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CIJE correspondence and meetings, 1993.

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Council for Initiatives  
in  
Jewish Education

Date sent: 8/2 Time sent: No. of Pages (incl. cover): 18  
To: Annette Hochstein, Seymour Fox From: Ginny Levi  
Organization: Shmuel Wygoda, ADH  
Phone Number: Phone Number: (216) 391-1852  
Fax Number: Fax Number: (216) 391-5430  
0119722 619 951  
Comments:

Team,

Here are the minutes and assignments of the latest telecon.

Also, a copy of the current attendance list for the August 26 meeting in New York plus a memo from Ginny.

Mary Esther

If there are any problems receiving  
this transmission, please call:  
216-391-1852

MINUTES: CIJE STAFF TELECONFERENCE

DATE OF MEETING: July 29, 1993

DATE MINUTES ISSUED: August 2, 1993

PRESENT: Seymour Fox, Stephen Hoffman, Alan Hoffmann, Barry Holtz, Shmuel Wygoda, Henry L. Zucker, Virginia L. Levi, (Sec'y)

COPY TO: Morton L. Mandel, Ann Klein, Gail Dorph, Annette Hochstein

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I. The minutes of July 22 were reviewed.

A. It was reported that a letter had been sent to Gershon Kekst inviting him to attend the August 26 board meeting. VFL will fax a copy to SF prior to their meeting on August 3.

B. VFL will send the staff group a list of the current responses to attendance at the August 26 board meeting.

II. Preparation for August 26

A. Contacts with campers

Telecon participants were asked whether any camper contacts had yielded information that might impact the agenda of the meeting. It was noted that there is a sense of optimism among board members when they hear about the appointments of Gail Dorph and Barry Holtz. No one had heard any concerns that should be addressed at the meeting.

SF will call Paul Steinberg in advance of the meeting.

B. Materials to be mailed in advance

1. The report by Barry Holtz has been approved. BH will send a clean copy to VFL for inclusion in the packet to be mailed.

2. Adam Gamoran's paper has been submitted to the Mandel Institute for review. A final version will be sent to VFL as soon as it is approved.

3. The progress report will be completed in Jerusalem and sent to VFL by August 6.

4. VFL will draft a cover letter from MLM to accompany the materials. The letter should announce Alan Hoffmann's appointment and comment on staffing.

signment C. VFL will draft a press release announcing the staff appointments which will be sent to JTA for release on August 26.

D. Agendas

1. Executive Committee

It was agreed that MLM will refer to the 1993 budget and to any news on funding in his introductory remarks. ARH will be prepared to give a progress report, focusing on issues that were raised at the February executive committee meeting and progress which has been made in each area.

ADH has drafted a work plan which has been sent to MLM for review. This is intended as an internal document and should not be distributed to the executive committee. However, ADH will be prepared to provide a detailed report on plans for the coming year.

signment SHH will consider whether the CJF commission and its relationship to CIJE should be referred to during this meeting. The conclusion as of July 29 is that this might better be discussed in a group to include MLM, ADH, SHH, Jon Woocher and CJF representatives.

2. Board Meeting

The draft agenda was reviewed. ADH plans to provide an oral, broad position description for each of the staff people, but believes it is premature to distribute a written organization chart. He noted that the role of planner remains open.

In discussion, it was suggested that the relationship between Cleveland and Jerusalem is clear. Cleveland is the central address of CIJE, and is the address to be used for Alan, and the Mandel Institute staff serves as consultants to Alan and CIJE.

It was agreed that the talking points drafted for Chuck Ratner and reviewed with him in June remain appropriate. If any changes arise as a result of the Baltimore Lead Communities meetings, Chuck will be informed.

The presentations to be made by the Lead Community lay leaders are to be discussed in Baltimore.

signment Adam Gamoran met with Esther Leah Ritz on July 28 and believes she is well prepared to introduce the monitoring, evaluation & feedback report. Barry Holtz plans to talk with John Colman, to prepare him to introduce the Best Practices report.



Assignment VFL will work with MLM on the recommendation of a person to give the D'Var Torah when attendance results are more complete.

III. Staff Meeting (August 19 - 20)

ADH is working on an agenda and will consider the suggestion that Ellen Goldring's memorandum on data analysis of the principals survey be discussed at that time.

Assignment BH will try to get an overhead projector from JTS and bring it to the American Friends of Hebrew University.

IV. Lead Communities Meeting (August 23 - 24)

The schedule was confirmed. SW has received recommendations from Milwaukee and Baltimore for items to be included on the agenda and will circulate them to the telecon group. He is waiting to hear from Atlanta.

Assignment ARH and SW will be in touch with Adam Gamoran to discuss what is expected of him at the meeting.

V. Report on Conversation with John Ruskay

BH reported having been invited to a meeting at UJA/Federation to talk with John Ruskay and a small group about their continuity efforts. When asked if CIJE were interested in being involved, BH offered to serve as liaison.

It was agreed that this would be useful and noted that it may serve as a model for how we might begin to have impact on communities beyond the three Lead Communities.

VI. November Lead Communities Meeting

In an effort to plan ahead and provide the Lead Communities with as much advance notice as possible, plans are under way for a November 16 meeting in Montreal in conjunction with the GA. It was suggested that the meeting begin at noon on Tuesday, November 16 in order to allow enough time for people to arrive in Montreal. We would conclude in the early afternoon of Wednesday, November 17,

VII. Status Reports on Communities

A. Milwaukee

1. Milwaukee is looking for someone to meet with their commission in October to help establish a vision for Jewish education. It was agreed that BH will call Ruth Cohen for details on what they seek and how this differs from what Jonathan Woocher was asked to do. It may be that we will propose BH for this purpose.

Assignment

2. Milwaukee also needs help with strategic planning. It was suggested that we consider recommending Roy Feldman of Boston, who does this professionally. Another possibility is someone from Washington D.C. who has work with Barry Shrage. VFL will call Shrage to get his name.

signment

B. Atlanta

1. SHH has spoken with Steve Gelfand, who will be taking a larger role in the Lead Community project. He reported that Atlanta is working on two tracks: the development of a five year strategic plan and a work plan on how to implement the recommendations of the Banks report. The latter will be shared with CIJE when it is completed.
2. SF has spoken with David Blumenthal of Emory University. He and ADH will continue to work with Emory to establish a relationship for the project.
3. Lauren Azoulai has been in touch with BH for additional guidance on improving Jewish education through the JCC and the relationship of JCC to religious institutions in the community. It was noted that Barry Chazan is the JCCA liaison to Atlanta. This remains an open item.

C. Baltimore

SHH spoke with Darrell Friedman about the importance of Baltimore sharing documents with CIJE at the draft stage. This was in reference to the Baltimore strategic plan for Jewish education. The broader issue of communication between CIJE and each Lead Community remains open.

