Is need program development

  There was discussion about the value of pointing to a single program area. It was suggested that not all lead communities need focus on a single program area. This is to be discussed further,
- d. An ongoing focus on goals and philosophy Advisors felt that this area should be a focus of planning teams, but might not be a necessary precondition for every lead community.

## 5. Best Practices

It was agreed that work should begin now to identify an array of successful approaches for possible implementation by lead communities. Each "best practice" would be accompanied by the names of one or more experts to be consulted.

It was suggested that the CIJE periodically convene representatives of the lead communities for workshops on how best to treat a program area such as early childhood, family education, media and technology, etc.

It was suggested that each community be assigned an "account executive" and a team of experts to work with it. It was further agreed that the senior policy advisors would maintain close contact with this team and with the lead communities to provide quality control.

#### B. Training

The working group on training identified the following concerns for further consideration:

## 1. Recruitment

What type of recruitment activities should be undertaken? How can these reflect the variety of needs within the field? How many students can current programs accommodate? What efforts can be undertaken to enhance the profiles of the training institutions?

## 2. <u>Definitions of "professional"</u>

How should "professional" be defined? What are the elements of a working definition: full-time vs. part-time, professional training programs, certification, appropriate compensation?

What is the role of the professional school in the building of the profession? What role can professional organizations play? How can this definition reflect the "stratification" of the field and differentiated staffing within institutions?

## 3. Training objectives

What is the mission of current programs? How is this missiom articulated? What is their "vision" of the profession? What should be the objectives of training programs? Should programs train for current needs and current delivery systems? Should institutions be working to design programs to prepare personnell to meet future needs?

## U. Training

The training of professionals for Jewish education should be thought of as a continuum: pre-service/professional training--in-service/ continuing education.

What alternatives exist to degree granting programs? What training needs can be met through continuing education units? How can these programs be implemented -- local sites. CAJE?

## 5. Standards for training and for the profession

How can standards of "excellence" be implemented?" "'Good enough' is not acceptable."

#### 6. Selected research issues

Identification of the qualities, or character traints, of highly regarded educators to serve as models of professionalism.

Identification of inhibiting and enhancing factors that contribute to participation in in-service and continuing education programs.

The impact of participation in continuing education activities and in-service programs.

Bwilding the Profession should include a thorough examination of all of the above.

#### 7. Next steps

a. The important first step is the mapping of the field--including a full description of training opportunities and identification of the needs of those currently working in the field.

A study should be made of available and unfilled positions in the field and projections made as to meeds five and tem years out.

- b. Recruitment strategies should be developed to meet these needs and programs developed at the training institutions to meet the training needs of the recruits.
- E. The research agenda should include issues related to the building of the profession.

In the discussion that followed, it was suggested that it will be difficult for communities to provide professional training to part-time educators in the same way that full-time educators are propared. Each lead community might look at particular ways of training and upgrading part-timers.

It was suggested that one goal of the effort to build the profession might be to create careers within the synagogue setting. There should be room for one to two full-time people in most synagogues to focus on classroom education, family education, etc. These positions would require a special kind of training.

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In this same context, it was noted that we anticipate the debelad community concept identifying new kinds of personnel, which will require new training systems. We need to think creatively.

## C. Research and Development of a Data Base

It was suggested that priorities for research include the following:

## 1. Development of an Agenda

A researcher working with staff and an editorial bound should map out what is currently available, creating a blueprint or framework for further study.

- a. A research agenda should be defined in reference to the CIJE's other agendas.
- b. Any mapping or planning process should involve those currently working in the field.
- c. This study should be done in the context of warious definitions of research, e.g. experimental research anticipated in the framework of lead communities should be included.
- d. This should show how research can lead to better practice and professionalism. The challenge is to teffectechanges.
- 2. There is a need to develop a data base as quickly as possiible. This can be accomplished by bringing together a group of experts (JESNA and JCCA have people available) for brainstorming, consultation, and preparation of a paper. They should identify the audience—the key decisionmakers—and determine what they need to know. They should indicate what this data bank will do for Jewish education.

Buring the consultation phase the team should talk with tho experts involved in data gathering, talk to people in the field to be sure that the data is needed, and be homest about what is available and what is not. It will be important to clarify such terms as formal and informal education so that everyone is talking about the same issues.

3. Research should play a centural role in the work of the CIVE. The CIVE should some as a model, showing that good education planning flows from a strong research program. It was suggested that one member of the CIVE staff serve as coordinator of the research effort.

CIJE Minutes Warch 12, 1991 Page 7

## 4. Next Steps

Based on the foregoing report it was suggested that a researcher be identified now to prepare a map of the field and that a group of JESNA and JCCA staff be asked to move ahead quickly to prepare a paper on the data base for posssible presentation at the April 9 CIJE board meeting.

# III. General Discussion

In the short time that remained at the conclusion of the reports, general comments were invited.

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It was suggested that an issue to consider in the future is the need to create a market. This encompasses the issue of how to attract to Jewish education those people not at all involved with the current system. In this context, it was suggested that each lead community be encouraged to include a marketing component in its efforts.

The CIJE staff will now move ahead to implement some of the speciffic steps recommended at this meeting. This will be done in consultation with senior policy advisors.

Future meetings of the senior policy advisors will be scheduled for early summer and early fall.

DRAFF 3/19/91

MINUTES

COUNCIL FOR INITIATIVES IN JEWISH EDUCATION

SENIOR POLICY ADVISORS

MARCH 12, 1991

10 A.M. - 4 P.M.

COUNCIL OF JEWISH FEDERATIONS

NEW YORK CITY

#### Attendance

Jack Bieler, David Dubin, Shulamith Elster, Sylvia Ettemberg, Joshua Fishman, Swymour Fox, Irving Greenberg, Stephen Hoffman, Richard Joel, Martin Kram, Sara Lee, Virginia Levi, Daniel Pekarsky, Bernard Reisman, Arthur Rotman, Alvin Schiff, Barry Shrage, Stephen Solender, Eliot Spack, Jonathan Woodier

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- 2. What Criteria should be used in Selecting Lead Communities?

  The following criteria will be considered in selecting lead communities.
  - a. City size
  - b. Geographic location
  - c. Lay leadership commitment
  - d. The existence of a planning process
  - e. Fimancial stability
  - f. Availability of academic resources
  - g. Strength of existing institutions
  - h. Presence of some strong professional leadership
  - i. Willingness of community to take over process and carry it forward
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## 4. Minimal Program Areas to be Addressed by a Lead Community

- a. Programs to train personell
- b. Lay leadership development
- c. Israel program development

There was discussion about the value off pointing to a a single program area. It was a suggeste that atomost all lead communities need focus on a single program area. This is to be discussed further.

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#### B. Training

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#### 1. Recruitment

What type of recruitment activities should be undertakem? How can these reflect the variety of needs with the field? How many students can current programs accommodate? What efforts can be undertaken to enhance the profiles of the training institutions?

# 2. Definitions of "professional"

How should "professional" be defined? What are the elements of a working definition: full-time vs. part-time, professional training programs, certification, appropriate compensation?

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Building the Profession should include a thorough examinatiom of all of the above.

#### 7. Next steps

a. The important first step is the mapping of the field-lineluding a full description of training opportunities and identification of the needs of those currently working in the field.

A study should be made of available and unfilled positions in the field and projections made as to needs five and ten years out.

- b. Recruitment strategies should be developed to meet these:

  needs and programs developed at the training institutions

  to meet the training needs of the recruitts.
- c. The research agenda should include issues related to the building of the profession.

In the discussion that followed, it was suggested that it will be difficult for communities to provide professional training to part-time educators in the same way that full-time educators are prepared. Each lead community might look at particular ways of training and upgrading part-timers.

# C.. Research and Development of a Data Base

It was suggested that priorities for research include the following:

# 1, Development of an Agenda

A researcher working with staff and an editorical board should map out what is currently available, creating a blueprint Oh-framework for further study.

- a. A research agenda should be defined in reference to the CIJE's other agendas.
- b. Any mapping or planning process should involve those currently working in the field.
- e. This study should be done in the context of various definitions of research, e.g. experimental research anticipated in the framework of lead communities should be included.
- d. This should show how research can lead to better practice and professionalism. The challenge is to effect change.
- There is a need to develop a data base as quickly as possible.

  This can be accomplished by bringing together a group of experts (UESNA and JCCA have people available) for brainstorming, consultation, and praparation of a paper. They should identify the audience: the key decisionmakers == and determine what they need to know. They should indicate what this data bank will do for Jewish education.

During the consultation phase the team should talk with the experts involved in data gathering, talk to people in the field to be sure that the data is needed, and be homest about what is available and what is not. It will be important to clarify such terms as formal and informal education so that everyone Is talking about the same issues.

3. Research should play a central role in the work of the CIJE.

The CIJE should serve as a model, showing that good education

planning flows from a strong research program. It was

suggested that one member of the CIJE staff serve as

coordinator of the research effort.

# 4. Next Steps

Based on the foregoing report it was suggested that a researcher be identified now to prepare a map of the field and that a group of JESNA and JCCA staff be asked to move ahead quickly to prepare a paper on the data base for possible presentation at the April 9 CIJE board meeting.

# III. General Discussion

In the short time that remained at the conclusion of the reports, general comments were invited.

Page 12

It was suggested that an issue to consider in the future is the need to create a market. This encompasses the issue of how to attract to Jewish education those people not at all involved with the current system. In this context,, it was suggested that each lead community be encouraged to include a marketing component in its efforts.

The Clif etalf will now, was about on implement same of the Specific steps recommended at this meeting. This will be done in consultation with senior policy advisors.

future meetings of the senior policy advisors will be scheduled for early summer and early fall.

3//18/91

# CIJE Board Members Invited to 4/9/91 Meeting

Name	Attendance Plans
Charles Bronfman	Yes
Gerald Cohen	Yes
John Colman	Yea
Irwin Field	
Max Fisher	
Charles Goodman	
Alfred Gottschalk	Yes
Arthur Green	
Neil Greenbaum	No
Thomas Hausdorff	Yes
David Hirschhorn	
Ludwig Jesselson	No - in Israel
Mark Lainer	
Norman Lamm	Yes
Norman Lipoff	
S. Martin Lipset	
Morton Mandel	Yes
Matthew Maryles	Yes
Lester Pollack	Yes
Esther Leah Ritz	Yes
Ismar Schorsch	No · in Cantom, Oll
Isadore Twersky	
Bennett Yanowitz	¥25

Other invitees:

Elster Yes

Fox

Hochstein Yes

Hoffman Yes

Levi Yes

Kraar Yes

(wmtil 2:30))

Rotman Yes

Wooeher Yes

Zucker Yes

TOTAL Attending 20

# Agenda 61JE Teleconference Wed., Mar. 20, 1991 ■88:300 a.m.

Participants: Jerusalem ■ SF, AH; Rockville 515th; Cleveland - ShH; VFL

- 1. Status of pentling proposals
- II. Status of Schefffler-Flox paper
- III, Fodilow up on Cliff functing
  - A. Lainer
  - B, Melton
  - C, Revson
  - D. Riklis
- IV. Review senior policy advisors meeting
- V. Field how up CAJE new member invites
  - 1. Bud Goldman
  - 2. Mel Merians
  - 3. Mona Ackerman/Kathy Hat?
  - 4. Rachel Cowan?
  - 5. Eli Evans?
  - 6. Others?
- VI. Plans for April 9 board meeting
  - A. Structure
  - B. Finance and Administration
  - C. Staffing
  - D. Action Plan
    - 1. Lead communities
    - 2. Pre-professional/In-service training
    - 3. Research capability
    - 4. Best practice
  - E: Foundation community contacts and issues
  - F. Communications agenda

# VII. Work in advance of board meeting

- A. Mento on Jerusalem meeting/minutes??
- B. Memo on statifing
- 6. Membo on semilar policy advisors meeting/minutess?
- D. Distribute papers on research, unaining, lead communities?
- E. Coursedboy/camper ilsame

# VIII. Review assignment list

IX. Confirm/schedule future telecoms: 3/27, A/3 - 8:30 a.m.
Others?

MINUTES:: CIJE STEERING COMMITTEE

DATE OF MEETING: March 20, 1991

DATE MINUTESISSEED: March 20, 1991

PRESENT: Shulbamith Elster, Steymour Rox AnApheete Hochstein,

Stephen Hoffman, Virginia E. Lelvevi (Serg) y)

COPY TO: Morton L. Mandel, Henry L. Zucker

# I. Status of Pending Grant Proposals

# A. JCC Association

Art Rotman has imdicated that we should consider the proposal initiated in the States, not the one being developed in Israel. This involves the training of the top leaders of the JCCA movement. AH will review the proposal and provide her comments while she is in the States next month.

Jack Ukeles continues to work with Yeshiwa. A planning semimar is scheduled for April. The process should yield a comprehensive proposal on schedule.

# C. Jewish Theological Seminary

B. Yeshiva University Planning Grant

AH met with Arych Davidson to discuss the status of this proposal. Davidson is now preparing a proposal for improving and expanding teacher training and placement for Conservative day schools.

# D. Hebrew Union College

SF met with Sara Lee on March 12. She agreed to consider development of a proposal for upgrading HUC's training program. She and her staff will now prepare a plan and a proposal. This may include a request for a planning gramt.

# E. <u>Reconstructionist Rabbinical College</u>

# Assignment

We now have a new proposal from Arthur Green. VFL will fax it to AH and SE and it will be discussed during our next telecon.

# F. Jerusalem Municipality

# Assignment

AH anticipates having a proposal from Michael Gal in the next several weeks and will bring it with her to the States.

Assignment

# III. Status of Scheffler-Fox Paper

# Assignment.

SF reported that he will meet with Scheffler during the week of April 15 and anticipates completing the paper shortly thereafter. It was felt that there is still a need for this paper and that it will be of use to the CIJE in its work.

# 4Ht. Follow-up on CIJE Funding

- A. Sim will continue to work with Mark Lainer on potential support.
- b. Florence Melton advised SF to discuss this with her again in June. We will not invite her to the April CIJE board meeting.
- C. Eli Evans is prepared to support the CIJE one year at a time if we promise to push technology in lead communities. It was felt that this could and should be done and that we should offer to work with Evans..
- D. SF met with Kathy Hat and felt that she would encourage Mona Ackerman to support the CIJE for three years. SF is to call Hat next week for an answer.

# Assignment

E. No final decision was reached on whether to invite to the April 9 meeting potential funders who have not yet made a commitment. SHH will discuss this with MLM. A conversation with Charles Bronfman is probably necessary before invitations can be extended. SHH will let the Steering Committee know the outcome of that discussion.

# IW: Review of Senior Policy Advisors Meeting

It was felt that the March 12 meeting of senior policy advisors went well. Attendance was good and participants appeared to feel good about their imvolvement. Discussion was constructive and covered a lot of ground. The outcome was minimal modification to the recommendations made in Jerusalem.

It was felt that we now have a reasonably clear idea of next steps to be taken with respect to lead communities and research. It is less clear where we go with training. It was suggested that the next step may be to draw up a master plan to deal with the shortage of training opportunities. In order to do this, we might form a committee of experts and academics; identify an individual, probably a planner, to collect data; identify where gaps exist; and begin to recommend solutions.

# Assignment

SF and AH will fax to SHH a list of possible committee members. SE will begin to identify people who might undertake this work.

# V. Follow up on Possible Additions to CIJE Board

- A. Bud Coldman has been suggested as a possible West Coast representative. This suggestion is under consideration and no further action is necessary at the moment.
- B. Alex Schindler has suggested that Mel Merians be appointed. Sim will discuss this with MLM.

# WII. Plans for April 9 Board Meeting

### A. Agenda

Assismment

Following is the currently proposed agenda for the meeting.

- 1. CIJE structure
- 2. Finance and administration
- B, \$taffing
- 4. Action plan
  - a. Lead communities
  - b. Pre-professional/in-service training
  - c. Research capability
  - d. Best practice
- 5. Foundation community contacts and issues

It was suggested that the board be kept apprised of key initiatives in Jewish education that are being undertaken. We might ask participating foundation principals to report briefly, ((three minutes)) on initiatives they are currently fundling.

# B. Communications Agenda

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It was suggested that the following be sent to CIJE board members in advance of the meeting:

- 1. A memo from MLM approximately one week prior to the meeting with an update on staff.
- 2. The minutes of the January Jerusalem meeting and the March scalar policy advisors meeting, edited to make recommendations more tentative.

# Assignment

- 3. It was suggested that mailing the summary papers on lead communities, research, and training might be too much. However, a timeline for action on lead communities might be helpful. SHH will work on this.
- E. Counselor/camper assignments will be discussed during the mext telecon.

# Assignment

D. A chart summarizing the attendance plans of those invited to the meeting was reviewed and the following assignments for follow up were made;

Irwin Field-VFL
Max Fisher-MLM
Charles Goodman-SHM
Arthur Green-VFL
David Hirschhorn-VFL
Mark Lainer-SHH
Norman Lipoff-VFL
S. Martin Lipset-SHM

# Assignment

- E. SHH reported that he had spoken with Bob Hiller about the development of a benefits package for Jewish professionalls. Hiller is interested and expressed a willingness to fund a study on the subject. SHH will talk to Jon Woocher about benefits consultants who might be available to work on this project.
- WII. The next telecon will take place on <u>Wednesday. March 27 at 9:00 a.m.</u> <u>Cleveland time</u>.

MINUTES::

CIJE STEERING COMMITTEE

DATE OF MEETING:

April 3, 1991

DATE MINUTES ISSUED::

April 4, 1991

PRESENT:

Shulamith Elster, Annette Hochstein,

Stephen Hoffmam, Virginia F. Levi ((Sec'y))

COPY TO:

Seymour Fox, Morton L. Mandel, Henry L. Zucker

I. The minutes and assignments off Manch 20 were reviewed. In was reported that the Riklis Foundation is not currently prepared to commit funding to the CIJE. A decision on whether to invite representatives of non-participating foundations to join the CIJE board awaits a conversation between MLM and Charles Brontman.

It was reported that Melvin Meriams, new chairman of the UAHC, has agreed to serve on the CIJE board and that Alex Schindler has appointed Daniel Syme to represent UAHC on the senior policy advisors.

# II. Status of Pending Grant Proposed be

# A. JCC Association

### Assignment

SSF and AAH plan too meet with AAtt Rotmanf for a additional of the proposal during their trip to the States.

# B. Yeshiva University Planning Grant

This proceeds on schedule.

# C. Jewish Theological Seminary

### Assignment

SF and AH will meet with Arrelpayadecowhile in the States and expect to receive a proposal at that time.

# D. Hebrew Unipen College

We now have a proposal for a planning grant. It will be reviewed and discussed in the near future.

### E. Reconstructionist Rabbinical College

This is to be discussed further with AH when she is in the States. Concerns were raised regarding adequate evaluation of candidates for the program, the lack of detailed information on staffing the program, the need to identify long-term funding, and the need for ongoing evaluation of the proposed program.

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Page 2

# F. University of Judaism - Wilstein Institute

We have received a letter from Lipset reporting on his proposed timetable and promising an interim report in July and a final report in December.

# G.. Ramaz

VFL will fax the proposal to AH and SE. The Jim Joseph Foundation may consider co-funding this project. It is to be discussed further.

# H. Torah Umesorah

SHH has asked Rabbi Fishman for a concrete proposal.

# I. Jewish Heritage Video Collection

Eli Evans has supplied a concept paper on this major Revson Foundation interest. It will be circulated to Steering Committee members and discussed further in the future.

# III. April 9 Board Meeting

The following agenda was tentatively approved:

# A. CIJE operations

1,	Structure	MIM
2.	Filmanose and administration	<b>37</b> HH
3.	Strafffing	MUM

# B. Action plan

1.	Pre-professional/In-service training	SEE
	and best practice	
2.	Respected capabillity	JWW.
3,	Isad communituas	SHH

# C. Foundation community contacts and Issues MLM/SHH

It was agreed that the focus during presentation of the action plam will be on lead communities. The other presentations will be status reports including definition, identification of issues and needs, and a possible timetable for action.

We may request board action on the proposal prepared by Joh Woodher, to take the first steps toward establishment of a North American Jewish Education Data Bank. It was suggested that eventually this data bank be expanded to incorporate a clearinghouse for best practices, but agreed that it is premature to propose this now.

During the presentation on lead communities we will seek a decision from the board on whether to take a shotgun approach to identifying the communities or to invite communities to apply. We will outline-a timetable for action, to include site visits and identification of communities with a goal to begin implementation by September.

The presentation on foundation community contacts and iccues might include the following:

- 1. A summary of Jewish education proposals approved or under review by the Mandel Associated Foundations.
- 2. A report on discussions with Eli Evans regarding support for technology.
- 3. A report by SHH on his conversation with Bob Hiller about the creation of a national benefits package.
- 4. Call on Bronfmam, Hausdorff and Hirschhorn to report briefly on recent activities of their foundations in support of Jewish education.

# IV. Preparations for Board Meeting

# Assignment

A. SHH will brief HIM and prepare a detailed outline of the day, including desired outcomes and potential problems.

# B. Logistics

- 1. Luncheon will be served before the meeting officially begins.
- 2. Participants will be asked to pick up their placecards and put them at their own places rather than our assigning seats.
- 3. Binders will be distributed at the meeting and will include the following:
  - a. Mission statement
  - b. Minutes of Jerusalem meeting
  - c. Minutes of March 12 senior policyaddivisorsmaeting
  - d. Woocher proposal
  - e. Executive summary of Commission report
  - f. Current lists of board members and senior policy advisors
  - g. Agenda

# C. Fellow up

At the preplan meeting set for Monday, April 8 at 3:00 p.m., we will discuss plans for follow up to the meeting, including the assignment of counselors to campers.

# MINUTES COUNCIL FOR INITIATIVES IN JEWISH EDUCATION APRIL 9, 1991 12 NOON - 4:00 P.M.. COUNCIL OF JEWISH FEDERATIONS NEW YORK CILI

### Attendance

Board Members:

Charles Bronfman, Gerald Cohen, John Cohman, Alfred Cottschalk, Arthur Green, Thomas Mausdorfff, David Hirschhorm, Norman Lamm, S. Martin Lipset, Morton Mandel, Matthew Maryles, Lester Pollack, Esther Leah Ritz, Isadore Twersky, Bennett Yamowitz

Policy Advisors and Staff:

Shulamith Distar, Saymour Fox, Ammette Hochstein, Stephen Hoffman, Mattin Kraar, Wirginia Levi, Arthur Rotman, Jonathan Woocher, Henry Zucker

# I. Welcome and Introductions

Mr. Mandel called the meeting to order at 12:40 p.m. He welcomed participants to the first meeting of the newly established CIJE board and asked those present to introduce themselves. He extended the regrets of Max Fisher, honorary chair. He reminded board members that the Council for Initiatives in Jewish Education is an outgrowth of the Commission on Jewish Education in North America. Its purpose is to implement the recommendations of the Commission and to bring about greater support for Jewish education in North America with the ultimate goal of upgrading its quality.

### III. CIUE Structure

The chair called board members" attention to the mission statement which had been distributed in advance. He reminded the board that its purpose is to set policy, authorize action, and galvanize resources for Jewish education. He noted that, in addition to board meetings which will occur approximately three times each year, there will be an annual meeting of an Advisory Council, composed of board members, Commission members, and other interested parties. The purpose of this meeting will use the process of this meeting will use the process are process at the purpose of this meeting will use the purpose of this meeting will use the purpose of this meeting will use the process are process at the purpose of the process are process.

Several board members raised questions about the actual role of the board in the work of the CIJE. Should the board initiate new ideas, evaluate funding proposals, and generally work with the staff to accomplish the Commission's recommendations? Or should the board react to proposals of the staff and policy advisors? It was suggested

that the board should set policy and strategy, and should shape the direction of the CIJE. It should create an agenda, serve as a catalyst, and generally work to make the Commission recommendations happen.

It also was suggested that an important step toward bringing about change is to establish a timetable for accomplishing concrete goals. Where do we want to be in two, five, or ten years?

# III. Action Plan

### A. Training

Dr. Shulamith Elster, newly appointed chief education officer of CIJE, spoke about the training of Jewish educators. She moted that the Commission concluded that the number of well-trained Jewish educators in North America must increase. In order to accomplish this goal, we must recruit, traim, and place highly qualified educators.

As an initial step toward this goal, CIJE is establishing close working relationships with the major institutions of Jewish learning, encouraging them to be the best they can be. Each is working to meet the changing needs of society. CIJE is working with them to encourage the development of plans to develop and enhance their strengths. In addition, CIJE is working with the JCC Association to support the training of top leadership in the field of informal Jewish education.

