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Council for Economic Opportunities in Greater Cleveland,
minutes, 1968-1970.

Recommendation

The Nominating Committee is aware of the attendance records of Board members and the committee feels deeply that Board attendance should be a prerequisite for continued Board membership.

Rev. Shoup commented on the poor attendance of late from the public and private sector of the Board. The real strength of Board attendance has been the residents. He commented that if staff people of CEO carried out their responsibilities as some Board members, the Cleveland program would be a joke. He felt that these people had accepted the responsibility of Board membership and were not carrying it out, appearing at meetings only when there is something concerning their own personal interest. He felt that some action should be taken to apprise all Board members of their need to attend meetings.

It was properly moved and seconded that a change in the by-laws governing Board attendance be prepared and considered at the next meeting. Motion passed unanimously.

Rev. Branch read a continuing portion of the Nominating Committee Report:

The Nominating Committee recognizes the tremendous contribution of the officers, committee chairmen, and members during the past year. With expansion and change in the program of the Council, a greater challenge confronts the officers and members of the Board of Trustees during the coming months. The Board will need the knowledge and skills of those serving during the past twelve months, and sees much to be gained by continuing in office for another year the following:

Mayor Carl B. Stokes, President

Rev. Emanuel S. Branch, 1st Vice President

Rev. Roger S. Shoup, 2nd Vice President

Mrs. Helen Golub, Secretary

Paul B. Hamilton, Treasurer

Board of Trustees Minutes
September 17, 1969

12.

Mrs. Falkowski moved and Miss McIntosh seconded that the Nominating Committee Report be approved. Motion passed unanimously.

VI. Adjournment

The meeting was adjourned at approximately 3:56 p. m.

Respectfully submitted,

Mrs. Helen Golub
Secretary



COUNCIL FOR ECONOMIC OPPORTUNITIES IN GREATER CLEVELAND

1350 West Third Street
Cleveland, Ohio 44113

BOARD OF TRUSTEES

MINUTES

Regular Meeting
October 22, 1969

ATTENDANCE

Rev. Emanuel S. Branch, Jr., Presiding

Charles V. Carr	Mrs. Lucinda Graves	Rev. Robert V. Parks
George M. Edwards	Rev. Lenton Gunn	Monsignor A. James Quinn
Dr. E. Franklin Ellis	Rev. Horst Hoyer	Mrs. Edwardina Riggans
Wendell Erwin	Paul B. Hamilton	Mrs. Rose Ross
Mrs. Bertha Falkowski	Rev. W. Arthur LeMon	Mrs. Edna Shalala
John H. Gherlein	Miss Edith McIntosh	Rev. Roger S. Shoup
Mrs. Laura George	Patrick J. O'Malley	Raúl Vega

- I. The Regular Meeting of the Board of Trustees of the Council for Economic Opportunities in Greater Cleveland was called to order by Rev. Emanuel S. Branch, Jr. at 2:15 p.m. on Wednesday, October 22, 1969 in the Community Room of the Cuyahoga Savings Association, East Ninth and St. Clair Avenue.
- II. The Minutes of the last Regular Meeting of September 17, 1969 were approved as mailed.
- III. There was no correspondence.
- IV. Report of the Executive Director

Mr. Findley opened his report by expressing the gratitude of staff to those Board members who for various reasons were completing their membership on the Board. On behalf of staff, he welcomed the new members and advised that when time permits, a tour of the various programs for the new members would be provided.

Mr. Findley called on Donald Martin to report on the MIS report distributed to the Board. Mr. Martin said that this was a statistical summary accompanied by a narrative report which attempts to describe the various activities that are engaged in during the quarter. The Council in its funding procedure deals in program

concerns called program accounts. The Board also receives a summary sheet of the program accounts showing the amount of money allocated and where relative, the number of people served by these individual programs. Rev. Branch asked Mr. Martin to further explain by reading the figures on the summary sheet with an explanation to the Board. He first gave the component number and title (Administration & Coordination) indicating central office staff. The current funding dates were next (February 1, 1969 through January 31, 1970). The next column showed the planned staff patterns and actual staff patterns, and the last sections showed budget figures including the total approved budget figure.

Rev. Parks asked why there were only nine resident people in the actual column when the planned column shows 34. Mr. Martin said that as a partial explanation, a number of residential people or non-professionals had been upgraded and transferred and funded out of other program accounts. Rev. Parks commented that they should then be replaced in the proper account in question. Rev. Branch commented that in some instances, like the neighborhood center program account, the preponderant number are neighborhood non-professional people. Mr. Martin further explained that a number of former resident people are now counted as professionals though they may not have college degrees. Mr. Findley mentioned by name many who entered as neighborhood residents and now had been upgraded and classed as professionals. He advised that in the future, a better breakdown would be provided. Mr. Martin, responsible for the MIS report concluded by assuring that the MIS report would in the future be more explicit.

Mr. Findley reported to the Board that in the funding of the Comprehensive Health Program for \$1,171,000, a \$200,000 reimbursement from Title XIX was a part of the budget. It will be necessary to secure the Title XIX reimbursement to carry out the Work Program of the Project. He explained what conversation had taken place with Mr. Zuber of the State Welfare Department and Mrs. Lois Rush and Oscar Watson of the Ohio Office of Opportunity relative to the approval of the Project for the necessary reimbursement by the State of Ohio. To date, the approval had not been secured and he advised the Board that it may be necessary to request their assistance in taking a delegation to Columbus to either resolve the matter or take whatever legal action that might be recommended.

Mr. Walker was called on to speak on the refunding process. Our present funding level has been sustained, CEO will not be reduced, but this means that certain restrictions will be placed on the agency. Also, the planning process has been changed from what it was before. CEO concerns have been very much focused around the planning process, a process which is supposed to include the residents of the program. This year the process is being set in motion to have something much more than a pre-determined program that the people do not have time to read. We are trying to identify responsible groups this year in each of the program accounts who will have specific responsibilities to work closely with each program

director in formulating and putting together that program from the beginning. There will be direct kinds of input from the beginning. These groups have been identified and we are working with them to get that kind of input into the neighborhoods. After the appropriate project or program director is contacted, the proposal comes in a package downtown where it is put into the proper form and other OEO forms are attached. It then goes to the Priorities Committee and then to the Board for subsequent approval, hopefully. This plan carries marked difference as to the old order of things in terms of our relationship to the neighborhood and the kind of relationship they will have in the program. Neighborhood groups have a more aggressive role in the pursuit of their interests. They can build on their experience and knowledge of the past years.

It was announced that the Board Institute was to be held on Saturday, November 8, 1969 as approved by the Board. This session has been arranged to see how we might best use the potential of the Board in a more meaningful way and express to them the kinds of input that they can have as Board members. Mr. Walker said that no doubt that given the direction in which the agency is moving and the commitments to the neighborhood, it becomes important that the Council's Board of Trustees take advantage of this opportunity. The counsel and interest of the Board was solicited for this one day session. Rev. Parks asked if only the Board members were invited. It was replied that this was for Board members and that a separate session would be held at a later date for neighborhood corporation boards.

Mrs. Butler, Training Coordinator said that it will be a valuable experience and that they hoped to attain a certain level of success. The Training Department will be sending out more material from Sterling Institute and the Board members can collect their thoughts and think of things to contribute to the Board Institute to make that session work out to the best of our advantage. Rev. Branch added that Sterling Institute had impressed CEO favorably as an Institute for development and upgrading leadership. He said this session will show all members how they might be more effective Board members. He asked for a good attendance on November 8th at the meeting of Board members.

Mr. Dan Larsen was introduced to the Board as CEO's Program Analyst from the Regional Office. Mr. Larsen said that in speaking as a former Presbyterian Minister, he was happy to see that there were so many ministers present, and that this was the first Board meeting he had been able to attend in almost a year. He said that he hoped to have a closer working relationship with the program. He mentioned that at the November Board meeting, a Memorandum of Understanding would be worked out and further discussion on the funding level for next year. Mr. Larsen said that he was available after the Board meeting if there were any questions. In terms of funding for next year, most agencies are funded at the same level or at the levels which they are presently spending. This has resulted in sizable cuts. This would also apply to Cleveland, only if by the end of the year all of their money had not been spent.

Mrs. Falkowski asked about the deadline for proposals for Head Start. Mr. Larsen said that this was between OEO and HEW, although OEO is still handling such matters. Mrs. Falkowski said that Head Start by the schools is being taken out of Tremont, and that Tremont, now a new target area had no Head Start Program. Mr. Larsen said that this matter is up to the Board of Trustees. Mr. Findley read a copy of a letter to Mrs. Gloria Small in regards to Head Start for Tremont and said that Mrs. Small, Head Start Coordinator is working on a resolution of the matter. Rev. Branch requested that this be completed and reported on at the next Board meeting.

Mrs. Riggins from the Central Community Opportunity Board expressed concern that Resident Participation remain delegated under GCNCA rather than become a part of the neighborhood corporation to be formed. It was explained to Mrs. Riggins that as neighborhood center corporations are formed, it becomes their exclusive right to determine if it retains Resident Participation or contracts the program with GCNCA. This decision is made by each neighborhood.

V. Committee Reports

Rev. Branch read the report of the Nominating Committee as follows:

The Nominating Committee in its report to the Board of Trustees at its last meeting recommended that present target area representatives selected by the Community Opportunity Boards continue to serve until the duly constituted and approved neighborhood corporations forward to the Nominating Committee of the Board of Trustees, their selected nominees for Board membership for the ensuing year.

The Nominating Committee received from the Tremont Resident Service Corporation Board of Trustees, a letter advising the committee that Mrs. Bertha Falkowski will be the resident person representing the area on the Board of Trustees of CEO. This was also supported by a copy of the minutes of the meeting.

The Committee received a letter signed by George Edwards, President of the Glenville Multi-Service Board, advising that at a regular meeting of the corporation board, the following were selected as members of the CEO Board of Trustees:

Mrs. Margaret George	11612 Temblett Avenue
Mrs. Laura George	1322 East 114 Street
Mr. Frank Brewer	610 East 99 Street

The Nominating Committee submits the following names for membership on the Board of Trustees:

Tremont Resident Service Corporation

Mrs. Bertha Falkowski
2105 Barber Avenue

Glenville Multi-Service Corporation

Mrs. Margaret George	11612 Temblett Avenue
Mrs. Laura George	1322 East 114 Street
Mr. Frank Brewer	610 East 99 Street

Rev. Shoup read the Community Participation Committee report. He said that the major business of the committee was consideration of the Hough Community Council as the neighborhood group for Hough. The committee met with DeForest Brown and members of the Council; this meeting was chaired by George Edwards. The proposal was discussed and it is the recommendation of the committee that the Hough Community Council be recognized as the neighborhood corporation for Hough. Rev. Shoup moved and Rev. Parks seconded. Motion passed unanimously.

In view of the elections held on the West Side and problems arising from these elections, the core group met with the committee. After a thorough and lengthy discussion, new elections were decided on for the West Side. They are proceeding and a great deal has been learned from the first experience. Rev. Shoup said that this was not a matter for vote action. He said that they are having a difficult time bringing together a wide variety of groups from different persuasions, but they have brought together the first effective group of coalition to be seen on that side of town. Our faith in that core group is sustained and will continue. By next month it is hoped to have a report that will indicate that this faith was not misplaced, and will be willing to respond to any questions in this regard.

Rev. Shoup mentioned that there were two committee meetings held on the Emergency Food Program. There was a joint committee meeting between the Community Participation Committee and the Priorities Committee which met in detailed review of some problems associated with the program. There was free wheeling discussion that was made a part of the record and a number of conclusions were stated and designed to be a positive response to a difficult situation. The program had been administered well under very difficult and trying circumstances. He recommended as a result of this study that our staff be directed at the present time to explore new ways to administer funds for such a program if such funds should become available and report back to the Board in November. These funds are made available of course on a short term basis and there was not a great deal

of time allowed for the planning of this program. Rev. Parks asked why a representative of the people was not invited to the joint meeting--they should have been able to sit in on it to be able to relate what happened to the Community Opportunity Board. Rev. Shoups said that committee members were invited and did participate. The recommendations of the committee were approved in a move by Wendell Erwin and seconded by Miss McIntosh that to explore new ways of administering emergency funds should be pursued by staff and alternative suggestions be referred back to the Board. Motion passed.

Mrs. Laura George, Vice Chairman of the Priorities Committee reported that the committee had met and reviewed the Plans and Priorities for Program Year "E" in the CAP 81. She advised that the committee had approved the Plans and Priorities for Program Year "E". It was moved by Mrs. George and seconded by Wendell Erwin that the report of the committee be approved. Motion passed.

The Management Committee report was submitted as follows:

The Management Committee of the Board of Trustees of the Council for Economic Opportunities respectfully requests that the following two amendments be made in the Regulations of the Council for Economic Opportunities:

1. Article II, Section 2, Paragraph (A): (Present Form)

"(A) A total of fifteen (15) members shall be representatives of the poor, selected by each of the five (5) area Community Opportunity Boards as follows: Four (4) from Hough, three (3) from Glenville, one (1) from Kinsman, four (4) from Central, and three (3) from the West Side based upon distribution of area poor (persons eligible for services rendered by programs funded under the Economic Opportunity Act of 1964 as amended). The members selected from each of these areas shall be residents of the area which they represent."

Recommended Amendment:

(A) A total of fifteen (15) members shall be representatives of the poor, selected by each of the five (5) area Community Opportunity Boards as follows: Four (4) from Hough, three (3) from Glenville, one (1) from Kinsman, four (4) from Central, two (2) from the West Side and one (1) from Tremont based upon distribution of area poor (persons eligible for services rendered by programs funded under the Economic Opportunity Act of 1964 as amended). The members selected from each of these areas shall be residents of the area which they represent.

2. Amend Article II to include a Section 6 reading:

Section 6.

Any member of the Board of Trustees who fails to attend three (3) consecutive meetings of the Board without having such absence approved by the Board, shall be considered effectively to have resigned his position on the Board.

Motion passed unanimously.

VI. New Business

Rev. Shoup commended George Edwards for his service on the Community Participation Committee. He stated that responsible Board members have been very difficult to find and that Mr. Edward's presence will be missed. This was Mr. Edward's last meeting as a Board member.

Mr. Edwards asked to have notices of meetings and other information sent to him and other heads of neighborhood center corporations that they might be aware first hand of the actions of the Board.

Mrs. Graves inquired about membership of the City-Wide Head Start Council on the Board. Mr. Findley said that the request had been sent in too late to be considered by the Nominating Committee and has to be held until there are other vacancies. There is representation though since Mrs. Graves is a member of the City-Wide Head Start Council and the CEO Board of Trustees.

VII. Adjournment

It was moved by Rev. Shoup and seconded by Wendell Erwin that the meeting be adjourned. The meeting was adjourned at approximately 3:15 p.m.

Respectfully submitted,

Mrs. Helen Gclub
Secretary

COUNCIL FOR ECONOMIC OPPORTUNITIES IN GREATER CLEVELAND

1350 West Third Street
Cleveland, Ohio 44113

BOARD OF TRUSTEES

MINUTES

Regular Meeting
November 26, 1969

ATTENDANCE

Rev. Emanuel S. Branch, Jr., Presiding

James H. Bell
Mrs. Bertha Falkowski
Mrs. Margaret George
John H. Gherlein
Rev. Sterling E. Glover
Mrs. Lucinda Graves
Richard R. Green

Rev. Lenton Gunn
Paul B. Hamilton
David G. Hill
Rev. Horst Hoyer
Clarence L. James
(Representing the Mayor)
Miss Edith McIntosh
Mrs. Louise Mitchell

Rev. Robert V. Parks
Michael Potts
Monsignor A.J. Quinn
Mrs. Edwardina Riggans
Mrs. Rose Ross
Mrs. Edna C. Shalala
Rev. Roger S. Shoup
Mrs. Lillian Wilcox

- I. The Regular Meeting of the Board of Trustees of the Council for Economic Opportunities in Greater Cleveland was called to order by Rev. Emanuel S. Branch, Jr., Vice Chairman at 2:10 p.m. on Wednesday, November 26, 1969, in the Community Room of the Cuyahoga Savings Association, East Ninth and St. Clair Avenue.
- II. Rev. Branch introduced two new members to the Board of Trustees representing the Glenville Area; Mrs. Margaret George and Frank C. Brewer.
- III. The Minutes of the last Regular Meeting of October 22, 1969 were approved as mailed.
- IV. There was no correspondence.
- V. Report of the Executive Director

In speaking of the period of refunding that has just passed, Mr. Findley said that he was deeply grateful to the many who had given their time. The planning process and the development of proposals this year started in the community with the necessary involvement of residents, more than ever before. The Director went on to explain that in past years, delegate agencies and others

assumed responsibility for the reproduction of their own proposals and this year CEO staff assumed this duty with the resultant tremendous load placed upon a limited central office staff.

The Director called attention to the Board of the Memorandum of Understanding between CEO and the Great Lakes Regional Office as the basis for the refunding of the agency for Program Year "E". Copies had been mailed to the Board of Trustees. The Director mentioned that the Regional Office was later in the pre-review funding process and the Memorandum of Understanding this year than last year, which was no doubt the result of the pending delay by Congress in approving the Economic Opportunity Act.

Mr. Findley thanked those who attended the November 8th Board Workshop Training conducted by Sterling Institute. Those who attended will attest to what the Board Training really meant to them. During the training of neighborhood corporation boards, it is hoped that there will be the same kinds of cooperation as there was on behalf of the CEO Board of Trustees. There will also be staff training for CEO staff.

Mr. Findley asked the Board at this point to adopt a policy statement opposing the Murphy Amendment. The Amendment will seriously cripple the kinds of participation and involvement of legal services on behalf of the poor. The Board of Trustees should go on record to oppose the Amendment and to follow whatever procedure necessary before this comes for final action by the Congress. Mr. Findley detailed to the Board the new shift of emphasis by CEO with neighborhood self-determination and advised that the Department of Research and Evaluation will be responsible for constant ongoing evaluation of CEO programs. He mentioned the early concern of CEO for evaluation and cost benefit analysis as evidenced by the combined efforts of CEO staff and the donated help of Battelle Memorial Institute. This was under a Special Evaluation Committee of the Board and was chaired by Mr. Donald Carmichael. He asked that a Special Committee for program evaluation be appointed with regular reports back to the Board of Trustees.

The Director spoke briefly on the need for some organizational changes for Central Administration in keeping with the new responsibilities of the agency. This had been brought to the attention of the combined Management and Priorities Committees.

At the close of the Directors report, Miss McIntosh agreed that the Board Institute was well worthwhile. Councilman Bell expressed interest in the effect the Murphy Amendment will have on the life expectancy of the operation, money-wise. The Murphy Amendment addressed itself to the legal services program giving the State Governor absolute veto power over the program. Clarence

James explained further by stating that this action came about as a result of Legal Aid problems in California with Governor Reagan. This Amendment was intended to stymie any legal aid office that might have a case for the poor (especially against a government agency), that did not meet with the approval of the Governor. Richard Green moved that the Board go on record as opposing this Amendment. Mrs. Ross seconded. Motion passed unanimously.

The motion to reinstate the Special Evaluation Committee as recommended by the Director was taken up. This would be a committee whose responsibility it would be to continue evaluation of all the programs. This was a special committee at the time and this request should read the same. The three chairmen of the standing committees of the Board were members of this committee. Councilman Bell asked what was David Hill's position in this matter. Director Findley said that Mr. Hill is Chairman of the Priorities Committee which recommends to the Board the priorities of funding levels. He will be on the special committee as will be the chairmen of the other committees. Rev. Parks asked if the community people will be involved and it was replied that they would. Mr. Hill moved and Rev. Parks seconded. Motion passed. The Memorandum of Understanding from the Regional Office was acted upon. It was moved by Mrs. Edwardina Riggins and seconded by Rev. Parks that the Memorandum of Understanding be accepted. Motion carried.

VI. Committee Reports

Priorities Committee. Mr. Hill mentioned that the Priorities Committee had made it mandatory that all programs be reviewed by neighborhood committees before being passed by the Priorities Committee. This was true of YEP and Legal Services, HOPE, Glenville Development and Tremont Housing.

The Priorities Committee recommended the following approvals of submitted proposals:

Foster Grandparents Program	\$ 107,114
Project CARE	40,000
Training Proposal	42,541
Youth Employment Program	671,402
HOPE, Inc.	150,664
Glenville Development Corporation	269,820

(The Priorities Committee recommended
that this contract come through the Glenville
Multi-Service Corporation Board from CEO)

Tremont Housing Corporation	29,282
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The Priorities Committee in approving the
Glenville Development Corporation and Tremont
Housing Corporation made known to those involved
that they are asking for money which might not be
available and there is no positive assurance of funding.

Spanish American Committee	23,062
Domestic Workers of America	22,844

The Priorities Committee advised the Board
that the Spanish American Committee and
Domestic Workers programs were funded last
year on a one shot basis by the Regional Office
because on a surplus of Regional Office money
at the close of the fiscal year. The Committee
recommends approval of these proposals if money
is available at OEO, Chicago.