- VIII. It was agreed that there will be no further telecons before the meetings in New York and Baltimore in August.



- ☐ ASSIGNMENTS  
☐ ACTIVE PROJECTS  
☐ RAW MATERIAL  
☐ FUNCTIONAL SCHEDULE

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FUNCTION	CIJE STEERING COMMITTEE	
SUBJECT/OBJECTIVE	FOX ASSIGNMENTS	
ORIGINATOR/PROJECT LEADER	VFL	DATE 7/29/93

NO.	DESCRIPTION	PRIORITY	ASSIGNED TO (INITIALS)	DATE ASSIGNED STARTED	DUE DATE	COMPLETED OR REMOVED DATE
1.	Finalize arrangements for Blaustein grant with D. Hirschhorn.		SF	7/22/93	8/15/93	
2.	Contact the following board members in preparation for the August 26 meeting and send brief report to VFL: a. Alfred Gottschalk b. David Hirschhorn c. S. Martin Lipset d. Florence Melton e. Paul Steinberg f. Isadore Twersky		SF	2/25/93	8/15/93	
3.	With AH and BH, draft a job description for Barry Holtz.		SF	5/19/93	8/19/93	
4.	With SHH, develop a plan for involving denominations in each Lead Community process.		SF	3/31/93	12/1/93	





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FUNCTION	CIJE STEERING COMMITTEE		
SUBJECT/OBJECTIVE	HOCHSTEIN ASSIGNMENTS		
ORIGINATOR/PROJECT LEADER	VFL	DATE	7/29/93

NO.	DESCRIPTION	PRIORITY	ASSIGNED TO (INITIALS)	DATE ASSIGNED STARTED	DUE DATE	COMPLETED OR REMOVED DATE
1.	With SW, discuss with Adam Camoran what is expected of him at August 26 meeting.		ARH	7/29/93	8/6/93	
2.	Prepare a recommendation for a policy on the use of materials and data generated by CIJE.		ARH	7/9/93	8/12/93	
3.	Contact the following board members in preparation for the August 26 meeting and send brief report to VFL: a. David Arnow b. Norman Lamm c. Esther Leah Ritz d. Ismar Schorsch		ARH	2/25/93	8/15/93	
4.	With SF and BH, draft a job description for Barry Holtz.		ARH	5/19/93	8/19/93	
5.	With VFL, develop plan to support each item on the CIJE PERT chart.		ARH	5/19/93	8/31/93	





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FUNCTION	CIJE STEERING COMMITTEE
SUBJECT/OBJECTIVE	S HOFFMAN ASSIGNMENTS
ORIGINATOR/PROJECT LEADER	VFL
DATE	7/29/93

NO.	DESCRIPTION	PRIORITY	ASSIGNED TO (INITIALS)	DATE ASSIGNED STARTED	DUE DATE	COMPLETED OR REMOVED DATE
1.	Explore availability and cost of office space at UJA/Federation .		SHH	7/9/93	7/30/93	
2.	Consider whether the CJF commission and its relationship to CIJE should be referred to during August 26 meeting.		SHH	7/29/93	8/6/93	
3.	Contact the following board members in preparation for the August 26 meeting and send brief report to VFL: a. Jay Davis b. Charles Goodman c. Marvin Lender d. Norman Lipoff e. Charles Ratner f. Bennett Yanowitz		SHH	2/25/93	8/15/93	
4.	With HLZ, talk with MLM about the advisability of approaching Jesselson family to partner with Jim Joseph grant.		SHH	6/8/93	8/15/93	
5.	Call Carl Sheingold to talk about CIJE slot on the GA agenda.		SHH	7/22/93	8/19/93	
6.	Propose to MLM that he talk with Roy Hoffberger about the Lead Community process in Baltimore and provide an outline of discussion points.		SHH	3/24/93	TBD	
7.	With SF, develop a plan for involving denominations in each Lead Community in CIJE.		SHH	3/31/93	TBD	
8.	With Alan Hoffmann, confer by telephone with chief professional of each Lead Community to encourage them to interview Senior Educators.		SHH	5/19/93	TBD	



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FUNCTION	CIJE STEERING COMMITTEE
SUBJECT/OBJECTIVE	A HOFFMANN
ORIGINATOR/PROJECT LEADER	VFL
DATE	7/22/93

NO.	DESCRIPTION	PRIORITY	ASSIGNED TO (INITIALS)	DATE ASSIGNED STARTED	DUE DATE	COMPLETED OR REMOVED DATE
1.	Draft a mission statement for the Lead Communities project.		ADH	7/22/93	8/19/93	
2.	Redraft PERT chart on which clear milestones for CIJE are highlighted.		ADH	7/22/93	8/19/93	
3.	Work with CRB Foundation to clarify relationship of Israel experience programs to Lead Communities.		ADH	7/22/93	8/19/93	
4.	With staff, prepare time line and action plan for CIJE.		ADH	6/17/93	8/20/93	
5.	Consider what planning support Milwaukee requires and how best to help.		ADH	7/22/93	TBD	



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FUNCTION	CIJE STEERING COMMITTEE
SUBJECT/OBJECTIVE	HOLTZ ASSIGNMENTS
ORIGINATOR/PROJECT LEADER	VFL
DATE	7/29/93

NO.	DESCRIPTION	PRIORITY	ASSIGNED TO (INITIALS)	DATE ASSIGNED STARTED	DUE DATE	COMPLETED OR REMOVED DATE
1.	Call Ruth Cohen about a speaker for Milwaukee meeting in October to help establish a vision for Jewish education.		BH	7/29/93	8/1/93	
2.	Send clean copy of report to VFL for inclusion in packet to be mailed in advance of August 26 meeting.		BH	7/29/93	8/6/93	
3.	Contact the following board members in preparation for the August 26 meeting and send brief report to VFL: a. Gerald Cohen - done b. Susan Crown c. Billie Gold d. Neil Greenbaum - done e. Thomas Hausdorff f. Mark Lainer - done g. Matthew Maryles - done h. David Teutsch - done		BH	6/30/93	8/15/93	
4.	Meet with J. Woocher for guidance on approach to mailing publications.		BH	7/22/93	8/19/93	
5.	Get an overhead projector from JTS to bring to the American Friends of Hebrew University meeting.		BH	7/29/93	8/19/93	
6.	With SF and ARH, draft a job description for Barry Holtz.		BH	5/19/93	8/19/93	
7.	Talk with John Colman, to prepare him to introduce Best Practices report at the August 26 meeting.		BH	7/29/93	8/20/93	
8.	Prepare a memo summarizing proposal on distribution of CIJE materials.		BH	5/28/93	8/21/93	
9.	Work with Atlanta on filling the position of Director of the Lead Community project.		BH	6/16/93	12/15/93	
10.	Begin work with Baltimore on a pilot project.		BH	3/5/93	TBD	
11.	Prepare suggestions for how to proceed with pilot projects in Atlanta.		BH	3/5/93	TBD	
12.	Work with Milwaukee on pilot projects.		BH	4/29/93	TBD	