As it encourages an enhanced training capability, CIJE will focus its attention on 1) clarification of current and future needs in the field, 2) facilitating planning to meet the needs of the field, 3) the teaching of subject matter, 4) identification of areas for joint projects, 5) means of attracting quality faculty, 6) the current status of in-service training and how to meet those special needs. It was noted that we must know more about the state of pre-service and im-service education in order to work effectively on recruitment, retention, and professionalization of the field.

In the discussion that followed, it was noted that the training programs being proposed will differ from those currently in effect by building on the current strengths of each of the training imstitutions. We are working to develop programs which will train more people for the field and to do so in innovative ways.

In response to a question about the role of CIJE in this effort, it was noted that CIJE is working with each institution to develop a strategy for meeting a particular set of needs.

### B. Research

Jonathan Woocher, executive vice president of JESNA and a CIJE senior policy advisor, noted that the Commission had concluded that research is a key element for change in Jewish education. The Commission became aware of the paucity of research and the limited character of the research capability for Jewish education. It recommended, therefore, that one goal of CIJE be to strengthen the research capability for Jewish education in North America.

Senior policy advisors have recommended that research become an integral component of CIJE activities and that action be based on research. They also recommended that there is a need to address the lack of reliable data on specific elements of Jewish education, e.g., enrollments, personnel, program, etc.

It was suggested that a Jewish education data bank is needed, based on current thinking and technology, to provide the data necessary for effective planning and implementation of programs. In order to take the first steps toward developing such a data bank, JESNA and the JCC Association propose to assess the data needs of potential decisionmakers, determine how best to collect the essential data, determine where and how to organize and maintain the data, and study ways to disseminate the data once it is in place.

Finally, the senior policy advisors recommend that CIJE develop an agenda for future research efforts and expand the current research capability in the field of Jewish education. It was suggested that the first steps toward this goal include a study of the research currently available and the development of a blueprint for what is needed.

Woocher summarized the recommendations of the senior policy advisors:

- 1. That the CIJE consider research an integral component of its activities.
- 2. That a plan be developed for the creation of a data base.
- 3. That the CIJE undertake a study of specific approaches to building a broadbased research capability.

In the discussion that followed it was noted that there is currently a North American Jewish data bank, that this does not focus on Jewish education, and that it would be consulted on the technology necessary to develop and maintain a data bank.

If the proposal to establish a data bank is approved, the CIJE staff will work to identify funders for the project. JCCA and JESNA would then take the necessary steps to develop a design for the creation of the data bank.

It was suggested that parameters be set so that a data bank would focus on research related to the mission of CIJE. In was also suggested that any project supported by CIJE should build a component of evaluation into the program.

It was suggested that a subcommittee be formed to consider research needs and make a recommendation to the full board.

### C. Lead Communities

Stephen H. Hoffmam, interim director of CIJE, reminded the board that the Commission recommended the creation of lead communities to serve as a laboratory to build Jewish education programs worth replicating. Hany communities have nominated themselves for this role. We wish now to determine how to identify lead communities, whether by inviting all communities to apply or by identifying a small number of candidate communities and inviting them to apply. We anticipate establishing three to five lead communities.

communities was discussed. It was suggested that the availability of new money to support innovative efforts in Jewish education be among the criteria.

Several board members spoke in favor of issuing a general invitation to apply, noting that this ensures a degree of commitment that will be important to success. Others prefer inviting communities to apply, to avoid raising the hopes of communities that will then not be selected. It was suggested that we identify a single lead community, establishing the best possible program, and assessing its impact. Other board members suggested that geographic and size diversity are significant for replicability and that we should select at least three communities. Finally, it was suggested that CIJE publish the criteria for selection and invite all communities to apply, while at the same time extending particular invitations to those we would especially like to consider.

It was noted that the CIJE will bring the following elements to each lead community:

- 1. Expertise of CIJE staff and planning teams.
- 2. Help with the cost of outside experts.
- 3. The ability to link projects with potential funders.

We wish to encourage a focus on planning in each community. We also propose to identify, codify, and disseminate information on good practices which can be replicated elsewhere.

It was suggested that a timetable be set for the establishment of lead communities. Short- and intermediate-term goals should be set to encourage concrete action.

# IV. Finance. Administration and Staffing

It was reported that we anticipate a professional staff of three for CIJE: a chief professional officer to provide overall direction, a exief aducation officer to provide an issues of education, and a planner familiar with community organization and social planning. Dr. Shulamith Elster has accepted the position of chief education officer and will assume that position on July 1. There is a need to identify the chief professional officer as soon as possible.

An anticipated three-year operating budget for CIJE was presented and discussed.

It was proposed that a search committee be established to select the chief professional officer. Committee members will include Charles Bromfman, Max Fisher, Charles Goodman, Neil Greenbaum, Morton Mandel, Matthew Maryles, and Lester Pollack. The search committee will consider engaging a search consultant. It will see that a position description is written and that it is shared with the board. The search committee will canvas the board, senior policy advisors and others for possible candidates. A progress report will be presented at the next meeting of the board.

# V. Foundation Community Contacts

It was noted that a number of foundations are already actively involved with support of or considering new Initiatives for programs in Jewish education. The CRB Foundation has an interest in Israel experience programs, the Cummings Foundation in development of best practices, the Jim Joseph Foundation is working with day schools, the Mandel Associated Foundations on senior personmel, the Revson Foundation is working on media and technology, the Wexner Foundation with recruitment, and the Zanvyl Krieger Foundation on compensation and pension programs.

# VI. CIJE Mission

Following the presentations and discussion on an action plam, the board returned to a discussion of Its method of operation. It was anticipated that three meetings per year would be held in New York. Subcommittees may be established which will meet between meetings or on mornings prior to board meetings. Materials for board discussion will

be sent out in advance and individual consultations will be held with board members between meetings. There will be periodic communications with the board to provide updates on progress which occurs between meetings. All of this will evolve as we go about our work.

He was suggested that CIJE's role as an advocate for Jewish education be considered further at a future meeting. The consept of lead programs or institutions was raised for further discussion at a future meeting. There was also a reminder of the importance of the replicability of programs within lead communities.

# VII. Concluding Commenta

The meeting concluded with a thoughtful D'var Torah by Rabbi Norman Lamm, president of Yeshiva University..

# MINUTES COUNCIL FOR INITIATIVES IN JEWISH EDUCATION APRIL 9, 1991 12 NOON - 4:00 P.M.. COUNCIL OF JEWISH FEDERATIONS

MAN INCH PPI

# Attendance

Board Members:

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Alfred Gottschalk, Arthur Greem, Thomas Hausdorff,
David Hirschhoum, Norman Lamm, S. Martin Lipset,
Morton Mandel, Matthew Maryles, Lester Pollack,
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Shilbaniith Elster, Seymout Fox, Ammettee Hookstin, Stephen Hoffman, Martin Kraar, Winginia Levi, Arthur Rotman, Jonathan Woocher, Henry Zucker

# I. Welcome and Introductions

Mr. Mandel called the meeting to order at 12;40 p.m. He welcomed participants to the first meeting of the newly established CIJE board and asked those present to introduce themselves. He extended the regrets of Max Fisher, honorary chair. He reminded board members that the Council for Initiatives in Jewish Education is an outgrowth of the Commission on Jewish Education in North America. Its purpose is to implement the recommendations of the Commission and to bring about greater support for Jewish education in North America with the ultimate goal of upgrading its quality.

### IF. CIJE Structure

The chair called board members" attention to the mission statement which had been distributed in advance. He reminded the board that its purpose is to set policy, authorize action, and galvanize resources for Jewish education. He noted that, in addition to board meetings which will occur approximately three times each year, there will be an annual meeting of an Advisory Council, composed of board members, Commission members, and other interested parties. The purpose of this meeting will be approximately an effortive to enhance Jewish education in North America.

Several board members raised questions about the actual role of the board in the work of the CIJE. Should the board initiate new ideas, evaluate funding proposals, and generally work with the staff to accomplish the Commission's recommendations? Or should the board react to proposals of the staff and policy advisors? It was suggested

that the board should set policy and strategy, and should shape the direction of the CIJE. It should create an agenda, serve as a catalyst, and generally work to make the Commission recommendations: happen.

It also was suggested that an important step toward bringing about change is to establish a timetable for accomplishing concrete goals. Where do we want to be in two, five, or ten years?

### HII. Action Plan

# A. Training

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As an initial step toward this goal, CIJE is establishing close working relationships with the major institutions of Jewish learning, encouraging them to be the best they can be. Each is working to meet the changing needs of society. CIJE is working with them to encourage the development of plams to develop and enhance their strengths. In addition, CIJE is working with the JCC Association to support the training of top leadership in the field of informal Jewish education.

As it encourages an enhanced training capability, CIJE will focus its attention on 1) clarification of current and future needs in the field, 2) facilitating planning to meet the needs of the field, 3) the teaching of subject matter, 4) identification of areas for joint projects, 5) means of attracting quality faculty, 6) the current status of in-service training and how to meet those special needs. It was noted that we must know more about the state of pre-service and in-service education in order to work effectively on recruitment, retention, and professionalization of the field.

In the discussion that followed, it was moted that the training programs being proposed will differ from those currently in effect by building on the current strengths of each of the training institutions. We are working to develop programs which will train more people for the field and to do so in innovative ways.

In response to a question about the role of CIJE in this effort, it was noted that CIJE is working with each institution to develop a strategy for meeting a particular set of needs.

# B. Research

Jonathan Woocher, executive vice president of JESNA and a CIJE senior policy advisor, noted that the Commission had concluded that research is a key element for change in Jewish educations. The Commission became aware of the paucity of research and the limited character of the research capability for Jewish education. It recommended, therefore, that one goal of CIJE be to strengthen the research capability for Jewish education in North America.

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It was suggested that a Jewish education data bank is meeded, bassed on current thinking and technology, to provide the data necessary for effective planning and implementation of programs. In order to take the first steps toward developing such a data bank, JESNA and the JCC Association propose to assess the data needs of potential decisionmakers, determine how best to collect the essential data, determine where and how to organize and maintain the data, and study ways to disseminate the data once it is in place.

Finally, the senier policy advisors recommend that CDE develop an agenda for future research efforts and expand the current research capability in the field of Jewish education. It was suggested that the first steps toward this goal include a study of the research currently available and the development of a blueprint for what is needed.

Weether summarized the resommendations of the senior policy advisors:

- 1: That the GIJE consider research an integral component of its activities.
- 2: That a plan be developed for the creation of a data base.
- 3: That the CIJE undertake a study of specific approaches to building a broadbased research capability.

In the discussion that followed it was noted that there is currently a North American Jewish data bank, that this does not focus on Jewish education, and that It would be consulted on the technology necessary to develop and maintain a data bank.

If the proposal to establish a data bank is approximate, the CIJE staff will work to identify funders for the project. JCCA and JESNA would then take the necessary steps to develop a design for the creation of the data bank.

It was suggested that parameters be set so that a data bank would focus on research related to the mission of CIJE. It was aless suggested that any project supported by CIJE should build a component of evaluation into the program.

It was suggested that a subcommittee be formed to consider research needs and make a recommendation to the full board.

# C, <u>Lead Communities</u>

Stephen H. Hoffmam, interim director of CIJE, reminded the board that the Commission recommended the creation of lead communities to serve as a laboratory to build Jewish education programs worth replicating. Many communities have nominated themselves for this role. We wish now to determine how to identify lead communitiess, whether by inviting all communities to apply or by identifying a small number of candidate communities and inviting them to apply. We anticipate establishing three to five lead communitiess.

communities was discussed. It was suggested that the availability of new money to support innovative efforts in Jewish education be among the criteria.

Several board members spoke in favor of issuing a general invitation to apply, noting that this ensures a degree of commitment that will be important to success. Others prefer inviting communities to apply, to avoid raising the hopes of communities that will then not be selected. It was suggested that we identify a single lead community, establishing the best possible program, and assessing its impact. Other board members suggested that geographic and size diversity are significant for replicability and that we should select at least three communities. Finally, it was suggested that CIJE publish the criteria for selection and invite all communities to apply, while at the same time extending particular invitations to those we would especially like to consider.

It was noted that the CIJE will bring the following elements to each lead community:

- 1: Expertise of CIJE staff and planning teams.
- 2: Help with the cost of outside experts.
- 3: The ability to link projects with potential fundars.

We wish to encourage a focus on planning in each community. We also propose to identify, codify, and disseminate information on good practices which can be replicated elsewhere.

It was suggested that a timetable be set for the establishment of lead communities. Short- and intermediate-term goals should be set to encourage concrete action.

# IV. Finance. Administration and Staffing

It was reported that we anticipate a professional staff of three for GIJE: a chief professional officer to provide overall direction, a chief \*ducation officer th provide expertise on issues of education, and a planner familiar with community organization and social planning. Dr. Shulamith Elster has accepted the position of chief education officer and will assume that position on July 1. There is a meed to identify the chief professional officer as soon as possibile.

An anticipated three-year operating budget for CIJE was presented and discussed.

It was proposed that a search committee be established to select the chief professional officer. Committee members will include Charles Bronfman, Max Fisher, Charles Goodman, Nell Greenbaum, Morton Manntell, Matthew Maryles, and Lester Pollack. The search committee will consider engaging a search consultant. It will see that a position description is written and that it is shared with the board. The search committee will canvas the board, senior policy advisors and others for possible candidates. A progress report will be presented at the next meeting of the board.

# V. Foundation Community Contacts

It was noted that a number of foundations are already actively involved with support of or considering new initiatives for programs in Jewish education. The CRB Foundation has an interest in Israel experience programs, the Cummings Foundation in development of best practices, the Jim Joseph Foundation is working with day schools, the Mandel Associated Foundations on senior personnel, the Revson Foundation is working on media and technology, the Wexner Foundation with recruitment, and the Zanvyl Krieger Foundation on compensation and pension programs.

# VI. CIJE Missien

Following the presentations and discussion on an action plan, the board returned to a discussion of its method of operation. It was anticipated that three meetings per year would be held in New York. Subcommittees may be established which will meet between meetings or on mornings prior to board meetings. Materials for board discussion will

be sent sut in advance and individual consultations will be held with beard members between meetings. There will be periodic communications with the board to provide updates on progress which occurs between meetings. All of this will evolve as we go about our work.

ht was suggested that GIJE's rele as an advocate for Jewish education be considered further at a future meeting. The concept of lead programs or institutions was raised for further discussion at a future meeting. There was also a reminder of the importance of the replicability of programs within lead communicates.

# WII. Ganeluding Comments

The meeting concluded with a thoughtful D'var Torah by Rabbi Norman Lamm, president of Yeshiva University.

Minutes: Gije steering committee teleconference

DATE OF MEETING: April 26, 1991

DATE MINUTES ISSUED: April 29, 1991

PRESENT: Shulamith Elster, Seymour Fox, Annette Hochstein,

Stephen Hoffman, Virginia F. Levi (Sec'y),

Henry L. Zucker

COPY TO: Norton L. Mandel

I. The minutes and assignments of April 11 were reviewed. SHH reported that he had spoken with Mark Lainer and Norm Lipoff about the April 9 meeting. SF has spoken with Isadore Twersby. There's reports will bebe submitted to VMFIfordistribution.

# III. Lead Communities

It was reported that SE, SF, and AH had met to discuss the lead community process and revisions in the proposed approach. It was noted that the new approach would require communities to commit themselves to a set of core issues and concerns and permit them to select from a wide range of other focus areas to meet their particular needs. The CIJE would donn't tory, collected at an and evaluate the process. It was a suggested that to ne unique aspect of the original lead community proposal, the provision of expert planning intervention, may be missing from this new approach. AH will provide the summary of this new approach by April 30 so that it can be discussed at the next telesconference.

The next step in establishing lead communities is to earry out a simulation. This will involve listing all of the steps required to establish and work with a lead community, and detailing the effort and time necessary to accomplish each step. It was suggested that senior policy advisors be involved in this process, perhaps after the Steering Committee has first undertaken it. The process should help to determine the extent to which the approach is appropriate for various types of cities.

# IIII. Planner Search

Assisment

It was reported that several candidates have been identified and have been or will be interviewed. SE will send a copy of the position description to Art Rotman and Jon Woocher and will solicit their ideas of possible candidates. She will also seek recommendations from Jack Ukeles. It was noted that we are looking for a practical community organization planner rather than a policy planner.

Assignment

CIJE Steering Committee Toleconference April 26, 1991

Page 2

# IV. Best Practice

Barry Holtz has agreed to work with CIJE on defining and identifying best practice. In addition, panels will be established to work with lead communities on implementing best practices.

# V. Research and Data Bank

It was noted that it will be important for the work of a data bank to be symchronized with the data collection, analysis, and evaluation for lead communities. It was agreed that it is premature to establish a data bank until a simulation has been undertaken to help determine the data most useful for lead communities.

It was reported that Isa Aron is willing, in principle, to work on establishing a research agenda. In addition, Israel Scheffler and Marty Lipset have agreed to serve on an editorial board for this area. A decision has not you been madedabakerous was the implication on this board.

# VI. StategyFormactonnonTfaining

Assignment

Assignment

It was agreed that a national strategic plan must be developed in the area of training. It was suggested that Jack Ukeles be asked to prepare a detailed proposal outlining how he would go about developing such a plan. SE will meet with Ukeles on May 5 for preliminary discussions on this process. SHH and SE will identify other candidates from whom to seek proposals, perhaps including the Wilstein Institute.

1

# VII. Relationships with Funders

Assignment Assignment A. SF reported having met with the Meltons and resommended that Florence Melton now be invited to become a member of the CIJE board. SHH will ask MLM to extend an invitation by mid-May. SF will continue to talk with Mrs. Melton about funding.

Assignment Assignment B. HLZ met with Jack Weiler and suggests that a member of the Arnow/ Weiler family be invited to serve on the board. HLZ will follow up on a proposal for funding.

Assignment

C. It was suggested that a representative of Avi Chai be invited to serve on the board.

# VIII. Status of Fox/Scheffler Paper

It was reported that the paper is nearly complete and should be ready for distribution by mid-summer.

CHJE Steering Committee Teleconference April 26, 1991

Page 3

# IX. Status of Proposals and Funded Projects

# A. <u>JCC Association</u>

SF and AH met with Art Rotman and suggested revisions to the prepasal to emphasize preparation of future leaders of the JCC mevement to follow through on maximizing the Jewish educational impact of JCCs..

# B.. Yeshiva University

Work is progressing, We expect a report on the planning process within several months, It was noted that, while planning Is proceeding well, there remains the question of how to get Yeshiva to undertake effective implementation.

# C. Jewish Theological Seminary

JTS has undergone a planning process with a grant from Wexner and should be ready within a few weeks to submit a proposal for implementation. SF and AH are optimistic about the potential impact of the proposed JTS program.

### D. Hebrew Union College

A planning grant has been approved. We do not yet have a final timetable for implementation.

# E. Reconstructionist Rabbinical College

Assignment

SHH will contact Richard Joel for his candid reaction to the proposal.

# F. University of Judaism - Wilstein Institute

Lipset now has the data and is proceeding with analysis.

# G. Ramaz School

Nothing to report.

# H. Torah Umesorah

Assignment

SHH has received a draft proposal and will circulate it to Steering Committee members.

# I. Jewish Heritage Video Collectina

assignment

SHH has a proposal which he will distribute to Steering Committee members.

CIJE Steering Committee Teleconference April 26, 1991 Page 4

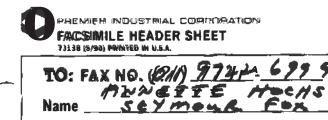
# X, Good and Welfare

- A. Discussions are under way in Cleveland about the possibility of the Agnon and Solomon Schechter schools merging to create a school which could compete with the top private schools in Cleveland. The following were suggested as possible consultants: Alvin Schiff, Beverly Gribitz, Ted Sizer, and Ray Levi.
- B. It was suggested that SHH, MLM, and HLZ talk about how the Jewish community should prepare itself to take advantage of a woucher system for education, should one be adopted.

# XI. Future teleconferences are scheduled for:

Wednesday, May 1 Tuesday, May 7 Tuesday, May 14 Wednesday, June 4

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MINUTES: CIJE STEERING COMMITTEE TELECONFERENCE

DATE OF MEETING: May 1, 1991

DATE MINUTES ISSUED: May 2, 1991

PRESENT: Shulamith Elster, Seymour Fox, Annette Hochstein,

Scephen Hoffman, Vinginia F. Levi (Secty).

Henry L. Zucker

COPY TO: Morton T. Mandal

I. The minutes of April 26 were reviewed.

# III., Lead Communities

A memorandum of April 30 from AH to SF outlining the modifications proposed to the original concept of lead communities was discussed.

It was suggested that the role of research in the process has taken a more prominent role in this version. In response, it was moted that the original recommendation indicated that the environment for research into Jewish education in North America must change. The actual role of research in the lead communities will be worked out as we proceed.

It was noted that the issue of quality control has not been resolved and will require further discussion.

The question of whether the new proposal will require more or less staff time than the original one was discussed. The process of identifying 30-50 best practices to offer to communities may take more time than the original approach of undertaking a planning process and working with a community to set goals while best practices are being identified and offered to the lead community for implementation. It was suggested that a simulation is the best way to determine which approach can get started more quickly and operate more independently.

It was agreed that the simulation process should be undertaken at a face-te-face meeting. It may be that two meetings will be required, one to include SE, SF, AH, SHN, Barry Holtz, and the planmer; a second to be undertaken with senior policy advisors and others.

# III. Best Practice Update

It was agreed that Barry Holtz is the top choice to undertake this assignment. SE will request an updated outline of how he proposes to proceed and will distribute it to the Steering Committee. SE and SMM will discuss next steps in engaging Holtz. In addition, SE and Moltz will discuss further staffing needs.

# IV. Research Update

# Assignment

AH will now call Isa Aron and ask her to submit a proposal on undertaking the assignment to establish a research agenda. When a tentative timetable and budget are in hamd, SHH will negotiate a stipend.

# V. <u>Training</u>

# Assignment

HLZ had a meeting with Art Rotman to discuss the JCCA training proposal. The next step is for a discussion between HLZ and MIM. It is anticipated that this could be considered by the MAF in July.

# VI, Funding Proposals

# A. Torah Umesorah

A preliminary proposal for funding had been distributed in advance of the meeting for reaction. The response was positive to the concept of support for in-service education within the Torah Umesorah movement. SHH will work with Rabbi Fishman on the formulation.

# B. Jewish Heritage Video Collection

It was agreed that the idea of a library of video materials is a good idea which is currently seldom used. We may be able to work with Revson to show how a collection could be more effectively used within lead communities. SHH will continue to discuss this with Eli Evams.

### VII. Future teleconferences are scheduled for:

Tuesday, May 7 Tuesday, May 14 Wednesday, May 29 Tuesday, June 4

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MINUTES:

CIJE STEERING COMMITTEE TELECONFERENCE

DATE OF MEETING:

May 16, 1991

DATE MINUTES ISSUED:

May 16,, 1991

PRESENT:

Shulamith Elster, Annette Hochstein,

Stephen Hoffman, Virginia F. Levi (Sec!y),

COPY TO:

Seymour Fox, Morton L. Mandell, Henry L. Zucker

I. The minutes of May 1 were reviewed.

# II. Lead Communities

It was reported that SF has been working with several Jerusalem Fellows on developing a list of elements which might be proposed to communities. The list would include a set of elements required of each community participating in the CIJE process and a set of elements from which an individual community could select those most appropriate to its needs. The process would be more locally based than originally conceived, but would include active involvement by CIJE on content areas and on monitoring and evaluation.

A variation on this approach might be to focus on program areas rather than on the development of comprehensive lead community efforts.

Assignment

It was reported that SE and SHH have developed a set of questions which may help to focus discussion on lead communities. SHH will distribute this to the Steering Committee prior to the May 23 telecon.

# III, Best Practice Undate

Assignment

SE will draft a brief paper on goals and objectives with respect to best practice and on Barry Holtz's role in accomplishing them them.

# IV. Research Agenda and Data Bank

Assignment

- A. SE will draft a paper on goals and objectives for research.
- B. All has spoken with Isa Aron, who is interested in working with us. Aron will prepare a proposal for the preparation of a monograph on needs and resources for research. The proposal will include a recommendation to establish a steering committee to guide this work, with Israel Scheffler at its head.

Assignment

6. All has received a letter from Adam Gamoran listing possible issues for data collection in lead communities. She will fax a copy of the letter to SHH for his review.

