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MS-4787: Abba Hillel Silver Papers, 1902-1989.

Series I: General Correspondence, 1914-1969, undated.

Sub-series A: Alphabetical, 1914-1965, undated.

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United Jewish Appeal, United Palestine Appeal, United Jewish
Appeal budget, 1939.

THE AMERICAN JEWISH
JOINT DISTRIBUTION COMMITTEE, Inc.

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March 14, 1939

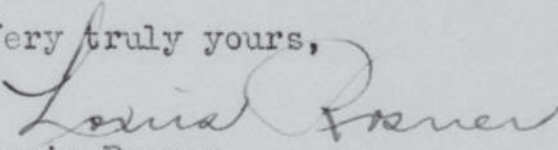
Rabbi Abba Hillel Silver
c/o The Temple
East 105th & Ansel Road
Cleveland, Ohio

Dear Rabbi Silver:

In accordance with the minutes of the Executive Committee meeting of the United Jewish Appeal, Inc. held on Monday, February 6, 1939, I am forwarding to you herewith copy of the estimated administration budget for 1939 for the UJA.

This budget has been approved by the Treasurers, Mr. Arthur M. Lamport and Mr. I. Edwin Goldwasser.

Very truly yours,


Louis Rosner
Ass't to Comptroller

LR:FW
Enc.



*Highly
confidential*

UNITED JEWISH APPEAL, INC.

ESTIMATED ADMINISTRATION BUDGET FOR 1939

PAYROLL

National	\$101,625.00
Fieldmen	<u>105,600.00</u>
	\$207,225.00
Fieldmen's Expenses	67,500.00
Speakers Bureau	30,000.00
Publicity Department Expenses	30,000.00

GENERAL OFFICE EXPENSES

Rent (May 1st to April 30, 1940)	\$18,000.00	
Postage (For Mailing List, Mail Appeals-Gen. Mail)	12,500.00	
Mail Service (Mult. & Mailing (Lists))	12,500.00	
Telephone	5,000.00	
Printing & Stationery	5,000.00	
Telegraph	3,000.00	
Furniture & Typewriters	2,500.00	
Insurance	1,000.00	
Auditing	2,000.00	
Electricity	1,000.00	
Office Maintenance	2,500.00	
Dinners and Banquets	<u>2,500.00</u>	<u>67,500.00</u>
		\$402,225.00
Contingencies		<u>10,000.00</u>
		<u>\$412,225.00</u>

UNITED JEWISH APPEAL, INC.

SUMMARY OF PAYROLL

1 9 5 9

		<u>ANNUAL TOTAL</u>	<u>SEMI-MONTHLY RATE</u>
<u>NATIONAL</u>			
* Executive - Secretaries	12	\$ 19,460.00	\$ 810.82
Secretaries - Field Dept.	4	5,552.00	231.33
Speakers Bureau	2	3,000.00	125.00
Records & Statistics	14	18,368.64	765.36
Filing & Mailing	4	4,947.36	206.12
Stenog., Cler., Typists	11	14,166.00	590.25
Switchboard & Recep.	2	2,641.00	110.06
Stockroom & Mail Room	4	3,900.00	162.50
Treasurer's Office	4	7,700.00	325.00
Collection Dept.	1	1,800.00	75.00
Office Manager & Mail	3	7,950.00	331.24
Publicity	5	12,140.00	506.11
	66	\$101,625.00	\$4,238.79
<u>FIELDMEN</u>			
	24	105,600.00	4,399.93
	90	\$207,225.00	\$8,638.72

* I. Coons, J. Rubenstein and J. Burns salaries not included - To be borne by JDC.

UNITED JEWISH APPEAL**PAYROLL SCHEDULE**

<u>DEPARTMENT AND NAME</u>	<u>POSITION</u>	<u>ANNUAL SALARY</u>	<u>SEMI-MONTHLY SALARY</u>
<u>Executive Department</u>			
Rabbi Abbel Hillel Silver	Chairman		
Rabbi Jonah B. Wise	"		
Lillian J. Geher	Secretary	\$1,620.00	\$ 67.50
Isidor Coons	Executive		
Jessie Burns	Secretary to I.C.		
Frances Fribourg	Correspondent Secy to I.C.	1,800.00	75.00
Julia Rubenstein	Assistant to I.C.		
Zoe Weil	Stenographer	1,320.00	55.00
Dorothy Hanson	Correspondent	2,640.00	110.00
Henry Montor	Executive	9,100.00	379.17
Beatrice Cohen	Secretary to H.M.	1,664.00	69.33
Bertha Greenhouse	Stenographer to H.M.	1,316.00	54.82
		<u>\$19,460.00</u>	<u>\$810.82</u>
<u>Secretaries - Field Department</u>			
Irene Black	Records Secy to MRH.	\$1,800.00	\$ 75.00
Emma Greenbaum	Secretary to MRH.	1,320.00	55.00
Ester Hoffman	" " ASM.	1,352.00	56.33
Eddie Werner	Service to Fieldmen	1,080.00	45.00
		<u>\$ 5,552.00</u>	<u>\$251.33</u>
<u>Speakers Bureau</u>			
Estelle Blumenthal	Secretary	\$1,800.00	\$ 75.00
Edith Fayer	Stenographer	1,200.00	50.00
		<u>\$3,000.00</u>	<u>\$125.00</u>
<u>RECORDS Department</u>			
Hilda Balter	Supervisor	\$2,400.00	\$100.00
Irene Prager	Community Cards	1,876.80	78.20
Bertha H. Plotkin	" "	1,380.00	57.50
Ethel Weitz	" "	1,080.00	45.00
Ethel Goldstein	Pledge & Payment Book	1,140.00	47.50
Mildred Fau	" " "	1,299.84	54.16
Ethel Bantit	Digests	1,320.00	55.00
Marcia Abbie	"	1,200.00	50.00
Bertha R. Schiff	Reports-Statistics	936.00	39.00
Sylvia Gropper	" "	1,200.00	50.00
Vivian Hoffman	" "	1,200.00	50.00
Bernard Leopold	Assistant	936.00	39.00
Isobel Rosenberg	Community Cards	1,200.00	50.00
Doris Lichter		1,200.00	50.00
		<u>\$18,368.64</u>	<u>\$765.36</u>