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FUNCTION	CIJE STEERING COMMITTEE		
SUBJECT/OBJECTIVE	LEVI ASSIGNMENTS		
ORIGINATOR/PROJECT LEADER	VFL	DATE	7/29/93

NO.	DESCRIPTION	PRIORITY	ASSIGNED TO (INITIALS)	DATE ASSIGNED STARTED	DUE DATE	COMPLETED OR REMOVED DATE
1.	Call Barry Shrage to get name in Washington D.C. to help Milwaukee with strategic planning.		VFL	7/29/93	7/30/93	
2.	With SW, draft a written progress report to be sent to the board in early August.		VFL	6/17/93	8/1/93	
3.	Send current attendance list to staff group.		VFL	7/29/93	8/2/93	
4.	Draft a cover letter from MLM to accompany materials to be sent out in advance of August 26 meeting.		VFL	7/29/93	8/12/93	
5.	Work with MLM on the recommendation of a person to give the D'Var Torah when attendance plans are more complete.		VFL	7/29/93	8/12/93	
6.	Draft a press release announcing staff appointments which will be sent to JTA for release on August 26.		VFL	7/29/93	8/15/93	
7.	Work with CJF to schedule a meeting of CIJE with Lead Community representatives on 11/16, in conjunction with the GA.		VFL	7/22/93	8/19/93	
8.	With ARH, develop plan to support each item on the CIJE PERT chart.		VFL	5/19/93	8/31/93	
9.	Plan to discuss letters of agreement for the Lead Communities. Consider including our expectations regarding the sort of lay and professional involvement we expect.		VFL	4/7/93	10/1/93	
10.	Schedule a telecon with Executive Committee members following a meeting of presidents and executives of partner organizations.		VFL	2/25/93	TBD	
11.	Develop a communications program: internal; with our board and advisors; with the broader community.		VFL	4/7/93	TBD	





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FUNCTION	CIJE STEERING COMMITTEE
SUBJECT/OBJECTIVE	MANDEL ASSIGNMENTS
ORIGINATOR/PROJECT LEADER	VFL
DATE	7/9/93

NO.	DESCRIPTION	PRIORITY	ASSIGNED TO (INITIALS)	DATE ASSIGNED STARTED	DUE DATE	COMPLETED OR REMOVED DATE
1.	Contact the following board members in preparation for the August 26 meeting and send brief report to VFL:  a. Charles Bronfman b. Max Fisher c. Lester Pollack d. Richard Scheuer		MLM	2/25/93	8/15/93	
2.	Consider establishing a finance committee.		MLM	4/7/93	8/31/93	
3.	Visit with Erica Jesselson to get her on board to support CIJE.		MLM	6/17/93	8/31/93	



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FUNCTION

CIJE STEERING COMMITTEE

SUBJECT/OBJECTIVE

WYGODA ASSIGNMENTS

ORIGINATOR/PROJECT LEADER

VFL

DATE

7/29/93

NO.	DESCRIPTION	PRIORITY	ASSIGNED TO (INITIALS)	DATE ASSIGNED STARTED	DUE DATE	COMPLETED OR REMOVED DATE
1.	With VFL, draft a written progress report to be sent to the board in early August.		SW	6/30/93	8/1/93	
2.	Ask each Lead Community to prepare notes on annual plan for Baltimore meeting.		SW	7/22/93	8/2/93	
3.	With ARH, discuss with Adam Gamoran what is expected of him at the August 26 meeting.		SW	7/29/93	8/6/93	

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FUNCTION	CIJE STEERING COMMITTEE		
SUBJECT/OBJECTIVE	ZUCKER ASSIGNMENTS		
ORIGINATOR/PROJECT LEADER	VFL	DATE	7/22/93

NO.	DESCRIPTION	PRIORITY	ASSIGNED TO (INITIALS)	DATE ASSIGNED STARTED	DUE DATE	COMPLETED OR REMOVED DATE
1.	Encourage MLM to invite a Jesselson family representative to August 26 board meeting.		HLZ	6/30/93	8/15/93	
2.	With SHH, talk with MLM about the advisability of approaching Jesselson family to partner with Jim Joseph grant.		HLZ	6/8/93	8/15/93	
3.	Schedule a telecon of MLM with Gershon Kekst to discuss CIJE.		HLZ	4/29/93	8/15/93	
4.	Schedule meeting of MLM, AJN, and HLZ to discuss CIJE funding.		HLZ	7/9/93	7/30/93	
5.	With VFL, prepare C. Ratner to report on Lead Communities at board meeting.		HLZ	6/17/93	8/15/93	
6.	Contact the following board members in preparation for the August 26 meeting and send brief report to VFL: a. Mandell Berman b. John Colman c. Maurice Corson		HLZ	2/25/93	8/15/93	
7.	Encourage MLM to talk with Corky Goodman prior to scheduling a meeting with the presidents and executives of CJF, JCCA and JESNA.		HLZ	3/24/93	TBD	
8.	Arrange meeting for MLM with presidents and executives of CJF, JCCA and JESNA and second meeting to include CRB, Crown, Avi Chai, Wexner and other funders.		HLZ	1/28/93	TBD	

## ATTENDANCE FOR AUGUST 26 MEETINGS IN NEW YORK

7/29/93

Who will attend meetings in New York?	YES	NO
David Arnow		X
Daniel Bader	X	
*Mandell Berman	X	
Chaim Botwinick	X	
*Charles Bronfman	X	
Gerald Cohen		X
*John Colman	X	
Maurice Corson		X
Rachel Cowan		
Susan Crown		X
Jay Davis	X	
Gail Dorph	X	
Genine Fidler		X
Irwin Field		X?
Max Fisher		
Seymour Fox	X	
Darrell Friedman		X
Adam Gamoran	X	
Jane Gellman	X?	
Billie Gold	X	
*Charles Goodman		X
Alfred Gottschalk		X
*Neil Greenbaum		X
Thomas Hausdorff		
*David Hirschhorn		
Annette Hochstein	X	
Stephen Hoffman	X	
Alan Hoffmann	X	



Barry Holtz	X	
Stanley Horowitz	X	
Gershon Kekst		
Ann Klein	X	
Henry Koschitzky		X
Martin Kraar	X?	
*Mark Lainer	X	
Norman Lamm	X	
Marvin Lender		
Ginny Levi	X	
Norman Lipoff		X
Seymour Lipset	X	
*Morton L. Mandel	X	
*Matthew Maryles	X	
Florence Melton		X
*Melvin Merians	X	
Rick Meyer	X	
Arthur Naparstek	X	
*Lester Pollack	X	
*Charles Ratner	X	
*Esther Leah Ritz	X	
Art Rotman	X	
David Sarnat	X	
William Schatten	X	
Richard Scheuer		
Ismar Schorsch		X
Louise Stein	X	
Paul Steinberg	X	
David Teutsch	X	
Isadore Twersky	X	
Ilene Vogelstein	X	
Jonathan Woocher	X	

Shmuel Wygoda	X	
Bennett Yanowitz	X	
Henry L. Zucker		X



MEMO TO: CIJE Counselors

FROM: Virginia F. Levi *VF*

DATE: July 30, 1993

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This is to let you know that the teleconferences with the CIJE Executive and Search Committees have now been completed. All participants gave their enthusiastic endorsement for the appointment of Alan Hoffmann.