Neighborhood Opportunity Centers

Central Opportunity Center	159,731
Glenville Opportunity Center	157,886
Hough Opportunity Center	215,529
Kinsman Opportunity Center	132,230
Near West Side Opportunity Center	152,231
Tremont Opportunity Center	37,379

The Committee recommends that Legal Aid will designate a coordinator of Economic Development this year. They are asking for more money this year because they can get more money--more money has been put into this program on the national level and LAS intends to get out into other areas with other activities through the additional money available only to them. There should be some way to tie these resources to the existing structure so that there would be some assurance of communication here and, ⁱⁿ each of the components also being funded by OEO. Legal Aid provisions for Program Year "E" are as follows:

1. That the Legal Aid Society will designate a Coordinator of Economic Development from its staff. He will also act as a liaison among the Council for Economic Opportunities, the City of Cleveland, the Association of Community Development Corporations, and the Legal Aid Society.

The Legal Aid Society will assist the neighborhood multi-service corporations; upon their request, in planning, setting priorities, and implementing economic development programs.

2. That regular meetings of the following persons will be held to consider technical assistance on economic development:
 - a) a representative of the Council for Economic Opportunities appointed by the Executive Director of the Council;
 - b) a representative of the Legal Aid Society appointed by the Director of the Society;
 - c) a representative of the Human Resources Administration of the City of Cleveland appointed by the Director of the Administration;
 - d) a representative of the Community Development Department of the City of Cleveland appointed by the Director of the Department;
 - e) a representative of the Association of Community Development Corporations appointed by the Association;
 - f) a representative of Cleveland State University's Urban Institute appointed by the President of the University.

3. That the Legal Aid Society will confer promptly with the Boards of each multi-service corporation, upon their request, and will acquaint each Board with all ongoing technical assistance and other resources available for Program Year "E".
4. That all programs incorporated in the Legal Aid Society's refunding proposal for Program Year "F" will be developed in regular meetings of the multi-service corporation Boards.
5. That the contract between the Council and the Legal Aid Society for Program Year "E" will incorporate the substance of the above provisions (1)-(4).

The Priorities Committee presented recommendations of the Parent Advisory Committee for Day Care and Head Start. The Chairman said that in examining recommendations, the Priorities Committee found that there were problems regarding the constitution of the City-Wide Committee.

1. There were 24 representatives from Head Start organizations and eight representatives from Day Care. A ratio of three to one.
2. There was a conflict in the amount of money being recommended by this group for Day Care and Head Start.
3. A recommendation being made to terminate the services provided by the Community College of technical assistance to 19 Day Care Centers.

He said that without this technical assistance, these 19 centers would eventually dry up. The only way they could keep their doors open is because of federal money and the centers must be maintained at the federal level of quality care and this can only be done through the technical assistance provided by Community College. He noted that \$25,000 was to be taken away from the College and divided between the agencies by the Parent Advisory Committee itself.

4. The balance of funds caused by the reduction of funds to Community College would be used for staff career development of the people involved in the Head Start program.

According to the by-laws, there were problems presented regarding composition. Each delegate agency was to have three representatives and one alternate. There were only three representatives and one alternate all lumped together.

Cleveland Board of Education
East Cleveland Board of Education
Hough Parent and Child Center
Follow-Through Program
Day Nursery Association

Community United Head Start
Catholic Diocese Head Start
Greater Cleveland Neighborhood Centers
Association Head Start
Community Day Care
15 or 16 other centers

All equally funded by Cleveland: NOW ! with the representation of three people which is in conflict with the by-laws that say each agency should have three representatives.

All decisions on the uses of converted Summer Head Start funds are to be made with the involvement and concurrence of the policy advisory committee. There is over representation on the advisory committee from head start delegate agencies with under representation from day care. This Board of Trustees has never approved the committee.

Mr. Hill reported that the Priorities Committee had taken into account the concerns and recommendations of the City-Wide Parent Advisory Committee and after much discussion and consideration of these proposals, the following action was taken:

A motion was passed reaffirming CEO's intention to contract with Cuyahoga Community College for provisions of Day Care consultant services at an annual cost of \$54,000. This action was contrary to the recommendations of the City-Wide Parents Advisory Committee.

A motion was passed by the Priorities Committee approving a total level of funding along with the approval of Head Start and Day Care sites and delegate agencies without specific dollar amounts attached to each program site.

A motion was offered and deferred that the funding of non-target area Day Care centers be withheld until such time as a Head Start or Day Care facility for the Tremont Area is established.

Career development was approved as recommended if money can be found to cover the cost.

Mrs. Patton representing the Parent Advisory Committee asked to be heard. She questioned the Priorities Committee having a quorum when their action was taken. She traced the history of the City-Wide Parents Advisory Committee and said it was true that there are three representatives and an alternate from each Head Start delegate agency. When they were formed, the first of the year

there were no Day Care Parents Advisory Committee. They are now being organized and made a part of the City-Wide Parents Advisory Committee. Mrs. Patton said Day Care parents were part of the City-Wide Committee in the approving of the committees recommendations to the Priorities Committee. She said that the Parents Committee had met with the consultants from Community College and it was the considered opinion of the Parents that quality consultant services at less cost could be provided by the delegate agencies. She advised the Board that this would free up badly needed funds to provide career development for non-professionals who needed this training to elevate themselves and move up the career ladder.

Mr. Hill in replying to Mrs. Patton advised that a quorum of the committee was any given number of people who attended a duly constituted meeting. He stressed the importance of a relationship with Community College for training because of federal requirements.

Mrs. Gloria Small stated that the three agencies that the Council had in mind for consultant services were Community United, GCNCA, and the Day Nursery Association. These agencies have their own built in consultant services, have been operating head start programs and are well aware of day care problems. She said that there is no such thing as head start versus day care. The constitution as presented to us incorporates day care although several day care people were in operation for three months and we did not meet them until a few days ago. The head start program last year did not have a City-Wide Parent Advisory Council and was formed with the assistance of Mrs. Draper, OEO consultant, who came to Cleveland to consult with the parents and other programs. Services were supplied by the Legal Services office to assist CEO in the formation of the Parent Advisory Council. None of these groups said that this was illegal in any way. It has been suggested that day care is not adequately represented and that conversion money would be used for new children. Five of the centers being talked about had not been funded by CEO for a full program year before. Eleven day care centers are being funded by CEO at this time, represented by three parents and one alternate--there had been no mention of inequity and misrepresentation. If the head start manual and further action had to be taken on the part of the committee, no staff person on the Child Development Unit and no members on the Parent Advisory Council were so advised. As far as a City-Wide Parent Advisory Council, this gets rather expensive. If what is being understood here is three parent representatives and one alternate, there would be about 60 people from the day care centers alone.

Mr. Hill said that the constitution had not been carried out, but was not being referred to as illegal. He said that under a memorandum of agreement by CEO, the City and the County, the responsibility for refunding of all those centers

was rested squarely with CEO. In regard to centers that were funded with one shot funds, this Board did take the action that these centers should be worked with just as the others. The reason that this Board condones PAC was to make sure it is representative of the people it is expected to serve with proportionate representatives from head start and day care. This has turned out to be three to one representation. This Board has the authority and the prerogative to approve the PAC before it becomes an official committee of this city. Mrs. Lucinda Graves spoke in behalf of the City-Wide Advisory Committee and as a representative of the Parent Child Center, and said that there could not be a better organized working committee. The mothers have reviewed these proposals very intelligently and more credit should be given to them for these are parents of children in the programs.

Mr. Paul Hamilton asked if consultants of head start and day care should all be involved. Mrs. Patton felt that other colleges should be involved. In the proposal it states that other colleges and other resources be included. Mr. Hill said that Community College has geared its services to day care and other agencies have geared theirs to head start.

Mrs. Patton mentioned Edith Gaines, who is used in some courses at Community College and in career development at Case-Western Reserve University. Mr. Sam Ivy said that in his opinion, if consultant services are cut as proposed and spread out, it would dilute the effectiveness of the services. There are 14 individual delegate agency day care centers individually contracted from CEO as opposed to a head start delegate agency which may operate 13 centers with an overall contract from CEO. Fourteen centers, many of which do not have the kind of capabilities that are needed to help develop as fast as possible and upgrade the curriculum in these centers. Programs that you want to delegate this responsibility to are concerned for their own program operations. If \$54,000 is cut in half and divided among delegate agencies of head start in terms of centers and what they hope to achieve, the day care centers would have to close because of not meeting day care standards.

Rev. DeForest Brown said that the Hough Development Corporation was beginning a plant this year, but there will be mothers who cannot come to work until they have a day care home to see to their children. He said that he hoped that something could be done because opportunity for people to go to work will be cut off if this kind of supportive service cannot be provided for these women. Rev. Parks said that Community College is the only training program that gives the certificate for the training that the career girls are taking. Councilman Bell asked if there was some contention about Community College continuing as consultant. Has Community College given the required training for this program as funded. Mr. Findley said that they are doing a good job now and after getting off the ground, good reports are coming back now.

Mrs. Patton said that if the parents of children in the programs are to be disregarded, there is no need to have a Parents Advisory Council. She felt that the Board of Trustees should be aware of their concerns and consider their judgment. After further discussion, it was moved by Rev. Sterling Glover and seconded by Mrs. Rose Ross that the Priorities Committee report on funding levels for day care and head start be approved. Motion passed.

It was moved by Rev. Roger Shoup and seconded by Mrs. Rose Ross that the Priorities Committee be given the authority to resolve the matter of career training and consultant services with the Parent Advisory Committee, and their decision will be acceptable to the Board of Trustees. Motion carried.

The presiding officer, Rev. Emanuel Branch stressed the importance of the Parent Advisory Committee and the Priorities Committee meeting to resolve the problem. He offered his services when the Committees meet.

A resident of Tremont, Mrs. Shirley Smith next presented a petition to the Board of Trustees requesting the Board to deny funding to the Community Housing Coalition, Inc. until it is properly representative of the interest and needs of the Tremont Community. It was charged that no one had seen the proposal. It was explained by members of the Tremont Multi-Service Corporation that the proposal was properly reviewed and approved by the Executive Subcommittee which is part of the Multi-Service Corporation Citizen Review Committee. After further discussion, it was suggested by the presiding officer, Rev. Emanuel Branch that efforts be made in the community to resolve the matter. It was moved by Mrs. Ross and seconded by Mrs. Riggins that this be done. Motion carried.

The Priorities Committee in its meeting deferred approval of the Legal Aid Proposal pending an acceptable alternative by Legal Aid as to proper relationships between the Legal Aid Technical Assistance concerns and the priorities and coordination concerns of each neighborhood corporation. A proper alternative suggestion was presented to the Board by Legal Aid Director, Mr. Lyonel Jones (previously spelled out on pages five and six), and it was moved by Mrs. Ross and seconded by Mr. Hill that the alternative as outlined be accepted. Motion carried. It was moved by Mrs. Ross and seconded by Richard Green that Legal Aid be approved for funding in the amount of \$1,406,069. Motion carried.

Community Participation Report

Recommendations from this committee were that:

1. Kinsman, Central and the Near West Side (pending the outcome of the recent elections in that area) the core groups be recognized as the authorized group to review proposals. This was moved by Mr. Hamilton and seconded by Mr. Green. Motion passed.

2. Tremont's six month probationary period be waived. It is part of the guidelines, but it is felt that it is not necessary and that they should be allowed to enter into negotiation with CEO. In the Tremont Area, the structure is already there so that there is no need for this probationary period. It was moved by Mr. Hill and seconded by Mr. Bell that this period be waived allowing this corporation to begin to move ahead.
3. Board modify the guidelines to permit CEO to waive probation periods. This was moved by Mr. Hill and seconded by Mr. Bell.

Rev. Shoup read the report on alternatives for the issuance of the Emergency Food and Medical Services Program grant as follows:

It was recommended that for Program Year "E" (1970), the Emergency Food and Medical Service Program grant be given in bloc allocations to the six neighborhood corporations. In keeping with the philosophy of assisting neighborhood groups, a contractual agreement would be drawn up committing CEO to the concept of neighborhood control in the development and administering of the grant in their area. This would offer a major role to the neighborhood corporation in the decisions that affect their neighborhood and the programs and services that are designed to serve them.

The total grant would be for \$100,000 and the amounts allocated to each target area would be as follows:

Central	\$ 19,000
Hough	19,000
Glenville	17,000
Kinsman	14,000
Tremont	14,000
West Side	17,000

\$ 100,000

The neighborhood corporations are working toward accomplishing economic objectives. Possibly they may decide on one of the following possible projects.

It should be clearly understood that the neighborhood corporation will be the policy making agency which will provide the thrust, leadership, and approval for projects within the community. What CEO has done, is to simply identify a series of tentative projects which the neighborhood corporation may consider feasible at some point.

Group Health Plan. The purpose of the health co-op is to provide health care. Co-operative action would not only reduce the rising cost of health care, but would also spread medical knowledge more widely. Through the group health plan, families by paying monthly dues can budget for health care by pre-paying teams of doctors to guard their health through regular check-ups, education and treatment. This can be done through the NOC's or a mobile health unit. Families continue to have "their own doctor" whom they see regularly. In some cases, the family never had a "family doctor" before.

Costs vary according to the type and extent of services, but dues are based on schedules of charges agreed upon by participating medical practitioners and the group itself. Whatever is left after the cost of providing services is paid is refunded to members--in additional services. Group care plans emphasize keeping members well, in addition to treating them when they become ill. This plan would not include hospital care. But families belonging to group health plan would require less hospital care than the general population because of the preventive care they receive.

Community Kitchen. This program would provide prepared meals in a centralized area for needy individuals who are 65 and over. Under such a program, the kitchen will be established either on the premises of, or within the immediate surrounding neighborhood area of subsidized housing. A trained cook and dietician would be available for the planning and preparation of the menu that would also include the restricted or special diet if requested.

The object of this program would be to facilitate those elderly persons in most cases with extremely limited budgets not only in the area of direct savings, but also to alleviate to a small extent a chore which on some might only be accomplished with difficulty.

Drug Co-op. An important part of the cost of health care is the cost of drugs. The drug co-op may buy items from a mail drug service or through consumer drug firms.

Consumer Co-ops and Buying Clubs. When items are bought in quantities, people are able to save money because there is no labor cost. Supplies may include food, household supplies and dairy products. By investing a small amount, people can get benefits from the start. Cooperatives can help people get things done by working with others as a group, and make them more independent.

Food Stamps. The purpose of the Food Stamp Program is to assist low-income households to increase their food purchasing power and to upgrade the quality of their diets. Stamps are used to purchase any food--except certain imported items--from regular retail stores at the retail price prevailing there. The grant of funds could be utilized for the purchase of food stamps for those needy individuals who do not have the available funds.

Super-Market Co-op. It may be wise if neighborhood corporations will turn its attention first to the grocery field. It is in the neighborhood food market that low-income people are most visible exploited on the neighborhood level. The neighborhood corporation could operate a moderate scale neighborhood food market in each target area or pool their monies and establish one large scale super-market located in a centralized area.

Direct Services. Our experiences in implementing this project have tested the established procedures and it indicates to us the guidelines should be changed if the neighborhood corporation should decide to pursue this means of distributing funds.

The Emergency Food and Medical Service Program is very much needed and it is a program which will assist agencies such as ours to document the existence of hunger and malnutrition in the community and to seek out and aid the "poorest of the poor."

It was recommended that the neighborhood evaluate the direct services of giving grants of money to families. Rev. Shoup recommended approval of this alternative plan, seconded by Mr. Hamilton. It was said that basically money could be allotted on an equal basis to the neighborhood corporations for their dispersal and not be given as direct aid. Neighborhood corporations would in the final analysis be responsible to maintain the money that would come to them. Mr. Walker and Wendell Atkinson were thanked for submitting this report.

Management Committee Report

The Management Committee report was read by Rev. Branch as follows:

The Management Committee met in joint session with the Priorities Committee on November 25, 1969 at 12:00 Noon to review and make recommendations on the funding of the Council for Economic Opportunities' request for funds for Conduct and Administration during Program Year "E".

The joint committee considered a reorganization plan for Central Administration which would make more effective the operation of the agency. The major change would be the phasing out of the Grants-Management Department. The members

of the Committee saw and approved the new organizational charts. These changes are to be effective with the new Program Year in keeping with the CAP "7" Work Program.

The proposal as submitted, requesting federal assistance in the amount of \$511,060 with a total budget of \$548,134 was unanimously recommended by the Committee. Therefore, the Management Committee requests the Board of Trustees to approve this application as submitted and distributed to the Board. It was moved by Mrs. Ross and seconded by Mr. Hill that the Management Committee report be accepted. Motion carried.

VI. New Business

Mr. Dan Larsen of OEO's Regional Office, program analyst for Cleveland, was introduced. He stressed the importance of the Memorandum of Understanding and said the Regional Office will be particularly interested in the technical assistance area to be provided by CEO as in the case of Legal Aid and other program accounts. He mentioned the possibility of CEO using YEP enrollees in the private business sector. He would like to see all efforts made for neighborhood corporations by February 1, 1970. Rev. Shoup said that it is being emphasized that all corporations be developed as soon as possible. Rev. Parks asked if we were doing what CEO wants or what OEO, Chicago wants. Mr. Larsen replied that the agreement had been worked out with staff and it is what both desire.

David Hill asked when we would know if the money will be available and Mr. Larsen said by the end of January.

VII. Adjournment

The meeting was adjourned at approximately 4:15 p.m.

Respectfully submitted,

Mrs. Helen Golub
Secretary

COUNCIL FOR ECONOMIC OPPORTUNITIES IN GREATER CLEVELAND
1350 West Third Street
Cleveland, Ohio 44113

BOARD OF TRUSTEES

MINUTES

Regular Meeting
January 21, 1970

ATTENDANCE:

Rev. Emanuel S. Branch, Jr., Presiding

Bruce H. Akers
Mrs. Martha Davis
(Representing Eugene Burns)
Mrs. Bertha Falkowski
Mrs. Laura George
Mrs. Margaret George

John H. Gherlein
Donald H. Gordon
(Representing Richard Green)
Mrs. Lucinda Graves
Paul B. Hamilton
Rev. Horst Hoyer
David G. Hill

Miss Edith McIntosh
Michael Potts
Mrs. Edwardina Riggans
Rev. Roger S. Shoup
Raul Vega

- I. The Regular Meeting of the Board of Trustees of the Council for Economic Opportunities in Greater Cleveland was called to order by Rev. Emanuel S. Branch, Jr., Vice Chairman at 2:15 p.m. on Wednesday, January 21, 1970, in the Community Room of the Cuyahoga Savings Association, East Ninth and St. Clair Avenue.
- II. The Minutes of the last Regular Meeting of November 26, 1969 were approved as mailed.
- III. There was no correspondence.
- IV. Report of the Executive Director

The Director thanked the Board members who attended the Wassail Bowl Reception held at Stouffer's Country Kitchen on December 23, 1969, honoring those Board members who served as committee chairmen, or in the capacity of a Board officer. They were given plaques in recognition of their service on the Board. Dr. James Norton, Donald Carmichael, Dr. Kenneth Clement, Harold Boehm, Charles Lucas and Rev. Donald Jacobs were among those so honored. With the participation of various neighborhood committees, Board members, and staff, it was a fitting affair for the Christmas season. He thanked Mrs. Cargill for arranging the festivities, noting that East Ohio Gas and Ohio Bell picked up the tab for this occasion.

On Saturday morning, January 17, 1970, a tour was arranged for the Junior League. They have worked with our program for two years straight and have contributed cash contributions. The tour was set for Saturday so that the Junior Leaguers could bring their husbands. They sent a letter of thanks, since the tour, and pledged their support of CEO. January 7, 8, 9, 1970, staff of CEO had a three day training session at Hospitality Inn. This was done through a contract with Sterling Institute of Behavioral Sciences. It was a meaningful experience and should stand all in good stead. This was arranged by Mrs. Annette Butler, the Coordinator of Training. This will be followed by another training session for neighborhood corporation boards.

Mr. Findley next announced that there had been a series of programs around the problems of the elderly. The Project CARE Program has been expanded this year under Mrs. Norma Wisor, who was interviewed recently on TV 3. Mrs. Wisor said that Project CARE has been looking forward to Program Year "E" and there is an application in at the Foundation which will allow us to employ 15 older persons as personal assistant aides. During the field work endeavors, we are finding older people isolated in the community who could use some simple work to help them remain independent. In the Glenville Area, the senior workers had a meeting of 80 older people who have been contacted in the community. There is a senior community services corps actually administered by the American Association of Retired Persons. There 52 people placed in jobs; a job developer working in the private sector who has placed 60 people in various jobs in the community. It is also hoped that they will get an additional 20 slots to employ more older people. It is felt that the problems of the elderly are becoming more visible in this community. As previously mentioned, the problems in New York as shown on TV related very much to the problems being faced in Cleveland.

Two people from staff attended a meeting in Chicago relative to developing guidelines for YEP where presently emphasis is based on developing a year round program. On the trip to Chicago, the guidelines were explained. We have been ahead in this program as compared to other programs in the Region. The new guidelines de-emphasize recreation and strongly emphasize employment opportunities for work sites that provide real meaningful kinds of experience for the kids who are placed and economic development kinds of concerns and self-help projects. There is heavy stress on making this a full year program. We are now revising our full work program which has gone to Chicago already. We are de-emphasizing the summer expansion of that program and evening it out so that it works like a 12 month program and in the new guidelines there is very heavy stress on meaningful use of youth councils to advise and administer sections of the program. We will be sharing with you as time goes on exactly what this will mean in Cleveland. James Billups, Youth Employment Program Director; Miss Patricia Hoover, Administrative Assistant; and Mrs. Gwendolyn Wise, Youth Counselor, also attended this conference.

