



THE JACOB RADER MARCUS CENTER OF THE AMERICAN JEWISH ARCHIVES

Preserving American Jewish History

MS-603: Rabbi Marc H. Tanenbaum Collection, 1945-1992.

Series G: Speaking Engagements. 1975-1992

Box 107, Folder 32, Air Force Chaplain School [Maxwell Air Force Base, Ala.]. 9 March 1978.



DEPARTMENT OF THE AIR FORCE
AIR WAR COLLEGE (AU)
OFFICE OF THE COMMANDANT
MAXWELL AIR FORCE BASE, ALABAMA 36112



11 APR 1978

Rabbi Marc H. Tanenbaum
American Jewish Committee
165 East 56th Street
New York NY 10022

Dear Rabbi Tanenbaum

Thank you for your reply to our National Security Forum invitation. I am pleased that you will be able to attend.

Our National Security Forum office will contact you in the next few weeks to confirm your specific transportation arrangements.

Each year we compile a biographical sketch booklet to help Forum participants become acquainted. Please use the enclosed sample and blank form to prepare a sketch on yourself and return it at your earliest convenience. My staff recognizes that this information is of a private nature; therefore, it will be used for Forum activities only. As indicated on the enclosed Privacy Act Statement, submission of this sketch is strictly voluntary.

I am looking forward to seeing you in May.

Sincerely

R. H. Schoeneman

R. H. SCHOENEMAN
Major General, USAF
Commandant

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1. Memo for Secretary
 2. Sample Biographical Sketch
 3. Biographical Form
 4. Privacy Act Statement

MEMO FOR SECRETARY

SUBJECT: Typing Procedures for Accomplishing the
National Security Forum Biographical
Sketch Form

1. As the biographical sketch that you return to the Air War College will be reproduced and used as a page in the National Security Forum Biographical Sketch Book, the following suggestions are offered to insure uniformity of format:

a. Type biographical sketch on the blank form provided.

b. Stay within the inner solid blue lines on the form.

c. Use the sample biographical sketch as a guide for spacing and sequencing of the items included.

2. Please use the inclosed envelope to return the sketch to us--we prefer that it not be folded.

SAMPLE

MR. THOMAS F. BROWN

President
XYZ Motors Corporation
100 Automobile Boulevard
Detroit, Michigan 48233

Birthplace and Date: Houston, Texas, 12 June 1940.

Educational Background: BS, Mechanical Engineering, Texas A & M University, 1960; MS, Engineering, California Institute of Technology, 1962; U.S. Army Officer's Candidate School, 1963.

Career Highlights: Following graduation from Cal Tech, joined US Army; served as engineering officer in Army Development Command until 1965; employed by Ace Wheel Company as a design engineer in 1966; in 1970 joined XYZ Motors as design and production specialist; advanced through XYZ to President in 1974. Extensive traveling in Europe and North Africa.

Memberships: American Automobile Designer's Association (Vice President, 1974), Air Force Association, The Methodist Church, Rotary International.

Publications: "Horsepower and Safety," Motor News, Jan 1970.

SAMPLE

Please do not fold. May be "Sno-Paked" or otherwise corrected for camera-ready copy. Please conform to format and margin setting.

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DEPARTMENT OF THE AIR FORCE
HEADQUARTERS UNITED STATES AIR FORCE ACADEMY
USAF ACADEMY, COLORADO 80840



5 JUN 1978

Rabbi Marc H. Tanenbaum
American Jewish Committee
165 East 56th Street
New York NY 10022

Dear Rabbi Tanenbaum


On behalf of the Academy staff and faculty and the Class of 1978,
I thank you for sharing your life and faith as Jewish Baccalaureate
Speaker during graduation week.

I have been told that your sermon was inspiring and timely, and that
you left our seniors with much to challenge them and much to remember
as they move into their Air Force careers.

Your presence was affirmation for us all of the continuing concern
of the faith community for the service community. We want our grad-
uates to know that their faith is inseparable from their career.

Thank you again for being with us and for your words to our graduates.

Sincerely


K. L. TALLMAN, Lt General, USAF
Superintendent