D. All has not spoken with Jonathan Woocher about next steps in the establishment of a data bank because the Arom and Gamoran proposals retained to the substitution of the condition of the cond

# V. Status of Proposals and Funded Projects

# A. JCC Association

# Assignment

SF and AH will discuss this with MLM and HLZ while they are in Israel. They will suggest that the program include a formal, regular program of Jewish study in the training of JCC executives.

# B. Yeshiva University

Nothing new to report.

# G. Jewish Theological Seminary

AH has received a new draft proposal from Aryeh Davidsom and expects that he will be ready to submit a formal proposal before the end of May.

# D. Hebrew Union College

A timetable for undertaking the planning process has been set and an award letter has gone to HUC.

### E. Reconstructionist Rabbinical College

Nothing to report,

# F. University of Judaism - Wilstein Institute

# Assignment

VFL will ask Marty Lipset for bi-monthly updates on the data analysis he is undertaking.

# G, Torah Umesorah

### Assignment

SHH is working with Rabbi Fishman on focusing the proposal.

# H. Ramaz School

# Assignment

SHH will send the proposal to Tim Hausdorff at the Jim Joseph Foundation and ask if they will join us in funding the strategic planning process. In light of plans for Ramaz staff to be at the Halton Center in early July to work on planning, we will try to conclude the processing of this proposal by the end of Jume.

# I. Jewish Heritage Video Collection

Nothing new to report.

#### VI. Update on Planner Search

Assignment

SMM will meet with Tom Wexelberg-Clouser while he is in Cleveland in early June and will try to arrange for MLM and HLZ to meet with him at the same time.

Assignment

AM has made arrangements to talk with David Epstein and will try to arrange for MLM and HLZ to meet with him while they are im Israell.

#### VII, Other Business

AH reported a meeting with CRB staff at which strong interest was expressed in working with CIJE on an Israel experience component to lead communities.

#### VIII. Future teleconferences are admitted for:

Thursday, May 23
Tuesday, June 4 (SE in Cleveland)

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MINUTES::

CIJE STEERING COMMITTEE TELECONFERENCE

DATE OF MEETING:

June 4, 1991

DATE MINUTES ISSUED:

June 5, 1991

PRESENT:

Shulamith Elster, Seymour Fox, Annette Hochstein,

Stephen Hoffmam, Vinginia F. Levi ((Sec'y)),

Henry L. Zucker

COPY TO:

Morton L. Mandel

I. The minutes and assignments of May 16 were reviewed.

Assignment

A. AH will call Jon Woocher to bring him up to date on plams for research.

Assignment

B. SHH will schedule a meeting for himself and SF with Charles Bronfman to take place during the latter half of August.

Assignment

C. SHH will try to talk with Irvin rielu and Avrabasa Irabald during the JESNA Conference in Cleveland.

#### II. Underse on Lead Community bas

Assignment

SF and AH are planning to conduct a simulation of lead communities with Jenusalem Rellions in mid-June. SEH will try to get the questions he and SE formulated on lead communities to Israel prior to that simulation.

SHH will be in Israel in late June and will plan to meet with AH all day on June 23,

Plans were discussed for meetings in Israel to review lead communities as well as issues relating to research and training. The meetings will take place July 11-18. Participants from the U.S., will include, in addition to SE and SHH, as many of the following as possible: Isa Aron, Adam Gamoran, Mark Gurvis, Barry Holtz, Jack Ukeles and Jon Woocher. Israeli participants, in addition to SF and AH, may include Barry Chazen, Alan Hoffman, and Zev Mankowitz.

**Assignment** 

It is anticipated that AH will have preliminary papers ready in advance of the July meeting, including a draft definition of lead communities, issues to consider, and a possible process for implementation. She will send these preliminary papers to SE and SHH as soon as they are ready. It is anticipated that at the conclusion of the July meetings we will have a clear timetable and cost estimates for the implementation of the lead community concept.

for help identifying support.

CLIE Steering Committee Teleconference June 4, 1991

Page 3

#### VIII. Undate on Funding

#### Assignment

Assignment

A. Florence Melton has agreed to join the CIJE board. WFL will prepare a letter from MLM welcoming her to the board and transmitting materials which have been sent to other board members. SF will talk with Mrs. Melton about a funding commitment.

# B. It was noted that Henry Koschitzky is involved with a challemge grant up York University to raise funds to support a Jewish education/secular education program and that York may come to CIJE

C. HLZ has had a preliminary meeting with Jack Weiler and David Armow and plans to meet with the Weiler family before the end of the summer.

#### VIII. Breating

A teleconference was scheduled for Tuesday, June 18,, 8:30 a.m.

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May 7, 1991

#### Dear :

I am pleased to send you the minutes of the first meeting of the Council for Initiatives in Jewish Education. The meeting was a good beginning. When we come together again in a few months, we will be in a position to take action on several concrete proposalls.

Since the meeting on April 9, staff has continued to work om a plan for the establishment of lead communities, incorporating approaches to best practice and a research component. We will keep you informed on progress.

You can expect to hear from a GIJE staff member or semior policy advisor to seek your reactions to the meeting and your thoughts on next steps. We want to find ways to make it convenient for you to share your ideas as fully as possible.

We have not yet set a date for the next board meeting, but will notify you as soon as we do.

I look forward to continuing to work with you in this important endeavor, and send my warmest personal regards.

MORTON L. MANDEL Chair

#### Letter to board members who did not attend meeting

May 7, 1991

#### Dear :

I am pleased to send you the minutes of the first meeting of the continued of the send you the minutes of the first meeting of the continued of the send of the se

. . . . - . . - . . .

Since the meeting on April 9, staff has continued to work on a plan for the establishment of lead communities, incorporating approaches to best practice and a research component. We will keep you informed on progress.

You can expect to hear from a CIJE staff member or senior policy advisor to fill you in on the meeting and seek your thoughts om next steps. We want to find ways to make it convenient for you to share your ideas as fully as possible.

We have not yet set a date for the next board meeting, but will notify you as soon as we do.

I look forward to continuing to work with you in this important endeavor, and send my warmest personal regards.

MORTON L. MANDEL Chair

Letter to senior policy advisors

May 8, 1991

#### Dear :

I am pleased to send you the minutes of the April 9 meeting of the Board of the Council for Initiatives in Jewish Education. I feel that the meeting was a good beginning.

Since the meeting, staff has continued to work on a plan for the establishment of lead communities, incorporating approaches to best practice and a research component. We will be in touch with you for your thoughts as we begin to plan next steps.

We have not yet set a date for the next Senior Policy Advisors meeting, but will notify you as soon as we do.

I look forward to continuing to work with you in this important endeavor.

Sincerely,

Stephen H. Hoffman Acting Director

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■ ASSIGNMENTS
■ ACTIVE PROJECTS

RAW MATERIAL FUNCTIONAL SCHEDULE

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FUNCTION COUNCIL STEERING COMMITTEE

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originator VFL Date 6/5//91.

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With SHH, meet with D. Syme.			SE	4/11/91	6/15/91		
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	Fax Geraldine Weiser resume to Determine a time during week of August 18 to hold senior police meeting. Work with VFL on local whom to seek strategic plan provided whom to seek strategic plan provided provided whom to seek strategic plan provided	Fax Garaldine Weiser resume to AM.  Determine a time during week of August 18 to hold senior policy advisors meeting. Work with VFL on location.  With SHH, identify other candidates from whom to seek strategic plan proposals.  With SHH, meet with D. Syme.  **  Draft paper on goals and objectives with respect to best practice and on Barry Holtz's role in accomplishing them.  Draft a paper on goals and objectives for research.  Work with Barry Holtz on developing a best practices panel.  Contact the following board members as fellow up to April 9 meeting and send brief report to VFL;  a. Gerald Cohen b. Alfred Gottschalk c. S. Martin Lipset d. Melvin Merians e. Arthur Green  Bevelep outline for how to proceed with educational component of lead communities.  Work with SF and AH to develop concerte means of establishing lead communities.  Bevelsp and marintain Past or brible us	Fax Geraldine Weiser resume to AM.  Determine a time during week of August 18 to hold senior policy advisors meeting. Work with VFL on location.  With SHH, identify other candidates from whom to seek strategic plan proposals.  With SHK, meet with D. Syme.  Draft paper on goals and objectives with respect to best practice and on Barry Holtz's role in accomplishing them.  Draft a paper on goals and objectives for research.  Work with Barry Holtz on developing a best practices panel.  Contact the following board members as fellew up to April 9 meeting and send brief report to VFL:  a. Gerald Cohen b. Alfred Gottschalk c. S. Martin Lipset d. Melvin Merians e. Arthur Green  Develop outline for how to proceed with educational component of lead communities.  Work with SF and AH to develop constete means of establishing lead communities.  Bevelop and maintain Pase or Exists.	Fax Geraldine Weiser resume to AM  Determine a time during week of August 18 to hold senior policy advisors meeting. Work with VFL on location.  With SHH, identify other candidates from whom to seek strategic plan proposals.  With SHH, meet with D. Syme.  Draft paper on goals and objectives with respect to best practice and on Barry Holtz's role in accomplishing them.  Draft a paper on goals and objectives for research  Work with Barry Holtz on developing a best practices panel.  Contact the following board members as fellew up to April 9 meeting and send brief report to VFL:  a. Gerald Cohen b. Alfred Gottschalk c. S. Martin Lipset d. Melvin Merians e. Arthur Green  Develop outline for how to proceed with educational component of lead communities.  Work with SF and AH to develop concrete means of establishing lead communities.  Develop and maintain Page establishing	Fax Geraldine Weiser resume to AM.  Determine a time during week of August 18 to hold senior policy advisors meeting. Work with VFL on location.  With SHH, identify other candidates from whom to seek strategic plan proposals.  With SHH, meet with D. Syme.  Draft paper on goals and objectives with respect to best practice and on Barry Holtz's role in accomplishing them.  Draft a paper on goals and objectives for research.  Work with Barry Holtz on developing a best practices panel.  Contact the following board members as fellow up to April 9 meeting and send brief report to VFL:  a. Gerald Cohen b. Alfred Gottschalk c. S. Martin Lipset d. Melvin Merians e. Arthur Green  Develop sutline for how to proceed with educational component of lead communities.  Work with SF and AH to develop sensete means of establishing lead communities.  Develop and maintain Free or become to power to Miles and maintain Free or become to the power to Miles and maintain Free or become to the power to Miles and Miles	Fax Geraldine Weiser resume to AM.  Determine a time during week of August 18 to hold senior policy advisors meeting. Work with VFL on location.  With SHH, identify other candidates from whom to seek strategic plan proposalls.  With SHH, meet with D. Syme.  Draft paper on goals and objectives with respect to best practice and on Barry Holtz's role in accomplishing them.  Draft a paper on goals and objectives for research.  Work with Barry Holtz on developing a best practices panel.  Contact the following board members as follow up to April 9 meeting and send brief report to VFL;  a. Gerald Cohen b. Alfred Gottschalk c. S. Martin Lipset d. Melvin Merians e. Arthur Green  Develop cutline for how to proceed with educational component of lead communities.  Work with SF and AH to develop concerts means of establishing lead communities.  Bevelop and manutain wast or subjectives  Fevelop and manutain wast or subjectives	

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**■ ASSIGNMENTS** ACTIVE PROJECTS

**□ RAW MATERIAL** FUNCTIONAL SCHEDULE THE MANAGENESS MAYOM ROOF TO U.S.
FOR FILLD CHAPE ON THE COMPLETION
OF THIS FORM FOR A FLANTORIAN ADDRESS IS

HOTTON COUNCIL STEERING COMMITTEE

SUBJECT/OBJECTIVE FOX ASSIGNMENTS

	THING (HEV LANGE) PRINTED IN U.S.A.	ORIGINATIOR	VFL		Ð	ATE 6/5/	91
NO.	DESCRIPTION		PRIORITY	Assigned To (Initials)	DATE ASSIGNED STARTED	DUE DATE	COMPLETED OR REMOVED DATE
1.	Send SMH a list of suggester of a training oversight comm			SF	3/20/91	6/7/91	
2.	Contact Florence Helton reg. foundation support for CIJE.			SF	2/11/91	6/30//91	
3.	Contact whice following hamiled as follow up to April 9 mag send brief report to VFL:			SF	4/11/91	8/29//91	
	<ul><li>a. Chárles Bronfman - with</li><li>b. David Hirschhorn</li><li>c. Isadore Twersky</li></ul>	SHH					
4.	Invite Rabbi Twersky to pre- an op ed piece.	pare an		SF	1.0//30//90	TBAD	
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		ASSIGNMENTS
		<b>ACTIVE PROJECTS</b>
		RAW MATERIAL
		<b>FUNCTIONAL SCHEDULE</b>

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function council steering committee

Subject/Objective Hockstein Assignments

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10.	0 C3 \$ TM ITT I O M		PRIORITY	ASSIGNED (IDHITIALS)	DARIE APPLOMENT CHADICA	DUE DATE	COMPLETED ARRIGHMOWE HALLE
h.	Talk with Jon Woocher about for the establishment of a cand to update him on research	iata bank		AH	4/11/91	6//15//91	
2.	Try to see planner candidate Waiser in Jerusalem.	Geraldime		AH	6/4//91	6//30//991	
3.	Send preliminary papers for meetings to SE and SHH.	July		AH	6/4//911	7//8//911	
4.	Contact the following board follow up to April 9 meeting brief report to VFL:			AN	4/11/91	8 // 29 // 91]	
	a. Watthew Waryless b. Hutking Teasedleon c. Wormen Tamm d. Estiner Teath Ritz e. Teaser Schonsch						
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☐ ASSIGNMENTS
☐ ACTIVE PROJECTS

☐ RAW MATERIAL ☐ FUNCTIONAL SCHEDULE

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FUNCTION COUNCIL STEERING COMMITTEE

SUBJECT/OBJECTIVE HOFFMAN ASSIGNMENTS

Origination VFL Date 6/5//91

		ORIGINATOR	ALL			DATE 6/5/	2)11
NO.	DESCRIPTION		PRIÒRITY	ASSIGNED TO (INITIALS)	Date Assigned Started	DUE DAITE	COMPLETED OR REMOVED DATE
	IMMEDIATE ACTION						
1.	Discuss with SF and AH, the n with regard to research.	ext steps		SHH	6/4/91	6/6/91	
2.	Distribute to Steering Commit questions SE and SHH have dev help focus discussion on lead	eloped to		SHH	5/16/91	6/15//91	
3.	Follow up with Sid Clearfield advisor* from organization of youth directors.	_		SHH	2/11/91	6/15//91	
4.	Consider inviting Bud Goldman on the CIJE Board.	to serve		SHH	3/8/91	6/15//91	
5.	Contact Henry Koschitsky rega foundation support and/or boa membership.	_		SHH	1/23/91	6/15//91	
6,	Talk to Jon Woocher about con to work on benefits package.	sultants		SHH	3/20/91	6/15//91	:
<i>i</i> /.	Wive id, mast with to spuce.			eim	/c/11,>01	2,/15,/01	
₿,	Talk with Irwin Field and Avr during the JESNA Conference i			SHH	6/4//91	6/20//91	
9,	Gontact Richard Joel for his Reconstructionist Rabbinical proposal.			SHH	4//26//91	6/30/91	
10.	Contact the following board m follow up to April 9 meeting brief report to VFL:			SHA	4//11//91	6/30//91	
	a: Charles Bronfman - with S b. Irwin Field c. Max Fisher	F					
	d. Nerman Lipoff						
	e. Mark Lainer f. Bennett Yanowitz						
11,	Arrange to meet with SF and Charles Bronfman in late Augus	st.		SHA	6/4/91	6/30/94	

PREMUSE UNQUESTRIAL CORPORATION

☐ ASSIGNMENTS
☐ ACTIVE PROJECTS

RAW MATERIAL FUNCTIONAL SCHEDULE

73898 (REV. 19/88) PRINTED IN U.S.A.

SHE MANAGEMENT MANSIAL POWER NO. U.S. PSM SHAPILARIES ON THE COMMERCION OF THIS FRAM FORM RUNGTIONNE, REMICEDILE

Function Goungil Steering Committee

SUBJECT/OBJECTIVE HOFFMAN ASSIGNMENTS

ORIGINATOR VFL DATE 6/5/91

DESCRIPTION	PRIORITY	ASSIGNED TO (INITIALS)	DATE ASSIGNED STARTED	DUE DATE	GOMETICEMENT OR REMOVED DAVIE
Invite representatives of Arnow/Weiler Avi Chai, Growm, Meltom, Revsom, Wexner foundations to join the board without financial commitment for next year.		SHH	4/11/91	6/30//91	
Work with Rabbi Fishman on focusing the Torah Umesorah proposal.	<u> </u>	SHH	5/16/91	6/30/91	
Recruit a chief professional officer	V JI W IS	SHH	8/7//90	9/1/91	
Meet with Abramsom, Gurvis, Rotman, Shr Syme and Woocher to determine how to pr	oceed	SHH	4/11/91	TED	
Follow up with Cummings Foundation.	-11	SHH	8/7/90	TSD	
Consider Heinz Eppler for possible involvement on CIJE or MIG board.	1	SHH	1/23//91	TBD	
Explore informally with Jerry Strober the possibility of paying him a modest stipend for his work for the CIJE.		SHH	L2/14/90	TBD	
with the local leadership of 15-20 cit	les	SHH	8/22//90	TBD	
Work with staff at CJF to set up an of	fice.	SHH	L1/28/90	TBD	
	Avi Chai, Crowm, Meltom, Revsom, Wexner foundations to join the board without financial commitment for next year.  Work with Rabbi Fishman on focusing the Torah Umesorah proposal.  Recruit a chief professional officer.  AS TIME PERMITS  Meet with Abramsom, Gurvis, Rotman, Shr Syme and Woocher to determine how to pron community organization side of lead communities.  Follow up with Cummings Foundation.  Consider Heinz Eppler for possible involvement on CIJE or MIG board.  Explore informally with Jerry Strober the possibility of paying him a modest stipend for his work for the CIJE.  Consider scheduling a series of meeting with the local leadership of 15-20 citiover a period of 6*9 months to present discuss the final report.	Avi Chai, Crown, Meltom, Revsom, Wexner foundations to join the board without financial commitment for next year.  Work with Rabbi Fishman on focusing the Torah Umesorah proposal.  Recruit a chief professional officer  AS TIME PERMITS  Meet with Abramsom, Gurvis, Rotmam, Shrage, Syme and Woocher to determine how to proceed on community organization side of lead communities  Follow up with Cummings Foundation  Consider Heinz Eppler for possible involvement on CIJE or MIG board  Explore informally with Jerry Strober the possibility of paying him a modest stipend for his work for the CIJE  Consider scheduling a series of meetings with the local leadership of 15-20 cities over a period of 6*9 months to present and	Avi Chai, Crowm, Meltom, Revsom, Wexner foundations to join the board without financial commitment for next year.  Work with Rabbi Fishman on focusing the Torah Umesorah proposal.  Recruit a chief professional officer  SHH  AS TOME PERMITS  Meet with Abramsom, Gurvis, Rotman, Shrage, Syme and Woocher to determine how to proceed on community organization side of lead communities  Follow up with Cummings Foundation.  Consider Heinz Eppler for possible involvement on CIJE or MIG board  Explore informally with Jerry Strober the possibility of paying him a modest stipend for his work for the CIJE  Consider scheduling a series of meetings with the local leadership of 15-20 cities over a period of 6:9 months to present and discuss the final report	Avi Chai, Crown, Melton, Revson, Wexner foundations to join the board without financial commitment for next year.  Work with Rabbi Fishman on focusing the Torah Umesorah proposal.  Recruit a chief professional officer  SHH 8/7/90  AS TIME PERMITS  Meet with Abramson, Gurvis, Rotman, Shrage, Syme and Woocher to determine how to proceed on community organization side of lead communities.  Follow up with Cummings Foundation.  Consider Heinz Eppler for possible involvement on CIJE or MIG board.  Explore informally with Jerry Strober the possibility of paying him a modest stipend for his work for the CIJE.  Consider scheduling a series of meetings with the local leadership of 15-20 cities over a period of 6*9 months to present and discuss the final report.	Avi Chai, Crown, Nelton, Revson, Wexner foundations to join the board without financial commitment for next year.  Work with Rabbi Fishman on focusing the Torah Umesorah proposal.  Recruit a chief professional officer  SHH 8/7/90 9/1/91  AS TIME PERMITS  Meet with Abramson, Gurvis, Rotman, Shrage, Syme and Woocher to determine how to proceed on community organization side of lead communities  Follow up with Cummings Foundation.  Consider Heinz Eppler for possible involvement on CIJE or MIG board.  Explore informally with Jerry Strober the possibility of paying him a modest stipend for his work for the CIJE  Consider scheduling a series of meetings with the local leadership of 15-20 cities over a period of 6*9 months to present and discuss the final report.

PREMIER INDUSTRIAL CORPORATION

☐ ASSIGNMENTS

**□** ACTIVE PROJECTS

**□ RAW MATERIAL** 

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THE WANGENEST MAKING POWER ON, QUE FOR SUSPECTED OF THE COMPLETION OF THE FORM FOR A PURCTIONIA SCHEDULE

**FUNCTION** COUNCIL STEERING COMMITTEE

SUBJECT/ORJECTIVE LEVI ASSIGNMENTS

ADITAMINIATION OF UPT 6/5/81

		ORIGINATIOR VFL		DATE 6/5/91			
Nō.	DESCRIPTION		PRIORITY	ASSIGNED TO (INITIALS)	Date Assigned Started	DUE DATE	60MPLETED OR REMOVED DATE
1.	Get preliminary CJF data from send to SF and AM.	m SHH and		VF1.	6/4/91	6/6/91	
2.	Ask Marty Lipset for bi-month on the data analysis he is un			VFL	5/16/91	6/16/91	
3.	Request information on the up Wilstein conference at which will be analyzed.			₩₽L	6/4/91	6/15/91	,
4.	Prepare a letter to Florence NLM welcoming her to the Giji transmit materials sent to or members to her	E board and		VFL	6/4/91	6/15/91	
5.	Work on update of CIJE executed director position description			VFL	6/4/91	6/15/91	
6.	Check possible CIJE board med with MLM and critical board of			VFL	6/4/91	6/15/91	
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PREMIER INDUSTRIAL CORPORATION

☐ ASSIGNMENTS **□ ACTIVE PROJECTS** 

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**FUNCTIONAL SCHEDULE** 

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COUNCIL STEERING COMMITTEE

SUBJECT/OFFECTIVE MANDEL ASSIGNMENTS

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Mao.	DESCRIPTION		PRIORITY	ASSIGNED TO (INITIALS)	DATE ASSIGNED STARTED	DUE DATE	COMPLETED OR REMOVED DAILE
n.	Give closing talk at JESNA Co Leadership Conference.	ontinental		MILM	9/11//90	6/11/91	
2.	Talk with Mark Lainer about : for CIJE from his family.	support		MEM	2/27//91	6//15//9/1	
3.	Call Max Fisher regarding lever support for Council.	vel of		MTW	10/10/90	6/15/91	:
4.	Call and invite Bill Berman terre on the CIJE board.	to		MTW	1/23//90	6//15//91	
55.	Call Lester Crown to request for the CIJE.	support		WIM	1/23//91	<b>T18</b> 00	
6.	Consider means of upgrading capability of foundation state			MLM	1/23//91	THO	
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**□ ACTIVE PROJECTS** 

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**□ FUNCTIONAL SCHEDULE** 

**EUNCTION** COUNCIL STEERING COMMITTEE

SUBJECT/OBJECTIVE ROTMAN ASSIGNMENTS

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INO.	DESCRIPTION		PRIORITY	ASSIGNED TO (MMITIMLS))	DATE ASSIGNED STARTED	DUE DATE	COMPLETED OR REMOXED DATE
	Contact the following board follow up to April 9 meeting brief report to VFL:  a. Charles Goodman b. Lester Pollack	members as		AR	4/11/91	6/15//91	
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	ASSIGNMENTS
	ACTIVE PROJECTS
	RAW MATERIAL
8	<b>FUNCTIONAL SCHEDULE</b>
	73690 (RQV, 30/06) PRINTED IN U.S.A.

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SUBJECT/OBJECTIVE	e zucker	assign	ments			
ORTGINATION	VFI.			DATE	6/5/9·1	

ORtein		ORIGINATIOR	VFL			DATE 6/5/91		
NO.	DESCRIPTION		PRIORITY	ASSIGNED TO (INITIALS)	Date Assigned Started	DUE DATE	COMPLETED OR REMOVED DATE	
1.	Contact the following board m follow up to April 9 meeting brief report to VFL:	embers as and send		HLZ	4/11/91	6/30/91		
	a. John Colman b Thomas Hausdorff				]			
2.	Follow up on a proposal for f Arnow/Weiler family.	unding from		HLZ	4/26/91	7/15/91		
	*							
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PREMIER INDUSTRIAL CORPORATION FACSIMILE HEADER SHEET 7/31.38 (5/90) PRINTED IN U.S.A.