I have spoken with MLM, who agrees that it is now appropriate to report this appointment to board members during camper conversations. Telecon participants were also very pleased to hear about the team of Gail Dorph, Barry Holtz, Adam Gamoran and Ellen Colding. You may wish to refer to this lineup in your conversations, as well.



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Council for Initiatives  
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Jewish Education

Date sent: 7/28 Time sent:  
To: Annette Hochstein, Seymour Fox  
Organization: Shmuel Wygoda

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Phone Number: (216) 391-1852

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Comments:

*newspaper article - FYI*



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DRAFT 7/27/93

AGENDA  
CIJE STAFF TELECON  
July 29, 1993  
9:00 AM (EDT)

Participants: Seymour Fox, Annette Hochstein, Steve Hoffman, Alan Hoffmann, Barry Holtz, Ginny Levi, Shmuel Wygoda, Henry L. Zucker

	<u>Assignment</u>
I. Review minutes of July 22	VFL
II. Review assignments of July 22	VFL
III. Aug. 26 Board Meeting	
A. Contacts with campers	VFL
Anything we need to consider in planning meeting?	
B. Status of materials to be mailed in advance	SW
1. Gamoran report	
2. Holtz report	
3. Progress report	
C. Review agendas (Any revisions?)	VFL
1. Executive Committee	
2. Board	
D. Reminder of schedule	VFL
1. Aug. 25, 1-5 PM at JCCA - Planning meeting	
2. Aug. 26, UJA/Federation	
a. 9:30 refreshments	
b. 10-11:30 Exec. Com.	
What staff people should we suggest be present?	
c. Aug. 26, 12-1 - Lunch	
d. Aug. 26, 1-4 - Board meeting	
e. Aug. 26, 4-5 - Debrief (Any change in this?)	

- IV. Staff meeting (Aug. 19-20, Am. Friends of Hebrew U.) VFL/SW
- A. Should Ellen Goldring's memo on the data analysis of the principals' survey be discussed at this meeting? If not, when/where will it be considered?
- V. Lead Communities Joint Meeting (Aug. 23-24, Baltimore) SW/VFL
- A. CIJE team to meet at 10:30 am
- B. Lead Community representatives to arrive for lunch
- C. Status of SW calls for input to agenda
- D. If Adam is expected to make a presentation on mef, he would like to know in advance.
- VI. Report on conversation with John Ruskay BH
- VII. Status reports on communities Team
- A. Atlanta
- B. Baltimore
- C. Milwaukee
- VIII. Schedule next telecon VFL
- None

7/6/93

CIJE EXECUTIVE COMMITTEE MEETING

August 26, 1993

AGENDA

(Refreshments 9:30; Meeting 10 - 11:30)

- 
- I.      Introductory Remarks      MLM
  - II.     Progress Report      ARH
  - III.    Proposed Workplan      A. Hoffmann
  - IV.    Development Report by AJN (If we have a Blaustein or Jim Joseph gift to report)
  - V.     Budget for 1993      A. Hoffmann

7/6/93

CIJE BOARD MEETING

August 26, 1993

AGENDA

(Lunch 12 - 1:00; Meeting 1 - 4:00)

I. Welcome and Progress Report

Introductory remarks, comment on CIJE role with respect to Lead Communities, etc., and introduce Alan Hoffmann.

II. Comments

Alan Hoffmann

Introduce Gail Dorph, comment on new status of Barry Holtz, discuss staffing.

III. Overview of the Lead Communities Project

Charles Ratner

Responses by chairs of Lead Community projects:

Atlanta - William Schatten

Baltimore - Genine Fidler, Ilene Vogelstein

Milwaukee - Jane Gellman, Louise Stein

IV. Monitoring, Evaluation & Feedback Report

A. Introductory Remarks

Esther Leah Ritz

B. Update on Overall Project

Adam Gamoran

C. Preliminary Report on Educators' Survey

Ellen Goldring

V. Update on Best Practices & Pilot Projects

A. Introductory Remarks

John Colman

B. Report

Barry Holtz

VI. D'var Torah

TBD



*College*  
VANDERBILT UNIVERSITY



NASHVILLE, TENNESSEE 37203

TELEPHONE (615) 322-7311

Department of Educational Leadership • Box 314 • Direct phone 322-8000

To: Ginny Levi

From: Ellen Goldring

Re: Educator Survey: Principal Questionnaire

Date: July 23, 1993

I have just received the following fax from Nancy Hendrix regarding the data for the Principal's (educational directors/leaders) version of the educator survey. As you may recall, Milwaukee is in the process of collecting surveys from educational leaders now.

I have asked Nancy to give me an estimate for data entry only. We are hopeful that once we hire a new field researcher to replace Claire, s/he will be able to analyze the data.

How do you suggest we proceed? I do not think we need an immediate decision, as questionnaires are still being sent back to Ruth.



To: Ellen Goldring

From: Nancy Hendrix

Subject: Estimate for Principal Questionnaire Entry

I have estimated what it would cost for us to do the entry, verification, and coding of open-ended and fixed response questions for the principal study. If we spread the costs of data entry as well as coding and verification among the three cities in the same way that we did before, Milwaukee and Atlanta would each pay \$220, and Baltimore would pay \$1100. If Milwaukee were the only city, they would pay \$1320 since the cost of open-ended questions, training, etc. would be borne by them alone. If for some reason, each of the three cities has about the same number of questionnaires, we can simply divide \$1540, the total for processing between 60 and 200 questionnaires, by three.

Much of the cost, again, is based on the length of the questionnaire which requires not only more time to enter each response but, more importantly, more initial time in training entry personnel on the fine points of entry especially in regard to the large number of "other" answers. Unfortunately even though the teacher's and principal's questionnaires will be alike, the answers to "others, please specify" may not be. In any case, time will be expended determining whether or not to code the dozens of "other" answers exactly as in the teacher's questionnaire or differently.