(Insert after second paragraph on Page 2)

The Director advised the Board of a meeting he had arranged for the Comprehensive Family Health Care Program in Columbus with Mr. Canary of the State Welfare Department. In keeping with the approved OEO Family Health Care budget, it is necessary that the Project receive Title XIX reimbursement from the State of Ohio. Making the trip were Dr. Joseph Martin, Dr. Robert Williams of University Hospitals, Mr. Ray Durn, Attorney and James Turner. A tentative solution has been worked out leading to Title XIX reimbursement.



Mr. Robert Garnett, Director of Research at CEO was called on to speak on the YEP evaluations just received by the Board. He said that during the November meeting, it was approved by the Board that a Special Evaluation Committee be reinstituted. Evaluations have been considerably expanded for Program Year "E" and the content of the Research Department report deals with many of the summer programs that operated in Cleveland. Questions dealt with were--did they achieve their stated goals, and in terms of whether aggregated programs achieved their stated goals, were answered in this evaluation. As in the case of the Mayor's Council on Youth Opportunity, their primary purpose was to increase recreational and educational opportunities for young people. These programs made possible 9,000 jobs for young people; the Cleveland Board of Education also had an expanded program.

The expanded mission of the Research Department for Program Year "E" is that though they have defined summer programs in the past, in the future, it plans to embark upon a program where many of the programs of CEO will be evaluated as well as an indepth evaluation of the summer programs. MIS functions will be assigned to the Research and Evaluation Department.

Rev. Shoup asked what was the status of the Special Evaluation Committee. Mr. Findley said that it had not been appointed yet, but if possible he suggested the appointment of a committee similar to the previous one. If Rev. Parks is available as a resident person along with chairmen that are now with the standing committees this would complete the committee, because these people have worked on this committee previously and would be familiar with cost benefit analysis which would tie in very closely. Rev. Shoup recommended appointment of someone other than chairmen of the standing committees. The chairmen of the committees might appoint these people themselves, possibly someone from the committee. This was acceptable to the Board.

V. Committee Reports

Mr. Hill reported to the Board of discussion at the last Board meeting as to what took place in the Tremont Area regarding the Tremont Housing Proposal. He referred to minutes of November 14th of the Multi-Service Resident Corporation and to those present during those deliberations. On Page 2, Paragraph 2, it was moved and seconded and carried by the Tremont Resident Service Board that it be recommended for funding to this Board of Trustees. There was some discussion as to whether this had gone to the Tremont Board, but these minutes prove that they had. Mr. Hill, therefore, moved that the Board minutes of that organization be accepted and the proposal be accepted for recommendation of funding by CEO's Board of Trustees. Rev. Shoup seconded. Shirley Smith of Tremont said at this point that there were still some unanswered questions regarding the proposal and the proper representation on this Resident Service Board.

Rev. Branch said that the question for the consideration by the Board of Trustees was whether the meeting on November 14th of the Tremont Corporation Board was properly called, duly confirmed and held in conformity with all proper guidelines. He said that this Board had not received evidence that this was not done. Rev. Branch permitted the request of Russell Milanich, President of the Community Housing Coalition to make a statement.

Mr. Milanich said that the Tremont Area Civic Association has been interested in community affairs for over 43 years. After the Near West Side and Tremont neighborhoods were separated, the Tremont Resident Service Corporation was formed under the guidelines and the presence of CEO officials. Elections were held under these same procedures. Over a year ago when they tied in with the Near West Side, they met with various groups to get information on housing that was the start of the Coalition. Referring to the proposal for answers to some of the questions, no relocations will be required; new homes on empty lots is what is proposed in areas that are not likely to be changed. These will be homes that low and moderate income families can afford and there are plans to establish general policy guidelines for the maintenance of these units. The \$20,000 that is in question is not being spent on salaries.

Rev. Winegardner spoke on the proposal saying that he believed there was a power struggle between the two groups and that as long as the two communities exclude each other from planning, it will have to come back to this Board. If there is not proper representative groups on the Tremont Resident Service Board, they should be put on.

A resident from the Clark-Fulton Area spoke at this time saying that she attended a meeting on December 3rd which was held to explain the proposal in question and the proposal was accepted by the group that gathered. It was agreed at that time that it was a sound proposal. Rev. Horst Hoyer stated that with the facts as presented and with the cooperation of all concerned, Tremont should be united in this so that it works out for the common good. Residents of the community who have been working with TACA for the last 12 years ask the Board to assist the community in pulling together resources so that they might act and hope for cooperation of all. This was met with unanimous approval.

Henry Meleski of TACA said that funding for this Housing Corporation was to go through the Coalition. He also sits on the Resident Service Board. All those who serve on this Board were elected by the people of the area and if the people who elected us feel that there were mistakes, these people presently serving can be voted out in the next election. At present, these elected will do their best and the board will be as representative as possible. This proposal passed with one abstinence. Rev. Shoup requested that this be spelled out in the minutes so that there will be no misunderstanding as to what was determined.

Community Participation Report. Rev. Shoup in his report recommended that the Tremont Multi-Service Corporation be recognized as the neighborhood group for this Board. They have elected their officers and taken all the necessary steps. Rev. moved and Rev. Hoyer seconded. Motion carried.

It was further moved that the following amendments to Appendix "B" devised to enable neighborhoods to form their own groups. As we get more knowledgeable, we want to incorporate this into regular procedures. Following are the guidelines submitted as Amendments to Appendix B:

1. The President and Center Director are uniquely dependent on each other. Each needs the others skills to fulfill his own role fruitfully. And, while there should be a distinction between and an understanding of the concepts of policy-making and administration, nevertheless, these two roles must be played out in harmony, one with the other. Therefore, it shall be required that the Center Director be accepted as an ex officio (Non-voting member) of the NCC Resident Board of Trustees.

This was moved by Rev. Shoup and seconded by Mr. Hill. Motion carried.

2. A principal OEO mandate with regards to the development of neighborhood boards with responsibilities for neighborhood program operations is that such boards have built in assurances for broad neighborhood representation. Therefore, based upon this mandate, the following guidelines are presented:
 - a. Each corporation must include as a part of its articles of corporation specific provisions to insure that the initial elections for the Board of Trustees and all subsequent elections be conducted in a manner to insure the broadest possible participation in each neighborhood. Further, each corporation shall be responsible for notifying CEO's Community Participation Committee of pending elections at least thirty (30) days in advance of said elections. Part of said notification should include detailed election plans per that corporation's articles of incorporation.
 - b. Each corporation shall be required to establish specific procedures under which groups or organizations of the poor geographic sub-units within a neighborhood which feel themselves inadequately represented on the Board of Trustees of that corporation may petition for adequate representation.

This was moved by Rev. Shoup and seconded by Mrs. Riggins. Motion carried.

Mr. Gherlein asked Rev. Shoup if the Committee had adequate judgment to give responsibility to a group. If the group does not feel that they have had adequate hearings they can petition this Board through the Community Participation Committee Rev. Shoup stated. It would be the Committee's responsibility to view the manner in which they reached their decision. Either would have the right to petition further to the Office in Chicago and they would make a decision or even to Washington who would probably refer it back to Chicago. Every group has the right of petition and the right to a full and fair hearing. Its finalization would depend on the procedures for each group. Each group has a procedure for its election. It would be the responsibility for our committee to determine how this would in fact work. Each Board does have the right to structure its own procedures.

The following resolution was presented to the Board and Mrs. Wisor was asked to make comments:

WHEREAS, a 15% increase in Social Security benefits has been approved by Congress, effective January 1, 1970 and

WHEREAS, approximately 7,600 aged persons living in Cuyahoga County receive such low Social Security payments that their income is supplemented from Federal-State public welfare funds--Aid for the Aged, and

WHEREAS, the aged person in Ohio receiving both Social Security and Aid for the Aged will see very little benefit from the Social Security raise because his welfare payment will be decreased,

BE IT THEREFORE RESOLVED that the Board of Trustees of the Council for Economic Opportunities in Greater Cleveland urge the Department of Welfare of the State of Ohio to see that the following action is taken:

1. The full 15% increase in Social Security be passed on to recipients of Aid for the Aged;
2. That standards of minimum Aid for the Aged payments are raised to provide a similar increase to persons receiving only Aid for the Aged.

Mrs. Wisor explained that in the State of Ohio there are approximately 54,000 people who are receiving both Social Security and Aid for the Aged benefits. There is about a \$100 total monthly income (\$60 from Social Security and \$40 from Aid for the Aged) with the 15% increase, the \$60 will go up to \$69 and the \$40 will go down to \$31. The action itself is to provide for the first time that

each state must give the older person a \$4 increase. Aid for the Aged will be penalized with this increase. It will be at least two years before those on Aid for the Aged get any increase. The Resolution as previously spelled out is recommended to the Board for their acceptance.

Rev. Shoup read a statement at that point further clarifying neighborhood corporations:

A part of the Community Participation Committee's recommendations to the Board of Trustees involves the "recognition" of a new neighborhood corporation which has come to life since the November meeting. This would then be, we feel, an appropriate time to clarify the meaning of some key words in the Neighborhood Corporation Development Guidelines. It is our understanding that the term recognition as referred to in the corporation guidelines adopted by this Board over a year ago, simply means that CEO recognizes and concurs with the various steps through which a given neighborhood has moved in the development of their corporation. We are recognizing that the development has been consistent with the guidelines.

This recognition also would seem to imply a special designation. Of the appropriate neighborhood group with whom CEO staff can begin to negotiate to the eventual end of signing a contract for the responsibility of the NOC operation. In summary, when we recognize a corporation, we are in effect saying that we are in agreement with the process of incorporation and we are opening the doors for future negotiations with that corporation. Beyond this point, the corporation guidelines do not support or imply any additional significance to the act of recognition.

Another point of clarification should also be made with regards to the action which was taken at the November meeting with regards to the six months probationary period as is referred to in "Appendix B." The action taken at the last meeting had the effect of enabling CEO to contract with a neighborhood corporation at the beginning of the six months probationary period, not having to wait until the end of that period as was originally the intent of the guidelines. That is to say, that the six months probationary period will commence as of the effective date of the contract which is signed with each individual corporation. As a part of our intentions of dating all contracts with corporations February 1, 1970, the six months probationary period will, therefore, begin for all corporations on that date. This action did not waive any of the individual concerns which were and are a part of the six months probationary period. In a separate action, the probationary period was waived for the Tremont Corporation because in that instance, the administrative responsibility referred to as a part of this period already exists within the Merrick House structure to which the Tremont Corporation relates.

PART II

The following progress has been relayed to this committee by staff and we, in turn, pass it on to the Board for its information. In preparation for the contractual relationships between CEO and the neighborhood corporations, the following wheels have been set in motion:

- A. A system of separate financial accounts have been established for each of the neighborhood corporations.
- B. Model contracts are being developed by staff to serve as an initial frame of reference in the contract negotiations with each corporation. In-put is being included in the model contract as related to a variety of concerns raised by the Board of Trustees over a period of time, as related to OEO guideline concerns and as related to ongoing CEO standards of sound management.
- C. As per the corporation guidelines, CEO will, of course, serve as a bookkeeper for each corporation during the initial six months probationary period. Staff is, however, preparing at this time, training materials to be utilized in the development of a bookkeeping capability within each NOC operation. It is, therefore, anticipated that as soon as each NOC can demonstrate this capability in this regard, it will assume full responsibility for the fiscal operations of that NOC. A special sense of urgency has been stressed in this regard as related to the corporation's receipt of non-CEO funds and its necessity to account for these funds on its own.
- D. We have been informed that a two phased training program has been developed for each of the new corporations to be implemented in the immediate future. Phase one will be presented by CEO staff and will relate to the mechanics of boardsmanship. Phase two will be presented by an outside training resource and will involve an intensive consideration of goals, strategy, and the whole nature of neighborhood planning. It is anticipated that the bulk of both phases of training will be conducted before the middle of February.

Miss McIntosh asked if this meant that there are two organizations that the West Side is phasing out of the Opportunity Center. The chairman felt that separate agreements should be signed with these agencies for a year, but it does not mean that agreements cannot be signed with these agencies until the six month period is up. Mr. Martin said that funds used to contract

with GCNCA have to come from the Council, but this could not be until we contract with you. If funds come from a source other than CEO, there is nothing to stop them from agreeing with this organization. There is nothing that would hinder moving forward as long as they are a corporation and have the ability to contract. Miss McIntosh says that they have side funds. Many corporations are not aware that they are operating the services on their own or can contract them out. GCNCA has \$28,000 in funds which comes from CEO, however, this is for all centers and not just for one. When this Board originally did this, they were to make their own decisions and we will be meeting independently with each corporation to confirm this. Mr. Hill said that some of this is based on a lack of information. Glenville had passed already on locking in with GCNCA, not knowing that they do have a choice in the matter. Mr. Walker and Mr. Atkinson can help with these types of problems. The Community Participation Report was approved.

There was no Management Committee Report.

VI. New Business

Mrs. Patton of the Head Start Parents Advisory Committee asked the chair for time to read a statement relative to the Summer Head Start conversion allocation which still had not been resolved. Mr. Albert Brown, Chairman of the City-Wide Parent Advisory Council joined Mrs. Patton in the request to read the statement. The Chairman said that the Board was interested in what had been achieved to date and not in rehearsing what had not been achieved, as the statement to be read would be asking the Board to act as the Priorities Committee. This matter should be taken up and resolved in the Priorities Committee. The power to resolve this matter was given to the Priorities Committee by proper action of the Board of Trustees at its last meeting.

Rev. Shoup asked what was the proper rule for debate on this Board. Is it proper procedure to open debate any time for anyone present including the Board and interested observers; or is debate on the issue to be confined only to the Board members with the proviso that those who are not members of the Board may address the Board following the conclusion of business. Rev. Branch said that the latter was the proper procedure of which must be maintained or change the procedure. Mr. Hill said that there should be time set aside for resident review after the Board has had time to discuss the issues. Interplay of Board members and non-members was intended not to happen. The chair will rule on this at the next meeting.

**Board of Trustees Minutes
January 21, 1970**

10.

VII. Adjournment

The meeting was adjourned at approximately 3:50 p.m. as moved by Rev. Branch and seconded by Mrs. Riggins.

Respectfully submitted,

**Mrs. Helen Golub
Secretary**



COUNCIL FOR ECONOMIC OPPORTUNITIES IN GREATER CLEVELAND

1350 West Third Street
Cleveland, Ohio 44113

BOARD OF TRUSTEES

MINUTES

Regular Meeting
February 18, 1970

ATTENDANCE:

Rev. Emanuel S. Branch, Jr., Presiding

Mrs. Laura George	David G. Hill	Mrs. Rose
Mrs. Margaret George	Miss Edith McIntosh	Mrs. Edna Shalala
Rev. Lenton Gunn, Jr.	Rev. Robert V. Parks	Rev. Roger S. Shoup
Paul B. Hamilton	Mrs. Edwardina Riggins	

- I. The Regular Meeting of the Board of Trustees of the Council for Economic Opportunities in Greater Cleveland was called to order by Rev. Emanuel S. Branch, Jr. at 2:25 p.m. on Wednesday, February 18, 1970 in the Community Room of the Cuyahoga Savings Association, East Ninth and St. Clair Avenue.
- II. The Minutes of the last Regular Meeting of January 21, 1970 were approved as mailed.
- III. Rev. Branch in mentioning correspondence said that a letter was sent out under the signature of the Vice Chairman of the Board urging state representatives to take such appropriate action that would allow the 15% Social Security increase that would become law January 1, 1970 to increase Social Security. House Bill #557 would allow more money (\$7.50) to go to the senior citizens on Social Security. A letter was sent to the state representatives urging this Bill through. Rev. Branch acknowledged letters from state legislators pledging support.
- IV. Report of the Executive Director

Mr. Findley in starting his report called to the attention of the Board the printed program reports from each department of the agency given to them at the meeting. He said that he and the staff welcomed questions and comments and would be pleased to hear them after the meeting if time did not permit at the Board meeting. He said that a written report from each department would be given Board members at alternate Board meetings. There will be appearances before the Board of staff responsible for programs that Board members might have the opportunity to secure answers to possible questions and fuller knowledge of program operations.

Reports of delegate agencies where CEO is the grantee will also be given. W. Frank Austin, Program Specialist for CEO covering Comprehensive Health and HOPE, Inc. would be one of the persons giving a report. The Director mentioned that James Turner, a former Program Specialist of CEO responsible for Comprehensive Health, is now the Acting Director of the program. Mr. Findley commented that CEO had always made every effort to secure competent staff, and then to see that every individual enjoyed upward mobility. Mr. Turner is an example of this. He went from the Grants-Management Department of CEO to Program Director in two and one-half years.

It was also announced that Mrs. Madeline Cargill had arranged for head start programs to attend the Circus on Wednesday, February 18th, and two groups were to go on Friday of the same week (children from head start and day care). The children were allowed to take box lunches so that they might avoid the crowd because they were pre-schoolers. Rev. Parks commended Mrs. Cargill on her work with her evening radio program on WJMO.

The Youth Employment narrative was included in the reports received by the Board. This program is to be a year round youth employment program and there will not be the emphasis on summer programs alone, as in the past. The new guidelines of the program will not make it possible to involve youth, either in the number or programs as of last year. This will have to be explained and understood by those involved in the program last year. Most will not be able to be accommodated at all. Mr. Findley said that he trusted that the Board was aware of these changes.

Mr. Findley explained to the Board about the Synopsis that had been passed out to them on Project New Start, a proposal being developed to help alcoholics. He said that on his trip to Chicago, he was able to learn that funds might be available for an alcoholic program. The sponsors of the New Start Proposal had previously done much work on the problem of alcoholism and thus, would be able to move quickly on the proposal. The Director advised the Board that the proposal would undergo neighborhood review and be presented to the Priorities Committee. He asked the Board's approval that after approval of the Priorities Committee, if draft copies could be sent to Chicago for comments and study and a claim on the funds. The formal presentation would not be made until passed by the Board of Trustees with necessary completed CAP forms. Rev. Shoup moved and Mrs. Graves seconded that staff be permitted to send draft copies after approval of the Priorities Committee. Motion passed.

The Department of Planning and Program Development announced a series of seminars to be conducted from February 23-27, 1970. These are part of an overall effort to bring technical assistance to the various neighborhood groups of the area. Speakers include, Morris Thorington of HOPE, Inc.; Vernon Thornton, Housing, HOPE, Inc.; and Paul Cheeks, Community Design Center Director. These seminars are open to any group that wants to participate and

will take place at Antioch Baptist Church. It was hoped that some of the Board members would participate and said that it should be very beneficial to all. All those interested in attending were asked to contact Mrs. Scott's office as soon as possible.

Mr. Hill asked to make comments on part of the Director's report that had been given thus far. Regarding Project New Start, he asked if there had been any discussion with Dr. Ellis of the City's Health Department regarding the Alcoholic Program, for Dr. Ellis' Department was engaged in a program of this sort. Ronald Hill of the Planning and Program Development Department said that they had met with Dr. Ellis around this concern and it was not known at the time whether money would be available, but his department had been contact with Dr. Ellis' office. Mr. Hill also noted an error in the report from the Community Relations Office which listed Benjamin Davis as Lieutenant Colonel rather than Lieutenant General.

At this point, Mr. Findley explained the present situation of the Spanish American Committee which came under the one shot funding in the last program year. He recited the history in the funding of several one shot proposals including the Spanish American Committee and the Domestic Workers of America. When it was found out last April that funds might be available on a one shot basis if CEO could move quickly, with the consent and help of the two agencies, proposals were developed and approved by the Board of CEO with the full understanding that they were one shot grants. The Director mentioned that in the negotiations for the refunding of the agency, he was able to have these grants included as a part of the memorandum of understanding which every Board member received. This stated that these proposals would be submitted to OEO in a supplemental funding package after the beginning of the program year. He mentioned to the Board his meeting with a delegation from the Spanish American Committee on January 8th at which time he assured them that though these were one shot grants, he had been able to have them included in the memorandum of understanding and he was going to Chicago on January 14th to confirm the back dating of the grant to February 1, 1970. The Director went on to say that on January 14th, David Walker, Donald Martin and himself, met with Robert Fulton, Regional CAP Administrator along with Dan Larsen, Program Analyst for Cleveland, and was assured that the grants would be back dated and further would be made a part of the funding level for the next program year. Upon returning to Cleveland, Mr. Findley wrote Mr. Fulton setting forth his understanding and also sent a letter to the Spanish American Committee. Regretfully, two weeks later, the Regional Office was reorganized and Mr. Fulton's position was changed. He was then advised that the grant could not be back dated. He told the Board that he was working with both groups to try and take care of pressing staff salaries for a period not to exceed the first week of April.

Mrs. Wisor, Coordinator of the Older Persons Program spoke to the Board stating that as a part of in-service training this year, the Senior Services staff was brought along to observe the Board meeting and some similarly related activities in the neighborhood. There has been a real omission over the last month in the program, four VISTA's that came to Project CARE a year ago will be leaving. Presently, there are nine VISTA's in training and they have two weeks to make up their minds to stay in the program. Four of the VISTA's are community VISTA's and live in Cleveland and volunteered to work in the program. Mrs. Wisor expressed delight with the VISTA's who have put so much energy into the program. The four VISTA's who will be leaving the program, as well as the new VISTA's were introduced. Mr. Walker announced the appointment of a new staff person, Mr. Jay Chunn, the new Child Development Coordinator. He said that the reports from the departments would continue to come in order to give the Board something of an overview.