DATE: 1 1491 TIME:

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TO: FAX NO. (24/f)) 97 × to 1699957  ANNETTE MECHETEIN  Name Styling with Films	FROM: FAX NO. 62/4 366- 9962  Name _ C/NNY   68   K
Company	Сотрапу
Street Address	Tele. No. ( )Ext
City State Zip Country	

Dear State -

Here is an agenda for our 6/4 teluon. Sight call you att & # - 033H, unless it hear to the contrary.

## Agenda CIJE Teleconference Tues., June 4, 1991 - 8:30 a.m.

Participants: Jerusalem - SF, AH; Cleveland ■ SE, SHH, HLZ, VFL

- I. Minutes and Assignments of 5/1/91
- II, Update oon lead communities
- III. Update om best practice
- IV. Status off research agenda and data bank
- V. Update om training
- VI. Status of proposals and funded projects
  - A. JCC Association
  - B. Yeshiva University
  - C, Jewish Theological Seminary
  - D. Hebrew Union College
  - E, Reconstructionist Rabbinical College
  - F. University of Judaism . Wilstein Institute
  - G. Ramaz School
  - H. Jewish Heritage Video Collection
  - I. Torah Umesorah
- VII. Update on Planner search

VIII 9st future telecome

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, 	ALLINGUINBERGING TABRUSSER	ORIGINATIOR	NAJOR VFL			DATE 5/16/91		
NO.	DESCRIPTION		PRIORITY	Assigned To (Initials)	DATE ASSIGNED STARTED	DUE DATE	COMPLETED OR REMOVED DATE	
<u>1</u> .	Draft paper on goals and ob respect to best practice an Holtz's role in accomplishi	d on Barry		SE	5/16/91	6/1/91		
2.	Draft a paper on goals and for research.	objectives		SE	5/16/91	6/1/91		
· 38.	With SHH, identify other ca whom to seek strategic plan			SE	4/26/91	6/15/91		
4.	Contact the following board as follow up to April 9 mee send brief report to VFL:			SĒ	4/11/91	6/15//91		
:	a. Gerald Cohen b. Alfred Gottschalk c. S. Martin Lipset d. Melvin Merians e. Arthur Green							
55.	With SHH, meet with D. Syme			SE	4/11/91	6/15/91		
66.	Develop outline for how to educational component of le			SE	4/11//91	6/15/91		
77.	Work with Barry Holtz on de practices panel.	veloping a best		SE	1/23/91	6/30/91		
88.	Work with SF and AH to deve concrete means of establish lead communities.			SE	4/11//91	ongoing		
9.	Develop and maintain list of on which CIJE can draw.	of experts		SE.	4/11/91	orgoing	:	
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COUNCIL STEERING COMMITTEE

SUBJECT/OBJECTIVE

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DATE 5/16/91

	OF	VFL		DATE 5/16/91			
NO.	DESCRIPTION		PRIORITY	ASSIGNED TO (INITIALS)	DATE ASSIGNED STARTED	DUE DATE	COMPLETE OR REMOV DATE
1.	With AH, discuss JCC Associati with MLM and HLZ while they ar			SF	5/16/91	5/24/91	
2.	Send SHH a list of suggested m of a training oversight commit			SF	3/20/91	5/31/91	
3.	Contact the following board me as follow up to April 9 meetin send brief report to VFL:			SF	4/11/91	6/15/91	
	<ul><li>a. Charles Bronfman * with SH</li><li>b. David Hirschhorn</li><li>c. Isadore Twersky</li></ul>	Н					
4.	Contact Florence Melton regard foundation support for CIJE.	ling		SF	2/11/91	6/30/91	
5.	Invite Rabbi Twersky to prepar an op ed piece.	e an		SF	LOQ/300/90	TBD	
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COUNCIL STEERING COMMITTEE

SUBJECT/OBJECTIVE

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NO.	DESCRIPTION		PRIORITY	ASSIGNED TO (INVITABLES))	DATE ASSIGNED STARTED	DUE DATE	COMPLETIED OR REMOVED DATE
1.	Ask Isa Aron to submit a prundertaking the assignment a research agenda.			AH	5/1/91	5/20/91	
2.	Fax Adam Gamoran's letter l possible issues for data co lead communities to SHH for	llection in		AH	5/16/91	5/20/91	
3.	With SF, discuss JCC Associ with MLM and HLZ while they			AH	5/16/91	5/24/91	
4.	Arrange for MLM and HLZ to David Epstein in Israel.	meet with		АН	5/16/91	5/24/91	
5.	Talk with Jon Woocher about for the establishment of a			AH	4/11/91	5/25/91	
6.	Contact the following board follow up to April 9 meetin brief report to VFL:			AH	4/11/91	6/15/91	
	a. Mattiltow Maryless b. Hudwitg Jessellson c. Mornson Hamm d. Estiger Leah Ritz c. Issuer Schorach				;		

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- ASSIGNMENTS

☐ ACTIVE PROJECTS RAW MATERIAL

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COUNCIL STEERING COMMITTEE

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NØ.	DESCRIPTION		PRIORITY	ASSIGNED TO (INNITIALS)	DATE ASSIGNED STARTED	DUE DATE	COMPLETED OFFICEMONAED DATE:
	INMEDIATE ACTION						
11.	Distribute to Steering Comm questions SE and SHH have d help focus discussion on le	eveloped to		SHK	5/16/19	5/22//91	
2.	Contact Richard Joel for his Reconstructionist Rabbinical proposal,			SHE	4/26//91	5/30//91	
38.	Meet with Tom Wexelberg-Cloris im Cleveland. Try to are and HLZ to meet him.			SHE	5/16//91	6/4//91	
4.	Send Ramaz School proposal of Jim Joseph Foundation an will Join us in funding the planning process.	d ask if they		SHH	5/16//91	6/7/91	
<b>5</b> 5.	Follow up with Sid Clearfie advisor from organization o youth directors.			SHH	2/11/91	6/15/91	
<b>6</b> 6.	Consider inviting Bud Goldmon the CIJE Board.	an to serve		SHH	3/8/91	6/15/91	
77.	Contact Henry Koschitsky re foundation support and/or b membership.			SHH	1/23/91	6/15/91	
88,	Talk to Jon Woocher about co work on benefits package.			SHH	3//20//91	6/15/91	
99,	Contact the following beard follow up to April 9 meetin brief report to VFL:			знн	4/11/91	6/15/91	
	a: Charles Bronfman - with b: Irwin Field c: Wax Fisher d: Norman Lipoff e: Mark Lainer f: Bennett Yanowitz	SF					
110:	Work on a timeline for acti- lead communities.	<del>on</del> on		SHH	3/20/91	6/15/91	
I			,	1	1	1	1

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**■ ACTIVE PROJECTS** RAW MATERIAL

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FUNCTION COUNCIL STEERING COMMITTEE

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NO-	DESCRIPTION		PRIORITY	ASSIGNED TO (MHTHALS)	OMTE ASSIGNED STARTED	DUE DAME	GOMPLETED OFFISHIONED DATE
111.	Invite representatives of Ar Avi Chai, Crown, Melton, Rev foundations to join the boar Financial commitment for nex	som, Wexner d without		SHH	4/11//91	6/15//91	
112.	With SE, meet with D. Syme.			SHH	4//11//91	6/15/91	
113.	Meet with Abramson, Gurvis, Syme and Woocher to determin on community organization si communities.	e how to proceed		SHH	4/11/91	6/15/91	
114.	Work with Rabbi Fishman on f Tomah Umesorah proposal.	ocusing the		SKH	5/16//91	6/30/91	
115.	· Recruit a chief professional	officer.		SHH	8//7//90	9/1/91	
	AS TIME PERMITS						
116.	Follow up with Cummings Foun	datiom.		SHH	8//7//90	TED	
117.	Consider Heinz Eppler for po involvement on CIJE or MIG b			знн	1/23/91	TBD	
18.	Explore informally with Jerr the possibility of paying hi stipend for his work for the	m a modest		SHR	12/14//90	TBID	
1199.	Consider scheduling a series with the local leadership of over a period of 6-9 months discuss the final report.	15-20 cities		SHH	8/22/90	TBD	
20.	Work with staff at CIP to se	t up an office.		SHH	11/28//90	<b>₽₽</b> ₽	

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**■ ASSIGNMENTS** 

**□** ACTIVE PROJECTS

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COUNCIL STEERING COMMITTEE

SUBJECT/OBJECTIVE

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DATE 5

5/16/91

	SKISINFIER	VII DAIL				E 3/10/91		
NO.	DESCRIPTION	PRIORITY	ASSIGNED TO (INITIALS)	DATE ASSIGNED STARTED	DAJE DATE	COMPLETED OR REMOVED OATE		
1.	Ask Marty Lipset for bi-monthly updates on the data analysis he is undertaking.		VFL	5/16/91	5/23/91			
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PREMIED INDUSTRIAL EDITORINGATION

ASSIGNMENTS

■ ACTIVE PROJECTS

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FUNCTIONAL SCHEDULE

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FUNCTION C	ouncil steering com	MITTEE	
SUBJECT/OBJECTIVE	MANDEL ASSIGNMEN	ars	
ORIGINATIOR	VFL	DATE	5/16/91

<b>0</b> 1	FUNCTIONAL SCHEDULE	Separative Landing Industrial Landing						
7,369 © (RE)CUS GHING) PRINCIPED IN SULSA:		ORIGINATIOR VFL			DATE 5/16/91			
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1.	Give closing talk at JESNA Leadership Conference.	Continental		MLR	3/11/30	0/14/24		
2.	Talk with Mark Lainer about for GIJE from his family.	support		MLM	2/27/91	6/15/91		
3.	Call Max Fisher regarding l support for Council	evel of		MLM	10/10/90	6/15/91		
4.	Call and invite Bill Berman serve on the CIJE board.	Eo		MLM	1/23/91	6/15/91		
5.	Call Lester Crown to reques for the CIJE.	t support		MLM	1/23/91	TBD		
6	Consider means of upgrading capability of foundation st			MLM	1/23/91	TBD		
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	ACTIVE PROJECTS	FUNCTION COUNCIL STEERING COMMITTEE								
_	RAW MATERIAL FUNCTIONAL SCHEDULE	SUBJECT/OBJECTI	SUBJECT/OBJECTIVE ROTMAN ASSIGNMENTS							
	72. PRINCIPLE VIOLENCE PRINCIPLE VIOLENCE VIOLEN	ORIGINATIOR	ORIGINALOR VFL			DATE 5/16/91				
NO.	DESCRIPTION		PRIORITY	ASSIGNED TO (INITIALS)	DATE ASSIGNED STARTED	DUJAE IDAKITEE	COMPRESSION OF THE DANGE			
1.	Contact the following boar follow up to April 9 meets brief report to VFL:			AR	4/11/91	6/15/91				

PREMISE INDUSTRIAL CORPORATION

☐ ASSIGNMENTS

**□ ACTIVE PROJECTS** 

☐ RAW MATERIAL ☐ FUNCTIONAL SCHEDULE

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FUNCTION COUNCIL STEERING COMMITTEE

SUBJECT/OBJECTIVE WOOCHER ASSIGNMENTS

ORIGINATOR VFL DATE 5/16/91

	ORIGINATOR VFL		VFL		DATE 5/16/91		
NO,	DESCRIPTION		PRIORITY	ASSIGNED TO (IIMITIVALS)	OATIE ASSIGNED STARTED	DUE DATE	COMPLETEL OR REMOVED DATE
1.	Contact the following board me follow up to April 9 meeting a brief report to VFL:	ember as and send		WZ.	4//11/91	6/15//91	
	a. Neil Greenbaum						
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**■ ASSIGNMENTS** 

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**RAW MATERIAL FUNCTIONAL SCHEDULE**  SEE MANAGEMENT MANUAL WOLFT NO. IL-S FOR GUICELINES ON THE CONTRIBUTION OF THIS FORM FOR A SUMUTIONAL SCHEMILE

**FUNCTION** 

COUNCIL STEERING COMMITTEE

SUBJECT/OBJECTIVE

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		ORIGINATIOR	VFL	,	D	ATE 5/16	5/91
NO.	DESCRIPTION		PRIORITY	ASSIGNED TO (INIITALIS)	DATE ASSIGNED STARTED	DUE DATE	COMPLETED OR REMOVE DATE
1.	Discuss JCCA proposal with N	ILM.		HLZ	5/1/91	5/31/91	
2.	Contact the fallowing board follow up to April 9 meeting brief report to VFL:	members as and send		HLZ	4/11/91	6/15/91	
	a. John Colman b. Thomas Hausdorff						
3.	Follow up on a proposal for Arnow/Weiler family.	funding from		HLZ	4/26/91	6/15/91	
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PAGE . 011

PREMIER INDUCTRIAL CORPORATION FRICSIMPLE HEADER SHEET '3138 (5/90) PRINTED IN U.S.A. DA'	TE: SIST TIME: NUMBER OF PAGES SENT: 2
Name MANETTE HOWHSTEIN	FROM: FAX NO. 424) 561 - 2962-
Company	Company
Street Address  City State Zip Country	Tele. No. ( )Ext

Talk to you tomorrow

#### Agenda CIJE Teleconference Thurs., May 16, 1991 - 9:15 a.m.

#### Participants: Jerusalem - AH; Rockville - SE; Cleveland - SHH, VFL

- 1. Minutes and Assignments of 5/1/91
- II, Update on lead communities
- III. Update on best practice
- IV. Status of research against and data bank
- V. Update on training
- VI, Status of proposals and funded projects
  - A. JCC Association
  - B. Yeshiva University
  - C. Jewish Theological Seminary
  - D. Hebrew Union College
  - E. Reconstructionist Rabbinical College
  - F. University of Judaism Wilstein Institute
  - G. Ramaz School
  - H. Jewish Heritage Video Collection
  - I. Torah Umesorah
- VII, Update on Planner search

#### VIII. Confirm future telecons

Thurs., May 23 Wed., May 29 [[cancel]] Tues., June 4 MEMO TO: Shulamith Elster, Seymour Fox, Annette Hochstein,

Stephen Hoffman, Morton Mandel, Henry L. Zucker

FROM: Vilogijmila Hevii

DATE: May 100, 19991

This will confirm the next two CCISE teleconferences, sobbedued as follows:

I. Thursday, May 166, 9:15 a.m., Clewelland times, too include SE, SF, AH, AH, SHH and VFL

2. Thurssiday, May 223, 9:00 a.m. Clevelland tilme, to include SE, SF, All, AH, SHH, VFL, MIM and HLZ

Dear annêtte + Seymour,

teleson. It a currently exhebited for Theo, May 14 at 86:30 H.m. Cleveland time. One your available on Thurs., May 16 at 915 am, our Time? If 1920, at what

> Thanks, Kinny

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### Anmazze / Darnite

- 1. Attrichejst is Huc award letter, for your info. V
- X. attached is Project BA award Elite, sent.
  #118. They should have betterstand strong now. MATT has Acitable \*the ^ptyrates \*to FEFT.
- 3. We are waiting for amountain final advice on the James alem Municipality grands. Once we know Ethe 1881 at 18 send an award letter.

4. Amette : We'all planning a telecon for Theres:, Miny 11 B PSt C9FOO 11. 1100) Cleveland tistell. (6F belowised that this toite, was OH ! What fithere # what wed we wate? Ot your end will be you, SF, MLM+HLZ. Thanks, Sinny 4, M.



☐ ASSIGNMENTS

**□** ACTIVE PROJECTS

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FUNCTIONAL SCHEDULE

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EUNCTION

COUNCIL STEERING COMMITTEE

SUBJECT/OBJECTIVE

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ORIGINATOR

VFL

DATE 5/2/91

	ORIGINATOR	ORIGINATION VFL			DATE 5/2/91		
MO.	DESCRIPTION	PRIORITY	ASSIGNED TO ((INITIDALS)	DATE ASSIGNED STARTED	DUIE DAUTE	COMPLETED OR REMOVED DATE	
1.	Send copy of planner position description to Art Rotman and Jon Woocher and solicit their and Jack Ukelesh ideas of possible candidates.		SE	4/26/91	5/5/91		
2.	Ask Jack Ukeles for a detailed proposal outlining how he would develop a national strategic plan on training.		SE	#/26//91	5/5/91		
3.	With SHH, identify other candidates from whom to seek strategic plan proposals		SE	4/26//91	5/15//91		
4.	Contact the following board members as follow up to April 9 meeting and send brief report to VFL:		SE	4/h1/991	5//15//91		
	a. Gerald Cohen b. Alfred Gottschalk c. S. Martin Lipset d. Melvin Merians e. Arthur Green		\ \ \ \				
5.	Meet with Jack Ukeles to discuss tasks defined in paper on pre-service and in-service training.		SE	2/11/91	5/15//91		
6,	With SHH, meet with D. Syme.		SE	4/11//91	6/1/91	:	
77.	Develop outline for how to proceed with educational component of lead communities.		SE	4/11//91	6/15//91		
8;	Work with Barry Holtz on developing a best practices panel.		SE	1/23/91	6/30/91		
<b>9,</b>	Work with SF and AH to develop . eenerete means of establishing lead communities.		SE	4//11/91	ongoing		
10.	Develop and maintain list of experts on which CIJE can draw.		SE	4/11/91	ongoüng		
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COUNCIL STEERING COMMITTEE

SUBJECT/OBJECTIVE

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но	DESCRIPTION		PRIORITY	ASSIGNED TO (INITIALS)	BATE ASSIGNED STARTED	DUE DIATE	COMPLETED OR REWOVED DATE	
1.	Contact the following board as follow up to April 9 meet send brief report to VFL:  a. Charles Bronfman - with	ing and		SF	44/11h/91	5/15/91		
	<ul><li>b. David Hirschhorn</li><li>c. Isadore Twersky</li></ul>					}		
2.	Send SHH a list of suggested of a training oversight comm			SF	3/20/91	5/15/91		
3.	Contact Florence Melton rega foundation support for CIJE,			SF	2/11/91	6/30/91		
4.	Invite Rabbi Twersky to prep an op ed piece.	are an		SF	IO/30/90	TBD		
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PREMIER INDUSTRIAL CORPONATION

**ASSIGNMENTS** 

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COUNCIL STEERING COMMITTEE

SUBJECT/OBJECTIVE

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		ORIGINATIOR VFL		DATE 5/2/91			
INIO).	DESCRIPTION		PRIORITY	ASSIGNIED TO (INITIALS)	DATE ASSIGNED STARTED	DUE DATE	COMPLETE OR REMOVE DATE
1.	Ask Isa Aron to cubmit a prop undertaking the assignment to a research agenda.			AH	5/1/91	5/7/91	
2.	Contact the following board m follow up to April 9 meeting brief report to VFL:	Contact the following board members as follow up to April 9 meeting and send brief report to VFL:		АН	4/11/91	5/15/91	
	a. Mattitew Maryles b. Hudwig Jesselson c. Morman Hamm d. Estiver Leah Ritz c. Ismar Schossch		EVISI				
3.	Talk with Jon Woocher about n for the establishment of a da	ext steps		AH	4/11/91	5/25/91	
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COUNCIL STEERING COMMITTEE

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fNID.	DESCRIPTION		PRIORITY	ASSIGNED TO (INITIALS)	DATE ASSIGNED STARTED	DUE DATE	COMPLETED OR REMOXED DATE	
	IMMEDIATE ACTION							
1.	Follow up with Sid Clearfiel advisor from organization of youth directors.			SHH	2/11/91	5/15/91	ļ.	
2.	Consider inviting Bud Goldman to serve on the CIJE Board.			SHM	3/8/91	5/15/91		
3.	Contact Henry Koschitsky regarding foundation support and/or board membershup.			SHH	1/23/91	5/15/91		
4.	Talk to Jon Woocher about consultants to work on benefits package.			SHH	3/20/91	5/15/91		
5.	Contact the following board follow up to April 9 meeting brief report to VFL:	members as and send		знн	4/11/91	5/15/91		
	a. Charles Bronfman - with b. Irwin Field c. Max Fisher d. Norman Lipoff e. Mark Lainer f. Bennett Yanowitz	SF						
€.	Work on a timeline for actio	n on		SHH	3/20/91	5/15/91		
7.	Invite representatives of Ar Avi Chai, Crown, Meltom, Rev foundations to join the boar financial commitment for nex	som, Wexner d without		знн	4/11/91	5/13/91		
8.	Contact Richard Joel for his Reconstructionist Rabbinical proposel.			SHH	4/26/91	5/30/91		
∲,	With SE, meet with D. Syme.			SHH	4/11/91	6/1/91		
10.	Meet with Abramson, Gurvis, Syme and Woocher to determin on community organization si communities.	a how to proceed	<b>1</b>	SHH	4/11/91	6/15/91	Ì	

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FUNCTIONAL SCHEDULE

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COUNCIL STEERING COMMITTEE

SUBJECT/OBJECTIVE

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111	Recordit a chief professional	officer,		SHH	8/7/90	9/1/91		
	AS TIME PERMITS				į			
1122.,	Follow up with Cummings Foun	datiom.		SHH	8/7/90	TBD		
113.	Consider Heinz Eppler for po involvement on CIJE or MIG b			SHE	1/23/91	THU		
114.	Explore informally with Jerr the possibility of paying hi stipend for his work for the	m a modest		SHE	12/14/90	TBD		
115.	Consider scheduling a series with the local leadership of over a period of 6-9 months discuss the final report.	15-20 cities		SHA	8/22/90	TBD		
16,	Work with staff at CJF to se	t up an office.		SHA	11/28/90	:   TBD		
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COUNCIL STEERING COMMITTEE

SUBJECT/OBJECTIVE

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	ND	DESCRIPTION		PRIORITY	ASSIGNED TO (UNITIALS)	DATE ASSIGNED STARTED	DUE DATE	COMPLETED OR REMOVED DATE
	1.	Talk with Mark Lainer about s for CIJE from his family.	upport		MLM	2/27/91	5/15/01	
	2.	Call Max Fisher regarding lev support for Council	rel of		MLM	10/10/90	5/15/91	
	3.	Call and invite Bill Berman t serve on the CIJE board.	•		MIM	1/23/91	5/15/91	
	4.	Talk to Board Institute of HU	C,.		MLM	1/23/91	5/30/91	
	5.	Give closing talk at JESNA Co Leadership Conference.	ntinental	:	MLM	9/11/90	6/11/91	
	6.	Call Lester Crown to request for the CIJE.	support		MLM	1/23/91	TBD	
	7.	Consider means of upgrading f capability of foundation staf			MIM	1/23/91	TBD	
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COUNCIL STEERING COMMITTEE

SUBJECT/OBJECTIVE

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VFL

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5/2/91

	ORIGINATIOR		VFL		DATE 5/2//91			
MØ.	DESCRIPTION		PRIORITY	Assigned To (Initials)	DATE ASSIGNED STARTED	DUE DATE	COMPLETED OR REMOVED DATE	
11.	Contact the following board medical follow up to April 9 meeting brief report to VFL:	embers as and send		AR	4/11/91	5/15/91		
	a. Charles Goodman b. Lester Pollack							
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MØ.	DESCRIPTION		PRIORITY	ASSIGNED TO (INITIALS)	DATE ASSIGNED STARTED	DUE DATE	COMPLETED OR REMOVED DATE	
1.	Contact the following board tollow up to April 9 meetin brief report to VFL:	member as g and send		JW	4/11/91	5/15/91		
	a. Neil Greenbaum							
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COUNCIL STEERING COMMITTEE

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follow up to April 9 meeting and send brief report to VFL:  a. John Colman b. Thomas Hausdorff  2. Discuss JCCA proposal with MLM.  3. Follow up on a proposal for funding from HLZ 4/26/91 6/15/91	NO.	DESCRIPTION	PRIORITY	ASSIGNED TO (INITIALS)	DATE ASSIGNED STARTED	DUE DATE	COMPLETED OR REMOVED DATE		
b. Thomas Hausdorff  2. Discuss JCCA proposal with MLM,.  3. Follow up on a proposal for funding from HLZ 4/26/91 6/15/91	1.	follow up to April 9 meeting and send		HLZ	4/11/91	5/15/91			
3. Follow up on a proposal for funding from HLZ 4/26/91 6/15/91									
	2.	Discuss JCCA proposal with MLM.		HLZ	5/1/91	5/31/91			
	3.			HLZ	4/26/91	6/15/91			
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# Agenda CIJE Teleconference Wed., May 1, 1991 - 8:30 a.m.