If for some reason, each of the three cities has about the same number of questionnaires, we can simply divide \$1540, the total for 150 questionnaires by three. We are set up for handling large numbers of questionnaires; there really is an economy of scale, so that the per questionnaire cost turns out to be much higher for every part of the process when we are dealing with small numbers.

We have finished the data entry for the educator's questionnaire except for an additional packet which arrived Monday. Thus we can begin the analysis since we have been assured that no more questionnaires will be sent. Let me hear from you if you have additional information on crosstabs and correlation preferences. I have your fax which I am using as a guide. I will call with any additional questions as we proceed. I am looking forward to the analysis phase.

JUL 23 '93 11:29

PAGE.002



## VIEWPOINT

# Surveying changes, challenges in Jewish life

MORTON L. MANDEL Special to the CJN

It is absolutely mind-boggling to consider the enormous changes and challenges that have surfaced in Jewish life, just during my lifetime.

In my youth, there were powerful influences on my sense of Jewishness, but they did not come from an intensive and challenging formal Jewish education. Rather, I absorbed my Jewishness by osmosis. I breathed it in every day at home. I learned Jewish values and traditions from the way my parents and my older brothers and sister lived their lives. As part of that reality, I also knew I had no other choice but to be Jewish. Assimilation was not an option. The larger society made sure of that.

Compare that sense of Jewishness with the enormous range of opportunities and lifestyle options that are available for Jewish youth today. Jewishness is no longer a "permanent possession" that comes automatically from one's family. Rather, it is now a way of life to be embraced by choice and conviction. What a tremendous shift, just in my lifetime.



Mandel

What challenges we face as we consider our responsibility to build Jewish continuity. We can no longer perpetuate our culture simply by having children.

In addition, in my youth, there was the sharp distinction between Jewishness as a personal, private, family matter and one's desire to "make it" — to succeed in the larger society. We wanted to become part of "mainstream America," and not have our Jewishness be an obstacle to social integration into the larger society. This distinction between being Jewish at home, and just a "person" in the marketplace, was a dominant factor in my youth.

A good example of change is the way the Jewish community center was first perceived in North America. I know this field. I have devoted part of my life to building the community-center movement.

At first, the JCC was conceived to integrate Jews into the American society. How could we take an immigrant population and teach them the ways of the new world? The JCC, also known as the "Settlement House," was a marvelous bridge into mainstream America.

Now, the exact opposite is true. The concern of community centers in America today is to help people discover their Jewishness and the roots of their identity.

That is a 180-degree shift.

What has also taken place for Jews is the shift from being either invisible, or marginal, in the larger society, to being an active political voice in American life. Jews stand up, as Jews, in either the

**We can no longer perpetuate our culture simply by having children.**

Republican or Democratic parties, and in virtually every part of American life. Just being Jewish in the private realm is a phenomenon of the past.

And yet, alongside this great gift of integration, and of dignity, we find an enormous growth in assimilation. There is a fear that we could disappear as a significant group in the Diaspora in the next hundred years.

I mention all of this to indicate why, after my having so many years of involvement in communal life, in federations, in community centers, I have chosen to be involved, with almost a single-minded passion, in fostering the growth and intensity of Jewish education in Jewish com-

munities throughout the world.

I believe that, if we build intensive frameworks of Jewish learning, if we recruit and inspire outstanding educators to seek innovative ways to interpret our tradition and history, we can defeat the forces of assimilation.

As a result, efforts in which I am deeply involved in America and worldwide have chosen to focus on first: building a community climate that places the highest priority on Jewish education and, second: bringing into this work outstanding people. It is people who will build Jewish continuity. It is a combination of great ideas and inspired lay leaders, scholars and educators that will change the trend lines.

We are challenged to build Jewish continuity in a "climate of freedom." In devoting our lives to Jewish education, we are proclaiming that it is not the enemy outside that will keep us together, but shared values and experiences that give meaning to Jewish life.

*Morton L. Mandel, a Cleveland businessman and philanthropist, is the founding chairman of the Council of Initiatives in Jewish Education. These remarks were presented at a recent Hebrew University luncheon in Jerusalem, where he was honored.*

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**Council for Initiatives  
in  
Jewish Education**

Date sent:

*7/27*

Time sent:

No. of Pages (incl. cover):

To: Annette Hochstein, Seymour Fox  
Shmuel Wygoda  
Organization:

From: Ginny Levi

Phone Number:

Phone Number:

(216) 391-1852

Fax Number:

0119722 619 951

Fax Number:

(216) 391-5430

Comments:

*Dear A.A.S.S., et.al.,*

*Attached are today's faxes. Please distribute, as appropriate.*

*Other items:*

① Shmuel, your May reimbursement was sent on 7/23. Please let me know if you do not receive it by 7/30.

② Caroline, Alan's was mailed 7/6. He should definitely have it by now.

③ Please respond to my question about changing the CISE Steering Committee from 9/15 to 9/22, so I can notify others.

*Thanks,*

*Ginny*

If there are any problems receiving  
this transmission, please call:

**216-391-1852**

*Do NY phone # for Gail, yet.*



MEMO TO: Gail Dorph, Seymour Fox, Ellen Goldring, Annette Hochstein, Alan Hoffmann, Barry Holtz, Shmuel Wygoda,  
FROM: Virginia F. Levi *Levi*  
DATE: July 26, 1993  
SUBJECT: August Staff Meeting

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This will confirm plans for a meeting of the group listed on this memo on Thursday, August 19 and Friday, August 20 in New York. The meeting will begin promptly at 10:00 a.m. on Thursday and conclude on that day at 8:30 p.m. We will reconvene at 8:45 a.m. on Friday and conclude by 4:00 p.m.

The meeting will take place at:

American Friends of the Hebrew University  
Institute of Contemporary Jewry  
11 East 69th Street  
New York, NY 10021  
FAX: 212-744-2324  
PHONE: 212-472-9800

I look forward to seeing you there.

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**Council for Initiatives**  
**in**  
**Jewish Education**

Date sent:

Time sent:

No. of Pages (incl. cover):

To: Annette Hochstein, Seymour Fox  
Shmuel Wygoda  
Organization:

From:

*Ann Klein*

Phone Number:

Phone Number:

(216) 391-1852

Fax Number:

Fax Number:

(216) 391-5430

0119722 619 951

Comments:

I understand from Adam Gamoran that he has sent draft contracts for the Field Researchers to you for your review and approval. Have they been approved by Mort? If not, please send them to me with your comments and I will send them on to Mort for his approval.

Thanks.