Mr. Findley mentioned a letter from the Great Lakes Regional Office to all grantee agencies dated October 28, 1969, a copy of which was sent to each Board member. The letter was urging that each agency give prompt and continuing attention to the area of fiscal management. A grantee's capabilities in this regard has great impact on its program performance and is an important consideration in OEO funding decisions, therefore, keeping of financial records should not be casually assigned. CAA Boards and Executive Officers are responsible for assuring the competency of their agency's bookkeepers and accountants so this area of the agency's responsibilities should be highly regarded and given careful consideration. Mr. Findley said that in the refunding of the A-I Account, CEO did move ahead with the Board approval to strengthen in every manner the capability of the Finance Department. In moving forward with the Board approved guidelines for neighborhood corporations and formalizing contractual relations with the corporations, the responsibility of this Board of Trustees for fiscal accountability in keeping with the letter will be kept in mind. Accounting and payroll services will be made available through CEO to each corporation and where the corporation can identify a staff person with the potential for bookkeeping, steps will be taken to provide training. Mr. Findley went on to say that on Tuesday, February 24, 1970 CEO would be signing with Hough Community Council and were well satisfied with the arrangements they have made. CEO is also working with a Management Consultant Firm that will be working with the agency and helping to make organizational changes for greater program effectiveness. This will be taken up with the Management Committee.

Mr. Hill asked if all the corporations had been advised of their authority to administer their own services or contract them out. Mr. Findley advised him that each corporation had been so advised. The question of resident participation and CIS being delegated was discussed. Mr. Findley mentioned that three of the six corporations were leaning toward a delegation of their services, but such a decision would be theirs. Miss McIntosh asked if instead of training a person to

work in the corporations, would it be possible to hire an agency to keep the books. Mr. Findley said that CEO is the agency in this regard, besides talent being no easy thing to find for this type of operation. Every time there is a separate agency, the cost of audit rises that much more.

Mr. Findley read a memorandum on CEO's possible involvement with a 4-C Program. He stressed the history of CEO involvement in head start and later day care. He mentioned the memorandum of understanding between the County Welfare Department, the City of Cleveland and CEO for centrally administered day care services by CEO with a pooling concept in keeping with one of the criteria for recognition of a 4-C Program. Since CEO is the principle provider of Day Care and Child Development Programs with the cooperation of the County and the City of Cleveland, he asked the Board's support and approval of CEO playing a leadership role in negotiations with other parties toward full recognition of Cleveland as a 4-C City. Mr. Hill said that he preferred to see the community review groups pass on this before it moved any further. There are many implications in this 4-C Proposal; in order to enter into this type of arrangement, CEO would have to have the Board's permission. The committees should review this to see whether CEO should continue its involvement in the 4-C Program and the Board should be properly apprised as to where we are moving in terms of community functions. Mr. Hill moved that the appropriate committees of the Board would in fact review this 4-C Program along with staff and the Board for the policy has not been set regarding the 4-C Program. Mrs. Ross seconded. Motion passed.

V. Committee Reports

Priorities Committee acted on behalf of the Board and met the last week of January with the Parent Advisory Council. An agreement was reached with the Parent Advisory Council.

Nominating Committee. The Near West Side Multi-Service Corporation Board of Trustees met and out of this meeting came the nomination of Miss Edith McIntosh and Sister Carol Miller. It is requested that the Board move and receive these people as new Board members. Mr. Hill moved and Rev. Gunn seconded. Motion passed.

Community Participation Committee. Rev. Branch announced that Rev. Roger S. Shoup has resigned as Chairman of the Community Participation Committee and Mrs. Rose Rose is the new Chairman. Rev. Shoup, however, is still a member of the committee and so would be available to be of help in any way possible.

Board of Trustees Minutes
February 18, 1970

6.

Rev. Branch acknowledged the presence of Jay Chunn, previously introduced as the new Child Development Coordinator of CEO and wished him luck in his new position. Rev. Shoup went on to ask that the readiness of the Kinsman Neighborhood Opportunity Center be recognized as the corporation for the Kinsman Area. They have followed all the steps, elected officers; Thomas Avery has been elected President and it is asked at this time that the Board pass on this action so that they do not have to wait another month to become a part of this Board. They have done their homework and are now ready to be approved by the Board. Rev. Shoup moved that the Kinsman Corporation be recognized as the organization operating in Kinsman to continue according to the guidelines. Miss McIntosh seconded. Motion passed.

VI. There was no new business.

VII. The meeting was adjourned at approximately 3:20 p.m.

Respectfully submitted,

Mrs. Helen Golub
Secretary

COUNCIL FOR ECONOMIC OPPORTUNITIES IN GREATER CLEVELAND

1350 West Third Street
Cleveland, Ohio 44113

BOARD OF TRUSTEES

MINUTES

Regular Meeting
March 18, 1970

ATTENDANCE:

Mayor Carl B. Stokes, Presiding

Rev. Emanuel S. Branch	Mrs. Lucinda Graves	Rev. Robert V. Parks
Frank C. Brewer	Richard R. Green	Michael Potts
Dr. E. Franklin Ellis	Paul B. Hamilton	Monsignor A. James Quina
Wendell Erwin	David G. Hill	Mrs. Edwardina Riggans
Mrs. Bertha Falkowski	Rev. Horst Hoyer	Mrs. Rose Ross
Mrs. Laura George	Rev. W. Arthur LeMon	Mrs. Edna Shalala
Mrs. Margaret George	Miss Edith McIntosh	Rev. Roger S. Shoup
Rev. Sterling E. Glover	Mrs. Louise Mitchell	Raul Vega
Mrs. Helen Golub	Patrick J. O'Malley	Miss Josephine Walker

- I. The Regular Meeting of the Board of Trustees of the Council for Economic Opportunities in Greater Cleveland was called to order by the Chairman, Mayor Carl B. Stokes at 2:30 p.m. on Wednesday, March 18, 1970 in the Community Room of the Cuyahoga Savings Association, East Ninth and St. Clair Avenue. The start of the meeting was delayed while efforts were made to provide seating for the large number of persons in attendance.
- II. There was an introduction by the Chairman of a new Board member, Sister Carol Miller, however, a spokesman said that she had been unable to attend because of another obligation she had had to fulfill.
- III. Prior to approval of the minutes of the last regular meeting of February 18, 1970, there was some discussion in regards to page 5, section 5, dealing with the Priorities Committee Report. Mrs. Ross said that an agreement had not been reached with the Parent Advisory Council as it had been indicated in the minutes. It was her understanding that the Parent Council was to meet again with the Priorities Committee. Rev. Branch said that a meeting had been held with the Parent Advisory Council, and then produced a copy of the minutes of that meeting indicating that an agreement had been reached. David Hill said that an agreement had been reached with the exception of one item, that of the consultants.

Mr. Hill said that the matter dealing with the consultants had not been resolved as it was his understanding that this matter had to be brought back to the Priorities Committee for action. Mr. Findley read the minutes of the joint meeting in question where agreement had been reached and the minutes signed by Rev. Emanuel Branch, First Vice President, and Mr. Albert Brown, Chairman of the City-Wide Parent Advisory Council. Mr. Hill contended that the consultants should not have been assigned until approved by the Priorities Committee. Mrs. Lucinda Graves, a member of the Parent Advisory Council took strong exception to the statements made by the Chairman of the Priorities Committee. She traced the history of the Parents Advisory Council's differences with the Priorities Committee Chairman and said that the Parent Advisory Council was allocating the Summer Head Start money under guideline responsibilities of HEW for refunding.

The Parent Advisory Council felt that quality consultant services could be made available to day care centers with far less than \$54,000 of Summer Head Start conversion funds. This would enable the Parent Advisory Council to set aside funds for Career Development leading to improvement of child development center staffs as required by OEO and HEW guidelines.

Mrs. Graves stated that the Parent Advisory Council had sent letters to the Mayor, Chairman of the Board asking for a meeting to explain the matters in question. She complained that the statements of the Priorities Committee Chairman, David Hill, were not correct. She further stated to the Chairman that the Parent Advisory Council had been intimidated, and insulted, and petitions had been circulated asking the Mayor as Chairman of the Board to remove Mr. Hill as Chairman of the Priorities Committee and Director of the Department of Human Resources. She proceeded to move that the Board go on record in asking that this action be taken.

Mayor Stokes said that he could tell that Mrs. Graves was trying to convey a message, but that this did not come within the context of the matter before the Board. It was stated that Mr. Jay Chunn, Child Development Coordinator was present and could report on the consultant program.

Patrick O'Malley said that the accuracy or inaccuracy of the minutes seemed to be the question, but he felt that they should be adopted and then get on with the rest of the business. The minutes were approved as mailed.

- IV. Mr. Findley read a telegram addressed to the Board of Trustees from the first elected representatives of the poor in an open city-wide election. It asked for the personal privilege of addressing the Board on a matter of utmost concern which had been the cause of unrest and grief in the inner-city. They asked that the communication be made a matter of record for the meeting. Mayor Stokes said that the telegram would be made a matter of record. Telegram as follows:

Dear Member of the Board of Trustees of the Council for Economic Opportunities in Greater Cleveland, we the first elected representatives of the poor elected in a city-wide election to the Council for Economic Opportunities' Board of Trustees of Greater Cleveland make the following requests:

1. That on a point of personal privilege, we be allowed top priority to address the present Board of Trustees in our past elected capacity this day, March 18, 1970 on a subject of utmost concern;
2. We ask to be heard immediately after roll call if possible since there seems to exist a state of emergency concerning a subject that has caused unrest and grief in the inner-city among the citizens of Cleveland that have been and are involved in our common fight against the many evils of poverty;
3. We ask that this communication be made a matter of record for this meeting;
4. We ask to be heard openly in the name of justice and fair play and the spirit of true citizen and resident participation;
5. We address this communication to you because procedures change and we trust that you will direct it to the proper channels of the CEO Board for an open, fair, and speedy disposition at the March 18th Board meeting - Respectfully submitted

Glenville Representative - Mrs. Betty Flennoy
Kinsman Representative - Mrs. Gwendolyn Wise
Hough Representative - Rev. Robert

Rev. Parks was called on to state the subject of concern referred to in the telegram. Rev. Parks said that it was the existing rumor in the inner-city that Director Ralph Findley would be relieved of his office at this CEO Board meeting and that the large overflow crowd, with many not able to get into the meeting room were there in support of Director Findley. There was applause with this statement. Rev. Parks said that Director Findley had been doing an excellent job with many programs bringing credit and benefit to the City of Cleveland, and that he had served longer with credit than any other major city CAP Director.

Rev. Parks requested that David Hill not be fired as Director of the Department of Human Resources, but that he be removed as Chairman of the Priorities Committee. Mayor Stokes stated that Director Findley had not been asked to resign, that he was not going to resign, and that he was continuing as Director of CEO. Mayor Stokes said that there was no intention of making a change and asked Director Findley if he planned to leave CEO. Mr. Findley replied by saying, no. His statement was greeted with applause. The Mayor told Rev. Parks that he had gotten the message of what he was saying.

V. Executive Director's Report

Mr. Findley was called on to give the Executive Director's Report, but turned the floor over to Jay Chunn, Child Development Coordinator. Mr. Chunn started by saying that he had been on board at CEO since February 16, 1970. At the point of coming to this position, it had been necessary to grapple with some of the issues that CEO was faced with. Besides having explored thoroughly the Board of Trustees and the Priorities Committee, and then moved on in conjunction with the people concerned, he wanted to bridge the gap between head start and day care and start to think in terms of all Child Development Programs being strictly Child Development Programs. In relation to the consultant services, the consultants involved have been met with, as well as parents involved, including meetings with the heads of the day care centers and the ministers. The consultant services will be delegated to three delegate agencies. The three consultants concerned have been reassigned to these delegate agencies allowing them to keep the same responsibilities they had previously. The primary areas of responsibility will be with career development, teacher training and child care practices. These consultants have proven by their performance their ability to provide consultant services. All three delegate agencies have excellent social service organizations--nutritional programs, educational programs and all agencies involved have made a commitment to lend their assistance to the War on Poverty. There will be the proper parent involvement and representation on the Parent Advisory Council for Day Care. From a technical administration standpoint, any thing is subject to change based on the needs of its constituents. Remembering back over the life of the Board, the Green Amendment and now the neighborhood corporations have brought about changes. The mechanics are quite simple, there must be a Parent's Committee organized in each locality, and the guidelines spell out that there must be an involved active PAC representative at the center level for such matters as pertain to hiring, personnel practices, child care practices. There is money available from Head Start (HEW Office) with which to strengthen our Child Development Department and all of our Child Development facilities must meet federal inter-agency guidelines. It will be important to look at parent involvement, child-staff ratio, and every other facet or the money from Chicago could be cut off. The State of Ohio Bill for licensing for day care centers has been passed. It involves extensive inspection by the State of Ohio prior to July 2nd. Mr. Chunn concluded by stating that all close ranks behind Mr. Findley and Mayor Stokes, for if there is the will, there certainly is the capacity.

Mrs. Falkowski asked what was the status of Day Care in Tremont. Mr. Chunn said that the status was favorable for \$20,000 had been allocated to Tremont from conversion money and that the center will be operating under GCNCA. Tremont was given an option of whether to have a day care center or head start program and they preferred a head start program. Once there is a 4-C Program, there will be more day care money. It was stated that Cleveland: NOW! Centers were funded in non-poverty areas--Mr. Chunn replied that there were poor in all sections of the city.

VI. New Business

Rev. Shoup spoke saying that he was very happy that Mr. Findley would remain with CEO. Some matters of very grave concern had recently come to his immediate attention about which he felt his responsibility to share with the Board. It was his understanding that it was the responsibility of the Board to establish a sense of direction for the agency and to guide and support staff as they moved to implement CEO's mission. In his estimation, CEO has been fortunate indeed to have a man such as Ralph Findley serving as the primary link with staff and the CEO program as it has been implemented. There are established procedures which the Board can utilize should they have concern in particular or general with regard to the effectiveness and the performance of the Executive Director and his staff. Rev. Shoup said that he was very sad to report that these procedures had been violated repeatedly over the past few weeks. During this period of time, there had been an abundance of rumors circulating in regard to the possibility of executive staff changes in the agency. Proper channels can be taken for such action. Should any member of the Board ever decide that Mr. Findley is not doing the job, those channels are available to us. Being that they chose to move outside of those channels, he did not feel that this could be tolerated. Rev. Shoup moved that those who chose to bring this about outside of the accepted procedures of the Board, be censured from the Board so that this would not occur in the future.

Mayor Stokes spoke at this point and said that CEO was an experiment that occurred several years ago with no guidelines. Mr. Findley is the first Director, who wandered through the maze with the government itself not knowing what to do. Mr. Findley put together a program that began facing new tests because each year something new would come up in relation to citizen participation and in the last two or three years, citizen participation itself has become the hardest criteria for organizations such as the Council for Economic Opportunities to meet. The representation of the poor and the poor themselves say that this is being met. The Mayor said that there is one basic thing that must be retained by this Board and that was, that it not be bogged down by certain stringent codified rules that will serve evil by shutting off voices which could do some good. He said that he did not think it would be serving the Board well if he was asked to move formally in the direction that Rev. Shoup suggested.

Rev. Shoup said that he did not enjoy finding himself in opposition to the Mayor, but there were procedures to follow on the Board and past activities represented a level of pressure and duress which would make it impossible for the staff to perform as they would be expected to. This alone was sufficient to make it mandatory that the Board go on record to discontinue this kind of disruption. A person on the Board has only to submit a change for action that they felt necessary. If the Board accepts that change, then we can live with it. If they do not, that person can resign and not undermine our work. Mayor Stokes asked Mr. Findley what he wanted to do about the censure - Mr. Findley asked that we close ranks and move ahead together.

Mr. Flonnoy received permission to take the floor. In speaking of the telegram that was sent, she said that it had been sent because the people were in a state of distress. She said that the people did not like being put in a position to have to fight the Mayor to save Mr. Findley or to fight Mr. Findley to save the Mayor, and resented someone putting them in that position. Because of their concern, even though they could raise sand if they wanted to, they wanted to pledge their support to Mr. Findley, whom they have known for a long time, and to the Mayor too, whom they have also known for a long time. To the guilty parties, who may not know the ways of the poor, there are some games that they just don't play, so take care!

The Mayor appealed to Rev. Shoup again to withdraw his motion. Rev. Shoup said that he would withdraw the recommendation this time, but would not a second time and he did not think any member of the Board would. Rev. Shoup agreed to withdraw.

Rev. Horst Hoyer spoke also as a concerned person stating that Mr. Findley was a respected, competent, hard working man and everybody appreciated his services. He said that the Board stands behind him as he is retained as our Director. He moved for a vote of confidence for Mr. Findley. The Mayor said it was unanimous. This was greeted with applause.

Thomas Avery spoke at this time as the new representative from the Kinsman Area to ask why they had not been recognized on the Board at this meeting. It was stated that the Kinsman Area would be properly seated on the Board as soon as the nomination was cleared through the Nominating Committee.

VII. Adjournment

The meeting was adjourned at approximately 3:20 p. m.

Respectfully submitted,

Mrs. Helen Golub
Secretary

COUNCIL FOR ECONOMIC OPPORTUNITIES IN GREATER CLEVELAND
1350 West Third Street
Cleveland, Ohio 44113

PRIORITIES COMMITTEE of the
CEO Board of Trustees

MINUTES

April 21, 1970

ATTENDANCE:

Mr. David G. Hill, Chairman
Mrs. Laura George
Mrs. Helen Golub
Mr. Paul Hamilton
Rev. Robert Parks
Mrs. Rose Ross

CEO STAFF:

Ralph W. Findley
David A. Walker
James Billups
Vester Lewis
Evelyn Rice
Patricia Powell

REPRESENTATIVES:

Mrs. Betty Flonnoy, Newstart
Miss Donna Days, Glenville CYP
Norman Maxwell, Central CYP
Mrs. Gwendolyn Wise, Kinsman CYP
Mrs. Goldie Bratch, West Side CYP
Tommy Bell, Hough CYP
Mrs. Bertha Falkowski, Tremont
Resident Service Corporation
Terrance Klima, West Side Multi-
Service Corporation
Birt Smith, Kinsman Multi-Service
Corporation
Charles Davis, Central NOC
Elbert O. Ebbs, Glenville NOC
Wilbert Jackson, Hough NOC

The meeting of the Priorities Committee of the CEO Board of Trustees was called to order by Mr. David Hill, Committee Chairman, at approximately 3:10 p.m. in the CEO 4th Floor Conference Room, 1350 West Third Street.

Director Findley made opening comments with regards to the guideline changes in the Youth Employment Program. Specifically, the changes occur in the age range. It was our understanding that we would focus our attention on youth ages 14 to 15 years old with other groups taking the responsibility for 16 year olds and above. In talking with Dan Larsen, we understand that we are to continue working with 14 to 15 year olds until January 31, 1971 after which time we will make the transition to serving 16 and above. Mr. Findley continued to say that today's review would cover Newstart, a program dealing with alcoholics; Emergency Food and Medical Services, and NOC Supplemental proposals.

Mr. Hill asked if all proposals had been reviewed by the appropriate neighborhood boards. Mr. Findley stated they had, with the exception of Newstart. Mr. Hill then asked for a brief statement from the designated representatives from each program:

NEWSTART - Budget Amount: \$219,661, Federal Share

Mrs. Betty Flonnoy explained the proposal had been developed by Rev. Mrs. Doris Gilmer (along with the Advisory Committee listed on pages 6 and 7 of the proposal), neighborhood people, contacts from University and Mt. Sinai Hospitals, and Donald Cribbs of City Hall. Newstart was designed to serve alcoholics in a residential rehabilitation center. This program was developed on the basis that community people will operate the program, except for the medical aspects employed.

Mr. Hill asked if there were any questions or discussion. Mr. Hamilton wanted to know how the program would operate. Mrs. Flonnoy stated that the building would be given to the program and there will be 20 in-patients housed in the center at any given time. There will be services offered to 100 to 200 out-patients such as recreation facilities, job referrals, and other services that might be necessary. There will be medical staff on call 24 hours daily and ambulance service to pick up and transport people to and from the center and hospitals.

Mr. Hamilton also asked if this was a one-shot program. Mr. Findley stated that all the proposals being reviewed were one-shot programs. Mr. Hamilton felt that one year was not enough time to effectively work with alcoholics. Mr. Findley stated that in discussions with people in Chicago and Dr. Ellis of City Hall, we find that money is available for this type of program and we feel fairly assured that funds will continue for future operation. Mr. Hamilton further asked if there were facilities to deal with dope in Newstart. Mrs. Flonnoy stated that Newstart will not be working with dope because of the complexity of the problem.

Mrs. Golub wanted to know what type of treatment would be offered in the event of patients developing Cirrhosis and DT's, would they be kept at the center or referred to the State Hospital? Mrs. Flonnoy stated that it is not the intention of the center to serve as a hospital, if someone should go into DT's they would be taken to the hospital.

Mr. Hill stated that Dr. Ellis had sent someone (Mrs. Eunice McCardel) to ask questions in his behalf. Mrs. McCardel stated that there is a need in the Hough area for a program of this type. She further stated that the staff are to be complimented for this proposal--the goals seem very realistic. Mrs. McCardel attempted to compare the cost of operating Newstart on a per-person, per-day basis for 20 patients until it was made clear that more people would be served (100 to 200) with 20 in-patients housed in the center. It was stated that changes would be made in the proposal to indicate the correct number of people being served.

Mr. Hill called the Committee's attention to the fact that a CEO Board member and Mr. Findley were listed as members of the Newstart Advisory Committee. Mr. Findley explained that these were individuals who met initially to draft the proposal. Mr. Findley further explained that anyone employed by CEO could not sit on a policy making board, therefore, it would not be a conflict of interest for Rev. Shoup.