Participants: Jerusalem - SF, AH; Rockville - SE; Cleveland - SHH, WFL, HLZ

- I. MimutessanddAastgomentssoff44268991
- II, Where we are with lead communities
  - A.. AH memo
  - B. Simulation
- III. Best practice update
  - A. Establishment of panels
  - B. Timing of process interim reports
- IV. Status of research agenda and data bank
  - A. Is Aron on board?
  - B. Additions to editorial board?
- V. Ubdate onnttaining
- VI. Status of proposals and funded projects
  - A. Torah Umesorah
  - B: Jewish Heritage Video Collection
- VII. Update on Planner search
- VIII. Confirm future talecoms

Tues., May 7
Tues., May 14
Wed., May 29
Tues., June 4

#### Agenda CIJE Teleconference Fri., April 26, 1991 - 8:30 a.m.

Participants: Jerusalem - SF, AH; Rockville - SE; Cleveland - SHH, WEL, HLZ

- H. Minutes and Assignments of 4/11/91
- III, Update and next steps toward lead communities
- HII. Best practice update
  - IV. Update and next steps towardeseserchcagegeadadaddtataabank
  - V. Next steps on training
- VI. Relationships with funders
  - A. Update on Medition suppoint
  - B. Status off invitations toopoteritial funders to serve on Board
- VII, Status of Fox/Scheffler paper
- VIII. Status of proposals and funded projects
  - A. JCC Association
  - B. Yeshiva University
  - C. Jewish Theological Seminary
  - D. Hebrew Union College
  - E. Reconstructionist Rabbinical College
  - F. University of Judaism Wilstein Institute (Lipset)
  - G. Ramaz
  - H. Torah Umesorah
  - I. Jewish Heritage Video Collection
  - IX. Conflian future telecons

Wed., May 1 Tues., May 7 Tues., May 14 Wed., May 29 Tues., June 4 PREMIES INHHISTOIAL ESSERBATION

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**ASSIGNMENTS** 

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council steering committee

SUBJECT/OBJECTIVE

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MØ.	DESCRIPTION		PRIORITY	ASSIGNED TO (INITIALS)	Date Assigned Started	<b>SUE DATE</b>	GOMPETEL ORREMOVE DANTE
ħ	Send copy of planner position description to Art Rotman and woocher and solicit their and ideas of possible candidates.	d jon d jack ükeles'		SE	4//26//911	<i>51/51/9</i> 91	
2.	Ask Jack Ukeles for a detailed proposal outlining how he would develop a metional strategic plan on training.			SÆ	4//26//991	5/55//9911	
38.	With SMH, identify other candidates from whom to seek strategic plan proposals.			ŝÆ	4//2266//9911	5/115//991	
4.	Comtact the following board members as follow up to April 9 meeting and send brief report to VFL:			SÆ	4//1111//991	5/115/9911	
	<ul> <li>a. Gerald Cohen</li> <li>b. Alfred Gottschalk</li> <li>c. S. Martin Lipset</li> <li>d. Melvin Merians</li> <li>e. Arthur Green</li> </ul>					i	
55.	Meet with Jack Ukeles to dis tasks defined in paper on pr in-service training.			S±L	2/111//991	5//15//911	
6.	With SHH, meet with D. Syme.			SÆ	4//1]1]//991]	6/1/ <i>9</i> 91	
77.	Develop outline for how to peducational component of lea			SE	4//111//991	6//15//991	
88,	Work with Barry Holtz on dev practices panel.	eloping a best		SE	1//2239/9911	6/390/991	
99;	Work with SF and AH to devel concrete means of establishing lead communities.	_		SE.	4//111//991	orgoity.	
10:	Develop and maintain list of on which CIJE can draw.	experts		SÆ.	4//11//991	<b>७मह</b> ७भॅमक्	
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**FUNCTION** 

**COUNCIL STEERING COMMITTEE** 

SUBJECT/OBJECTIVE

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NO.	DESCRIPTION		PRIORITY	Assigned To (Initials)	DATE ASSIGNED STARTED	DUE DATE	COMPLETE OR REMOXE DATE
1.	Contact the following beard as follow up to April 9 mee send brief report to VFL:			SF	4/11/91	<b>5/1</b> 5/991	
	a. Charles Bronfman - with b. David Hirschhorn c. Isadore Twersky	Shh					
2.	Send SHH a list of suggeste of a training oversight com			SF	3/20/91	5/15//991	
3.	Contact Florence Melton reg foundation support for GIJE			SF	2/11/91	6/30/991	
4.	Invite Rabbi Twersky to pre an op ad piece	pare an		SF	10/30/90	TBD	
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	ASSIGNMENTS
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**□ FUNCTIONAL SCHEDULE** 

**FUNCTION** COUNCIL STEERING COMMITTEE

SUBJECT/OBJECTIVE

HOCHSTEIN ASSIGNMENTS

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NO.	DESCRIPTION		PRIORITY	ASSIGNED TO (INITIALS)	DATE ASSIGNED STARTED	DUE DATE	COMPLETED OR REMOVE DATE	
1,	Provide summary of new approximately process to be disnext teleconference.			AH	4/26/91	4/30/91		
2.	Work with SE and SF on a pr to Isa Aron stating what we first step in developing a agenda.	seek as a		HA	4/11/91	5/8/91		
3.	Contact the following board follow up to April 9 meeting brief report to VFL:			АН	4/11/91	5/15/91		
	<ul> <li>a. Mástthew Másyles</li> <li>b. Liudvitg Jésselsom</li> <li>c. Niormam Llamm</li> <li>d. Eisther Liebh Ritz</li> <li>e. Ilsmar Schorsch</li> </ul>			1				
4.	Talk with Jon Woocher about for the establishment of a			AH	4/11/91	5/25/91		

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ASSIGNMENTS **□ ACTIVE PROJECTS** 

RAW MATERIAL

FUNCTIONAL SCHEDULE 7/3/990 (NOV. 11/14/20) PRINTING IN U.S.A.

**FUNCTION** COUNCIL STEERING COMMITTEE

SUBJECT/OBJECTIVE HOFEMAN ASSILLAMMENTS

ORIGINATOR VFI. DATE 4.//2209/p911

	_	ORIGINATOR	VFL		D.	ATE 4//22	9/ <i>,</i> 9911
NŌ.	DESGRIPTION		PRIORITY	Assigned To (Initials)	DATE ASSIGNED STARTED	DUE DATE	COMPLETIED OR REMOVED DATE
	IMMEDIATE ACTION				,		,
h.	Distribute to Steering Commi proposals from Torah Umesora Jewish Heritage Video Collect	h and		SHH	4/26/91	4/30/91	
2.	Follow up with Sid Clearfiel advisor from organization of youth directors.	_		SHH	2/11/91	5/1/91	
3,	Consider inviting Bud Goldmann on the CIJE Board.	n to serve		SHE	3/8/91	5/1/91	
4.	Contact Henry Koschitsky regarding foundation support and/or board membership.			SHH	1/23/91	5/1/91	
5.	Talk to Jon Woocher about consultants to work on benefits package			SHH	3/20/91	5/10//91	
6.	Contact the following board follow up to April 9 meeting brief report to VFL:			SHH	4/11/91	5/15//91	
	a. Charles Bronfman ■ with b. Irwin Field c. Max Fisher A. Montalina Teltare e. Mark Lainer f. Bennett Yanowitz	ŝf					1
7.	Work on a timeline for actional lead communities.	en on		SHH	3/20/91	5/15//91	
₿,	Invite representatives of Ar Avi Chai, Grown, Melton, Rev foundations to join the boar financial commitment for nex	som, Wexner d without		SHH	4/11//91	5/15/91	
9,	Gentact Richard Joel for his Reconstructionist Rabbinical proposal.	<b>-</b>		SHH	4//26//91	5/30/91	
10.	With SE, meet with D. Syme.			SHH	4/11//91	6/1/91	! 
	<u> </u>			<u> </u>	<u> </u>	<u> </u>	<u> </u>

PREMIER INDUSTRIAL CORRESATION

HE MARAGEMENT MANUAL POLICY NO. 25 FOR GUIDEUNES ON IME COMPLETION DEFINE FORM FOR A EVNETIONAL MOVEMBLE

☐ ASSIGNMENTS

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**FUNCTION** 

60UNGIL STEERING COMMITTEE

SUBJECT/OBJECTIVE

HOFFMAN ASSIGNMENTS

ORIGINATOR

VFL

DATE 4/29

4/29/91

		ORIGINATOR	ALT		D)	ATE 4/229	9 <i>1</i> /9 <del>5</del> 11
NO.	DESCRIPTION		PRIORITY	ASSIGNED TO (INITIALS)	DATE ASSIGNED STARTED	DUE DATE	COMPLETED OR REMOVED DATE
11	Meet with Abramsom, Gurvis, Syme and Woocher to determine on community organization si communities.	s how to procee		SHH	4//11/91	6/15/91	
12,	Recruit a chief professional officer			SHH	8/7/90	9/1/91	
	AS TIME PERMITS						
13,	Follow up with Cummings Foun	dation.		SHH	8 //77 //9900	TED	
14.		Consider Heinz Eppler for possible involvement on CIJE or MIG board.		SHH	1/23/91	<b>T</b> BD	
15.	Explore informally with Jerry Strober the possibility of paying him a modest stipend for his work for the CIJE.			SHH	12/14/90	TBO	
16.	Consider scheduling a series with the local leadership of over a period of 6-9 months discuss the final report	15-20 cities		SHH	8/22//90	TRO	
17.	Work with staff at CJF to se	t up an office.		SHH	11/28/90	TÓÔ	
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FUNCTIONAL SCHEDULE

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Function council steering committee

SUBJECT/OBJECTIVE MANDEL ASSIGNMENTS

ORIGINATOR VF1. DATE 4/29/91

		ORIGINATOR	VFL		עם	ATE 4/2	291/9911
INO.	DESC短PTION		PRIORITY	ASSIGNEDI TO (INITIALS)	DATE ASSIGNED STARFEID	DUE DATE	COMPLETED OR REMOVES DATE
1.	Talk with Mark Lainer about for Cije from his family.	support		MTW	2/27/91	5/15/91	
2.	Call Max Fisher regarding le support for Council.	vel of		MIM	10/10/90	5/15/991	
3.	Call and invite Bill Berman serve on the CIJE board.	to		MLM	1/23/91	5/15/91	
4.	Talk to Board Institute of H	UC.		MLM	1/23/91	5/30/91	
5.	Give closing talk at JESNA 6 Leadership Conference.	ontinental		MLM	9/11/90	6/11/91	
6.	Call Lester Crown to request for the CIJE.	support		MLM	1/23/91	<b>T</b> \$0	
7.	Consider meams of upgrading capability of foundation sta			MLM	1/23/91	<b>T</b> BD	
				:		<u> </u>	
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PREMIER INDUSTRIAL CORPORATION

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FUNCTION COUNCIL STEERING COMMITTEE

SUBJECT/OBJECTIVE ROTMAN ASSIGNMENTS

ORIGINATOR VFL DATE 4//29//991

		ORIGINATOR	VFL		DA	ATE 4//2	299//9911
IND.	DESCRIPTION		PRIORITY	ASSIGNATED TO (INITIALS))	DANTE ASSIGNED STARTED	DWE DAME	COMPRETEI OR REMOVE DAVIE
1.	Contact the following board follow up to April 9 meeting brief report to VFL:  a. Charles Goodman b. Lester Pollack	members as and send		AR	4//11/91	5//15/91	
	AMER A.R.						
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SUBJECT/OBJECTIVE

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73890 (REV. 10/86) PRINTED IN U.E.A.

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NO.	DESCRIPTION	DESCRIPTION PRIORITY ASSIGN TO (INITIA		ASSIGNED TO (INITIALS)	DATE ASSIGNED STARTED	DUE DATE	COMPLETIED OR REMOVED DATE	
1.	Contact the following board follow up to April 9 meeting brisf report to VFL:	member as and send		JW	4/11/91	5/15/91		
	a. Neil Greenbaum							
							<u>;</u> 	
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**FUNCTION** 

council steering committee

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'	Composite Colombia Result of the Composition of the	ORIGINATOR	SINATOR VFL			DATE 4/29//911		
₩ <b>₽</b> .	DESCRIPTION		PRIORITY	ASSIGNED TO (INITIALS)	Date Assigned Started	DUE DATE	COMPLETED OR REMOVED DATE	
1.	Contact the following board follow up to April 9 meeting brief report to VFL:  a. John Colman	members as and send		HLZ	4/11/91	5/15/91		
2.	b. Thomas Hausdorff  Follow up on a proposal for	funding from		HLZ	4/26/91	<b>6</b> //15//991		
	Arnow/Weiler family.							
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FACSIMILE HEADER SHEET 73129 (5/90) PRINTED IN U.S.A	DATE:X SINE TIME: PAGES SENT: 10
TO: FAX NO. (9//) 2222-699	9.5// FROM: FAX NO. 8/8) 36/-9962
Niermo SEYMOUR , ANE	TTE Name GINNY GEWI
Company	Company
Street Address	Tele. No. ( )Ext

Country

City

State

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May 7, 1991

#### Dear ::

I am pleased to send you the minutes of the first meeting of the good beginning. When we come together again the a Tew munths, we will be in a position to take action on several concrete proposals.

Since the meeting on April 9, staff has continued to work on a plan for the establishment of lead communities, incorporating approaches to best practice and a research component. We will keep you informed on progress.

You can expect to hear from a CIJE staff member or senior policy advisor to fill you in on the meeting and seek your thoughts om next steps. We want to find ways to make it convenient for you to share your ideas as fully as possible.

We have not yet set a date for the mext board meeting, but will notify you as soon as we do.

I look forward to continuing to work with you in this important endeavor, and send my warmest personal regards.

MORTON L. MANDEL Chair May 8, 1991

#### Dear :

I am pleased to send you the minutes of the April 9 meeting of the Board of the Council for Initiatives in Jewish Education. I feel that the meeting was a good beginning.

Since the meeting, staff has continued to work on a plan for the establishment of lead communities, incorporating approaches to best practice and a research component. We will be in touch with you for your thoughts as we begin to plan next steps.

We have not yet set a date for the next Senior Policy Advisors meeting, but will notify you as soon as we do.

I look forward to continuing to work with you in this important endeavor.

Sincerely,

Stephen H. Hoffman Acting Director



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**VFL** 

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4/4/91

Originator VFL D			DATE 4/4/91				
HNO.	DESCRIPTION		PRODUTY	ASSIGNED TO (INVITIALS)	DATE: ASSIGNED STARTED	DUE DATE	COMPLETEED OR RESINOVESO DATES
1.	Work with SF and AH to iden people who can undertake ta im paper on pre-service and training.	sks defined		SE	2/11//91	4//15/91	
2.	Draft am approach to develo practices panel with Barry	ping a best Holtz.		se	1/23//91	TED	
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NO.	DESCRIPTION		PRIORITY	Assigned To (initials)	DATE ASSIGNED STARTED	due date	COMPLETED OR REMOVED DATE.
1.	Contact regarding foundation and/or board membership:	on support		ŜF	2/11/91		
	a. Florence Melton					6/10/91	
2.	Send SHH a list of suggeste of a training oversight com	d members mittee.		SF	3/20/91	4/15/91	
3.	Meet with Israel Scheffler completion of research paper			SF	3/20//91	5/1/91	
4.	Invite Rabbi Twersky to prepare an an op ed piece.			SF	10/30/90	TBD	
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FUNCTION COUNCIL STEERING COMMITTEE

SUBJECT/OBJECTIVE HOCHSTEIN ASSIGNMENTS

ORIGINATOR VIL DATE 4/4/91

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MUD.	DESCRIPTION		PRIORUTY	ASSIGNED TO (INITIALS))	DATE ASSIGNED STARTED	idiuhe idwattee	COMPLETED OR REMOVED DVITE
1.	Follow up with S. Martin L progress of review of CJF data,	ipset on population		AH	2/27/91	4/15/91	
2	Review JCCA proposal with while in the U.S.	Art Rotman		AH	3/20/91	4/19/91	
33.	With SF, meet with Arych D discuss JTS proposal.	avidson to		AH	4/3//91	4/19/91	
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**FUNCTION** 

COUNCIL STEERING COMMITTEE

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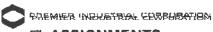
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DATE 4/4/41

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NO.	DESCRIPTION		PRIORITY	ASSIGNED TO (INITIALS))	DATE AND ASSIGNED STARTED	QUE BATE	CRIMPRETERS CHRISTONES DATE
	IMMEDIATE ACTION						; ; ;
11.	Set up a system whereby senion advisors keep board members and involved through phone consitts	informed		SHE	1/23/91	4/8/91	
22.	Work on a timeline for action lead communities.	n on		SHH	3/20/91	4//8//91	
33.	Prepare detailed outline for board meeting, including desired outcomes and potential problems, and brief NLM.			знн	4/3/91	4//8//91	
4.	Talk to Jon Woocher about con to work on benefits package,	nsultants		SHH	3/20/91	4//10//91	
55,	Follow up with Sid Clearfield advisor from organization of youth directors.			SHH	2/11/91	5/1/91	
6.	Consider inviting Bud Goldman	n to serve		SHH	3/8/91	5/1/91	
77,	Contact Henry Koschitsky reg foundation support and/or bo membership.		İ	SHH	1/23/91	5/1/91	
8.	Recruit a chief professional	officer.		SHH	8/7/90	9/1//91	
İ	AS TIME PERMITS					!	
9.	Follow up with Cummings Found	dation.		SHH	8/7/90	TBD	
10.	Consider Meinz Eppler for po- involvement on CIJE or MIC b			SHH	1/23//91	TBD	
11.	Explore informally with Jerr the possibility of paying his stipend for his work for the	m a modest		SHH	12/14/90	TDD	
12:	Consider scheduling a series with the local leadership of over a period of 6-9 months discuss the final report.	15-20 cities		SHH	8/22/90	190	
13.	Work with staff at CJF to se	t up an office.		SHA	11/28/90	TED .	
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☐ RAW MATERIAL
☐ FUNCTIONAL SCHEDULE

function council steering committee

SUBJECT/OBJECTIVE ZUCKER

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**ORIGINATOR** 

VFL

DATE

4/4/91

	ORIGINATOR		VFL		DATE 4/4/91		
NØ.	Description		PRIGRITY	Assigned To (Initials)	DATE 5.0 ASSIGNED STARTED	DUE DATE	COMPLETED ORREGIONED DATE
11.	Schedule a meeting with Arnofemblions.	ow-Weiler		HLZ	<b>8/</b> 7/90	5/1V/99.	
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				<u> </u>			

#### Annette Hechstein Schedule

#### Wednesday \_\_ April 10

7:30 a.m. \* MAF meeting at Federation 171750 Euclid Avenue

9:30-12 p.m. - AH, SF, HLZ, VFL

12-1:30 p.m. ■ AAH and VFL

1:30 p.m. - AH and SHH at Federation

3:00 p.m. - AH and Barry Reis at Federation

4:00 p.m. · AH, SF and Mark Gurvis at Federation

#### Thursday, April 11

8:30 a.m. - AH and John Gerhart - Building 1, Room 105

The rest of the day is open.

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#### Seymour Fox Schedule

#### Wednesday. April 10

7:30 a.m. - MAF meldingettinge

9:30-12 p.m. -- aSE, AND, HIZA, WELL

12-1:30 p.m. -- SEF and HLZ

3:00 p.m. -\* SF and Dan Pekarsky at Federation (msk for Judith Oscker)

4:00 p.m. -- SEF, AH and Mark Gurvis attracementation

### Thursday, April 11

7:30 a.m. Break flast intien House and W. and kermeckerman

The rest of the day is open..

PHEMIER INIGUERTRIAL COMPORATION FACSIMILE HEADER SHEET 73:33 (5:90) FRATED IN U.S.A. DA	TE: 3/28 TIME: NUMBER OF RAGES SENT: 3
TO: FAX NO. (P/) 122-4-6999571  Name ANNETTE HECHSITENS	FROM: FAX NO. (273) 1761-962  Name
Company	Company
Street Address	Tele. No. ( )Ext

Steve advised me not to work on revising the lineal minutes. He thinks they are and want to ment to me Mon.

I have minutes, clarifying that the little and want to the land on His teleson. Down they are gestering for our His teleson. Down they ideas? I think that is not upon the ideas? I there a slowely Persel.

P.S. Where will you he on the 3rd?

# Agenda CIJE Teleconference Wed., April 3, 1991 - 9:30 a.m.

Participants: Jerusalem - SF, AH; Rockville ■ SE; Cleveland - SHH, VFL

- I.. Minutes of March 20
- II. Assignments
- III. Status of pending proposals
- IV. Follow up djutz new membrir invirces
  - 1. Bud Goldman anything further?
  - 2. Mel Marians invited
  - 3. Mona Ackerman/Kathy Hat?
  - 4. Rachel Cowan?
  - 5. Eli Evans?
  - 6. Others?
- V. April 9 board meeting
  - A. Review allosidentics
  - B. Review Agenda
    - 1. CIJE Operations Who reports? Who prepares?
      - a. Structure
      - b. Finance and Administration
      - c. Staffing
    - 2. Action Plan Who reports? Who prepares?
      - a. Lead communities [Has a timetable been prepared?]]
      - b. Pre-professional/In-service training
      - c. Research capability
      - d. Best practice
    - 3: Foundation community contacts and issues

H12/?

- Anything further on benefits package
- C: Communications agenda

### VI. Preparations for board meeting

- A. Counselor/camper assignments
- b. Brief MLM/Prepare bis remarks
- C. Logistics of the day
  - 1. Serve luncheon before meeting begins?
  - 2. Assign seats?
  - 3. Materials in folders, as for 3/12?
    - a.. Agenda
    - b. What else?

VII. Set future telecons

PREMIER INDUSTRIAL WORFORWITHIN FACSIMILE HEADER SHEET 73138 (5-90) PRINTED IN U.S.A. D.A.	ATE: 3/2-6 TIME:	NUMBER OF PAGES SENT: 5
TO: FAX NO. (9/1) 7722-679 951 SEYMBUR FOR Name AND THE HOLH 57EAD	FROM: FAX NO. K	14, LEVI
Сотрану	Company	
Street Address	Tele. No. ( )	Exit
City State Zip Country		
City State Zip Country		

# Seymour + annette -

- He's not nearly. (In case you want to lobby, he's not inclined to put the campan / counselor system in place but the telecon April to the telecon April to be late 9:30 our time?
- 2. Attached is a letter from 5M Liquet, for your info. Also current attended that.
- 3. Here's what I have arranged for

aprile 10

7:30 a.m. - MAF Mitthy at 1750 Enslid. (I can pick you up shortly after 7 if its I the. Light bushfast will be seemed at the meeting.)

BOS P. IZ. SEFAH, HLZ, WEL

IRE 150 < SFIFHLZ

AH + VFL

"30 - nAH to S#AH mat Festertaitiok

3:00 -- AH + B Ricis \* At Folleat town (Wildetta No fer is in labor)

41 5000 - SE + SH + WI Golds At Federation

## Appril H

7:30 a.m. - Breakfast at Glidden House \* 5/8 + W. AEKETHING A ((SWU I MI) At KKEIN AT AH WOULTS join \$95 1204))

8:30 E.Mi. - AH + John Gershart = Building 1 y Room 105

The rest of the day is open.

I didn't ask Streve about a meeting white by you f SE-. I'VI leedelutte to to you, unless to hear otherwise.

3/25/91

### CLIE Board Members Invited to 4/9/91 Meeting

Name	Attendance Plans
Charles Bronfman	Yes
Gerald Cohen	Yes
John CoJman	Yes
Irwin Field	No
Max Fisher	
Charles Goodman	
Alfred Gottschalk	Yes
Arthur Green	Yes
Neil Greenbaum	No
Thomas Hausdorff	Yes
David Hirschhorn	Yes
Ludwig Jesselsen	No - in Israel
Mark Lainer	
Norman Lamm	¥es
Norman Lipeff	No
S. Martin Lipsett	Yes
Morton Mandel	¥eş
Matthew Maryles	Yes
Melvin Merians	
Lester Pollack	¥es
Esther Leah Ritz	¥eş
Ismar Schofsch	No - in Canton, OH
isadore Twersky	Yes

Other invitees:

Yea Elster

Yes **FOX** 

Yes Mochstein

Yes H⊘££man

Yes Levi

Yes Krear

((until 2:30))

Yes Rotman

Yes Weecher

Yes Zueker

24 TOTAL Attending

I,

MAR 25 1981

## George Mason University

The Institute of Public Policy Krug Hall, Room 205 Fairfax, Virginia 22030-4444

(703) 323-2503 Fax; (703) 323-2504

March 22, 1991

Ms. Virginia Levi Premier Industrial Foundation 4500 Euclid Avenue Clevelamd, OH 44103

Dear Ginny:

I'm glad to set down what I plan to do with the analysis of the population data. As it happens the tape only reached me a couple of days ago. For reasons that I do not completely understand the preparing of the code book and the cleaning of the data and putting it on a tape and so on took much longer than was In any case Barry Kosmim sent me a code book and anticipated. the tape a couple of days ago. I hired someone to start doing the statistical analysis and he is going through the preliminary work at the moment. Hence the timing of the study cam be said to have begun as of March 15th, to pick an arbitrary date. very much that I will have it finished by the end of the calendar year. The first immediate product of it has to be ready for a conference which The Wilstein Institute is holding in Los Angeles the second week in July to discuss the results of the study and other matters. I would hope, therefore, that this could also be the halfway progress report that you ask for.