Ann

If there are any problems receiving  
this transmission, please call:  
**216-391-1852**

MINUTES: CIJE Staff Teleconference

DATE OF MEETING: July 22, 1993

DATE MINUTES ISSUED: July 26, 1993

PRESENT: Seymour Fox, Annette Hochstein, Stephen Hoffman,  
Alan Hoffmann, Barry Holtz, Virginia Levi (Sec'y),  
Shmuel Wygoda, Henry L. Zucker

COPY: Gail Z. Dorph, Morton L. Mandel

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I. The minutes and assignments of June 30 were reviewed.

- Assignment A. SF will talk with David Hirschhorn about finalizing arrangements for a Blaustein grant as soon as Mr. Hirschhorn has recovered from his recent surgery. It still seems likely that we will be able to announce the grant on August 26.
- B. MLM is trying to arrange a meeting with Gershon Kekst in New York. He hopes to speak with Mr. Kekst before he meets with SF in Israel on August 3.
- C. MLM plans to talk with Erica Jesselson about how the Jesselson family will relate to CIJE. He will suggest that a family member serve on the board. He hopes to hold this meeting prior to the August board meeting.
- Assignment D. It was agreed that we need to develop a more systematic approach to the distribution of CIJE materials. A case in point is the haphazard way in which the publication on Best Practices in Supplementary Schools was distributed. BH will meet with Jon Woocher to get some guidance on how we might identify appropriate audiences. That meeting will be for information, only.
- E. Another item for future CIJE consideration is the status and best use of senior advisors.
- Assignment F. VFL will work with CJF to schedule a meeting of CIJE with Lead Community representatives on Tuesday, November 16.
- Assignment G. SHH will call Carl Sheingold to talk about a CIJE slot on the GA agenda.

II. August 26 Board Meeting Preparations

A. Camper Calls

Counselors are beginning to make phone calls and will submit written reports to VFL as they are completed. Barry Holtz will talk with

Billie Gold. VFL will get SF a California phone number for Seymour Martin Lipset.

B. Materials to be mailed in advance.

1. Barry Holtz has submitted a report on best practices. He will have feedback from the Mandel Institute by July 27.
2. Adam Gamoran will have his paper to ARH around July 27.

C. It was agreed to recommend that the following materials be included in the meeting books:

1. Minutes of February board meeting.
2. Progress report.
3. Best Practices report.
4. Monitoring, evaluation and feedback report.
5. Bios on Gail Dorph, Adam Gamoran, Ellen Goldring, Alan Hoffmann and Barry Holtz.
6. Board and staff lists.

III. August Staff Meeting

- A. The meeting will take place at the American Friends of Hebrew University, 11 East 69th Street, New York. It will begin on August 19 at 10 a.m. and conclude on August 20 at 4 p.m.
- B. Participants will include Gail Dorph, Seymour Fox, Ellen Goldring, Annette Hochstein, Barry Holtz, Alan Hoffmann, Ginny Levi and Shmuel Wygoda.
- C. The agenda will include the following:
  1. Bringing new staff people on board.
  2. Preparations for Baltimore meeting.
  3. Preparations for board meeting.
  4. Develop annual work plan.



IV. Lead Communities Joint Meeting

Assignment

- A. The meeting on August 23 will begin with lunch at noon at THE ASSOCIATED in Baltimore. It will go into the evening on Monday and conclude by 4 p.m. on Tuesday, August 24. CIJE staff will meet at THE ASSOCIATED by 10:30 a.m. to do final planning for the meeting.
- B. The meeting will focus on each community's plans for the year. (Each will be asked to prepare a written document in advance.) We seek the following products during this year:
1. Complete the educators surveys and data analysis and plan for personnel development in each community.
  2. Continue to gather data.
  3. Develop action plans.
  4. Clarify monitoring, evaluation and feedback work.
  5. Integrate the goals project and best practices work.

It was suggested that each community needs a strategic vision to shape approaches and outcomes. This will be the primary topic of discussion among CIJE staff at 10:30 on August 23 in Baltimore.

V.  
Assignment

A draft letter reporting on the Best Practices project from Barry Holtz to Rachel Cowan was discussed. It was concluded that the letter is fine as is, but it was suggested that a sentence be added indicating that BH looks forward to meeting to discuss plans for the future.

It was noted that we should give greater attribution to the Cummings Foundation. The foundation name will be included in future editions of the Best Practices in Supplementary Schools report. It was noted that whenever we write anything about a funded project, we should be certain to refer to the funder.

BH was asked about feedback he has received to the report. He noted that while feedback has been generally very positive, people have noted that it would be useful to have more analysis on how a successful school achieved that success. It was noted that in-depth portraits are the best way to achieve that goal and will be included in future editions.

It was suggested that Rachel Cowan be invited to the August 26 board meeting as a guest.

VI. Status Reports on Communities

A. Milwaukee

SHH reported having spoken with Howard Neistein about Milwaukee's needs for planning. It appears that Milwaukee is seeking ongoing guidance to walk them through the process of strategic planning. Neistein is not planning to be deeply involved in this process.

Assignment

It was suggested that ADH should consider what kind of planning help Milwaukee requires and how to proceed with this.

VFL noted a request from Ruth Cohen for suggestions of someone to lead a Milwaukee discussion on visioning in October. [The retreat originally scheduled for August has been rescheduled for October and this is the event at which they wish to have guidance from a person with "vision."] They have invited Barry Chazan, who is not available. If CIJE wishes to have input into the selection of a discussion leader, we should move quickly.

B. Atlanta

SHH reported that Steve Gelfand is planning to become the lead planner on the education agenda in Atlanta. He is anxious to see Atlanta move forward with CIJE this summer. It was proposed that a teleconference be scheduled with Gelfand to discuss his thinking prior to the Baltimore meeting. VFL will try to arrange this for Thursday, July 29 at 10 a.m. [Later: Gelfand reported to VFL that it is premature to have such a telecon. He is at a very preliminary point in his thinking and wants to talk with local lay leaders before meeting with CIJE.]

C. Baltimore

It was concluded that a teleconference with Darrell Friedman is not necessary. Communication appears to be good and Baltimore is not waiting for a telecon.

It was noted that Baltimore is in the final stages of approving a strategic plan. VFL will get a copy of that plan from Mark Gurvis and send it to Israel. [Later: Mark did not have the plan. Chaim Botwinick indicated that it is to be approved on July 30 and that he will send it to both Cleveland and Israel following that approval.]