COMPREHENSIVE YOUTH PROGRAM

A. Glenville Budget Amount: \$114,000, Federal Share
40,100, Non-Federal Share

B. <u>Central</u>	Budget Amount:	595,000,	Federal Share
		21,300,	Non-Federal Share

Presented by Norman Maxwell - Central will establish and operate a Youth Employment Agency, operated by youths and functioning as a

clearinghouse for job development and job placement for youths, ages 14 to 16. With phase-out of the Youth Employment Program, this is an age group which will no longer be serviced. Plans call for the scheduling of programs designed to aid young persons in seeking employment, securing work permits, applying for job and meeting expectations of prospective employers.

C. Kinsman

Budget Amount: \$85,000, Federal Share
16,100, Non-Federal Share

Presented by Mrs. Gwendolyn Wise. Kinsman has developed a Community Services Employment program, utilizing for the most part, highly skilled personnel from that area. It now offers instruction in photography, upholstering and furniture refinishing, woodshop, cosmetology and nutrition.

Youngsters involved in photography have obtained contracts with area schools to photograph and lay out year books. Other youths involved in upholstery and furniture refinishing are performing these services at a greatly reduced fee for families on welfare. The nutrition program, utilizing USDA surplus foods is not only teaching young women meal planning and preparation, but is also, at the same time, preparing hot meals for elderly residents of the area. Plans call for expanding this latter effort in order to eventually supply hot lunches to children in Head Start, Day Care and Camping Centers.

D. West Side

Budget Amount: \$105,000, Federal Share
26,678, Non-Federal Share

Presented by Mrs. Goldie Bratch. The West Side will operate a junior achievement type program, manufacture sunsuits, pajamas and other clothing, both for charity organizations, such as Friendly Town, and for sale through department stores and Creative Youth, Inc.

E. Hough

Budget Amount: \$95,000, Federal Share
6,700, Non-Federal Share

Presented by Tommy Bell. Hough will operate Creative Youth Inc., an import-export merchandising center for the sale of ceramic wall plaques, jewelry, and clothing, products manufactured in other areas. The merchandising center will be staffed and operated entirely by young persons, thereby providing not only employment but educational and economic opportunities as well.

F. Tremont

Budget Amount: \$90,000, Federal Share
21,000, Non-Federal Share

Presented by Mrs. Bertha Falkowski, Tremont will operate a year-round Technical and Career Development Program in conjunction with

area business such as auto repair shops, a printing firm and several beauty shops. The Center will offer basic instruction in auto mechanics, electronics, metal woodworking and printing for boys and homemaking, child care, secretarial and cosmetology for girls. In addition, the Council advisor hopes to initiate industrial and trade union apprenticeship programs for disadvantaged youths 19 and over. Such Programs once implemented could undertake area and housing renovation and thereby provide much needed community services at the same time that they would equip youngsters with highly marketable skills.

It was moved by Mr. Hamilton that the Comprehensive Youth Program proposal be approved for recommendation to the Board of Trustees. Mrs. Ross seconded the motion. Motion carried.

EMERGENCY FOOD AND MEDICAL SERVICES

Introducing these proposals, Mr. Walker explained that it had been mandated by OEO and by the CEO Board of Trustees that the refunding of this proposal should be developed in each neighborhood by the appropriate Neighborhood Corporation.

A. Hough Budget Amount: \$30,690, Federal Share
310, Non-Federal Share

In presenting this proposal, Rev. Wilbert Jackson explained that the design of the program was emergency food assistance including Outreach, screening, and transportation for recipients receiving such assistance. The Hough proposal is geared around the strong involvement by and participation of a local organization of welfare mothers.

B. West Side

Budget Amount:	\$28,500,	Federal Share
	10,104,	Non-Federal Share

In presenting the West Side proposal for Emergency Food and Medical Services, it was explained by Mr. Terrance Klima, West Side Multi-Service Board President, that it was their intention to tie in emergency food assistance with the recently Cleveland: NOW! funded Crisis Center to be located in the Near West Side.

C. Kinsman	Budget Amount: \$19,000	Federal Share
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Mr. Birt Smity, Vice Chairman of the Kinsman Multi-Service Board emphasized efficiency and periodic review as a key feature of that neighborhood's emergency food assistance program to be geared around a voucher system of disbursement.

D. Central Budget Amount: \$41,000, Federal Share

Mr. Charles Davis, Acting Director of Central NOC, explained the like contention of the Central Community to use voucher systems of dispersal with involvement of other neighborhood groups who can best relate to potential assistance recipients.

E. Tremont Budget Amount: \$16,000, Federal Share

Mrs. Bertah Falkowski, Chairman of the Tremont Resident Service Corporation, stressed their plans to insure the availability of emergency food funds throughout and over the program year through a system of monthly budgeting and review by the Corporation, assisted by staff. The Tremont proposal also included provisions for the purchase of dental plates and eye glasses and for transportation for recipients in need of hospital care.

F. Glenville Budget Amount: \$34,000, Federal Share

The Glenville proposal as presented by Mr. Ebbs, Glenville NOC Director, was built around the voucher form of emergency food assistance with guarantees for availability of these funds for the remainder of the program year. All of the Glenville funds would be directed to the food assistance program.

It was moved by Mr. Hamilton that the Emergency Food and Medical Services proposals be approved for recommendation to the Board of Trustees as presented. The motion was seconded by Mrs. Helen Golub. Motion Carried.

NOC SUPPLEMENTAL PROPOSALS

The final series of proposals to be presented were the NOC Supplemental proposals. These were developed in each neighborhood in response to indications by the OEO field representative that such supplemental funds might be available towards the end of the federal fiscal year which ends June 30th. Two of the neighborhoods are presenting such proposals at this time, with others to follow in preparation for the regular May Board of Trustees meeting.

The first neighborhood presenting their supplemental plans was Glenville. This proposal is a three (3) part package:

- | | |
|---------------------------------------|--|
| 1. <u>Glenville Housing Coalition</u> | Eudget Amount: \$31,217, Federal
5,120, Non-Federal |
| 2. <u>Arts and Crafts Center</u> | Eudget Amount: \$36,339, Federal
7,168, Non-Federal |
| 3. <u>Afro-American Cooperative</u> | Eudget Amount: \$9,211, Federal
2,765, Non-Federal |

Mrs. George Edwards, Chairman of the Glenville Development Corporation spoke in behalf of the Housing Proposal. She explained that the proposal was designed to bring to the people needed information on housing, and housing resources available to the community. In response to questions of possible duplication with this proposal and a previously submitted Housing Development Proposal, she explained such duplication would not occur. She further explained her desire to work cooperatively with the Community Development Department's housing clinics.

It was moved by Paul Hamilton, seconded by Mrs. Helen Golub that the proposal be adopted by the Committee for recommendation to the Board of Trustees conditioned that the proposal show clearly that a \$5,000 consultant fee for training would not be paid directly to HOPE, Inc. or staff members thereof. Motion carried.

Mrs. Patricia Powell, Glenville Neighborhood Planner, presented the Arts and Crafts Proposal. This project is designed to serve the entire community with a program of instruction in cultural arts and crafts and a library. Negotiations are now being pursued to secure a building site for this program in the vicinity of the Opportunity Center. It was moved and seconded that the proposal be adopted by the Committee for recommendation to the Board of Trustees. Motion Carried.

Miss Edith Paulin spoke in behalf of the Afro-American Cooperative. She explained the general purposes of the Co-op including their extensive involvement with youth. She stated the pressing need for additional full time staff so as not to be so dependent upon and limited by volunteer services. Following Mr. Hamilton's strong endorsement of the Cooperative, it was moved by Mrs. Rose Ross, seconded by Paul Hamilton that the proposal be adopted by the Committee for recommendation to the Board of Trustees. Motion Carried.

Central Supplemental Proposal

Budget Amount: \$45,796, Federal

Mr. Charles Davis spoke in behalf of the Central Area Supplemental proposal. He explained that organizations of welfare mothers are attempting to carry out a program of organization and education, but have to have paid staff assistance with the exception of one paid organizer made available by the City-Wide Welfare Rights Organization office for the entire Central Area. Therefore, the Central proposal is geared around such assistance to these organizations. Mr. Hill asked Mr. David if the Central core group had reviewed this proposal? Mr. Davis stated that this action had not yet taken place in the neighborhood.

After much discussion, Mr. Hill suggested that the proposal be adopted by the Priorities Committee pending review by, and approval of the Central core group. Mr. David assured the committee that the core group could meet in the very near future. Mr. Hill stated that he would request of the Board of Trustees, authority for the Priorities Committee to act in behalf of the Board in approving this proposal as soon as the core group acts. In this fashion, the proposal would not have to await the regular May meeting of the Board of Trustees, before being forwarded to OEO for consideration. This suggestion was motioned and carried.

The Committee discussed an oversight that the adoption of the Youth proposals by the Committee had not included the main administrative budget. It was moved by Mrs. Rose Ross and seconded that such be adopted. Motion carried.

Meeting adjourned.

Respectfully Submitted,
David G. Hill, Chairman
Priorities Committee

ATTENDANCE:

Rev. Emanuel S. Branch, Jr., President

Bruce H. Akers

Thomas Avery

Mrs. Martha Davis

(Representing Eugene Barnes)

Dr. E. Franklin Lila

Mrs. Bertha Palmer

Mrs. Margaret George

John R. Oberlein

Mrs. Helen Golub

Mrs. Lucinda Greaves

Paul D. Thompson

David G. Hill

Rev. Horst Meyer

Miss Edith McIntosh

Rev. Robert V. Parks

Mrs. Edwardine Higgins

Rev. Roger E. Shoup



I. The Regular Meeting
Opportunity was given to
Rev. Emanuel S. Branch, Jr.
the Community Service
Club Avenue.

II. The Minutes of the last Regular Meeting of March 14, 1970 were approved as mailed.

III. Rev. Branch announced that graduate fellowships were available for study in early childhood education. Included is a stipend of \$4200 plus \$500 for each dependent for the academic year and the summer for experienced teacher fellows, and \$2700, plus \$500 per each dependent for prospective teacher fellows. Rev. Branch asked anyone interested to see him after the meeting.

IV. Rev. Branch introduced Rev. Harrison Bailey, Board member from the Community Action Program in Pasadena, California. Rev. Bailey is on a self-appointed tour from California observing CAP agencies throughout the country. He commented that CEO looked good and that he had only heard good things about it since his arrival. Rev. Bailey felt strongly that poverty and crime are strongly linked. Such things as gambling, liquor, narcotics and lack of education are all a result of poverty. Trying to do something about one without doing something about the other will not help the situation. Organized crime is as large as many large corporations operating in the United States today. If this kind of money was available to the community, something could be done about poverty. Rev. Bailey said that his goal is to do something about organized crime with the hope that this will help eliminate some of the poverty we are faced with today.

COUNCIL FOR ECONOMIC OPPORTUNITIES IN GREATER CLEVELAND

1350 West Third Street
Cleveland, Ohio 44113

BOARD OF TRUSTEES

MINUTES

Regular Meeting
April 22, 1970

ATTENDANCE:

Rev. Emanuel S. Branch, Jr., Presiding

Bruce H. Akers	Mrs. Margaret George	David G. Hill
Thomas Avery	John H. Gherlein	Rev. Horst Hoyer
Mrs. Martha Davis	Mrs. Helen Golub	Miss Edith McIntosh
(Representing Eugene Burns)		Rev. Robert V. Parks
Dr. E. Franklin Ellis	Mrs. Lucinda Graves	Mrs. Edwardina Riggins
Mrs. Bertha Falkowski	Paul B. Hamilton	Rev. Roger S. Shoup

- I. The Regular Meeting of the Board of Trustees of the Council for Economic Opportunities in Greater Cleveland was called to order by the Vice Chairman, Rev. Emanuel S. Branch, Jr., at 2:20 p.m. on Wednesday, April 22, 1970 in the Community Room of the Cuyahoga Savings Association, East Ninth and St. Clair Avenue.
- II. The Minutes of the last Regular Meeting of March 18, 1970 were approved as mailed.
- III. Rev. Branch announced that graduate fellowships were available for study in early childhood education. Included is a stipend of \$4200 plus \$500 for each dependent for the academic year and the summer for experienced teacher fellows, and \$2700, plus \$500 per each dependent for prospective teacher fellows. Rev. Branch asked anyone interested to see him after the meeting.
- IV. Rev. Branch introduced Rev. Harrison Bailey, Board member from the Community Action Program in Pasadena, California. Rev. Bailey is on a self-appointed tour from California observing CAP agencies throughout the country. He commented that CEO looked good and that he had only heard good things about it since his arrival. Rev. Bailey felt strongly that poverty and crime are strongly linked. Such things as gambling, liquor, narcotics and lack of education are all a result of poverty. Trying to do something about one without doing something about the other will not help the situation. Organized crime is as large as many large corporations operating in the United States today. If this kind of money was available to the community, something could be done about poverty. Rev. Bailey said that his goal is to do something about organized crime with the hope that this will help eliminate some of the poverty we are faced with today.

V. Executive Directors Report

Rev. Branch, before asking for Mr. Findley's report, read from a report he had received from Booz-Allen & Hamilton naming some of the accomplishments of CEO. He paid tribute to Mr. Findley as having been the only director the agency has had--this reflecting the distinction of the agency. Mr. Findley began by asking the Board to support the County Health and Welfare Levy on the ballot in the upcoming elections. He announced that Wendell Atkinson, Director of the Neighborhood Opportunity Centers had been ill and was operated on last week for open heart surgery. The operation was successful, but Mr. Atkinson will be in intensive care for a number of days. Also, Madeline Cargill, Director of Community Relations had been in the hospital for an operation.

Mr. Findley next mentioned a recent trip to Chicago relative to obtaining sources of funds for additional funding applications. While exploring for funds, it was found that there was money for an Alcoholic Program and that there is a good chance of a proposal being funded, and also money for a drug abuse program as made known by Mr. Larsen, analyst for OEO. CEO will coordinate with Dr. Ellis' office in this regard. There will be a proposal submitted at the next meeting for Board consideration. The Director reported to the Board that he had made arrangements for staff appointments in Washington with officials of the Research and Demonstration Division of OEO relative to the availability of funds from this division for pending CEO proposals. There was not much encouragement given for economic development funds, but there was some encouragement given in another program area and this will be followed up with additional correspondence. He assured the Board that every effort would be made to pursue all possible sources of funds for Cleveland programs.

Mr. Findley reported that he had been in contact with the Regional Office of the Department of Agriculture relative to food cost reimbursements covering better than 50 thousand youth participants in summer programs. A representative from the Department met with representatives of interested city groups at CEO. This meeting will be followed with another for prompt, positive action for participation in the food reimbursement program.

Mr. Findley apologized to the Board for the lateness in receiving copies of Supplemental Proposals as developed in the neighborhoods. The planning process this year requires that the planning start in the respective target areas and thus, the time table is more difficult to control. He pointed out the various changes in the guidelines for the Youth Employment Program with the latest guidelines issued within the last two weeks setting the age of youth to be served as 16 years and above. He advised the Board that this sudden change would require the removal of all 14 and 15 year old youth from the programs immediately, and that he had strongly protested this sudden abrupt action since the 14 and 15 year olds are youth not being served by other agencies. There has been agreement that a condition will be placed in the YEP grant allowing CEO to continue to work

with 14 and 15 year olds, but gradually phasing in the change so that by January 31, 1971, the program will feature youth 16 and above. He mentioned that Cleveland's program will be funded at \$635,000 without the 10% cut as suffered by most major urban city programs. The funded level for 1971 will feature a 10% reduction. Cleveland's Youth Program is now a year round program. The Board was advised that additional supplemental Neighborhood Opportunity Center Proposals would be up for Board consideration at the next meeting along with the Parent Child Center and the Comprehensive Family Health Care Proposal.

VI. Committee Reports

A. David Hill represented the Priorities Committee Report in four parts starting with the Alcoholic Proposal.

1. Project Newstart was designed to serve alcoholics and is requesting funding in the amount of \$219,000. The Priorities Committee passed this proposal with the recommendation that the letter of certification accompany the proposal certifying that the in-kind contribution is available. The proposal also had yet to clear the core group in Hough. Dr. Ellis said that the community recognized that this has been a major problem and that his department is interested in any group wanting to develop this type of program. There are resources available if any agencies or persons wants some assistance in this area. This proposal was recommended for approval conditioned upon certification of the in-kind contribution and the approval by the representative group in Hough. This ^{was} motioned by Mr. Hill, seconded by Mrs. Golub. Motion carried.

2. Comprehensive Youth Program, in keeping with the new OEO guidelines will be expanded to include elements of economic development, skills training and education, in addition to employment. The areas are requesting funding approval in the following amounts:

	<u>Federal Share</u>	<u>Non-Federal</u>
Central Area	\$ 95,000	\$ 21,300
Tremont Area	90,000	21,000
Hough Area	95,000	6,700
West Side	105,000	26,678
Kinsman Area	85,000	16,100
Glenville Area	114,000	40,100

It was mentioned that the Glenville youth plan to open a skating rink in a former Kroger warehouse. This recreational facility is very much needed in the area with the youth of the area planning and operating the facility. It was mentioned that the Central Area had been passed on without the core group approving the proposal. Mr. Billups read a letter from Central received on April 17th stating

that they had not had sufficient time to study the proposal, but it was heard by the Ad Hoc Committee and they recommended few changes. It was decided that the proposal would still have to be sent back to the core group despite the letter read by Mr. Billups. It was moved by Mr. Hill and seconded by Mr. Hamilton that the proposal be referred back to the Central neighborhood group for approval. Motion carried.

3. Emergency Food Proposals were developed in each neighborhood by the appropriate neighborhood corporation. The approved budget amount for each area as approved by the Priorities Committee is as follows:

	<u>Federal</u>	<u>Non-Federal</u>
Kinsman Area	\$ 19,000	\$
Central Area	41,000	
Hough Area	30,690	310
West Side	28,500	10,104
Tremont Area	16,600	
Glenville Area	34,000	

The Emergency Food Proposals were approved with the exception of Central that had to go back for neighborhood review. This was moved by Mr. Hill and seconded by Rev. Parks. Motion carried.

The Priorities Committee was authorized to act on behalf of the Board of Trustees in certifying that proposals from the Central target area have been properly approved by the neighborhood core group.

Mrs. Falkowski asked how they based the allocation for each area. What figure was used? Mr. Hill said that the staff gave the figure, not the Priorities Committee. It was replied by Mr. Walker and Mr. Martin that this was based on the incidence of poverty which was drawn from the last census report. This was inadequate, but it was all that was available. All of our allocations are distributed on the basis of that until there is a new census. This Board gave approval at that time to use this as a basis. Mr. Falkowski mentioned that at that time the population in Tremont was 11,000 as opposed to presently being 19,000. The Research Department is cooperating with the Bureau of the Census and it is hoped to have some figures by August so that they can be used immediately.

4. Supplemental Proposals were developed in each neighborhood in response to indications by the OEO field representative, Dan Larsen, that such supplemental funds might be available towards the end of the federal fiscal year ending June 30, 1970. The Glenville proposal was presented in three parts:

a. Glenville Housing Coalition requesting approval for \$31,217 federal share and \$5,120 non-federal share. This proposal was designed to bring people needed information on housing, and housing resources available to the community. This was approved with the recommendation that HOPE not be paid consultant fees for training in housing clinics. It was never intended that HOPE or their staff do the training.

b. Arts & Crafts Proposal was designed to serve the entire community with a program of instruction in cultural arts and crafts and a library. This proposal is requesting approval in the amount of \$36,339 federal share and \$7,168 non-federal share.

c. Afro-American Cooperative is requesting funding in the amount of \$9,211 federal share and \$2,765 non-federal share.

The supplemental package for Glenville was approved as recommended with a motion by Mr. Hill, seconded by Mr. Hamilton. Motion carried.

Central Area Supplemental Proposal is requesting funding in the amount of \$62,147 federal share. It was explained that an organization of welfare mothers want to carry out a program of organization and education, but have to have paid staff assistance. Therefore, the Central proposal is geared around such assistance to these organizations. It was discovered that the proposal had not been approved by the neighborhood group in Central so it was recommended that this proposal go back to Central and return to the Priorities Committee to satisfy that it does represent the community. This proposal was approved with the stated condition motioned by Mrs. Riggins and seconded by Rev. Parks.

B. Nominating Committee Report

Rev. Shoup presented a letter from Daniel Corrigan, President of the Board of Education designating William Nagy to replace Mrs. Edna Shalala on our Board of Trustees. It was moved by Rev. Shoup and seconded by Mrs. Falkowski that this nomination be accepted. Motion carried. Also, the Kinsman Multi-Service Corporation has appointed Thomas Avery as their representative on the Board. It was properly moved and seconded that the nomination be accepted. Motion passed. Rev. Branch welcomed Mr. Avery, who was present, as the new member to the Board of Trustees of CEO.

Mr. Hill said at this point that the Central Administration budget for the Youth Employment Program had been overlooked and should be made a part of the record for this meeting. The budget figure for YEP Central Administration is \$50,053. Mr. Hamilton motioned and Mrs. Golub seconded for approval. Motion carried.