I trust that all this is satisfactory. With best wishes --

Cordially,

Monty

Seymour Martin Lipset Hazel Chair of Public Policy

SML/ngc

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DATE 3/20/091

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1.	Work with SF and AH to ident people who can undertake tas in paper on pre-service and training	ks defined		SE	2/11/91	3/27/91	
2.	Draft an approach to develop practices panel with Barry H	ing a best oltz.		SE.	1/23/91	TBD	
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COUNCIL STEERING COMMITTEE

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3/20/911

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NÖ.	DESCRIPTION		PRIGRITY	ASSIGNED TO (INHTIANLS))	OATE ASSIGNED STARTED	DUE DATE	COMPLETED ORI REMOVED DATE
1.	Contact regarding foundation and/or board membership:	support		SF	2/11/91		
	a. Florence Melton b. Mona Ackerman					6/10//91 3/27//91	
2.	Send SHH a list of suggested of a training oversight comm	members Lttee.		SF	3/20/91	3/25/91	
3.	Meet with Israel Scheffler to completion of research paper.			SF	3/20/91	5/1/91	
4.	Invite Rabbi Twersky to preparation op ed piece	are an		SF	10/30/90	TBD	
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**□** ASSIGNMENTS

**□ ACTIVE PROJECTS** 

**□ RAW MATERIAL** 

FUNCTIONAL SCHEDULE

73690 (REV. 10/50) PRINTED IN U.S.A.

**FUNCTION** 

COUNCIL STEERING COMMITTEE

SUBJECT/OBJECTIVE

HOCHSTEIN ASSIGNMENTS

ORIGINATION

VFL

DATE 3/20/91

	GRIGINATOR			DATE 3/20/91			
NO.	DESCRIPTION	PRIORITY	ASSIGNED TO (INITIALS)	DATE ASSIGNED STARTED	DUE DATE	COMPLETIED OR REMOVED DATIE	
1,	Get proposal for Jerusalem Municipality from Michael Gal and bring to U.S.		AH	3/20/91	A/100//991		
2.	Follow up with S. Martin Lipset on progress of review of CJF population data.		АН	2/27/91	4/15//91		
3.	Review JCCA proposal from Art Rotman and provide comments while in the U.S		ΑĦ	3/20/91	A/19//91		
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COUNCIL STEERING COMMITTEE

SUBJECT/OBJECTIVE

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NO.	Description	PRIORITY	ASSIGNED TO (HNITIALS)	DATE ASSIGNED STARTED	DUE DATE	COMPULATION OF REMOVED DAVIE
	IMMEDIATE ACTION					
1.	Discuss with MLM whether to invite potential funders to April 9 meeting.		Shh	3/20/91	3/21/91	
2.	Discuss with MLM if Mel Merians should be appointed to CIJE board.		SHH	3/20/91	3/21/91	
3.	Ask Alex Schindler whom to invite to serve as a senior policy advisor.		SHH	3/8/91	3/27/91	
4.	Set up a system whereby senior policy advisors keep board members informed and involved through phone calls and visits		SHH	1/23/91	3/27/91	
5.	Follow up with Sid Clearfield regarding advisor from organization of national youth directors.		SHH	2/11/91	3/27/91	
6.	Work on a timeline for action on lead communities.		SHH	3/20/91	3/27//911	
77.	Follow up on attendance at April 9 meeting with:		SHH	3/20/91	3/27/91	
	<ul><li>a. Charles Goodman</li><li>b. Mark Lainer</li><li>c. S. Martin Lipset</li></ul>					
8.	Invite Bob Hirt to join senior policy advisors.		SHH	3/20/91	3/31/91	
99,	Invite Bud Goldman to serve on the CIJE Board.		вня	3/8/91	4/1/91	
10.	Contact Henry Koschitsky regarding foundation support and/or board membership.		SHH	1/23/91	4/11//911	
11.	Talk to Jon Woosher about consultants to work on benefits package.		SHH	3/20/91	4/3/91	
12.	Talk with Mark Lainer about support for CIJE from his family.		SHA	2/27/91	4/15/91	

**ASSIGNMENTS** 

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☐ FUNCTIONAL SCHEDULE

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COUNCIL STEERING COMMITTEE

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	ORIGINATION		VFL	DATE 3/8/91			911
NO.	DESCRIPTION		PRIORITY	ASSIGNED TO (IMITIMUS)	DATE ASSIGNED STARTED	DWE DATE	CONTRICTED OR REWQXED DATE
13.	Recruit a chief professional officer		i	SHH	8/7/90	9/1/91	
	AS TIME PERMITS						
14.	Follow up with Cummings Founda	tilon.		SHH	8/7//90	TED	
15.	Consider Heinz Eppler for poss involvement on CIJE or MIG boa			знн	1/23/91	TBD	
16.	Explore informally with Jerry Strober the possibility of paying him a modest stipend for his work for the CIJE.		:	SHH	12/14/90	TBD	
17.	Gonsider scheduling a series of meetings with the local leadership of 15-20 cities over a period of 6-9 months to present and discuss the final report.			<b>SHH</b>	8/22/90	TBD	
18.	Work with staff at CJF to set	up an office		знн	11/28/90	TBD	

**■ ASSIGNMENTS** 

**□** ACTIVE PROJECTS

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**□ FUNCTIONAL SCHEDULE** 

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COUNCIL STEERING COMMITTEE

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DATE 3/20/91

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NO.	DESCRIPTION		PRIORITY	ASSIGNED TO (INITIALS)	DATE ASSIGNED STARTED	DUE DATE	COMPLETED OR REMOVED DATE	
1.	Fax proposal from Arthur Green AH and SE.	en Co	1	VFL	3/20/91	3/22/91		
2,	Follow up on attendance at Apmeeting with:	pril 9		VFL	3/20/91	3/27/91		
	a. Irwin Field b. Arthur Green c. David Hirschhorn d. Norman Lipoff							
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NO.	DESCRIPTION		PRIGRITY	ASSIGNED TO (INITIALS)	Date Assigned Started	due date	COMPLETED OR REMOVED DAVIE
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## 15. Jaffa Project

We reviewed the following suggested wording of the dedication plaque for the Jaffa project:

MANDEL CULTURAL CENTER

Presented to the People of Tel Aviv ■ Jaffa

to Enrich the Life of the Community

Jack N. and Lilyan Mandel

Joseph C. and Florence Mandel

Morton L. and Barbara Mandel

SF will send a suggested wording to us for approval by the three Mandels.

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hùlòs.	DESCRIPTION		Priority	Assigned To (MHTIMLS)	DATE ASSIGNED STARTED	ente quite	CSGNASFEED ON SEED ON SEED DAMES
1.	Work with SK and AH to ider people who can undertake to impaper on pre-service and unaining.	ska defined		SE	2/11/91	3/11/91	
2.	Make revisions on drafts of papers on training, lead communities, and research, check them with AH, and have ready for 3/12 meeting.			SK	3/7/91	3//111//911	
3.	Draft an approach to developing a best practices panel.			SE	1/23//911	TBID	 :
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COUNCIL STEERING COMMITTEE

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ORIGINATOR VFL DATE 3/8/971 Completed Or Removed Date DATE Assigned **ASSIGNED** NO. DESCRIPTION PRIORITY DIVE DATE TO (INITIALS) STARTED SF 2/11/91 | 3/15/91 11. Contact regarding foundation support and/or board membership: Florence Malton a, Mona Ackerman SF 2/11/91 3/27/91 Forward to SHH, thoughts on cost of 2. implementing recommendations on training. 10/30/90 TBD 33. Invite Rabbi Twersky to prepare an SF an op ed piece.

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ORIGINATOR VFL DATE

3/88/9912 date Assigned Started COMPLICATED OR REMOVED DATE ASSIGNED PRIGRITY DESCRIPTION DUNE DANTE NO. TO (MAITHALLS)) 2/27/91 Clarify status of JCCA proposal for 3/13/91 HА i. Wexner planning grant. 2/27/91 3/24//9911 Follow up with S. Martin Lipset on ΑĦ 2 .. progress of review of CJF population data.

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N/Q.	DESCRIPTION		PRIORITY	Assigned To (Initials))	daate assisned started	DOLLE DAME	COMPLETED OF REMOVED
11.	IMMEDIATE ACTION  Contact the following regarding foundation support and/or boar membership:			<b>SHH</b>	1/23//91	3/12//91	
	a. Henry Koschitzky b. Eli Ewans	:					
2.	Ask Norman Lamm and Alex Schin whom to invite from their orgato to serve on the CIJE senior po	mizations		SHH	3/8/91	3//11.2/91	
38.	Set up a system whereby senior policy advisors keep board members informed and involved through phone calls and wisits.			SHH	1/23//91	3//1/2//9/1	
4.	Follow up with Sid Clearfield regarding advisor from organization of national youth directors.			SHH	2/11/91	3/27/911	
5.	Invite Bud Goldman to serve on the CIJE Board.			знн	3//8//911	4//11//9911	
66,	Prepare assignments of "counse prior to April board meeting.	elors"		SHM	2/11//91	4,//11//9911	
77.	Talk with Mark Lainer about so for CIJE from his family.	pport		3.14114	2/37/91	4/15/91	
88,	Talk with Bob Hiller about a k package for Jewish professiona			SHA1	3/8/91	4//15//911	
99,	Recruit a chief professional o	efficet.		附州會	8/77/1900	9/1/91	
	AS TIME PERMITS	i					
10.	Follow up with Cummings Founda	tion.		SHH	8/7/90	TBD	<u> </u>
111:	Consider Weinz Eppler for poss thvolvement on CIJE or MIG bos			SHA	1/23/94	1 1120 1	
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122	Explore informally with Jerr the possibility of paying his stipend for his work for the	m a modest		SHH	12/14//90	THO	
13.	Consider scheduling a series with the local leadership of over a period of 6.9 months discuss the final report.	15-20 cities	VIS	SHH	8/22//90	TBD	
14,	Work with staff at CJF to se	t up an office,		SHH	11/28/90	TBA)	
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ORIGINATOR	VFL			DATE	3/8//9911	

NO.	DESCRIPTION		PRIORITY	ASSIGNED TO (INITIMUS)	DATIE ASSIGNED STARTED	dué date	Completed Or removed Date
1.	Arrange for special mailing cover Commission reports.	of hard		VFL	1/23/91	3/15/91	
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10.	DESCRIPTION		PRIORITY	ASSIGNED TO (IMITIANLS))	DATE ASSIGNED STARTED	DUE DATE	COMPLETED OR REMOVED DATE
1.	Schedule a meeting with Arr families.	now-Weiler		HLZ	8/7/90	5/1/91	
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3/4/91 BRAFT

## Agenda T-lo-enforce

## Te lecconference

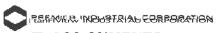
Thurs..., Mar. 7, 1991 6:8030 a.m.

Participants: Jerusalem · SF, AH; Rockville - SE; Cleveland - SHH, VFL, HLZ

I. Review minutes and assignments of 2/27/91 VPL

11. Plans for senior policy advisors meeting SHH

- A. Attendance
- B, Agenda/assignments
  - 1. Commission recommendations and action (30 min.) Shill since final meeting. [Minutes of Jerusalem meeting]
  - 2. Review working papers ((30 min..))
  - 3. Break into groups to discuss three topics (4 hrs..)) [[Group assignments]]
  - 4. Return to plenary to report and conclude ((1 hr.))
- III. Relationship with funders further discussion SHH
  - V. Schedule future telecoms: 3/20, 3/27, 4/3 \* all at 8:30 a.m. Note: telecon of 3/11 has been cancelled



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NO.	DESCRIPTION	PRIORITY	ASSIGNED TO (INITIALS)	DATE ASSIGNED STARTED	DUE DATE	COMPLETED OR REWOOLE DATE:
1.	Work with SF and AH to identify people who can undertake tasks defin	ined	i Se	2/11/91	3/11/91	
	training.	T(** •				
2	Draft am approach to developing a best practices panalust		S£	1/23//91	TEO	
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COUNCIL STEERING COMMITTEE

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DATE 2/28//911

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NO.	DESCRIPTION		PRIORITY	ASSIGNED TO (INITIALS)	DATE ASSIGNED STARTED	DUE DATE	CONFLETE OR REMOVE DATE
1.	Prepare a brief paper outliming issues to be considered in an as of research capability.			SF	2/11/91	3/5/91	
2.	With AH, prepare brief background with each and with SE prepare outline for senior policy advisors meeting.			SF	2/11//91	3//5//91	
3.	Contact regarding foundation sup and/or board membership:	port		SF	2/11/91	3/15//91	
	a. Florence Melton b. Nona Ackemmam						
4.	Forward to SHE, thoughts on cost implementing recommendations on			SF	2/11/91	3/27//911	
5.	Invite Rabbi Twersky to prepare an op ed piece	an		SF	LQ/30/90	<b>1</b> BD	!
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MND.	DESCRIPTION		PRIORITY	ASSADIANTU TO (INITIALS)	ASSIGNED STARTED	DUE DATE	OR REMOVED DATE
ш	Clerity relaminaship of new proposal to original propos subudited to HAF to train o executive directors	al		Alfi	2/27/01	3/13/91	
2	Clarify status of JCCA prop Wexner planning grant.	osal for		AH	2/27/91	3/13//91	
3.	Follow up with S. Martin Li progress of review of CJF p data.	pset on opulation	:	AH	2/27/91	3/24/91	
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DATE VFL 2/78//911 ASSIGNED DATE COMPLETED OR REMOVED ASSIGNED STARTEO NO. DESCRIPTION PRIORITY DUE DATE TO (INITHALS)) DATE IMMEDIATE ACTION 1/23/91 3/12//911 11. Contact the following regarding SHH foundation support and/or board membership: Henry Koschitzky Eli Evans b. 2 ctuu 57,/11 11 y/@ I 3 (172 27/901) advisor from the Orthodox movement. 3, Set up a system whereby senior policy SHH 1/23//94 3/12//911 advisors keep board members informed and involved through phone calls and visits, SHH 2/11/91 3/27//9911 44. Follow up with Sid Clearfield regarding advisor from organization of national youth directors. 4/1/911 SHH 2/11/91 5. Prepare assignments of "counselors" prior to April board meetimg. SHH 2/21/91 6. Talk with Mark Lainer about support 4/19/7/1 for CIJE from his family. 00 l/77/1/9 1900 9/11/001 311111 Recruit a chief professional officei. 1/, AS TIME PERMITS KOKKOW up WALII Wanneribe 1 MCH. WASHE. « ,t U. J. P == ---. . . . . SHH 1/23/91 TBD Consider Heinz Eppler for possible 9. involvement on CIJE or MIG board. TBD .. SHH 12/14/90 10. Explore informally with Jerry Strober the possibility of paying him a modest stipend for his work for the CIJE. TRD 8/22//90 SHH Consider scheduling a series of meetings 11. with the local leadership of 15\*20 cities over a period of 6-9 months to present and discuss the final report. 11/28/90 TBD SHH Work with staff at CJF to set up an office. 12.

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1.	Call Max Fisher regarding le	vel of		MIM	10/10/90	2/28//911	
2,	Call and invite the following serve on the CIJE board:	<b>6 1</b> 0		MLM	1/23//91	3/11//91	
	b. Irwin Field c. Norman Lipoff						
38.	Discuss Blaustein Foundation with David Hirschhorn.	pledge		MIM	8/7//900	3//111/91	
·· .	Ask Alex Schindler whom to i	nvite as		MILM	2/11//91	3//11//91	
5	Talk to Board Institute of P	IU€,.		MIM	1/23//91	5//30//911	İ
6	Give closing talk at JESNA ( Leadership Conference.	Continental		MIM	9//11//90	6/11/91	
7.	Call Lester Crown to request far the CTUP	support		MIM	1//23//9/1	JIHBOD)	
8	Consider means of upgrading capability of foundation sta			MILM	1//23//94	TBD)	
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NG.	DESCRIPTION		PRIORITY	ASSIGNED TO (IMITIALS)	DATE ASSIGNED STARTED	duet dante	COMPLETED OR REMOVED DATE:
<u>l</u>	Call contacts in San Francis Suggestion of person to serv			HL2	11/28/90	\$/1//9 <sub>1</sub> 1	
! 2 	Schedule a meeting with Arno families.	w-Weller		HLZ	8/7/90	5/1//911	
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COUNCIL STEERING COMMITTEE

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DATE 2/14/91

ASSIGNED TO (INITIALS) DATE ASSIGNED STARTED COMPLETED OR REMOVED DATE NO. DESCRIPTION PRIORITY DUE DATE SE 2/11/91 2/15/91 Send draft of position description 1. of a planner to SF and AH. SE 2/11/91 3/11/91 Work with SF and AH to identify 2. people who can undertake tasks defined in paper on pre\*service and in-service training. 1/23/91 TRD SE Draft an approach to developing 3. a best practices pamel.

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☐ RAW MATERIAL

☐ FUNCTIONAL SCHEDULE

73850 (REV. 10/86) MENITED IN U.S.A.

SEE MARAGEMENT MANUAL POURT NO. 8-S FOR GUIDDLINGS ON THE COMPERION OF THIS ROWN FOR A FUNCTIONAL SCHEDULE

FUNCTION

COUNCIL STEERING COMMITTEE

SUBJECT/OBJECTIVE

FOX ASSIGNMENTS

7;	3850 (REV. 10/56) MAINTED IN U.S.A.	ORIGINATOR	VFL		D	ATE 2/14	/91
NO.	DESCRIPTION		PRIORITY	ASSIGNED TO (INITIALS)	DATE ASSIGNED STARTED	DUE DATE	COMPLETED OR REMOVED DATE
1.	Prepare a briet paper outli Issues to be considered in of research capability.		!	36	2/:11//61	2/10//9711	
2.	Contact regarding foundation and/or board membership:	n support		SF	2/111/991	2/28/91	
	a. Florence Melton b. Moma Ackerman				í ! !	 	
3	With AM, prepare brief back on each area to be undertak			SF	2/11/91	2/28/91	
4.	Ferward to SMM, thoughts on implementing recommendation			SF	2/11/91	2/28/91	I
5	Arrange for Avraham Infeld informed about the work of Education Authority.			SF	2/11/91	2/28/91	[
6	Invite Rabbij Twarsky to pre am op ed piece.	pare an		SF	10/30/90	TBD	
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☐ ASSIGNMENTS☐ ACTIVE PROJECTS

☐ RAW MATERIAL

☐ FUNCTIONAL SCHEDULE

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FUNCTION

COUNCIL STEERING COMMITTEE

SUBJECT/OBJECTIVE

S., HOFFWAN ASSIGNMENTS

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INO.	DESCRIPTION	ORIGINATOR	VFIL	i Assigned To	DATTE: AKSENGED	AUTE 22/114	COMPLETE
_				(INITIALS)	SITARRIBEC	1	DAATHE
:	IMMEDIATE ACTION						
Д.	Contact the following regard foundation support and/or bo membership:			SHR	1//23//91	2//288//9911	
	a. Henry Koschitzky b. Eli Evans c. David Hirschhorn						
22,	Follow up with Sid Clearfiel advisor from organization of youth directors.			SHH	2/11/91	2//288/9911	
38.	Ask Norman Lamm whom to invi advisor from the Orthodox mo			SHH	2/11/91	2/28/91	
4.	Prepare an invitation to pro Council senior policy adviso			SHH	8/22//90	3//11//9911	
<b>5</b> 5.	Set up a system whereby seni advisors keep board members and involved through phone c visits.	informed		2 Min	1/23/91	3//12//911	
<b>6</b> .	Prepare assignments of "coun prior to April board meeting			SHH2	2//11//911	4,//11//9,11;	
7.	Recruit a chief professional	officer.		SHH	8//7//900	8g//l1//9gl1	<u> </u>
	AS TIME PERMITS						1   
<b>8</b> .	Follow up with Cummings Foun	dation.		<b>इम्मि</b>	8//7//90	#6B	
<b>9</b> .,	Consider Heinz Eppler for pe involvement on Cije or NIC b	ssible oard.		SHH	1/23/91	THEAD	
<u>l</u> 1∕0∙.	Explore informally with Jerr the possibility of paying hi stipend for his work for the	m a modest		\$Hih	12/1/1/90	ो ग् <b>मरा</b> ग	
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☐ ASSIGNMENTS
☐ ACTIVE PROJECTS

□ RAW MATERIAL

☐ FUNCTIONAL SCHEDULE

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FUNCTION

COUNCIL STEERING COMMITTEE

SUBPECT/OBJECTIVE

S. HOFFMAN ASSIGNMENTS:

ORIGINATOR

VFL

DATE 2/14/91)

		DRIGHNATOR	VFL.		D#	ATE $2/1$	/14/9h	
NO.	Description		PRIORITY	ASSIGNED TO (INITIALS)	CATATE ASSIGNED STARTED	Due date	COMPLETED OR REMOVED DANTE	
111.	Consider scheduling a series of with the local leadership of lover a period of 6-9 months to discuss the final report.	l5*20 citles		SHM	8/22//90	T BND)		
12.	Work with staff at CJF to set	up an office.		SHH	11/28/90	TED		
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☐ ASSIGNMENTS

☐ ACTIVE PROJECTS
☐ RAW MATERIAL

FUNCTIONAL SCHEDULE

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FUNCTION COUNCIL STEERING COMMUTTHEE

SUBJECT/OBJECTIVE LEVI ASSIGNMENTS

		ORIGINATOR VEL			D	DATE 2/14/991	
MO,	DESCRIPTION	DESCRIPTION PRIORITY ASSIGN		ASSIGNED TO (INITIALS)	DATE ASSIGNED STARTED	DUE PATE	COMPLETED OR REMOVED DAVIE
1.	With SHH, prepare a grid of senior policy advisors to inclusiveness.	f potemtial check for		WIFIL	2//11//911	2//28//911	
2.	Arrange for special mailing cover Commission reports.	g of hard		VFL	1//23//911	3/15/91	
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☐ ACTIVE PROJECTS
☐ RAW MATERIAL

☐ FUNCTIONAL SCHEDULE

7/3890 (REV. 10/56) PRINTED IN U.S.A.