<u>Department and Name</u>	<u>Position</u>	<u>Annual Salary</u>	<u>Semi-Monthly Salary</u>
<u>Filing - Mailing Department</u>			
Florence M. Schulkind	Chief Clerk	\$1,935.36	\$ 80.64
Frances Y. Wigler	Asst. "	936.00	39.00
Frieda Ehrlich	Mailing List	1,140.00	47.50
Janet Ellis	" "	936.00	39.00
		<u>\$4,947.36</u>	<u>\$206.14</u>

Stenographer-Clerical and Typist

Lina S. Tepper	\$1,560.00	\$ 65.00
Sylvia Cohen	1,320.00	55.00
Celia Silver	1,320.00	55.00
Mina Silver	1,320.00	55.00
Lillian Greenspan	1,320.00	55.00
Charlotte Berger	936.00	39.00
Jacqueline Birkhahn	1,320.00	55.00
Helen B. Adler	1,320.00	55.00
	<u>\$10,416.00</u>	<u>\$434.00</u>
three additional	3,750.00	156.25
	<u>\$14,166.00</u>	<u>\$590.25</u>

Switchboard - Receptionist

Cele Stutz	\$ 1,321.00	\$ 55.06
Madelyn Schwartz	1,320.00	55.00
	<u>\$ 2,641.00</u>	<u>\$110.06</u>

Field Representatives

M. Robert Herman	\$ 7,500.00	\$312.50
Abram S. Nagida	4,800.00	195.00
Arthur Adams	5,200.00	216.66
Walter Douglas	3,900.00	162.50
Irving Le Roy	3,900.00	162.50
Louis J. Platt	4,680.00	195.00
Archie L. Davidson	3,120.00	130.00
Albert J. Amateau	4,160.00	173.33
Maurice Klatch	3,900.00	162.50
Benjamin Teitlebaum	3,120.00	130.00
Stanley Weiner	3,900.00	162.50
Leo S. Adler	3,640.00	151.66
Nathan Weisman	4,500.00	187.50
Elkan Voorsanger	4,420.00	184.16
Harry Shapiro	3,640.00	151.66
Baruch Braunstein	4,160.00	173.33
Simon J. Levin	4,160.00	173.33
Meyer Mintz	4,160.00	173.33
S. Pereira Mendes	4,160.00	173.33
Philip Potash	3,640.00	151.66
High Salpeter	4,420.00	184.16
Robert Silverman	5,720.00	238.33
Bernard Stone	5,720.00	238.33
H. Lee Goldby	5,200.00	216.66
	<u>\$105,600.00</u>	<u>\$4,399.95</u>

WRHS



<u>Department and Name</u>	<u>Position</u>	<u>Annual Salary</u>	<u>Semi-Monthly Salary</u>
<u>Stockroom</u>			
Milton Sutin		\$ 936.00	\$ 39.00
Bernard Grob		936.00	39.00
Abe Fine		1,092.00	45.50
Eli Hurewitz		936.00	39.00
		<u>\$3,900.00</u>	<u>\$162.50</u>
<u>Treasurer's Office</u>			
Abraham Keller	Accountant	3/1/39 \$3,600.00	\$150.00
		1/1/39 3,000.00	125.00
Irma Heller	Bookkeeper	1,800.00	75.00
Helen Gottlieb	Typist	1,080.00	45.00
one additional		1,320.00	55.00
		<u>\$7,700.00</u>	<u>\$325.00</u>
<u>Collection Department</u>			
Leonard Spinrad	Correspondent	\$1,800.00	\$ 75.00
		<u>\$1,800.00</u>	<u>\$ 75.00</u>
<u>Office Manager</u>			
Alex Rothenberg	Office Manager	\$5,200.00	\$216.66
Flora Fisher	Secy to O.M.	1,430.00	59.58
Minda Smilowitz	Mail Clerk	1,320.00	55.00
		<u>\$7,950.00</u>	<u>\$331.24</u>
<u>Publicity Department</u>			
Meyer Steinglass	Director	\$4,160.00	\$173.33
Benjamin Hanft	Asst. to Director	3,420.00	142.50
Lawrence Gould	" "	2,540.00	97.50
Florence Wills	Stenographer	1,146.72	47.78
1 additional	"	1,080.00	45.00
		<u>\$12,146.72</u>	<u>\$506.11</u>