VII. The next telecon is scheduled for Thursday, July 29 at 9 a.m. eastern daylight time.



- ☐ ASSIGNMENTS  
☐ ACTIVE PROJECTS  
☐ RAW MATERIAL  
☐ FUNCTIONAL SCHEDULE

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FUNCTION	CIJE STEERING COMMITTEE
SUBJECT/OBJECTIVE	FOX ASSIGNMENTS
ORIGINATOR/PROJECT LEADER	VFL
DATE	7/22/93

NO.	DESCRIPTION	PRIORITY	ASSIGNED TO (INITIALS)	DATE ASSIGNED STARTED	DUE DATE	COMPLETED OR REMOVED DATE
1.	Finalize arrangements for Blaustein grant with D. Hirschhorn.		SF	7/22/93	8/15/93	
2.	Contact the following board members in preparation for the August 26 meeting and send brief report to VFL: a. Alfred Gottschalk b. David Hirschhorn c. S. Martin Lipset d. Florence Melton e. Isadore Twersky		SF	2/25/93	8/15/93	
3.	With AH and BH, draft a job description for Barry Holtz.		SF	5/19/93	8/19/93	
4.	With SHM, develop a plan for involving denominations in each Lead Community process.		SF	3/31/93	12/1/93	





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☐ ACTIVE PROJECTS  
☐ RAW MATERIAL  
☐ FUNCTIONAL SCHEDULE

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FUNCTION CIJE STEERING COMMITTEE

SUBJECT/OBJECTIVE HOCHSTEIN ASSIGNMENTS

ORIGINATOR/PROJECT LEADER VFL DATE 7/22/93

NO.	DESCRIPTION	PRIORITY	ASSIGNED TO (INITIALS)	DATE ASSIGNED STARTED	DUE DATE	COMPLETED OR REMOVE DATE
1.	Prepare a recommendation for a policy on the use of materials and data generated by CIJE.		ARH	7/9/93	8/12/93	
2.	Contact the following board members in preparation for the August 26 meeting and send brief report to VFL: a. David Arnow b. Norman Lamm c. Esther Leah Ritz d. Ismar Schorsch		ARH	2/25/93	8/15/93	
3.	With SF and BH, draft a job description for Barry Holtz.		ARH	5/19/93	8/19/93	
4.	With VFL, develop plan to support each item on the CIJE PERT chart.		ARH	5/19/93	8/31/93	





- ☐ ASSIGNMENTS  
☐ ACTIVE PROJECTS  
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☐ FUNCTIONAL SCHEDULE

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FUNCTION	CIJE STEERING COMMITTEE
SUBJECT/OBJECTIVE	S HOFFMAN ASSIGNMENTS
ORIGINATOR/PROJECT LEADER	VFL
DATE	7/22/93

NO.	DESCRIPTION	PRIORITY	ASSIGNED TO (INITIALS)	DATE ASSIGNED STARTED	DUE DATE	COMPLETED OR REMOVED DATE
1.	Explore availability and cost of office space at UJA/Federation .		SHH	7/9/93	7/30/93	
2.	With HLZ, talk with MLM about the advisability of approaching Jesselson family to partner with Jim Joseph grant.		SHH	6/8/93	8/15/93	
3.	Contact the following board members in preparation for the August 26 meeting and send brief report to VFL: a. Jay Davis b. Charles Goodman c. Marvin Lender d. Norman Lipoff e. Charles Ratner f. Bennett Yanowitz		SHH	2/25/93	8/15/93	
4.	Call Carl Sheingold to talk about CIJE slot on the GA agenda.		SHH	7/22/93	8/19/93	
5.	With Alan Hoffmann, confer by telephone with chief professional of each Lead Community to encourage them to interview Senior Educators.		SHH	5/19/93	TBD	
6.	Propose to MLM that he talk with Roy Hoffberger about the Lead Community process in Baltimore and provide an outline of discussion points.		SHH	3/24/93	TBD	
7.	With SF, develop a plan for involving denominations in each Lead Community in CIJE.		SHH	3/31/93	TBD	



PREMIER INDUSTRIAL CORPORATION

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FOR GUIDELINES ON THE COMPLETION  
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☐ RAW MATERIAL  
☐ FUNCTIONAL SCHEDULE

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FUNCTION	CIJE STEERING COMMITTEE
SUBJECT/OBJECTIVE	A HOFFMANN
ORIGINATOR/PROJECT LEADER	VFL
DATE	7/22/93

NO.	DESCRIPTION	PRIORITY	ASSIGNED TO (INITIALS)	DATE ASSIGNED STARTED	DUE DATE	COMPLETED OR REMOVED DATE
1.	Draft a mission statement for the Lead Communities project.		ADH	7/22/93	8/19/93	
2.	Redraft PERT chart on which clear milestones for CIJE are highlighted.		ADH	7/22/93	8/19/93	
3.	Work with CRB Foundation to clarify relationship of Israel experience programs to Lead Communities.		ADH	7/22/93	8/19/93	
4.	With staff, prepare time line and action plan for CIJE.		ADH	6/17/93	8/20/93	
5.	Consider what planning support Milwaukee requires and how best to help.		ADH	7/22/93	TBD	

- ☐ ASSIGNMENTS  
☐ ACTIVE PROJECTS  
☐ RAW MATERIAL  
☐ FUNCTIONAL SCHEDULE

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FUNCTION	CIJE STEERING COMMITTEE	
SUBJECT/OBJECTIVE	HOLTZ ASSIGNMENTS	
ORIGINATOR/PROJECT LEADER	VFL	DATE 7/22/93

NO.	DESCRIPTION	PRIORITY	ASSIGNED TO (INITIALS)	DATE ASSIGNED STARTED	DUE DATE	COMPLETED OR REMOVED DATE
1.	Complete and mail report to Cummings Foundation.		BH	7/22/93	8/2/93	
2.	Contact the following board members in preparation for the August 26 meeting and send brief report to VFL: a. Gerald Cohen - done b. Susan Crown c. Billie Gold d. Neil Greenbaum - done e. Thomas Hausdorff f. Mark Lainer - done g. Matthew Maryles - done h. David Teutsch - done		BH	6/30/93	8/15/93	
3.	Meet with J. Woocher for guidance on approach to mailing publications.		BH	7/22/93	8/19/93	
4.	With SF and ARH, draft a job description for Barry Holtz.		BH	5/19/93	8/19/93	
5.	Prepare a memo summarizing proposal on distribution of CIJE materials.		BH	5/28/93	8/21/93	
6.	Work with Atlanta on filling the position of Director of the Lead Community project.		BH	6/16/93	12/15/93	
7.	Prepare suggestions for how to proceed with pilot projects in Atlanta.		BH	3/5/93	TBD	
8.	Work with Milwaukee on pilot projects.		BH	4/29/93	TBD	
9.	Begin work with Baltimore on a pilot project.		BH	3/5/93	TBD	





- ☐ ASSIGNMENTS  
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☐ RAW MATERIAL  
☐ FUNCTIONAL SCHEDULE

73890 (REV. 1/89) PRINTED IN U.S.A.