FUNCTION

COUNCIL STEERING COMMITTEE

SUBJECT/OBJECTIVE

ZUCKER ASSIGNMENTS

ORIGINATIOR

VFL

BATE

2/14/91

	DESCRIPTION		VFL	Ð		BATE 2/1VA1	
NO.			PRIORITY	Assigned To (Initials)	Date Assigned Started	due date	COMPLETED OR REMOVED DATE
1.		Call contacts in San Francisco for suggestion of person to serve on the CIJE board.		HL <b>Z</b>	11/28/90	3/1/91	
2.	Schedule a meeting with Arno families,	ule a meeting with Arnow-Weller			8/7/90	5/11/9911	
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ACTIVE PROJECTS

RAW MATERIAL

**□ FUNCTIONAL SCHEDULE** 

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FUNCTION

COUNCIL STEERING COMMITTEE

SUBJECT/OBJECTIVE

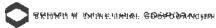
ELSTER ASSIGNMENTS

ORIGINATOR

VFL

DATE 2/14/91

N6.	DESCRIPTION	PRIGRITY	ASSIGNED TO (INHIMUS)	Date Assigned Started	DUE DATE	COMPLETED OR REMOVED DATE
1.	Send draft of position description of a planner to SF and AH.		SE	2/11/91	2/15/91	
2.	Work with SF and AH to identify people who can undertake tasks defined in paper on pre-service and in-service training.		SE	2/11/91	3/11/91	
3.,	Draft an approach to developing a best practices pamel.	FW15	SE	1/23/91	TBD	
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ASSIGNMENTS

ACTIVE PROJECTS

RAW MATERIAL

☐ FUNCTIONAL SCHEDULE

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FUNCTION

COUNCIL STEERING COMMITTEE

SUBJECT/OBJECTIVE

FOX ASSIGNMENTS

ORIGINATIOR

VFL

DATE

2//14//911

	ORIGINATOR		VFL	DATE 2/14		44//9911	
NO.	Description		PRIGRITY	Assigmed To (Muthals)	Date Assigned Started	DUE DATE	COMPLETED CHEMOVED SAME
1	Prepare a brief paper outlining the issues to be considered in an assessment of research capabil. ity.			SF	2//11//91	2/18/91	
2.	Contact regarding foundation and/or board membership:	n support		SF	2//11//91	2/28/9911	
*	a Florence Melton b Mona Ackerman		 				
3	With AH, prepare brief back; on each area to be undertake			SF	2/11/91	2//28//9911	
4.	Forward to SHH, thoughts on implementing recommendations			SF	2/11/91	2//28//9011	
5.	Arrange for Avraham Infeld informed about the work of Education Authority.		:	SK.	2/11/91	2/28/991	
<b>6</b>	Invite Rabbi Twersky to prean op ed piece.	pare an		SF	10/30/90	TBD	
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□ ASSIGNMENTS

ACTIVE PROJECTS

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FUNCTIONAL SCHEDULE

FUNCTION

COUNCIL STEERING COMMITTEE

SUBJECT/OBJECTIVE

S. HOFFMAN ASSIGNMENTS

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NG.	BESGRIPTION		PRIGATIV	(HHTIALE)	DATE ASSIGNED STARTED	<b>SOFE DAKE</b>	COMPLETED COMPLETED
l1.	IMMEDIATE ACTION  Contact the following regard foundation support and/or bo membership:			SHEN	1//23//911	2//288//911	
	a. Henry Koschitzky b. Eli Evans c. David Hirschhorn				1		
2.	Follow up with Sid Clearfiel advisor from organization of youth directors.			SHIR	2/11/91	22//288//9911	
33.	Ask Norman Lamm whom to invi advisor from the Orthodox mo			SHIK	2//11//91	2.//288//9911	
4.	Prepare an invitation to pro Council senior policy adviso			SHIH	8/22/90	3://11//9911	
55.	Set up a system whereby soni advisors keep board members and involved through phone c visits.	informed		Shiri	1/23/91	3//12//911	
66,	Prepare assignments of "coun prior to April board meeting			ड्रमाम	2//11//911	-,1/1/9111	
77.	Recruit a chief professional	officer.		Shik	8//7//9900	9/11/9121	
	AS TIME PERMITS		,				
₿.	Follow up with Cummings Four	dation.		SHH	8//7//9900	Til (i, i)	
9.	Consider Weinz Eppler for po			HHE	1/23//91	TBD)	
140.	Explore informally with Jerr the possibility of paying hi stipend for his work for the	y Strober m a modest clic.		SHH	12/14/900	THID	
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☐ ACTIVE PROJECTS

☐ RAW MATERIAL ☐ FUNCTIONAL SCHEDULE

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FUNCTION

COUNCIL STEERING COMMITTEE

SUBJECT/OBJECTIVE

S. HOFFMAN ASSIGNMENTS

ORIGINATOR

VFL

P-1-10-10-

DATE

2/14/91

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Nô.	description		PRIGRITTY	ASSIGNED (IO (IMHMLS))	Date Assigned Started	due date	SOMPLETED OR REMOVED SIMO	
11	Consider scheduling a series of with the local leadership of 15 over a period of 6-9 months to discuss the final report.	-20 cities		SHH	8/22/90	TBD		
12.	Work with staff at CJF to set u	ip an office.		SHIH	11/28/90	TBD		
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SEE MANAGEMENT MANUAL NOVOT NO. 18:5 EOS GONGENOUS ON THE COMPLETION Of TIMB RURN WAR & PUNCAUMON, SENEROLLE

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	<b>ACTIVE PROJECTS</b>
	RAW MATERIAL

FUNCTION COUNCIL STEERING COMMITTEE

SUBJECT/OBJECTIVE LEVI ASSIGNMENTS

FUNCTIONAL SCHEDULE
7/28/90 (REV. 103/86) PRINTED IN U.S.A.

	7/38890 (REV, 1103/84) PRINTED IN U.S.A.	ORIGINATION VFL			DATE 2/14/91		
NO.	Description		PRIORITY	ASSIGNED TO (INHINALS)	Date Assigned Started	DUE DATE	SOMPLETED OR REMOVED DAME
1.	With SHH, prepare a grid of senior policy advisors to ch inclusiveness.	potential eck for		VFIL	2/11/91	<b>2</b> ://2289/9911	
2	Arrange for special mailing cover Commission reports.	of hard		WFL	1/23/91	3/15/91	
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☐ ASSIGNMENTS

☐ ACTIVE PROJECTS

RAW MATERIAL

☐ FUNCTIONAL SCHEDULE

7/8/99D (REV LOVES) HIRNTUD IN U.S.A.

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FUNCTION

COUNCIL STEERING COMMITTEE

SUBJECT/OBJECTIVE

ZUCKER ASSIGNMENTS

7/8990 (REV LIDVISO) PRINTUD IN W.S.A.		ORIGINATIOR	ORIGINATIOR VFL			DATE 2/14/911			
N/Q.	OESCRIPTION		PRIORITY	ASSIGNED TO (INITIALS)	DATE ASSIGNED STARTED	DUE DATE	COMPLETED OF REMOVE ONTE		
1,	Call contacts in San Franc suggestion of person to se the CIJE board.	isco for rve on		HLZ	11/28/90	3//1//911			
2.	Schedule a meeting with Ar famillies.			HLZ	8//7//900	5/1/911			
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#### COUNCIL STEERING COMMITTEE February 11, 1991 Agenda

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# Assignment

## 9:00 - 9:30 AM [Participants: SHH, VFL, MLM, HLZ]

I,	Review Minutes of 1/23/91	VFL
II.	Review Assignments	WEL
Thi.	Distribution of Commission reports - Update	VFL.
IV.	Set next meeting dates	域和
	9:30 - 11::45 AM [[Fsloodafthfonts*: Ahh SF., SF. AH]]	
$\mathbf{V}_{\iota}$	Status of Board Appointments 10005	SHM
VI.,	Update pn plana fui Aptil Ø Dong moving	ux < <a^ j<="" td=""></a^>
Aşă.	Their for Meeting of Coning Buttery Arthropes	SHH HOW
	Purpose; to consider plans drafted at Jam. 1 meeting in Jerusalem	Hauf 12
VIII.	Follow-up on GIJE assignments	SF
	A: Pre:service strategy proposall (SF/AH)	Pregentation stone?
	B: In-service strategy proposal (A. Hoffman)	, what sure
	C: Research capability proposal (I. Schaffler)	
<b>FX</b> :	Funding/foundation controls/CIJE budget needs	SHH
<b>X</b> :	Status of staffing	SHH
XI.	Next steps on Commission recommendations	SF
XII:	Status reports on JCCA, Yeshive, JTS, and HUC	SF
	also voxher	

ed good parties

2//8//91

# Record of Distribution of Commission Reports

	Initial						
	NY Dist. 150	. <b>ЈССА</b> 3850	īsrael 400	Cleveland 1000	Ruder-Fina 100	Total left 2000	
11/8/90							
Attendess	120					1880	1
Press kits	30					1850	ı
11/15 Mailing to imwitees				142		1708	,
GA distribution				100		1608	ļ
To JW for mailing to central agencies	<b>3</b>	65				1543	•
To fill Nov. orders				154		1389	ļ
Israel Nov. distribu	ution		168			1221	
To fill Dec. orders				181		1040	)
Distributed or kept by Ruder-Finn					100	940	)
To fill Jan. orders		11		58		871	
REPORTS REMAINING	0	274	232	365	0		

2/8/91

### Prospective CIJE Board Members

Name	Assignment	Description	Due Date	Outcome
Bennett Aaron ((or Miriam Schnierow)	VFL	MLM letter of invitation.	inot.p	****
Mona Ackerman	SF JL^J) ELa . ((^2£i,	Follow up on foundation support & board membership	2/11/91	
Robert Arnow  Bill Berman	Open	^Hold until funding is requested field / MCK Call after Fisher support is confirmed.	2/11/91	
Charles Bronfman 🦮	SHH VFL	MLM letter of confirmation.	done V	YES
Gerald Cohen	SHH	Call re board membership,	2/11/91	Jes er Some
John Colman	VFL	MLM letter of invitation.	done	YES
Rachel Cowan	Supplemental SHH	Contact re foundation support and board membership.	2/11/91 N	O Fain, Suppor
Lester Crown	MLM	Call re foundation support	₹141/91 €	2(2)5/2/1)
Eli Evans	SHH	Contact re foundation support and board membership.	2/11/91	
Irwin Field	MLM	Call re board membership.	2/11/91	
Max Fisher	MLM	Call re funding commitment.	done	YES
Charles Goodman	MLM	Invite to be board vice chair.	2/11/91	vp
Alfred Gottschalk	VFL	MLM letter of invitation.	dome	YES
Arthur Green	VFL	MIM letter of invitation.	done	YES
Neil Greenbaum	MLM	Invite to be board vice chair.	2/11/91	YES
Thomas Hausdorff	VFL	MLM letter of invitation.	2/11/91	ye.
David Hirschhern 🏸	SHH	Call to follow up on invitation.	2/11/91	¥ES
Ludwig Jesselson	MH VFL	MLM letter of invitation,	2/11/91	yes Yes
Julia Koschitzky A	р на на на на на на на на на на	Call re beard membership.	2/11/91	V
Mark Lainer	ALF	MLM letter of confirmation.	dene	<b>Y</b> \$\$
Lann	•		-	yes

Norman Lipoff Alle.	MLM	Gall re beard membership.	2/11/91	
S. Martin Lipsec	VFL.	Follow up to invitation.	dome	YES.
Morton Mandel		DONE		YES
Matthew Maryles	MLM	Invite to be board vice chair.	2/11//91	YES-
Florence Melton	SF	Contact re foundation support and board membership	2/11/91	
Lester Pollack	M.iM	Invite to be board vice chain,	2/11/91	YES
Esther Leah Ritz	VFI.	Follow up to invitation.	<b>2/</b> 11//91	YES
Ismar Schorsch 5 7	VFL	MLM letter of invitation.	dome	YES
Daniel Shapiro	VFL	Follow up to invitation.	2/11/91	f/o
Ioadoro Tuberty 4	<b>₹</b> ₹	fibil rp. hoard membership.	2/11/91	YES
Bennett Yanowitz	VFL	MLM letter of invitation.	dome	YES

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PROMIEH INQUISTRIAL CORNORATION FACSIMILE HEADER SHEET 7313815/90) PRINTED IN U.S.A. D.	NUMBER OF PAGES SENT:
TO: FAX NO. (RM) 2722 - 699951  SEYMOUNE FOR "FOR " Name AND ETTE HOLHSTEIN	FROM: FAX NO. PAG) 341 - 9-96 Name SOWNY LEVIL
Сотралу	Company
Street Address	Tele. No. ( )Exit

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from 10:180 - 11:00.

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☐ ASSIGNMENTS

☐ ACTIVE PROJECTS

**RAW MATERIAL** 

☐ FUNCTIONAL SCHEDULE

73890 (REV. 10/04) POINTED IN U.S.A.

SEE MARKEEMENT MANUAL MOSELY NO. 8.5 FOR GUIDEWAYS ON THE COMPLETION OF THIS FORM FOR A FUNCTIONAL SCHEDULE

FUNCTION COUNCIL STEERING COMMITTEE

SUBJECT/OBJECTIVE ELSTER ASSIGNMENTS

ORIGINATOR VFL DATE 1/224/991.

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DESCRIPTION		PRIORITY	Assigniep TO (INITIALS)	ASSIGNED STARTED	DUE DATE	OR REMOVE	
Draft a position description a planner.	iom		SE	1/23/91	TBD		
	loping		-52	-1/2:3/31	TBO-		
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	Draft a position description a planner.  Draft an approach to devea best practices panel.	Draft a position description for a planner.  Draft an approach to developing a best practices panel.	Draft a position description for a planner.  Draft an approach to developing a best practices panel.	Draft a position description for a planner.  Draft an approach to developing a best practices panel.	Draft a position description  Draft an approach to developing a best practices panel.	Draft a position description for a planner.  Draft am approach to developing a best practices panel.	

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☐ ASSIGNMENTS

☐ ACTIVE PROJECTS

☐ RAW MATERIAL

☐ FUNCTIONAL SCHEDULE

73890 (REV. 10/86) PRINTED IN U.S.A.

FUNCTION

COUNCIL STEERING COMMITTEE

SUBJECT/OBJECTIVE

FOX ASSIGNMENTS

ORIGINATOR

VFL

DATE 1/

1/26/91

NO.	DESCRIPTION	PRIDANTY	ASSIGNED TO (IMITIALS)	DATE ASSIGNED STARTED	DUE DATE	COMPLETÉ OR REMOVE DATE
1.	Duafit pre-service strategy proposal for CIJE.		SF	1/23//991	1/31//9911	
2.	Approach Israel Schefffler about conducting a research capability assessment proposal.		SF	1/23//91	1/31/91	
3.	Contact regarding foundation support and/or board memblemship:	FWIS	SF	1/223//9911	2/11/9911	
1	a. Florence Mediton b. Isadore Tweensky	W E	5			ř
4.	Meet with Alvin Schiff to work out how to approach Rikklis through Ackennan or Hat.		SF	8//11//9900	TBD	
5.	an op ed piece.		77*-	±38410,244	מחד	
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☐ ACTIVE PROJECTS

RAW MATERIAL

FUNCTIONAL SCHEDULE

**FUNCTION** 

COUNCIL STEERING COMMITTEE

SUBJECT/OBUHCTIVE

A. HOFFMAN ASSIGNMENTS

ORIGINATOR

VFL

DATE

1/24/91

	ORIGINATOR	VFL		DATE 1/24/	FL DATE 1	1/24/9/11	
N6.	DESCRIPTION	PRIORITY	ASSIGNED TO MINITIAL CL	DATE ASSIGNED CTHOTCD	OWE DATE	60MPLETE OR REMOVI PLANTE	
11.	Prepare an in-service training strategy proposal for CIJE.		A.itri	1/23/91	1/311/9911		
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☐ ASSIGNMENTS

■ ACTIVE PROJECTS

RAW MATERIAL

FUNCTIONAL SCHEDULE

73430 (BEV. 10/86) PRINTED IN USA

**FUNCTION** 

COUNCIL STEERING COMMITTEE

SUBJECT/OBJECTIVE

S. HOFFMAN ASSIGNMENTS

ORIGINATOR

VFL

DATE 1 //24/491

	Orde	INATOR	VFL		D/	ATE 1/224	+/ <i>/</i> 99 <sub>1</sub> 1
NO	DESCRIPTION		PRIGRITY	Assigned To (Imitialis)	DATE ASSIGNED STARTED	DUE DATE	GGMANIETIEGE GAR REMONED DANTE
	IMMEDIATE ACTION	<del>-</del>					
1.	Ask Allvin Schüff or Jon Woodher follow up with Ari Goldman of th New York Times about an article.			SHH	11/28/90	<b>2</b> //11//9911	
2.	Contract the following regarding foundation support and/or board membership:			SHH	1//23//91	2//111//9911	
	a. Rachel Cowan b. Eli Evans c. Dawid Hirschhorn						
3	Prepare an invitatiom to prospec Council senior policy advisors.	tive	:	SHIH	8 //22/22//9900	3//11//9911	
	AS TIME PERMITS						
4	Set up a system whereby senior p advisors keep board members imfor and involved through phone calls visits.	med		SHH	1/23/991	5 // 11//9911	
5.	Consult with a college-age exper advise us on Hillel.	t Co		SHH	11/28/90	6/11/9911	
6	Recordit a chief professional off	icer		SHH	8/77/9900	9//11//9911	
7	Follow up with Cummings Foundbati	оф.,		SHU	8 //7//9900	TBD	
ð	Foundation funding.		}	9 MHz.	s/j±ąk3n 	TRPON .	
q	Consider adding Rabbi Fishman to senior policy advisors.			SHH	1/23//91	TBD	
10.	Consider Heinz Eppler for possib involvement on CIJE or MIC board			SHH	1/23//91	Tibu	
					]		

PREMIEW INDWSTRIAL GERPCHAIRIN

☐ ASSIGNMENTS

☐ ACTIVE PROJECTS
☐ RAW MATERIAL

FUNCTIONAL SCHEDULE
739790 (REV. 10090) (PINNEO OKUJA)

FUNCTION

COUNCIL STEERING COMMITTEE

SUBJECT/OBJECTIVE

S. HOFFMAN ASSIGNMENTS

ORIGINATOR

VFL

DATE 1/24//9911

MANAGAMENT MARIAL POLICY NO. 3.5 FOR CHIOGINIS ON THE COMPETION OF THIS FORM FOR A TUNCTIONAL YCKNOWLE

NO.	DESCIRIPTION	PRIGRATY	ASSIGNED TO (INTIALS)	Date Assigned Started	DUE DATE	COMPLETED OR REMOVED DATE
11.	Explore informally with Jerry Strober the possibility of paying him a modest stippend for his work for the CIJE.		SHH	12/R%9£0	Tero	
12.	Comsider inviting David Finn Co serve as a member of the board.		SHH	8 //2/2//9900	TBD	1
113.	Corresider scheduling a series of meetings with the local leadership of 15-20 citiess over a period of 6-9 mounths to present and discuss the final report.		SHH	8 <i> /222 /9</i> 9.0	TBID	
14.	Work with staff at CJF to set up an office.		SHH	11/228/990	TED	•
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GEE WANAGEMENT MINITURE POLICY NO. D. S FOR GUIGGUINES ON THE COMMUNION OF THIS FORM FOR A FUNCTIONING SCHEDULE

OHEMIER NOUSFILM, ENERPRATION

☐ ASSIGNMENTS

**□** ACTIVE PROJECTS

RAW MATERIAL

☐ FUNCTIONAL SCHEDULE

73890 (REV. 10/90) POINTED IN U.S.A.

FUNCTION

COUNCIL STEERING COMMITTEE

SUBJECT/OBJECTIVE

LEVI ASSIGNMENTS

5	73890 (REV. 10/80) PRINTED IN U.S.A.	ORIGINATOR	VFL		DA	TE 1/24/	/991
NO.	DESCRIPTION	PRIORITY	ASSIGNED TO (INITIALS)	DATE ASSIGNED STARTED	DUE DATE	COMPLETE OR REMOVE DATE	
1.	Ask Fox and Rotman who might professional educators on (	4		VFL	11/28/90	7/11/91	
2.	Ask University Press staff plans for publicizing the	·about their Final report,		VFL	12/14/90	2/11/9911	
3.	Make follow-up phone calls board membership to:	regarding		VFL	1/23/91	2/11/991	
	a., S. Mantim Lipset b. Esther Leah Ritz c. Damiel Shapiro						
4.	With SHH, develop a report of requests for funding the		7.7	VFL	1/23/91	2/11/91	
5	Arrage for hard cover bine special mailing of Commiss			_ V/FFLL_	.1/23/91	2/28/9911	
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ASSIGNMENTS

**□ ACTIVE PROJECTS** 

**□ RAW MATERIAL** 

☐ FUNCTIONAL SCHEDULE

73890 (REV. 10/86) PRINTED IN U.S A

SEE MAMAFEOISM WATURL POLICY NO. 1.5 FOR GUIDELINES ON THE COMPLETION OF THIS FORM FOR A FUNCTIONAL SCHEDULE

FUNCTION

COUNCIL STEERING COMMITTEE

SUBJECT/OBJECTIVE

ZUCKER ASSIGNMENTS

	3030 Recs. Philody remarketh for \$1.5 X	ORIGINATOR	VFL		DA	TE 1/24	k//9911
N6.	Description		PRIGRITY	Assigned To (initirals)	Date Assigned Started	DUE DATE	COMPLETE OR REMOVE DATE
1.	Call contacts im San Franc suggestiom of person to se the CIJE board.			HLZ	11/28//990	2//8//99IL	
2.	Schedule a meeting with Ar famillies.	now-Weiller		HLZ	8 //17/9900	5 //11//9911	
			JEW15				
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- ☐ ASSIGNMENTS
  - ☐ ACTIVE PROJECTS
  - RAW MATERIAL
  - ☐ FUNCTIONAL SCHEDULE

73490 (REV. 10/M) PKINTED IN U.S.X.

FUNCTION

COUNCIL STEERING COMMITTEE

SUBJECT/OBJECTIVE

HOFFMAN ASSIGNMENTS

ORIGINATIOR

VFL

DATE 12/14/90

DESCRIPTION		PRIORITY	ASSIGNED TO (EMITIVALS))	DATE ASSIGNED STARTED	DUE DATE	COMPL OR REM OAT
IMMEDIATE ACTION	·					
follow up with Ari Goldman of	the		SHH	11/28/90	12//20//99(	
			SHH	11/28/90	12/20//90	
Consult with a college-age exadvise us on Hillel.	pert to	Wish	SHH	11/28/90	12//20//90	
		V E S	SHH	11/28/90	12/20//990	
Reply to Stuart Eizenstatls l	etter.	77	SHH	12/14/90	12//21//90	
Call Rabbi Fishman about his for funding.	request		' SHH	12/14/90	12/21/990	
		15	SHH	8/22/90	12/31//90	
			SHH	12/14/90	1/15/91	
A3 TIME FERMITS						
Follow up with Cummings Found	lation.		SHH	8/7/90	12//31//990	
Talk with Eli Evans about Rev Foundation funding.	rson		SHH	8/7/90	12/31/90	
	IMMEDIATE ACTION  Ask Alvin Schiff or Jon Wooch follow up with Ari Goldman of New York Times about an article Call contacts in San Francisc suggestion of person to serve the CIJE board.  Consult with a college-age exadvise us on Hillel.  Try to get the Jim Joseph Four to commit support for CIJE for second year.  Reply to Stuart Eizenstatts I Call Rabbi Fishman about his for funding.  Prepare an invitation to prosecute the control of the process with Barry Rais, and a process to control CIJE expension of the process to contr	Ask Alvin Schiff or Jon Woochar to follow up with Ari Goldman of the New York Times about an article.  Call contacts in San Francisco for suggestion of person to serve on the CIJE board.  Consult with a college-age expert to advise us on Hillel.  Try to get the Jim Joseph Foundation to commit support for CIJE for a second year.  Reply to Stuart Eizenstatls letter.  Call Rabbi Fishman about his request for funding.  Prepare an invitation to prospective Council senior policy advisors.  Discuss with Barry Reis, an accounting precess to control CIJE expenditures.  A3 TIME FERMITS  Follow up with Cummings Foundation.  Talk with Eli Evans about Revson	IMMEDIATE ACTION  Ask Alvin Schiff or Jon Woochar to follow up with Ari Goldman of the New York Times about an article  Call contacts in San Francisco for suggestion of person to serve on the CIJE board  Consult with a college-age expert to advise us on Hillel  Try to get the Jim Joseph Foundation to commit support for CIJE for a second year  Reply to Stuart Eizenstat's letter  Call Rabbi Fishman about his request for funding  Prepare an invitation to prospective Council senior policy advisors  Discuss with Barry Rais, an accounting precess to central CIJE expenditures  A3 TIME FERMITS  Follow up with Cummings Foundation  Talk with Eli Evans about Revson	IDMEDIATE ACTION  Ask Alvin Schiff or Jon Woochar to follow up with Ari Goldman of the New York Times about an article  Call contacts in San Francisco for suggestion of person to serve on the CIJE board  Consult with a college-age expert to advise us on Hillel  Try to get the Jim Joseph Foundation to commit support for CIJE for a second year  Reply to Stuart Eizenstat's letter  Call Rabbi Fishman about his request for funding  Prepare an invitation to prospective Council senior policy advisors  Discuss with Barry Rais, an accounting precess to central CIJE expenditures  A3 TIME FERMITS  Follow up with Cummings Foundation  SHR  Talk with Eli Evans about Revson	IMMEDIATE ACTION  Ask Alvin Schiff or Jon Woochar to follow up with Ari Goldman of the New York Times about an article.  Call contacts in San Francisco for suggestion of person to serve on the CIJE board.  Consult with a college-age expert to advise us on Hillel.  Try to get the Jim Joseph Foundation to commit support for CIJE for a second year.  Reply to Stuart Eizenstatls letter.  Call Rabbi Fishman about his request for funding.  Prepare an invitation to prospective Council senior policy advisors.  Discuss with Barry Reis, an accounting precess to control CIJE expenditures.  A3 TIME FERMITS  Follow up with Cummings Foundation.  SHH 11/28/90  SHH 22/14/90  SHH 8/7/90  Talk with Eli Evans about Revson  SHH 8/7/90	IMMEDIATE ACTION  Ask Alvin Schiff or Jon Woochar to follow up with Ari Goldman of the New York Times about an article.  Call contacts in San Francisco for suggestion of person to serve on the CIJE board.  Consult with a college-age expert to advise us on Hillel.  Try to get the Jim Joseph Foundation to commit support for CIJE for a second year.  Reply to Stuart Eizenstatls letter.  Call Rabbi Fishman about his request for funding.  Prepare an invitation to prospective Council senior policy advisors.  Discuss with Barry Reis, an accounting precess to control CIJE expenditures.  A3 TIME PERMITS  Follow up with Cummings Foundation.  Talk with Eli Evans about Revson  SHH 11/28/90 12/20/90  SHH 11/28/90 12/20/90  SHH 11/28/90 12/20/90  SHH 11/28/90 12/20/90  SHH 11/28/90 12/20/90  SHH 11/28/90 12/20/90  SHH 11/28/90 12/20/90  SHH 12/14/90 12/21/90  SHH 8/7/90 12/31/90  SHH 8/7/90 12/31/90

ME MANAGEMENT HAMINA POLET NO. 4.5 FOR SHERMANDON THE SOURCESION OF THE FORMANDON MARKETON SCHEMEN

☐ ASSIGNMENTS

**M** ACTIVE PROJECTS

☐ RAW MATERIAL

☐ FUNCTIONAL SCHEDULE

73/990 (REV. 10/66) PRINTED IN U.S.A.