VII. New Business

Miss McIntosh announced that the representative on the Board from the Near West Side had resigned and that a new representative will be elected at their next meeting. Mr. Walker elaborated on the Older Persons Conference held at the Cleveland Sheraton Hotel. The one day conference started with an opening address and afterwards broke up into 30 different sessions or workshops. There was a luncheon and a general assembly. A series of resolutions were adopted during the workshops as relates to public and private organizations in order to give older persons a chance to express their views on issues that affect their lives. There were over 900 older persons registered. We are convinced now that older persons have the ability and the willingness to speak out in regard to issues that affect them and to organize and do something about it. Most of the resolutions are resolutions relating to issues that are now being taken up with various officials of the community. It was suggested that each Board member receive a copy of those resolutions drawn up at the conference.

Rev. Horst Hoyer expressed a communication concern. It was suggested that notices going to the Priorities Committee could also go to the Board member, specifically where people are representing a certain area or proposal. Mr. Hill said that sending out of notices is a staff function. Mr. Findley agreed that all Board members will be sent a notice if they need to attend or would like to attend a particular Board committee meeting where a proposal concerning their area is up for consideration.

VIII. Adjournment

The meeting was adjourned at approximately 3:20 p. m.

Respectfully submitted,

Mrs. Helen Golub
Secretary

COUNCIL FOR ECONOMIC OPPORTUNITIES IN GREATER CLEVELAND
1350 West Third Street
Cleveland, Ohio 44113

MINUTES

PRIORITIES COMMITTEE MEETING

May 14, 1970

3:00 p.m.

ATTENDANCE:

Mr. David G. Hill, Chairman
Mrs. Helen Golub
Reverend Robert Parks

CEO STAFF

Ralph W. Findley
David A. Walker
Donald Martin
Vester Lewis
Willie Austin
Kenneth O'Connell
Thom Nylund
J. Chunn
Ronald Hill
Evelyn Rice

REPRESENTATIVES:

Mr. Richard Johnson, Hough Parent Center
Mr. Tony Richison, Comprehensive Health
Rev. Wilbert Jackson, Hough Multi-Service
Mr. Ronald Henderson, Kinsman Housing
Service Center
Mr. Terrance Klima, West Side Multi-Service
Mr. Jim Turner, Comprehensive Health Services
Mrs. Betty Flonnoy, Newstart
Reverend Doris Gilmore
Dr. Ellis
Dr. Cribbs, Drug Abuse
Dr. Miller
Mr. Russell Means, American Indian Center
Mrs. Lucinda Graves
Mrs. McIntosh
Mr. Robert Merresko
Mr. David Collier
Mr. Russell Milanich

I. INTRODUCTION

The meeting of the Priorities Committee of the CEO Board of Trustees was called to order by Mr. David G. Hill, Committee Chairman, in the fourth floor Conference Room of CEO, at approximately 3:15 p.m. for review of the following Proposals:

- (1) Parent Child Center
- (2) Comprehensive Health Services
- (3) Tremont Housing Service Center
- (4) Hough Multi-Service Center
- (5) Kinsman Housing Service Center
- (6) American Indian Center Proposal
- (7) Newstart
- (8) West Side Multi-Service Center

Director Findley's opening remarks clearly stated that all forthcoming proposals had been reviewed by the appropriate neighborhood boards.

Mr. David Hill moved the meeting to the discussion of the proposals.

II. DISCUSSION

A. Parent Child Center - Mr. Richard Johnson

Mr. J. Chunn, Director of Child Development stated that he was in Washington (two-weeks from the above date) and this proposal would be presented with the understanding that it meet with priority and board decisions. He introduced Mr. Richard Johnson, Project Director.

Mr. Johnson presented the format of Parent Child Center. This program commenced in August of 1963. They are now moving into Program Year "C". Their initial goal will be the orientation of parents, so they may be better informed, obtain more and better service for the Center, and have training. The Center is to focus upon a concentration of resources which will be utilized by the families. The program is centered around Family Life Education, Counseling, and training for parents. It aims to involve all members of the family in activities at the Center.

Mr. David Hill asked if there were any questions.

Reverend Parks, having been well informed of this program and its objectives, asked for someone from the neighborhood to speak in behalf of the program.

Mrs. Lucinda Grave's, Chairman of the Planning Committee spoke in response to Reverend Parks. "This is a worthwhile and unique program, but not yet large enough to include all the families they would like involved. Cleveland's program is very well planned. The majority of families feel that they are utilizing what the program offers, with the emphasis being placed on preparing the younger children for Head Start".

Mr. Hill injected that this program was the best in the country.

It was moved by Reverend Parks that the Parent Child Center proposal be accepted. Mr. Hill seconded the motion. Motion carried.

B. Comprehensive Health Service - Mr. Tony Richison

Mr. Findley read recommendations received in regards to and in favor of the proposal. This proposal will be presented to the neighborhood board on June 10, 1970. This program has been in operation for four years. In December of 1967, they commenced receiving patients, had three Health Care teams, and were open two evenings per week. They are proposing an on-call system with one of the team doctors on call, and all charts of patients be made available to be reviewed.

Dr. Miller injected they are now serving six thousand families and four-thousand active patients are being served by thirteen staff people. He went on to explain some of the things they would like to do in the near future such as; service more people, see more patients per week, and offer more ambulance service to hospitals.

Reverend Parks asked about the salaries, since they did not seem to be an amicable amount.

Dr. Miller explained that all job classifications were established through CPI. Their major benefits for employees were:

Twenty Per-cent Paid Release Time
Purchase of Books
Seven Per-cent Pension
FICA Employee Share
Workmens' Compensation
Paid Vacation
Paid Holidays (8)
Fifteen Sick Days Per Year
\$25.40 Paid Hospitalization
Sixty Dollars for Uniforms

Mr. Hill asked if there were any additional questions.

Mrs. Betty Flonnoy stated that regardless of fringe benefits being offered employees, there should definitely be an increment in salaries, so that those employed can be above the poverty level.

It was moved by Reverend Parks and seconded by Mr. Hill, that this proposal be adopted with recommendation of approval by the neighborhood Health Service Board. Motion carried.

C. Fremont Housing Service Center - Mr. Russell Milanich

This proposal was presented by Mr. Russell Milanich. Reverend Parks asked if the two proposals had been co-ordinated. Mr. Milanich explained that it had not because of new ideas instituted.

Mr. Hill explained that the initial proposal would be utilized for consultants, the latter for housing directly to the people, referred to as the service proposal. Mr. Hill asked if there would be in-service training for staff and if no one could be found to render such services, then what.

Mr. Milanich explained that this proposal would work in conjunction with the initial proposal. They would contract for someone to do the necessary training.

Mr. Findley stated that he would guarantee the services needed.

Reverend Parks moved that the proposal be approved for recommendation to co-ordinate with the initial proposal. Mr. Hill seconded the motion. Motion carried.

D. Hough Multi-Service Center - Reverend Wilbert Jackson

Reverend Jackson stated that this proposal would service the neighborhood, assist in obtaining new equipment, and enable the children to awaken to new skills (14 - 16 year old). This proposal would also be co-ordinated with the initial proposal.

It was motioned by Mrs. Golub and seconded by Reverend Parks that this proposal be adopted for recommendation to the board. Motion carried.

E. Kinsman Housing Service Center - Mr. Ronald Henderson

Mr. David Hill asked if the board had passed this proposal.

Mr. Ronald Hill explained that it had not. He also explained that the money received from Cleveland Now (\$65,000) would be used for redeveloping vacant lots, provide housing, in-house training and hopefully a contract with H.O.P.E.

Mr. David Hill asked if H.O.P.E. was to be the consultant.

Mr. Ronald Hill explained that no commitment had been made and no money would be given to H.O.P.E.

Mr. David Hill asked the purpose of the bookkeeper.

Mr. Ronald Hill explained that Kinsman expressed a desire for a bookkeeper one day per week.

Reverend Parks moved that the proposal be adopted for recommendation, to be co-ordinated with the initial proposal, a linkage be established with Cleveland Now money and, it pass the neighborhood board. It was seconded by Mrs. Golub. Motion carried.

F. Drug Abuse - Dr. Cribbs

Dr. Cribbs explained the dire need for such a program. The main emphasis is placed on stopping the heroin pusher so that the flow of drugs would cease. They are working with five-hundred hard core addicts and proposing to open eight (8) Methadon Clinics. Dr. Cribbs explained the Methadon Approach. It is non-habit forming, will curb or discontinue the use of drugs and also will be free of any side effects.

Mrs. Golub moved that this proposal be accepted. It was seconded by Reverend Parks. Motion carried.

G. American Indian Center Proposal - Mr. Russell Means

This proposal had been approved and reviewed, except for the budget. This program, only being in effect for four months, has been a success although they are working with an insufficient staff. Mr. Mean's stated that within the next eleven (11) months there would be a greater influx of Indians, and they would like to develop continuous training Centers in Cleveland to meet these forthcoming needs.

Reverend Parks moved that this proposal be accepted subject to a letter of approval from the Indian Center board. Mrs. Golub seconded. Motion carried.

H. Newstart - Mrs. Bettye Flonnoy

Mrs. Flonnoy stated that they are still awaiting the certification of in-kind contributions. Mr. Findley stated that this proposal had gone to the board.

It was moved by Reverend Parks that the proposal be accepted, and seconded by Mrs. Golub. Motion carried.

I. Near West Side - Mr. Terrence Klima

This proposal was late awaiting more information from Dr. Cribbs. They seek additional funds, however, \$30,000 has been received from Cleveland Now. They are in dire need of additional staff. Mr. Hill asked the amount in the budget. Mr. Klima stated \$64,750 and estimation of expenditures would include; \$10,000 - Doctor, \$36,000 - Six Staff People, \$1,000 - Staff Training, \$3,000 - Hunger Committee, \$300. - consumable supplies, Mini-Bus - \$3,000.

It was moved by Reverend Parks and seconded by Mr. Golub that this proposal be accepted for recommendation to the board. Motion carried.

Meeting adjourned.

Respectfully submitted
Mrs. Mary Simpson
Secretary



COUNCIL FOR ECONOMIC OPPORTUNITIES IN GREATER CLEVELAND
1350 West Third Street
Cleveland, Ohio 44113

BOARD OF TRUSTEES

MINUTES
Regular Meeting
May 20, 1970

ATTENDANCE

Rev. Emanuel S. Branch, Jr., Presiding

Dr. E. Franklin Ellis
Mrs. Bertha Falkowski
Mrs. Margaret George
John H. Gherlein
Mrs. Helen Golub

Mrs. Lucinda Graves
David G. Hill
Miss Edith McIntosh
Rev. Robert V. Parks
Rev. Roger S. Shoup

- I. The Regular Meeting of the Board of Trustees of the Council for Economic Opportunities in Greater Cleveland was called to order by Rev. Emanuel S. Branch, Vice Chairman, at 2:35 p.m. on Wednesday, May 20, 1970 in the Community Room of the Cuyahoga Savings Association, East Ninth and St. Clair Avenue.
- II. The Minutes of the last Regular Meeting of April 22, 1970 were approved as mailed.
- III. There was no correspondence.
- IV. Executive Director's Report

Director Findley regretfully informed the Board of the death of Mr. Earl Mells, an employee of the Council since its beginning. Mr. Mells first held the position of Resident Participation Director in Hough; at the time of his death, he was Supervisor of Outreach at Rainey. A message of regret was made known to the Mells' family in behalf of CEO and its Board. Director Findley reported that Wendell Atkinson was recovering quite successfully from open heart surgery; and, Mrs. Madeline Cargill is out of the hospital and will be returning to work within the next few days. Director Findley further informed the Board of Gerald Creel's (Chief Accountant at CEO) decision to accept a position with the Mobil Oil Company in New York. Mr. Creel was given a considerable increase in salary, the company is paying 80% of his schooling, and also found a home close to his place of work. It is becoming increasingly difficult for CEO to compete with industry. We, at CEO, are happy to see people move upward--it is the mission of the agency.

Director Findley called the Board's attention to open house activities being conducted in the Neighborhood Opportunity Centers. Sunday, May 24, 1970, Hough, Kinsman and Glenville will hold open house, we hope you will find it possible to attend. On Sunday, May 17th, Tremont held their open house and it was evident by the attendance and program, of the involvement of people in the area.

Mr. Findley stated that CEO had been invited by the President of the Welfare Federation of Cleveland to become a non-financial participating member of the Federation. He strongly recommended the Board's approval of this action. One final concern related to guidelines which have been received for developing a CEC-Model Cities Participation proposal that must be in Chicago by June 1, 1970 along with a proposal for Mobilization of Resources. Since the Board will not meet again before that time, Mr. Findley requested that the Priorities Committee be given authority to approve these proposals so that they might be forwarded to Chicago. Mr. Helen Golub moved that CEO become a non-financial participating member of the Welfare Federation. It was seconded by John Gherlein. Motion carried. Mrs. Bertha Falkowski moved that the Priorities Committee be given power to act as a representative of the Board to approve the Model Cities Participation proposal and the Mobilization of Resources. Rev. Roger S. Shoup seconded the motion. Motion carried.

Mrs. Wisor was asked to report on the activities of the Senior Citizens. Mrs. Wisor stated that she was extremely pleased with the results of the Senior Citizens Conference held some weeks back. More than 1,000 elderly people gathered together and for some, it was the first time for such activity. There were several workshops held and each was headed by an elderly person. There were 100 resolutions developed (copies of which have been distributed to Board members) as a result of that conference. Representatives from the workshops have met with General Davis, Safety Director; Dr. Ellis, Health Director, and Mayor Stokes. The Senior Citizens Newsletter carried a half page article on the Conference and the Community Page of the Press carried a story about the meeting with Mayor Stokes. Mrs. Falkowski stated that she felt that the Senior Citizen Program was an excellent one and it makes her feel good to see the elderly people being useful.

Director Findley stated that Board training for the neighborhood boards started this week and three of them will take place next week. This type of training will be helpful in strengthening their responsibility and capability as they relate to CEO and as they administer programs.

Mr. Hill moved that these proposals be approved. Miss Edith McIntosh seconded the motion. Motion carried.

V. Committee Reports

A. Priorities Committee

Mr. David Hill, Committee Chairman, stated that the committee met and approved the following proposals for Board approval:

<u>Program</u>	<u>Approved Budget Amount</u>
1. Parent-Child Center	\$ 274,708.00
2. Comprehensive Health Care Center	3,080,042.00
3. Tremont Housing Service Center	44,732.88

Approved with the condition that this proposal be coordinated with the Tremont Housing Proposal adopted by the Board some months ago.

4. Hough NOC Supplemental Proposal (Neighborhood Youth Services)	118,781.00
5. Kinsman Housing Service Center	44,732.88

Approved with the conditions that it be coordinated with the original Kinsman Housing Development proposal and that this proposal include references to intentions to link this proposal with anticipated Cleveland: NOW! funds.

6. City of Cleveland Drug Abuse Project	241,241.00
7. American Indian Proposal	114,979.00

Approved subject to receipt of letter of approval from the American Indian Board.

8. Near West Side NOC Supplemental Proposal	64,750.00
9. Project Newstart	

This proposal was originally presented in April, but was deferred pending neighborhood approval and local share commitment.

Mr. Hill moved that these proposals be approved. Miss Edith McIntosh seconded the motion. Motion carried.

B. Nominating Committee

Rev. Shoup introduced a letter from Mrs. Janet Rinas of the West Side Board requesting Mrs. Elizabeth Mills be accepted as a replacement for Sister Carol Miller. Rev. Shoup moved that such be approved. Miss Edith McIntosh seconded. Motion carried.

VI. New Business

Rev. Shoup expressed his concerns about the role the Board has been playing and suggested that the attendance today should be an indication of the enthusiasm of this Board. He further expressed his opinion that we are doing a meaningful business and there is a definite need for the Board to play a stronger role as an advocate to the poverty people. He suggested that the Board should study the resolutions submitted by the Senior Citizens and act upon them in the next regular meeting. Rev. Shoup moved that the staff of CEO draw up a proposal recommending to this Board of Trustees ways in which they might become advocates for those in poverty--to be acted upon at the next regular Board meeting. The motion was seconded by Mrs. Golub. Mr. Gherlein objected to the motion but later withdrew his objection. Director Findley stated that the staff would prepare this draft but the Board would have to play the leadership role as an advocate due to the restrictions placed upon staff by OEO guidelines, prohibiting them from certain activities. Motion carried. Rev. Shoup also moved that the Board consider the resolutions submitted by the Senior Citizens and be prepared to act on them at the next meeting. Seconded by Mrs. Falkowski. Motion carried.

Mr. Hill stated that there is now being considered by OEO, a project called the Oklahoma Plan. This plan will take away authority of the Board on the local level. Whatever leadership local boards have left is threatened to be taken over by the state. The local CAP agency will have to be approved by the state, and this is a greater danger than the Green Amendment. Director Findley stated that he had received some material on the so called Oklahoma Plan and would forward same to the Board.

Mrs. Falkowski suggested that there be more neighborhood representatives on the Board. Rev. Branch stated that the Green Amendment prohibits such and the Board must be composed of one-third representation three ways. There was brief discussion relative to lack of attendance at Board meetings. It was suggested that members missing more than two unexcused meetings would be replaced (there should be no exceptions). Rev. Branch stated that he would choose another Board member to work with him on this suggestion.

VII. The meeting was adjourned at 3:15 p.m.

Respectfully submitted,

Mrs. Helen Golub, Secretary

207-
COUNCIL FOR ECONOMIC OPPORTUNITIES IN GREATER CLEVELAND
1350 West Third Street
Cleveland, Ohio 44113

PRIORITIES COMMITTEE

MINUTES

Fourth Floor Conference Room
Tuesday, June 16, 1970
3:00 p.m.

ATTENDANCE:

Mr. David G. Hill, Chairman

Mrs. Martha Davis

(Representing Eugene Burns)

Mrs. Helen Golub

Paul B. Hamilton

Staff

Miss Carolyn Haddock

Donald L. Martin

Kenneth O'Connell

Robert Short

David A. Walker

Visitors

(ACDC Representatives)

James Calgie

Starlón Dudley

Mason Hargrave

Mrs. Lorena Herrell

Mrs. Archie Lewis

Mrs. Inez Moore

John Pegves

S. Williams

Albert Forrest, Euclid

Central East Developmt Corp.

Morris Thorington

HOPE, Inc.

Gil Marsh

Legal Aid Society

- I. The Priorities Committee meeting ^{was} convened at 3:30 p.m. by the Chairman, David G. Hill. The first item of discussion was the Mobilization of Resources Proposal. Mr. Donald L. Martin, Assistant Executive Director gave a brief description of the proposal saying that CEO was acting as the grantee for the resources mobilization program, a comprehensive resource mobilization plan utilizing the skills and talents of a variety of agencies and organizations. It was made known that funds would be made available and CAA's were asked to develop a program around the idea that they would be funded for a maximum of two years and during this period, the program would develop local support to continue the program within that community to perpetuate the efforts that were initially funded. The invitation was extended to develop new program ideas in the last phase of the fiscal year, to deal in an innovative experimental area and was extended to all agencies in the country. The number of applications that came in were enormous. Guidelines were received around the middle of May for this proposal, allowing just a short time to develop a program. The Council at the time of receiving the guidelines distributed the guidelines and extended the invitation to other agencies.

Though the proposal specifically encompasses the efforts of the City of Cleveland, the Department of Human Resources and Economic Development, the Metropolitan Jobs Council, the Association of Community Development Corporations and CEO, it is actually a consortium of resources under the direction of CEO. There are six components of this program and each one is to be self-sustaining at the end of the funding period.

Mobilization for Resources Task Force which is to provide the technical and planning services essential for the development of an industrial land bank in the inner-city. The team will plan the training and placement of inner-city residents in the firms which locate in the park; the actual training will be directed by the City's Manpower Commissioner and the Metropolitan Jobs Council.

Manpower Evaluation Unit--The Jobs Council intends to evaluate existing proposed manpower training programs and related supportive services and work with sponsoring agencies to strengthen these programs.

Shopping Center Development Program is a proposal to finance the activity necessary during the next fiscal year to go forward on shopping center projects proposed in five urban neighborhoods.

Management Training and Consulting Program--Evaluations and studies have shown that one of the major impediments to progress is the lack of training of the neighborhood residents. In order to achieve certain economies of scale and to increase the degree of cooperation between the economic development corporation and the multi-service corporations, ACDC and CEO have decided to collaborate in the obtaining and allocation of funds for training facilities for all the different corporations involved.

Proposal for Central Staff for the Association of Community Development Corporations, Inc.--ACDC consists of 11 non-profit, community controlled development corporations, which seeks to pool the resources of all for the development and implementation of various economic development projects. It needs a staff coordinator to solicit funds from the federal government, municipal government, the business community, and local and national foundations.

Proposal for Ghetto Economic Research and Development Corporation will assist both community development corporations and black entrepreneurs in Cleveland to identify industries having major potential for capital growth and jobs for residents of low-income neighborhoods. The corporation will be created largely from black business school graduates oriented toward social goals and having entrepreneurial ambitions.

II. DISCUSSION

It was Mr. Hill's recommendation that some priorities be set and that it should be indicated where the money might best be used if there was a limitation on funds. The ACDC staff proposal was in trouble for they will go under if they do not get money. It is not certain if all or any of the proposals would be funded and that those that were funded would be on a priorities basis.

Mr. Hamilton asked if a certain amount was funded, could this be broken down for distribution to the programs in question and thereby provide more money. In stressing the importance of the ACDC staff, Mr. Hill said that there has been \$600,000 allotted for this region, but if there is no staff none of the other projects can be accomplished. Mr. Hamilton asked why they did not ask for money. Mr. Hill said that they did, but for a number of projects. Mrs. Golub suggested hearing from some of the people in support of the proposal.