FUNCTION	CIJE STEERING COMMITTEE
SUBJECT/OBJECTIVE	LEVI ASSIGNMENTS
ORIGINATOR/PROJECT LEADER	VFL
DATE	7/22/93

NO.	DESCRIPTION	PRIORITY	ASSIGNED TO (INITIALS)	DATE ASSIGNED STARTED	DUE DATE	COMPLETED OR REMOVED DATE
1.	Schedule joint telecon of search and executive committees to consider Hoffman appointment; prepare bios on CIJE staff; draft talk piece on Lead Communities.		VFL	7/9/93	7/22/93	
2.	With SW, draft a written progress report to be sent to the board in early August.		VFL	6/17/93	8/1/93	
3.	Work with CJF to schedule a meeting of CIJE with Lead Community representatives on 11/16, in conjunction with the GA.		VFL	7/22/93	8/19/93	
4.	With ARH, develop plan to support each item on the CIJE PERT chart.		VFL	5/19/93	8/31/93	
5.	Plan to discuss letters of agreement for the Lead Communities. Consider including our expectations regarding the sort of lay and professional involvement we expect.		VFL	4/7/93	10/1/93	
6.	Schedule a telecon with Executive Committee members following a meeting of presidents and executives of partner organizations.		VFL	2/25/93	TBD	
7.	Develop a communications program: internal; with our board and advisors; with the broader community.		VFL	4/7/93	TBD	



- ☐ ASSIGNMENTS  
☐ ACTIVE PROJECTS  
☐ RAW MATERIAL  
☐ FUNCTIONAL SCHEDULE

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FUNCTION	CIJE STEERING COMMITTEE
SUBJECT/OBJECTIVE	MANDEL ASSIGNMENTS
ORIGINATOR/PROJECT LEADER	VFL
DATE	7/9/93

NO.	DESCRIPTION	PRIORITY	ASSIGNED TO (INITIALS)	DATE ASSIGNED STARTED	DUE DATE	COMPLETED OR REMOVED DATE
1.	Contact the following board members in preparation for the August 26 meeting and send brief report to VFL:  a. Charles Bronfman b. Max Fisher c. Lester Pollack d. Richard Scheuer		MLM	2/25/93	8/15/93	
2.	Consider establishing a finance committee.		MLM	4/7/93	8/31/93	
3.	Visit with Erica Jesselson to get her on board to support CIJE.		MLM	6/17/93	8/31/93	



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☐ ACTIVE PROJECTS  
☐ RAW MATERIAL  
☐ FUNCTIONAL SCHEDULE

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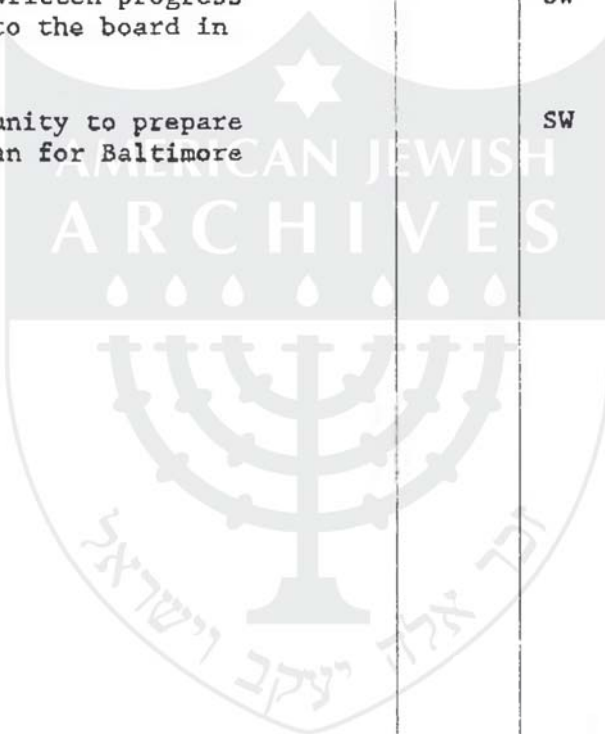
FUNCTION CIJE STEERING COMMITTEE

SUBJECT/OBJECTIVE WYGODA ASSIGNMENTS

ORIGINATOR/PROJECT LEADER VFL

DATE 7/22/93

NO.	DESCRIPTION	PRIORITY	ASSIGNED TO (INITIALS)	DATE ASSIGNED STARTED	DUE DATE	COMPLETED OR REMOVED DATE
1.	Ask AG to prepare a report on progress and plans for the second year of the Monitoring, Evaluation & Feedback project.		SW	6/30/93	8/1/93	
2.	With VFL, draft a written progress report to be sent to the board in early August.		SW	6/30/93	8/1/93	
3.	Ask each Lead Community to prepare notes on annual plan for Baltimore meeting.		SW	7/22/93	8/2/93	





- ☐ ASSIGNMENTS  
☐ ACTIVE PROJECTS  
☐ RAW MATERIAL  
☐ FUNCTIONAL SCHEDULE

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FUNCTION	CIJE STEERING COMMITTEE	
SUBJECT/OBJECTIVE	ZUCKER ASSIGNMENTS	
ORIGINATOR/PROJECT LEADER	VFL	DATE 7/22/93

NO.	DESCRIPTION	PRIORITY	ASSIGNED TO (INITIALS)	DATE ASSIGNED STARTED	DUE DATE	COMPLETED OR REMOVED DATE
1.	Encourage MLM to invite a Jesselson family representative to August 26 board meeting.		HLZ	6/30/93	7/15/93	
2.	With SHH, talk with MLM about the advisability of approaching Jesselson family to partner with Jim Joseph grant.		HLZ	6/8/93	8/15/93	
3.	Schedule a telecon of MLM with Gershon Kekst to discuss CIJE.		HLZ	4/29/93	8/15/93	
4.	Schedule meeting of MLM, AJN, and HLZ to discuss CIJE funding.		HLZ	7/9/93	7/30/93	
5.	With VFL, prepare C. Ratner to report on Lead Communities at board meeting.		HLZ	6/17/93	8/15/93	
6.	Contact the following board members in preparation for the August 26 meeting and send brief report to VFL: a. Mandell Berman b. John Colman c. Maurice Corson		HLZ	2/25/93	8/15/93	
7.	Encourage MLM to talk with Corky Goodman prior to scheduling a meeting with the presidents and executives of CJF, JCCA and JESNA.		HLZ	3/24/93	TBD	
8.	Arrange meeting for MLM with presidents and executives of CJF, JCCA and JESNA and second meeting to include CRB, Crown, Avi Chai, Wexner and other funders.		HLZ	1/28/93	TBD	

Will there be a written work plan to distribute to executive committee members on Aug 26?

I am trying to figure out whether there should be separate meeting books for that group.

Anything else they'll need for that meeting?

LG