FUNCTION

COUNCIL OTEERMO COMMITTEE

SUBJECT/OBJECTIVE

HOFFMAN ASSIGNMENTS

ORIGINATOR

VFL

DATE 1

12/14/90

NO.	DESCRIPTION	PRIORITY	Assigned To (initials)	Date Assigned Started	DUE DATE	COMPLETES OR REMOVED DATE
<b>11</b> .	Explore imformally with Jamey Strober the possibility of paying him a modest stipend for his work for the CIJE.		HHZ	12/1/1/9(	2/2\$/90	<u>l</u>
12.,	Recruit a chief professional officer		знн	8/7//90	9/1/9	t.
13,	Consider inviting David Finn to serve as a member of the board.		SMH	8/22//9(	TBD	
14.	Consider scheduling a series of meetings with the local leadership of 15-20 cities over a period of 6-9 months to present and discuss the final report.		знн	8 <i>  22. </i> /9(	THO)	
15.	Work with staff at CJF to set up an office.		знн	11//28//90	TEGO	
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assignments
ACTIVE PROJECTS
RAW MATERIAL
<b>FUNCTIONAL SCHEDULE</b>

FUNCTION

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SUBJECT/OBJECTIVE

LEVI ASSIGNMENTS

ORIGINATOR

VFL

DATE 12/14/90

	ORIGINATOR			D4	<b>(中医 +2/14</b>	790
NO.	DESCRIPTION	PRIORITY	assigned to (inimials)	DATE ASSIGNED STARTED	DUE DATE	CONHPLETED OR REMOVES DATE
h.	With SHH and HLZ, develop 3ssignments and a timetable for inviting people to serve on the CIJE board.		VFL	12/14/90	12/17/96	
2	Ask Fox and Rotram who might represent denominations and prefessional educators on CIJE board.		VFL.	11/28/90	12/20/90	
3.	Contact UJA to get a complete list of people to whom the media alert was sent.		VFL	10/30/90	12/20/90	
4.	Follow up with Jerry Strober about media in the home towns of commissioners,		VFL	11/28/90	12/20/90	
5.	Work with SHH to design and print Council letterhead.		VFL	10/30/90	12/31/90	
6	Ask University Press staff about their plans for publicizing the final report.		VFL	12/14/90	12/31/90	
7.	Consult with Norm Friedman on arrangements for hardcover binding of a small number of reports.		VFL	11/28/90	1/25//90	
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ASSIGNMENTS

☐ ACTIVE PROJECTS

RAW MATERIAL

☐ FUNCTIONAL SCHEDULE

73890 (REV. 10/80) PRINTED IN U.SA

FUNCTION

COUNCIL STEERING COMMITTEE

SUBJECT/OBJECTIVE

FOX ASSIGNMENTS

ORIGINATOR

VI-L

DATE

11/30/90

NO.	DESCRIPTION	PRIORITY	assigned to (initials)	DATE ASSIGNED STARTED	DUE DATE	COMPLETOR OR REMOVE DATE
1. 2.	Invite Rabbi Twersky co prepare all an op ed piece.  Meet with Alvin Schiff and Ackerman or Hac.		SF	8/7/90	TBID TBID	
	AMERICAN IS	VISF				

SEE MANAGEMENT MANUAL PROOFT HO, 165
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☐ ACTIVE PROJECTS

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FUNCTION

COUNCIL STEERING COMMITTEE

SUBJECT/OBJECTIVE

HOFFMAN ASSIGNMENTS

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	ORIGINATOR	VFL		ĐA	HE 11/30/9
iō.	DESCRIPTION	PRIORITY	ASSIGNED TO (INITIALS)	daté assigned started	DUE DATE OR R
	IMMEDIATE ACTION				
k.	Write a letter to lester Crown confirming agreement to provide support for CIJE for three years.		SHH	11/28//90	12/7//93
2.	Proceed with arrangements ta engage Shulamith Elster as chief education officer.		SHH	11/28/90	12/15//9)
3.	Ask Alvin Schiff or Jon Woocher to follow up with Ari Goldman of the New York Times about an article	15-1	SHH	11/28/90	12/15/90
*4.	Francisco for suggestions of people to serve on the CIJE board.		cuu	11,/0 ft;//ac	17,/18,/97
55.	Consult with a college-age expert to advise us on Hillel.	7	SHH	11/28//90	12//20//90
66,	Try to get the Jim Joseph Foundation to commit support for CIJE for a second year.	5	SHH	11/28/90	12//20//90
77.	Ask Mike Cole to review and simplify Federation bylaws for CIJE use.		SHH	11//28//9(	12//31//90
83,	AS TIME PERMITS  Work with SF to identify representatives of denominations to invite to serve as Council policy advisors.		SHR	8/22//9C	12/15//91
9,	Work with MLM and HLZ to identify a fourth Council vice chair.		SHA	10/30//90	12/15//9)
10.	Follow up with Cummings Foundation.		SHH	8/7//990	12/31/9)
11.	Talk with Eli Evans about Revson Foundation funding.		SHH	8/7//90	12/31/9)
	Follow up with Wilbur Daniels regarding Scheuer Foundation support for Council.		SHR	8/7//90	′12/31//9j

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- Assignments

☐ ACTIVE PROJECTS ☐ RAW MATERIAL

FUNCTIONAL SCHEDULE

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FUNCTION

COUNCIL STEERING COMMITTEE

SUBJECT/OBJECTIVE

HOFFMAN ASSIGNMENTS

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NO.	Description		PRIORITY	ASSIGNED TO (IMITIALS)	DATE ASSIGNED STARTED	GUE BATE	COMPLETE OR REMOVE DATE
13.	With HLZ, follow up with Dav schedule a meeting with Arno		iess,	SHH	8/7/90	12/317991	
14.	Prepare an invitation to pro Council senior policy advisor with MLM re. denomination re	ers. Consult		SHH	8/22/90	12//31/991	ı
15.	Recruit a chief professiona	l officer		SHH	8/7/90	9/1//9	
16.	Consider inviting David Find a member of the board.	n to serve as		SHH	8/22/90	TRO	
17.	Consider scheduling a series with the local leadership of over a period of 6-9 months discuss the final report.	f 15-20 cities		SHH	8/22// <b>9</b> ©	TBD	
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☐ ASSIGNMENTS

ACTIVE PROJECTS

RAW MATERIAL

☐ FUNCTIONAL SCHEDULE

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FUNCTION

COUNCIL STEERING COMMITTEE

SUBJECT/OBJECTIVE

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ORIGINATOR

VFL

DATE

Chinese a series

11/30/90

	ORIGINATOR	VFL		DA	TE 11/3	0//90
NO.	DESCRIPTION	PRIORITY	assigned to (initials)	Date Assigned Started	DUE DATE	COMPLETE OF REMOVE DATE
1.	Contact UJA to ges a complete list of people to whom the media alert was sent.		DPK	10/30/90	12/5/94	,
2.	Follow up with Jerry Strober about media in Che home towns of commissioners.		Ð₽K	11/28/90	12//7//991	1
3.	Call Woochex and Rotman for suggested final report mailing lists.		DPK	10/30/90	12/89/991	
4.	Work with staff at CJF to set up an office,	1151	DPK	11/28/90	12//155/991	,
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☐ ASSIGNMENTS

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☐ FUNCTIONAL SCHEDULE

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FUNCTION

COUNCIL STEERING COMMITTEE

SUBJECT/OBJECTIVE

LEVI ASSIGNMENTS

ORIGINATOR

VFL.

DATE 11/30/90

ASSIGNED TO (MONITIVALS)) DATE NG. **DESCRIPTION** PRIORITY assigned DATE DATE STARTED Call Jon Woocher about the WFIL 11/28/90 12/5/00 1. the affiliation of Corky Goodman, Lester Pollack and Neil Greenbaum. 11/28/90 2... Ask Fox, Rotmann, Schiff and Woocher VFL 12//7//90 who might represent denominations and professional educators on CIJE board. Prepare a grid of potential board members, Ask Schiff who is equivalent to Lamm in Torah Umesorah. 11/28/90 vfl 12//7//93( 3 Add a section to Council Steering Committee book with a page on each potential lead community. VFL 10/30/90 Write to seminary heads and offer apports 12/7/90 to them for distribution... VFL 10/30/90 12/15/99( 5. Work with SHH to design and print Council letterhead. VFL 11/28/90 12/15/90 5. Assemble list and draft thank you letters to persons who participated in the Commission effort. VFL. 11/28/90 1/25/90 Consult with Norm Friedman on arrangements for hardcover binding of a small number of reports. VFL. 11/28/90 **Sugorud** 8. Maintain a running log of distribution of books and submit a quarterly report to the Steering Committee.

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POREMIER INDUSTRIAL CORPORATION

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Premier Corp.. Admin,

ALL MANAGEMENT WARMAL POWER NO. BIS FOR SHEWLINES ON THE COMMITTION OF THIS FORM FOR A FUNCTIONIUM. SCHEDULE □ ASSIGNMENTS **□ ACTIVE PROJECTS** FUNCTION COUNCIL STEERING COMMITTEE **□ RAW MATERIAL** SUBJECT/OBJECTIVE ZUCKER ASSIGNMENTS ☐ FUNCTIONAL SCHEDULE 538973 (REV. 10/866) (PERK≐ED IN US # ORIGINATOR 11/30/90 VFL DATE ASSIGNED TO (INITIALS) COMPLETED OR REMOVED DATE DATE ASSIGNED STARTED ٧Ø. DESCRIPTION PRIORITY QUE DATE HLZ 8/22/90 TBD With SF, meet with Ismar Schorsch to discuss ways to support personnel development. 9/11/90 TBD Consider and respond to Gottschalk proposal for a research center for Jewish education at HUC.

NUMBER OF

FACSIMILE HEADER SHFFT	DATE: 11/30 TIME:	NUMBER OF
D: FAX NO. (all) 2722 - 61995/ ANNETTE HOCHSIZEIN THE SEYMORR FOX	FROM: FAX NO. (	
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	<b>ACTIVE PROJECTS</b>

RAW MATERIAL

☐ FUNCTIONAL SCHEDULE

73890 (REY. 10/80) PRINTED IN U.S.A.

FUNCTION

COUNCIL STEERING COMMUNICES.

SUBJECT/OBJECTIVE

FOX ASSIGNMENTS

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DATE

11/30/90

INIO.	DESCRIPTION	PRIORITY	ASSIGNED TO (INITIALS))	DATE ASSIGNED STARTED	DUECDATE	COMPLETICE OR REMOVE DATE
11.	Invite Rabbi Twersky Co prepare an an op ed piace		SF	10/30/90	10800	
2.	Meet with Alvin Schiff and Ackerman or Hac.		SF	8/7/90	TBD	
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☐ ASSIGNMENTS

ACTIVE PROJECTS

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FUNCTION

COUNCIL STEERING COMMITTEE

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DATE 11/30/90)

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VØ.	Description	PR	MORHTY	ASSIGNED TO (INITIALS)	DATÉ ASSIGNED STARTED	DUE DATE	COMP
4	IMMEDIATE ACTION						
<u>1</u> .	Write a letter to Lester Crown confirming agreement to provid support for CIJE for three year	e		SHH	11/28//9(	12/7//9	)
2.	Proceed with arrangements to e Shulamith Elster as chief education officer.	ngage		SHH	11/28//90	12//15//9	)
3.	Ask Alvin Schiff or Jon Wooche follow up with Ari Goldman of New York Times about an article	the		SHH	11/28//9(0	12//15//9	)
<i>‡</i> 4	Gd11 contacts in Adlance was o Francisco for suggestions of p to serve on the CIJE board.			(TPD	пπ.,/Фбк.,//Фб	1 ラ,/k s./q	ר
5.	Consult with a college-age expadvise us on Hillel.	ert to		SHH	11/28//99(	12//20//9	5
6,	Try to get the Jim Joseph Foun to commit support for CIJE for second year.			SHH	11/28//90	12//20//9	)
77.	Ask Mike Cole to review and si Federation bylaws for CIJE use AS TIME PERMITS			SHH	11//28//99(	12//31//9	)
8 .	Work with SF to identify represent of denominations to invite to Council policy advisors.			SHH	8/22//96	12/15/9	0
99.	Work with MLM and HLZ to ident Council vice chair.	ify a fourth		SHA	10/30//90	12/15//9	0
10	Follow up with Cummings Founda	tiom.		SHH	8/71/99(	12/31/9	)
11!	Talk with Eli Evans about Reva	on		ehh	8/71/990	12/31/9	b
12	Follow up with Wilbur Daniels Scheuer Foundation support for			SHM	8 //7/ <i>/</i> 990	12/31/9	)

PREMIER INDUSTION CORPORATION

ASSIGNMENTS

□ ACTIVE PROJECTS

RAW MATERIAL

**TUNCTIONAL SCHEDULE** 

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COUNCIL STEERING COMMITTEE

SUBJECT/OBJECTIVE

HOFFMAN ASSIGNMENTS

**ORIGINATOR** 

DATE

11/30/90 VFL OATE ASSIGNED STARTED ASSIGNED COMPLETEC NO. DESCRIPTION PRIORITY DUE DATE TO (INITIALS) OR REMOVE: 13. With HLZ, follow up with David Arnow to SHIH 8/7/90 12/31/990 schedule a meeting with Arnow-Weiler families. 3/22/90 12/31/994 14. SHH Prepare an invitation to prospective Council senior policy advisors. Consult with MLM ra. denomination representatives.. 9/11/89: 15, Recruit a chief professional officer. SHH 8/7/90 8/22/90 TBD SHH 16. Consider inviting David Finn to serve as a member of the board. 8/22/90 TED Consider scheduling a series of meetings SHH 17. with the local leadership of 15-20 cities over a period of 6-9 months to present and discuss the final report.

☐ ASSIGNMENTS

ACTIVE PROJECTS

RAW MATTERIAL

☐ FUNCTIONAL SCHEDULE

7-3-5-9-3 (REV. 173/8-00) PRINTED IN U.S.A.

Function

COUNCIL STEERING COMMITTEE

SUBJECT/OBJECTIVE

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ORIGINATOR

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NØ.	Description	PRIGRITY	Assigned To (Initials)	DATE ASSIGNED STARTED	due date	COMPLETED OR REMOVE:
1.	Concact UJA to get a complete list of people to whom the media alert was sent.		DPK.	10/30/90	12/559(9)	)
2.	Follow up with Jerry Strober about media in the home towns of commissioners.		DPIK	11/28/90	<b>12//</b> 77/9 <b>?</b> 1	1
3.	Call Woocher and Rotman for suggested final report mailing lists.	,	DPK	10/30/90	12/88/995	)
4.	Work with staff at CJF to set up an office.		DPK	11/28/90	12/15/96	)
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☐ ASSIGNMENTS

ACTIVE PROJECTS

RAW MATTERIAL

☐ FUNCTIONAL SCHEDULE

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**FUNCTION** 

COUNCIL STEERING COMMITTEE

SUBJECT/OBJECTIVE

LEVI ASSIGNMENTS

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VFL

DATE

11/30//90

NO.	DESCRIPTION		PRIORITY	ASSIGNIED TO (INITIALS)	OATE ASSIGNED STARTED	OUE OATE	GOMPLID OR REMOD OATE
1.	Call Jon Woocher about the the affiliation of Corky Goodman Lester Pollack and Neil Greenba			VFL.	11/28/90	12//5//OC	
⊉	Ask Fox, Rotman, Schiff and Wood who might represent denomination professional educators on CIJE Prepare a grid of potential boatsk Schiff who is equivalent to Torah Umesorah.	ons and board ard members,.	ICH	VFL	11/28/90	12//1/990	
3.	Add a section to Council Steer: Committee book with a page on a potential lead community.			VFL	11/28/90	12//7//910	
4.	Write to seminary heads and of to them for distribution.	fer exports		VFL	10/30/90	12//7//990	
5.	Work with SHH to design and procouncil letterhead.	int		VFL	10/30/90	12/15/990	
6.	Assemble list and draft thank letters to persons who particility the Commission effort.		ŵ	VFL	11/28/90	12/45/900	
7.	Consult with Norm Friedman on Arrangements for hardcover bind a small number of reports.	ding of		VFL	11/28/90	1/25/1990	
8.	Maintain a running log of distof books and submit a quarterly to the Steering Committee.			VFL	11/28/90	9 <del>7</del> going	

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☐ ASSIGNMENTS

□ ACTIVE PROJECTS

☐ RAW MATERIAL

☐ FUNCTIONAL SCHEDULE

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FUNCTION COUNCIL STEERING COMMITTEE

SUBJECT/OBJECTIVE ZUCKER ASSIGNMENTS

ORIGINATOR VFL DATE 11/30/90

	ORIGINATOR	VFL		DATE 11/30/9/0		
	DESCRIPTION	PRIORITY	ASSIGNED TO (INITIALS)	DADATE ASSIGNED STARTED	DUE DATE	COMPLETED OR REMOVED OATE
1	With SF, meet with Ismar Schorsch Co discuss ways Co support personnel dewelopment.		HLZ	8/22/90	TBD	
	consider and respond to Gottschalk proposal for a research center for Jewish education at HUC.		HLZ	9/11/90	TBD	
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**Function** countel steering committee SUBJECT/OBJECTIVE

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	7,0490 (AEC 126,000) INTERTION IN WISA	ORIGINATOR	VFL			DATE 10/	12//90			
MO.	DESCRIPTION		PRIGRITY	ASSIGNED TO (INITIALS)	DATE ASSIGNED STARTED	DUEDATE	GOME GRAPA DA			
h.	Draft with AH the acknowledg	ment sestion		SF	9/11/90	10//15//90	٥			
۷.	Talk with assistant to Presi about incorporating remarks Commission report in GA pres	about the		SF	8 <i>  22  9</i> 0	11//1/90	o l			
3.	Neet with Alvin Schiff and A			SF	8/7/90	TOBED				
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COUNCIL STEERING COMMITTEE

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HOFFMAN ASSIGNMENTS

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MD.	OC3CRIPTION		VIII) doma	Assigned To (Initials)	DATE Assigned STARTED	DWG DATC	COMPLETE ON ACMIDING DATE
	IMMF.DIATE ACTION						
ı.		With MLM, develop a calendar of contacts with prospective funders, including timing and method of approach.		SHIM	8/22/90	10/31/90	
2.	Tour meeting space and arrange f details at Grand Hyatt with Josi of JCCA			SHH	10/10/90	10/17/90	
<b>3</b> .	Discuss with professional heads and JESNA the advisability of th leaders serving as vice chairmen board	eir three la	ı	SHH	16/16/90	10/30/90	
4.	Work with DPK and VFL to develop table for implementation of the Plan.			SHH	9/11/90	10/30/90	
5.	Arrange a meeting of potential f Jewish education projects in San to include Mervin Morris.			SHH	9/11/90	LO/30/90	
6.	Work with AH on preparation of MLM's remarks for GA.			SHH	10/10/90	11/1/90	
77,	With MLM, meet with Stephen Dobb Phyllis Gook during the GA.	s and	ļ	SHH	8/7/90	L1/20/90	
8,	Recruit a chief education office	æ.		SHH	8/7//90	L2/15/90	
	AS TIME PERMITS						
9,	Talk with Corky Goodman about Cr Foundation next steps.	OMI		знн	8/7//90	10/30//90	
10.	Follow up with Cummings Foundation	on.		SHH	8/7/90	10/30/90	
11.	Talk with Eli Evans about Revson Foundation funding.			SHH	8/7/90	10/30/9¢	
12.	Follow up with Wilbur Daniels re Scheuer Foundation support for G			SHH .	8/7/90	1-0/30/90	
13,	With MLM, approach Ludwig Jessel: Funding:	sen about		SHH	8/7/90	10/30/90	

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☐ ASSIGNMENTS
☐ ACTIVE PROJECTS

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SUBJECT/OBJECTIVE

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 RAW MATERIAL FUNCTIONAL SCHEDULE COUNCIL STEERING COMMITTEE

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HOFFMAN ASSIGNMENTS

ORIGINATIOR DATE 10/12/90 assigned DATE COMPLETED OR REMOVED DATE NO. DESCRIPTION **OFFICIPLEY** assigned Started **OUR DATE** to (initials) 11/4. SHH 10/10/90 Discuss with NLM the advisability of asking £0/31/90 Bob Hiller to join the CIJE board. 115. 8/22/90 Work with SF to identify representatives SHH 11/6/90 of denominations to invite to serve as Council policy advisors. 8/7/90 L1/30/90 h6. With MLZ, follow up with David Arnow to SHH schedule a meeting with Arnow-Weiler familie 1 17. Follow up with Avraham HaCohen to SHH 8/7//90 上1/30/90 schedule a meeting with Avi Chai Foundation to request funding. h8. 9//1//91 Recruit a chief professional officer. SHH 8/7/90 19. Prepare an invitation to prospective SHH 8/22//90 THE COLUMN Council senior policy advisors. Consult with MLM re, denomination representatives. 20. TED With SF, meet with Ismar Schorsch to SHH 8/22//90 discuss ways to support personnel development, 21. SHE 8/22//90 (TB)(I) Consider inviting David Finn to serve as a member of the board. 22. Consider scheduling a series of meetimes SHH 8/22//90 TEO with the local leadership of 15-20 cities over a period of 6-9 months to present and discuss the final report. 23, TEM) Consider introducing to the Council the SHH 8/22//90 concept of "lead institutions" such as day schools or camps. The Ramaz School is an example. 24. HHR 9/11//90 TB(D) Consider and respond to Gottschalk proposal for a research center for Jewish education at HUC.

PREMICE INQUESTRIAL CORPORATION

**ASSIGNMENTS** 

☐ ACTIVE PROJECTS

**□ RAW MATERIAL** 

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COUNCIL STEERING COMMITTEE SUBJECT/OBJECTIVE KLEINMAN ASSIGNMENTS

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ħ.	Work with PR people to array wanthindince and media coverage November 8 meeting.	ie ot uge a press		DPK	9//11//900	10//30//900	
2	Arrange to have a photograpl throughout the day on November			10 PK	10/10/90	10//30//90	
38.	Make follow-up phone calls (invitees,	te non-reesponde	c)E	DTK	10/10/90	11/1/90	
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1.	Gather information for MLM helpful in calling potentia Lainer, Hirschhorn and Crow	l funders		VFL.	10/10/90	10//19//94	
2.	Circulate proposed 11/8 mee Kraar, Rotman and Woocher f	ting schedule to or their reactic	ns.	vf1.	10/10/90	10//20//90	
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Street Address	Tele. No. ( ) Ext	<del></del>

Seymour + ahnette -

I am supposed to selectule a conference call for next week to discuss the "1/15" meeting, with a focus on the presentation of other, final report. One you associlable dt. 10:08 E5Ts on Tixes; Oct #23 3 1 This objects + 11 like the best time from this end.

Proposed participanto: SF+AH. Jerusalem; MLMA- Florida; SHH., DPKleiman, HLZ+VEL=Clive

Please let me benow ASAP.

Thanks, Ginny