Mr. Calgie said that they did need staff to continue the programs that are being developed, and that presently staff had been provided on a volunteer basis. Mr. Hill said that he would withdraw his proposal and place it at the end of the list in favor of funding for the ACDC staff. Mr. Hamilton said that if the proposal goes to Chicago and Hill withdraws, then the money could be given to ACDC staff. After the funding would be a better time to withdraw. Mr. Hill said that Chicago will not fund the whole thing and that if anything, only part of the proposal will be funded and that is why this should be submitted on a priorities basis first.

Mrs. Lorena Herrell, who is on the team appointed as a committee for ACDC as well as the Executive Director for the Lee Seville Development Corporation confirmed that they have been working with a volunteer staff and that with the central staff of ACDC, Legal Aid can feel that someone is working with the community and looking over the entire city. There are common goals and things have to be held together. Central staff of ACDC will help the overall picture and since ACDC felt very strongly about continuing ahead and not having to come back for help year after year, the second priority would be the shopping center project. An ongoing program is what is needed in the community. Mr. Dudley of Glenville Development and Vice President of ACDC said that the shopping center is important for a number of reasons. High visibility is one of the primary concerns urged in the neighborhood in that your main corridors should contain playgrounds and shopping centers which in all probability will be at major intersections and will function in pumping blood into the main artery of the community. Something other than gas stations would provide a better outlook. Also, the retention factor--helping to retain people in the area.

One of the group thought that on a city-wide basis, there should be awareness of the city-wide need including the East Side and the West Side and it is not certain that the shopping center would cover this need, therefore, the Research and Development component should be considered for second priority. It was asked how many agencies of the West Side were ACDC members? It was answered that there were none, but affiliates who attended the meetings. There were groups that were considering membership (West Side Development, CRASH, the American Indian Center, and the Spanish American Committee). Mrs. Herrell said that she had been contacted and invited to board meetings of these groups to explain what ACDC can do prior to consideration of membership. It was stated that if phase one is not kept up, then phase two would be lost. Mr. Hamilton said that some long time businessmen who have been in the area should be involved before pursuing high ideas about a shopping center that the black community cannot support. These people can be supportive in helping to get set up and providing someone to work with. Phase two of the shopping center project will involve all local community people and business people and because this is a city-wide concern, it is being left up to the Community Development Corporation to determine what business people would be involved. There were comments on the progress of the Alpine group and its plans to expand a shopping center study that had been conducted.

Mr. Martin said that representatives from ACDC should go to Chicago tomorrow (June 17, 1970) preferably the most vocal person and arrangements can be made to talk to Verduin, the Regional Director. Mr. Hill said that if Chicago says that they will not refund the program, there ought to be some consideration given as to whether the ACDC proposal should be submitted as a separate funding package. Mr. Hamilton said that that move should not exceed or change what the Board has already passed on. Mr. Hill said that if the Board passes on this, a call can be made to Chicago to the representatives there. An appeal could be made on a national level for some of these funds for there should be funds left if Chicago is shut out. Mr. Martin said that the Bureau of the Budget put a deadline of allocations on money for OEO and for this reason, someone should be contacting Washington at the same time that Chicago is being contacted. The recommendations for priorities as listed below, were moved on by Mrs. Golub and seconded by Mr. Hamilton.

First Priority - Central Staff for ACDC

Total: \$40,476	Federal: \$29,346	Non-Federal: \$11,130
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Out of all the proposals, the one for staff is most critical for they cannot go on without funding. Mr. Hill volunteered to place Human Resources in last place in order not to interfere with this priority for funding.

Second Priority - Shopping Center Development

Total: \$92,802	Federal: \$55,802	Non-Federal: \$37,000
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It was felt that the shopping center project would be the kind of ongoing program that is needed in the community, that will help to retain people in the area, will provide needed jobs, and would enable ACDC to continue ahead without having to come back for help.

Third Priority - Ghetto Economic Research & Development Corporation

Total: \$74,888 Federal: \$46,554 Non-Federal: \$28,334

Fourth Priority - Management Training and Consulting Program

Total: \$92,000 Federal: \$68,250 Non-Federal: \$23,750

Last Priority (5th and 6th) Mobilization for Resources Task Force
and the Manpower Evaluation Unit

III. Model Cities Proposal

A meeting was held on May 27th, three days prior to the termination of the former year's funds. The planning phase of the Model Cities Program terminated on May 31, 1970. The purpose of the meeting was to generate some ideas for Program Year "E" of the Model Cities Program.

The following outline indicates the priorities in the proposal based upon the need to establish an effective organization:

- 1) An orientation program for model neighborhood residents which would cover such areas as:
 - a. Designing an organization to implement operations necessary to achieve their goals;
 - b. Staffing needs and requirements for hiring;
 - c. Continued program analysis, monitoring, and evaluation.
- 2) Recruitment, hiring, and orientation of an administrator, secretary-stenographer, and training specialist;
- 3) Providing training to residents in areas of housing, employment, education and economic development.

The total cost is to be \$81,253. This request is for \$40,395 in OEO funds with the balance in costs to be assumed by the Community Development Agency, primarily

Priorities Committee Minutes
July 16, 1970

6.

for staff. The final draft of the proposal has been submitted to the Regional Office (Dan Larsen) as a prospect to insure consideration for funding. The final program design will require further specification by Model Cities officials before funds will be made available.

Mr. Hamilton moved and Mrs. Golub seconded that the Model Cities Proposal be approved as presented.

IV. Adjournment

The meeting was adjourned at approximately 4:45 p.m.

Respectfully submitted,

David G. Hill, Chairman
Priorities Committee



COUNCIL FOR ECONOMIC OPPORTUNITIES IN GREATER CLEVELAND
1350 West Third Street
Cleveland, Ohio 44113

BOARD OF TRUSTEES

MINUTES

Regular Meeting
June 17, 1970

ATTENDANCE:

Rev. Roger S. Shoup, Presiding

Mrs. Martha Davis	Mrs. Laura George	Rev. Robert V. Parks
(Representing Eugene Burns)	David G. Hill	John H. Gherlein
Dr. E. Franklin Ellis	Michael Potts	Rev. Horst Hoyer
Wendell Erwin	Miss Edith McIntosh	Mrs. Edwardina Riggans
Mrs. Bertha Falkowski	Mrs. Elizabeth Miles	Mrs. Helen Golub

- I. The Regular Meeting of the Board of Trustees of the Council for Economic Opportunities in Greater Cleveland was called to order by Rev. Roger S. Shoup at 2:15 p.m. on Wednesday, June 17, 1970 in the Community Room of the Cuyahoga Savings Association, East Ninth and St. Clair Avenue.
- II. The Minutes of the last Regular Meeting of May 20, 1970 were approved as mailed.
- III. There was no correspondence.
- IV. Mrs. Edwardina Riggans told the Board of her exciting 15 day visit to the Expo in Japan. She visited such places as Tokyo, Bangkok, and Hong Kong as well as other cities. She witnessed worse poverty than there is in this country--seeing children care for children because both parents had to work. There were also lots of beautiful things and places, and it was the best trip Mrs. Riggans had ever had.
- V. Executive Director's Report

Mr. Findley announced that Mr. Wendell Atkinson had returned to the office after having had open heart surgery. Mr. Atkinson had asked that Mr. Findley express his thanks for the interest and concern shown by all. Mr. Findley went on to say that because of the serious problem of employment of the youth in the city, the Mayor headed a delegation to Washington to meet with the Secretary

of Labor to appeal for more money for youth employment during the summer months. He paid tribute to the Mayor for his position of leadership and the manner in which he made the presentation to the Labor Department. The Director pointed out the serious reduction of summer jobs for youth in the private sector due to the various strikes and the slow down of the economy. He mentioned that in keeping with the new OEO guidelines, the Youth Employment Program of CEO is year round serving approximately 600 youths. It is to be hoped that the Labor Department will provide additional summer employment funds for youth to the In-School Neighborhood Youth Corps.

The Director advised the Board that announcement had been made by OEO of the approval of the Youth Employment Program, Emergency Food and Medical Services, and the New Start Alcoholic Program. The Alcoholic Program was reduced in budget with some changes made. The Director further advised the Board that he was pressing for approval of the Spanish American Committee, Domestic Workers of America, and the American Indian Center Proposals which were included in the Memorandum of Understanding between the CEO Board of Trustees and the OEO Regional Office. The Drug Abuse Program was submitted to Washington for approval and funding and staff would continue to follow the progress of this proposal. The guidelines for the OEO-HUD Model Cities Proposal were very late in being received by the Council and the Model Cities staff. The two staffs have met and with members of the Model Cities Resident Policy Board have developed a proposal for OEO consideration. There is no assurance that this proposal will be funded.

The Director reported that in keeping with the requests of the Multi-Service Corporation Boards for informational help and Board training, that each Board was now being provided Board training to help them to better cope with the problem of Board membership. It was also pointed out that the neighborhood youth councils and the City-Wide Youth Council are being provided training and help to enable them to be meaningfully involved in planning and operating the Youth Employment Program.

Mr. Findley commented on the letter sent to each member of the Board under date of June 10, 1970 bringing to their attention what had been done to secure an OEO allocation of funds for a Concentrated Management Improvement Program to be developed under competitive bidding by at least three interested management consulting firms. The Director outlined the various organization and program changes CEO had undergone since the contributed services of McKinsey and Company had structured the agency some four years ago. He stressed the need for the agency now to be structured to increase program effectiveness and fiscal accountability. He noted that last year, other cities had been allocated funds for these purposes, but he had been advised by OEO that other cities needed this

management help greater than Cleveland. Following the approval given at the joint meeting of the Management and Priorities Committees, he has been taking the necessary steps to secure funds and was pleased to announce that he had been advised that \$25,000 would be so allocated to CEO. He advised the Board that necessary steps would be taken to have formal proposals developed by management consultant firms with final approval of selection by the Management Committee.

The Director called upon David Walker, Deputy Director to acquaint the Board with a more detailed explanation of the Oklahoma Plan and the possible increased involvement of the States in the Poverty Program. Mr. Findley announced that the Central Area had held an election the past week to secure the members for its Multi-Service Corporation Board. It was moved by Rev. Shoup and seconded by Wendell Erwin that the Community Participation Committee have the authority to act on behalf of the Board to certify the election held in the Central Area. Motion carried.

VI. Committee Reports

Priorities Committee

The Committee met on June 16, 1970 at 3:00 p.m. in the fourth floor conference of CEO to discuss the Mobilization of Resources Proposal and the Model Cities Proposal. Mr. Hill reported that a number of people were invited to submit mobilization proposals; included were the City of Cleveland, the Department of Human Resources, the Metropolitan Jobs Council, the Association of Community Development Corporations and CEO. Out of their meeting, the Priorities Committee decided that funding should be on a first priority basis in favor of the Central ACDC staff, as staff was vital to this program. Second was the Shopping Center Development which would be administered by ACDC; third, Ghetto Economic Research and Development which would be administered by ACDC; and fourth, Management Training and Consulting administered by ACDC and CEO. In the event the City of Cleveland does not receive any money, it was requested that the Central staff proposal be submitted separately for any possible funding at the Regional Office. Out of 115 proposals received from this area, the number was cut down to 20. Out of the 20, maybe only three or four will be funded. The Model Cities Proposal was discussed and it was explained that it was to be an initial draft to be submitted to Chicago. Those agencies involved would get together to work out the details before the final proposal was submitted. It was recommended that each proposal adopted by the Priorities be approved by the Board.

Under the Mobilization of Resources package, the priorities to be given were as follows:

Central Staff for ACDC	\$40,476
Shopping Center Development	92,802
Ghetto Economic Research and Development	74,888
Management Training and Consulting Program	92,000

Last Priority: Mobilization for Resources Task Force
and the Manpower Evaluation Unit

It was recommended that in the event there is no money for ~~staff~~, that the central administration package be sent in for separate consideration for funds. This was moved by Mr. Hill and seconded by Mr. Erwin. Motion passed.

The Model Cities proposal was approved with the condition that the groups involved come together to work out the individual roles to be played. In referring back to the Mobilization Proposal, Mr. Gherlein asked if all funds would serve the priorities as mentioned and move right on down the line. If funded at all, those of top priority only would be funded. Rev. Parks mentioned that Hough Development Corporation is one member of ACDC and were there not supposed to be members from the West Side asking for membership. Also, there were supposed to be some affiliate groups from the West Side. Mrs. Falkowski asked if a Housing Coalition ^{could} be considered economic development. Housing is considered a form of economic development. Mrs. Herrell said that she would be happy to explain how to get membership in ACDC. This membership is extended to all. All those that have shown interest and have qualified have been receiving minutes since September of last year.

Mr. Hill said that in trying to establish priorities in these projects, there were a number of other possibilities of funding. The mobilization task force will be in search of other money, but it was felt that the staff function of ACDC was the most pressing thing at this time. Rev. Shoup said that there were other areas in the proposal that raised some questions. It seemed that some proposals require such hasty action that it was difficult justifying taking hasty action on such a large amount of money. As the proposal is outlined in the synopsis, it seemed like needless duplication with CEO and perhaps there were some things that could be performed just as well by present staff. It was asked that if by this action, it was establishing a bureaucracy that might bypass the neighborhood

Mr. Findley said that he was in support of ACDC and whether it became a bureaucracy or not would be determined by the manner in which the delegation is made to the agency. The kind of technical assistance help that is made available could be made a part of the contract to ACDC. It might be desirable to have it with CEO who could be very supportive in getting the kinds of cooperation needed. Mr. Hill said that the research task force should be placed with CEO rather than with Human Resources--also the manpower evaluation unit. The Shopping Center Development can take place without neighborhood corporation action. Mr. Findley said that the program with top priority is the only one with a real chance of being funded. It was doubted that there would be any other money available. ACDC is the one with the greatest chance of funding. The Board gave the Priorities Committee the authority to move and approve the large package with the priorities as noted.

The Community Participation Committee should have had some say about this program, also the neighborhood corporation should have had something to say about the review of this program. Priorities Committee was given proposals from various organizations and there was a time factor of about two and one half weeks. If the proposals were not received by a given date, they could not send anything. Mr. Findley said that they were given two and one half weeks and the package was sent prior to June 1st indicating that it had not had approval from the community and it was understood that it would have to go back to the Priorities Committee which met prior to the Board meeting. If there are any other criticisms, they will have to go back to the neighborhood and take their chances on getting funds. Rev. Hoyer asked how much time was there left. It was stated again that the allotted time was two and one half weeks from the time of notification. The total package was submitted from the agency and the various contributing groups worked together on the package before it was sent off to Washington and Chicago.

Since the problem with neighborhood corporations prevailed, it was recommended that the Board react as in the past, recommendation pending approval of the neighborhood corporation. Rev. Shoup was not convinced that the total package is something that should be supported. Somewhere along the line, these kinds of things have to be checked with a clear vision of how it will be used or in what way. It is very hard to say yes to things like this and not know what is being said yes to. The package to OEO had the following priorities placed on it: ACDC Staff, Shopping Center, Research and Development, Management Training and Consulting, Manpower Evaluation Unit and the Mobilization of Resources Task Force. This can go off in a letter saying that it has not been approved by the neighborhood corporation. Rev. Hoyer moved that this be inserted as an amendment. Mr. Falkowski seconded. Rev. Shoup asked for a vote on this amendment getting a vote of seven to three.

Dr. Ellis questioned the legality of the first motion--would this deter bringing money into the city. It was explained that all the second motion does is make certain that this goes before the neighborhood corporation. It would be forwarded to the Chicago office saying that it was subject to the approval of the neighborhood corporation. Mr. Findley said that when facing deadlines of this type, there is a CAP 14 that states whether the grant is accepted; this is a protection to us and makes consideration possible for available funds coming into the community. The main amendment was approved 14 to one, with one abstaining. Mrs. Elizabeth Miles was welcomed to the Board at this point.

VII. New Business

Two new staff persons were introduced to the Board. Mrs. Jackie Er Management Information Specialist of the Research Department and Robert Short, Director of the Community Planning and Technical Assistance Department. Mrs. Falkowski took the floor for further comment informing the Board that the Tremont Day Camp of the Streets had not been funded by Cleveland: NOW! Through the efforts of Mrs. Madeline Cargill, Coordinator of the Community Relations Department, who has worked with Tremont since the time they were told they were not funded, they had arranged to show films of what was done the previous year and also had arranged a tape session with WLXY. Mrs. Falkowski also mentioned having requested an evaluation of the summer program from the Research Department to which she was told that they were not able to give a complete evaluation of the non-OEO funded day camp. Mr. Findley responded by saying that all OEO funded programs are evaluated, but the Tremont Program was a private sector program receiving its funds from Cleveland: NOW! Mrs. Falkowski said that some evaluation should be done on all programs. Rev. Shoup said that in the MIS Quaterly Report, evaluations of the programs were always included.

Rev. Shoup inquired into the matter of attendance of Board and committee members. He requested a list of all trustees, their date of entry and the number of meetings they have attended. Mrs. Herrell announced that if any one needed additional information on ACDC, there was material in the compiling stages and she would see that Rev. Shoup got a copy of the proposal and that anyone who wished a copy of the proposal or further information could reach her at 694-3400 or at the address 4647 East 175 Street (44128).

VIII. Adjournment

The meeting was adjourned at approximately 3:37 p.m.

Respectfully submitted,

Re. ly
Mrs. Helen Golub, Secretary

Mr. in C. tary

COUNCIL FOR ECONOMIC OPPORTUNITIES IN GREATER CLEVELAND
1350 West Third Street
Cleveland, Ohio 44113

Joint Management and Priority Committee Meeting

MINUTES

October 15, 1970

Rev. Emanuel S. Branch, Jr., Presiding

The meeting of the Joint Management Committee and Priority Committee was called to order by Rev. Emanuel S. Branch at 10:55 a.m. on Thursday, October 15, 1970 in the 4th Floor Conference Room at CEO, 1350 West Third Street.

Mr. Findley began the session with a brief discussion about the 8% cut in operating funds for Program Year "F". The refunding process has been held up because of this 8% cut and there have been some suggestions as to how the major portion of the cut can be absorbed by the 01 Account--Central Administration. However, the decision as to how the cut will be made is the responsibility of the Board of Trustees. Mr. Findley also stated that we have the advantage of a consulting firm in helping us determine the appropriate areas in which cuts may be made. The availability of this consulting firm, Booz, Allen & Hamilton, was made possible through the Concerted Management Improvement Project (CMIP) funded by OEO.

Mr. Findley presented the following plan to the Committee for their approval with regards to possible areas of cuts:

Present Level

01 - Central Administration	\$511,000
07 - Neighborhood Opportunity Centers	912,000
65 - Project CARE	40,000
Comprehensive Youth Program (CYP)	<u>572,000</u>
	\$2,167,000

Proposed Level

01 - Central Administration	\$360,000
07 - Neighborhood Opportunity Centers	912,000
Comprehensive Youth Program (CYP)	572,000
HOPE	<u>132,000</u>
	\$1,976,000

The Neighborhood Opportunity Centers, CYP and HOPE will not receive any major cuts. Mr. Findley asked the Committee to approve that NOC will receive no cut. Project CARE will be transferred to nationally allocated funds and will not be a part of local initiative funds. Mr. Findley mentioned that we should examine the rental cost of our present location to see if savings could be secured in this category.

Mr. Findley stated that the mission of OEO is to mobilize and coordinate programs, therefore CEO should be centrally located, and bring under one roof various related programs. Our present location was selected, keeping in mind the availability of public transportation. Mr. Findley asked Mr. Martin to give a breakdown of space cost and rental and the present status of our lease.

Mr. Martin stated that the annual rental cost for this location is \$58,761. We occupy 14,630 square feet, at approximately \$4.00 per square foot which is well within the Federal standards. Other programs housed within this building contribute rent monthly as follows:

	<u>Monthly</u>	<u>Annually</u>
Project CARE	\$300.00	\$3,600.00
Community Services Aides Project	50.00	600.00
Comprehensive Youth Program	150.00	1,800.00
Mayor's Council	200.00	2,400.00
Foster Grandparent Program	206.25	2,475.00
Neighborhood Opportunity Centers	225.00	2,700.00
Urban Corp	150.00	<u>1,800.00</u>
TOTAL		\$15,375.00

This amounts to \$15,375 per year that we receive from other sources, with custodial services provided without cost to CEO. We have a five (5) year lease on the building with the option to renew at the end of that five years, as long as funds are available to poverty programs in Cleveland. Mr. Findley stated that should another location be found with relatively low rental costs, the moving expenses should be considered.

Rev. Branch stated that even though the present location seems to be satisfactory in terms of accessibility and cost, we still have the duty to explore other possibilities. Mr. Findley agreed with Rev. Branch. Mr. Martin stated that the possibilities of finding another location as suitable as this is practically nil, however we have the option to stay here at this same rent. Mr. Hill wanted to know how many days we have for option to renew. Mr. Martin stated that the lease ends on January 31, 1971 and we should renew on or before October 31, 1970 which is a 90 day renewal period. Rev. Branch asked if it was possible to renew a lease before it expires. Mr. Martin stated, yes this was true.

Mr. Findley advised that no changes be made in staff of the Finance Department. He also informed the Committee that Peat, Marwick Mitchell & Company is developing a flow chart for the Finance Department. As a result of the development of the Neighborhood Corporations, Finance has been charged with the responsibility of keeping six additional set of books, therefore it is essential that no cuts be made in the Finance Department.

Rev. Branch felt it would be wise to wait until the results of the CMIP to see if the 01 Account can function effectively at this reduction. Mr. Hill felt that the neighborhood operation is a must and should not receive any cuts. Mr. Findley suggested to the Committee that if he could get a commitment on the NOC, he would review the other accounts at a later date. A steering committee will be set up to work with the consulting firm to feed back results of the CMIP project and the reduction of funds.

Rev. Branch asked if the members had any comments about the proposed funding level. All were concerned about the cut in the 01 Account. Mr. Findley stated that the one department that will not receive any cuts in the 01 Account is Finance.

Rev. Branch moved that the proposed level be approved as follows: 01 Account - \$360,000; 07 Account - \$912,000; CYP - \$572,000; and HOPE - \$132,000, totalling \$1,976,000. Mr. Hamilton seconded the motion. Motion carried.

Mr. Findley asked Mr. Chunn to report on the progress of the Child Development refunding. Mr. Chunn stated that a few days ago, Child Development staff and administrators met in Columbus with HEW officials and discussed a regional deficit in the Headstart-Day Care monies of \$29 million (national deficit of \$54.9 million). The Child Development program stands the possibility

of facing a 10% to 10.5% cut in Program Year "F" funds. All proposals are due in Chicago by the first week of November; however, upon submitting these proposals, we will not know what our funding level will be. We have been told to develop a program that does not exceed \$1.66 million. Mr. Chunn further stated that in a meeting of the Directors on 10/14/70, a discussion was held on ways of heading off the cut and the best possible solution is not to exceed our present funding level.

Mr. Hill wanted to know how this cut relates to work in establishing a 4-C Committee. Mr. Chunn stated that the planning stages of 4-C are to be completed by the first of the year, however 4-C was conceived without funds-- money out of our present funding level never existed for 4-C. Mr. Hill suggested that we explore the possibility of securing funds through Section 4-A of the Social Security Amendment. Mr. Chunn stated that the State of Ohio will have to come up with state monies before we can receive matching federal funds. At this juncture, the State has not done so. Mr. Findley stated that some discussions have already been held with the Junior League relative to possible funds. Mr. Hill also suggested that the Board participate in these discussions.

Rev. Branch asked for a motion to approve Headstart's budget to be submitted at the same level as last year; Mr. Hill so moved. The motion was seconded by Paul Hamilton. Motion carried.

At this point, Mr. Atkinson reported on the progress of neighborhood funding. He stated that an Administrative Memorandum had been distributed outlining procedures for refunding for Program Year "F". Later, we were advised by Chicago that the process would be simplified and would be worked out during Regional Office pre-review. Pre-review took place some weeks ago and for various reasons took longer than expected, therefore, each Corporation (with combined efforts of the NOC) has been asked to submit a three page narrative statement containing such information as: "In what direction do you see your program going for Program Year "F"?; what are the planned improvements?, etc."

Mr. Garnett briefly discussed the recently completed evaluation of Program Account 23 (Full-Day Headstart). He stated that present plans call for having other evaluations to be in by October 23. Mr. Hill asked if an evaluation was being conducted on the kind of services being provided under the new neighborhood structure, to give us some indication as to how the neighborhood structure is working and where their weaknesses are. Mr. Garnett stated at this time, new reporting forms have been developed for the NOCs in order that they might be more effective in reporting back to CEO.

The following dates were agreed upon for future review of program accounts by the Priority Committee and Board of Trustees:

1. November 4, 1970 (Prior to the Board meeting) - Priority Committee will meet to review and make recommendations on composite CAP 81, and Child Development funding request.
2. November 4, 1970 (2:00 p.m.) - Board of Trustees meeting.
3. November 24, 1970 - Priority Committee to review and make recommendations on total CEOGC funding request for Program Year "F".
4. November 25, 1970 - CEO Board to review CEOGC total funding request for Program Year "F".

Rev. Branch suggested that we adjourn the meeting due to previous commitments of both he and Mr. Hill.

The meeting was adjourned at 12:00 noon.



Respectfully submitted,

Miss M. Joyce Snowden
Staff Secretary

10/29/70

COUNCIL FOR ECONOMIC OPPORTUNITIES IN GREATER CLEVELAND
1350 West Third Street
Cleveland, Ohio 44113

PRIORITIES COMMITTEE of
CEO BOARD of TRUSTEES

MINUTES

November 4, 1970

ATTENDANCE:

Mr. David G. Hill, Presiding

Mrs. Laura George
Mrs. Helen Golub

Mr. Paul B. Hamilton
Rev. Robert V. Parks

The meeting of the Priorities Committee of the CEO Board of Trustees was called to order by David G. Hill, Committee Chairman, at 1:15 p.m. on Wednesday, November 4, 1970, in Community Room-C of the Cuyahoga Savings and Loan Association, East 9 Street and St. Clair Avenue.

The first proposal on the agenda for Committee approval was the Foster Grandparent Program, to be funded at a level of \$104,806 (Federal share \$92,855; Non-Federal share \$11,951). Mr. Findley stated that ordinarily, the Foster Grandparent proposal would be submitted with the CEO refunding proposals, but we received word from HEW stating that it had to be submitted by the first of November. Mr. Findley further stated that the program is basically the same as last year. Mrs. Breland, Project Director, was present to answer questions.

Mr. Hill, Chairman, asked if there were any questions about the proposal. There were no questions. Mr. Hill asked for a motion on the proposal. Rev. Robert V. Parks moved that the Foster Grandparent proposal be submitted to HEW at a funding level of \$104,806. The motion was seconded by Mrs. Laura George. Mrs. Helen Golub wanted to know if the recommendations that were made last year were adhered to. Mrs. Breland stated that recommendations from the previous year related to an evaluation of the program and accordingly, an extensive evaluation of the Foster Grandparent program was conducted by the Research Department. With no further unreadiness, the Chairman called for a vote on the motion. The motion was carried.

The second item before the Committee was approval of CAP 81 (Plans and Priorities). Mr. Wendell Atkinson stated that some weeks ago our Regional Analyst advised that if there were no major changes we could submit the same CAP 81 as last year. Mr. Hill asked, what were the changes. Mr. Atkinson stated that the changes were minor and pertained to the target areas. Each of the six (6) target areas submitted a statement indicating the direction in which they wanted their program to go to be attached to CAP 81 as an Addendum. The Corporations were basically interested in maintaining Outreach and resident participation.

Mr. Hill asked, if the statements had been reviewed by the neighborhood boards. They had been so reviewed with signed statements attesting to the review and approval. Mr. Hill was further interested in knowing if there had been an evaluation to the effectiveness of the Outreach services. For instance, "how many people had been reached?, type of services rendered, and has there been an evaluation of over-all Outreach productivity?" Mr. Robert Garnett, Director of Research, stated that a study was conducted, but the Research Department did not try to arrive at a total figure of contacts because many records were inadequate for a complete picture of Outreach contacts. The Outreach statistics are fairly high--about 3 contacts per day--but we should keep in mind other special assignments, training programs, etc. Mr. Hill asked Mr. Garnett if his Department is working with the centers to establish a more adequate record keeping system. Mr. Garnett stated that a new form had been developed and went into operation October 1st.

Rev. Parks wanted to know what is being done to up-grade resident participation, in terms of getting more people into the program. Mr. Atkinson stated that there is an on-going effort to increase resident participation and the new form developed by Research will indicate the extent of resident participation. The other form did not reflect the full range of activities of the NOCs. The new form will serve as a tool for staff and neighborhood boards, for more adequate evaluations.

Mr. Hill suggested that we run the risk of facing another cut in the next program year if we do not have sufficient records to show the extent of resident participation. Mrs. Golub wanted to know what happened to the MacBee System, and has there been an increase in the cards. Mr. Garnett stated that because the MacBee cards required an in-depth amount of social history, many walk-in clients were reluctant to give more than their name, address and reason for coming to the center.

Mr. Findley stated that some of the services can not be recorded on the MacBee card. For instance, last year when we moved to neighborhood control, Outreach played a leading role in securing resident participation and this is meaningful, yet, this could not be recorded on the MacBee cards. Mr. Findley gave an example of an Outreach Worker from the Hough Center working as interpreter with Comprehensive Health Services to aide patients who speak different languages. Mr. Findley stated that the Research Department will

be taking on a different role involved in evaluation of programs and the MIS Report was developed in order that we might be more informed.

At this point, Mrs. Golub questioned the letter of approval to CAP 81 from the West Side Multi-Service Corporation. Mr. Terrance Klima, President of the West Side Corporation, stated that Mr. John Larson, West Side NOC Director, was asked to submit a statement to the Main NOC. Such a statement was submitted and in the course of Neighborhood Board review it was discovered that, in an attempt to change the form of the statement, the meaning had been altered. This situation has been corrected and the form has been approved and attached to the Addendum.

Rev. Parks moved that the CAP 81 with NOC's Addendums be approved. The motion was seconded by Mrs. George. Motion carried.

The final matter before the Committee was approval of the Headstart and Day Care Program. Mr. Findley stated that some weeks ago he attended a meeting in Columbus with HEW officials about the funding level of the Child Development Program. We were advised to submit proposals at the same funding level as last year and to have them in the Regional Office by the first week of November, so that we could get approval before the projected cuts. Mr. Findley made reference to the kind of support and cooperation of the parents in the various review processes of the Headstart and Day Care refunding process. These proposals are essentially the same as last year and at the same funding level.

Mr. Hill asked if these proposals had been approved by the Parent Advisory Council. Mr. Findley confirmed the fact that they had been approved by the PAC and stated that members were present if there were any questions. Mr. Findley also stated that we have a letter of approval from the City Wide Parent Advisory Council. In reference to the Day Care centers, he stated that some adjustments in the budgets would be made to come within the funded level.

Mr. Hamilton complimented the Research Department on the evaluation of the Day Care centers as mailed to the Committee. He stated that he thought it was a comprehensive evaluation and hoped Washington and Chicago felt the same.

Mrs. Golub wanted to know the status of Day Care in Tremont. Mr. Findley stated that \$9,000 was allocated to Tremont last year. In the new program year this \$9,000 was to be on an annualized budget. Mr. Hazel Barnett is moving ahead to start Headstart in Tremont, and secure staff. We have moved forward in keeping with the budget commitments of last year with an annualized budget for Program Year "F" available to the Tremont area and administered by GCNCA as the delegate agency.

Mrs. Bertha Falkiowski stated that at a meeting of the Tremont Corporation it was decided to send someone to Chicago to stop all Headstart monies coming to Cleveland. She also stated that the Corporation had refused the \$9,000. She further stated that funds were to be made available for Day Care beginning in September, but to date, no funds have been received for the month of September or October. Mrs. Falkowski felt that the target areas should be taken care of before Midwest or Lee-Harvard.

Mr. Hamilton asked what was the position of GCNCA in working with CEO to implement the program. He felt that criticisms should be taken to GCNCA. Mr. Findley stated that the implementation of the program belongs to GCNCA and the record should show that this was in the budget agreement. Mr. Findley also stated that when funds were originally allocated they took into account what was being made available in the neighborhoods by other resources. At that time, the Board of Education had a program and Merrick House had a Day Care program. It was hoped that Merrick House might make changes for Day Care needs of Tremont.

Mrs. Falkowski stated that Merrick House could not liberalize their program because it is funded through United Appeal and they did not meet its goal. She stated that in discussions with Mr. Chunn, he had agreed to send a letter of support to Washington in support of their demonstration project but no such letter has been sent.

Mrs. Alyce Martin stated that money is available now for Tremont Day Care in the present program year and is available to Headstart for the present program year. The needs of Tremont are important to the Child Development Department.

Mr. Hill stated that low-income people live all over the city, including Lee-Harvard, and these children should receive services as long as they qualify under the federal guidelines. He mentioned Title IV of the Social Security Amendment which provides that if the State puts up 1/4 of the money for Day Care, the Federal Government would furnish the remaining 3/4. He further indicated the awareness of the new administration (recent election of the Governor) to our problems and we stand a better chance of getting these funds.

Mrs. Golub mentioned the fact that last year the Board recommended that the next center would be in Tremont and this was made a part of the minutes. Mr. Findley stated that the choice of Headstart of Day Care was given to Tremont and they decided on a Headstart program.

It was moved by Mr. Hamilton that the Committee approve Headstart and Day Care to be funded at the approximate level of last year. The motion was seconded by Mrs. George. The motion was brought to a vote by a show of hands. Three (3) voted in favor of the motion and one (1) against. The motion was carried.

Rev. Wilbert Jackson, Director of the Hough Neighborhood Center, made a brief statement and commended the CEO Planning Department for a job well done in articulating the needs of their project. At this point, Mr. Hill suggested that further comments and/or discussions be taken up in the Board meeting.

The meeting was adjourned at 2:05 p. m.

ATTENDANCE:

Mr. Bruce Alton
Mrs. Evelyn Zakowski
Mrs. Laura George
Mrs. Margaret George
Mrs. Helen Gault
Mrs. Lucinda Green
Mrs. Paul Hamilton

Respectfully submitted,

Miss M. Joyce Snowden
Staff Secretary



The Minutes of the last Regular Meeting, September 30, 1973, were approved as mailed.

Correspondence: There was no correspondence.

IV. Executive Director's Report

Mr. Findley called the Board's attention to material sent out through the mail from Mr. William R. Bachler, Staff Director of Senate Subcommittee on Employment, Manpower and Poverty, and Senators Walter F. Mondale and Alan Cranston relative to possible Congressional cuts of funds for our programs. As it was reported at the last Board meeting, there was an anticipated cut of \$18 million in the National Headstart program (from a present level of \$339 million to \$321 million). Senators Mondale and Cranston plan to introduce an amendment to continue funding these programs without cuts which they estimate would take \$350 million.

COUNCIL FOR ECONOMIC OPPORTUNITIES IN GREATER CLEVELAND
1350 West Third Street
Cleveland, Ohio 44113

BOARD OF TRUSTEES

MINUTES

Regular Meeting
November 4, 1970

ATTENDANCE:

Rev. Emanuel S. Branch, Jr., Presiding

Mr. Bruce Akers
Mrs. Bertha Falkowski
Mrs. Laura George
Mrs. Margaret George
Mrs. Helen Golub
Mrs. Lucinda Graves
Mr. Paul Hamilton

Mr. David G. Hill
Miss Edith McIntosh
Mrs. Elizabeth Miles
Rev. Robert V. Parks
Monsignor A. James Quinn
Mrs. Edwardina Riggans

- I. The Regular Meeting of the Board of Trustees of the Council for Economic Opportunities in Greater Cleveland was called to order by Rev. Emanuel S. Branch, Jr. at 2:20 p.m. on Wednesday, November 4, 1970 in the Community Room of the Cuyahoga Savings and Loan Association, East 9 Street and St. Clair Avenue.
- II. The Minutes of the last Regular Meeting, September 30, 1970, were approved as mailed.
- III. Correspondence: There was no correspondence.
- IV. Executive Director's Report

Mr. Findley called the Board's attention to material sent out through the mail from Mr. William R. Bechtel, Staff Director of Senate Subcommittee on Employment, Manpower and Poverty; and Senators Walter F. Mondale and Alan Cranston relative to possible Congressional cuts of funds for our programs. As it was reported at the last Board meeting, there was an anticipated cut of \$18 million in the National Headstart program (from a present level of \$339 million to \$321 million). Senators Mondale and Cranston plan to introduce an amendment to continue funding these programs without cuts which they estimate would take \$350 million.

Mr. Findley requested the Board to empower staff to develop plans for action with possible delegation to Washington after the 16th of November to meet with the proper persons concerning the cuts and the appropriations for the poverty program. This is a critical matter and we must have the Board's support--this should be a leadership effort of the Board of Trustees.

Rev. Branch asked for a motion to the effect that the CEO staff be empowered to plan a strategy for whatever action is necessary, even taking a delegation to Washington. It was so moved by Mrs. Helen Golub and seconded by Paul Hamilton. Mrs. Lucinda Graves urged the Board for maximum support in this effort. The motion was carried.

Mr. Findley again called the Board's attention to the fact that Project CARE had a very successful Older Persons Conference in October with approximately 1,000 members participating, and a membership roster of over 1,500 persons. He informed the Board that Mrs. Betty Bell, Assistant Coordinator to Project CARE will be leaving the program Friday, November 6. Mrs. Bell's husband has been transferred from Cleveland to Pittsburgh. As we reported at the last meeting, a delegation from Project CARE were anticipating a trip to Chicago to meet with George Holland and other officials in an attempt to request that no cuts be made in their program, they did go to Chicago and they were successful, and there will be no cut in OEO funds for Project CARE.

Mr. Findley also announced that Mr. Jay Chunn, Child Development Coordinator, will be leaving the Child Development Department as of next week to accept a position with the National Council of Day Care in Washington. The Department will continue under the leadership of Mrs. Alyce Martin, as Acting Coordinator with support of other staff personnel.

Mr. Findley stated that some weeks ago, he asked the Board to reactivate the Evaluation Committee to work with the Research Department for the kind of necessary evaluations of the agency. It is pertinent that we have objective evaluations of our programs under the leadership of the Committee and the Research Department. He advised the Board that in keeping with the former request of the Board, steps will be taken for such an evaluation and the Board will be kept informed.

Mr. Findley stated that Mr. Billups, Director of CYP, is in the process of refunding the CYP program under the new guidelines given to us by OEO. We must recognize that we have set up in each target area neighborhood corporations who have some responsibility

as to programs coming into their area, therefore, a resolution is being submitted, for Board approval, for the purpose of establishing joint policies that a Neighborhood Corporation and Neighborhood Youth Council will be expected to follow in developing, applying for, and administering a CYP program.

RESOLUTION

"The Council for Economic Opportunities for Program Year "F" will contract with the six (6) Neighborhood Corporations for the CYP Program in their area.

In keeping with OEO Instruction #6168-1a (Youth Development Program Policies) and to insure the broadest possible active youth involvement in all features of Youth Development Programs the following emphasis shall apply:

1. The Neighborhood Corporations shall assume the responsibility for the support or, where none exist, the formation of a broadly based, representative Neighborhood Youth Council. This means that to insure effective youth involvement, Neighborhood Corporations must:
 - A. Recognize existing target area Youth Councils which are responsible to and truly representative of neighborhood youth, or
 - B. Assist existing target area Youth Organizations to become more representative and responsible so that they are able to qualify for recognition, or
 - C. Where target area Youth Councils do not exist, actively assist in their orderly development.

If a single Youth Organization does not exist that is presently representative of target area youth, then democratic procedures should be used to select Youth Council members such as nominations and elections within the target area at a meeting to which all target area youth have been invited.

2. The membership of the Youth Council must be made up of individuals democratically elected by the membership of target area youth. They must be between the ages of 16 and 25, poor, and reside within the target area they represent.

Disadvantaged youth must always make up at least 51 percent of the membership of the Neighborhood Youth Council.

EXAMPLE: The relationship between the Area Youth Councils and Community Youth Council parallels the relationship that exist between the six (6) Neighborhood Corporations and the CEO Board of Trustees.

3. Each Neighborhood Youth Council shall be represented on the Community (city-wide) Youth Council which serves as a collective body of opinion for poor youth from throughout all the target areas coming under the CEO umbrella. The Community Youth Council should be involved in policy regarding overall planning of the CYP Program for the community.
4. Where Neighborhood Youth are not represented on Neighborhood Corporation Boards, Neighborhood Youth Councils shall be invited by that corporation to petition for representation on the Neighborhood Board of Trustees.
5. A. Any appointed adult(s) rendering technical assistance to any Youth Council in realizing program objectives must be mutually acceptable to the Neighborhood Corporation and a majority of the Neighborhood Youth Council.

B. Youth Councils must participate in developing the Grant Application for refunding, particularly in the development of the CAP Form 81 (Plans and Priorities) and the CAP Form 07 (Program Account Work Program).

C. Grant request must have the joint concurrence of the Neighborhood Youth Council and Neighborhood Corporations.
6. Youth Councils must participate in establishing criteria for the selection of personnel involved in the program. They must participate in the selection of the key staff and technical advisor(s) employed in the CYP Program operating in their area. The Neighborhood Youth Council shall do the initial screening and make recommendations to the Neighborhood Board of Trustees. If the Neighborhood Board does not concur, the Youth Council must recommend additional candidates for final selection by the Neighborhood Corporations. Persons hired by the Neighborhood Board of Trustees in the CYP Program will be responsible to the Center Director who in turn relates to CYP Director or his designee."

Under Section 2 of the Resolution one alteration was recommended, and Community Youth Council was changed to City Wide Youth Council.

Miss Edith McIntosh felt that because of the lateness of the delivery of the resolution, the matter should be delayed until the Neighborhood Boards had an opportunity to review the resolution, and so moved. Mrs. Bertha Falkowski seconded the motion. There was a discussion on the motion.

Mr. Hamilton asked if there was a deadline on approval of the resolution. Mr. Findley stated that the proposals would be submitted at the next meeting for approval of the Youth Program, so there is an urgency in the matter. Rev. Wilbert Jackson, Director of the Hough NOC stated that this resolution is imperative because in Hough there are several youth factions and this would solidify these youth groups into a single council. He appealed to the Board not to delay action.

Mr. Hill asked if there was a provision whereby the Youth Council can appeal to the Neighborhood Corporation for representation on the Board. He felt that it should be mandatory that youth be represented on these Boards. Mr. Atkinson stated that any group can petition for representation on a Neighborhood Board, with ultimate action being taken by the CEO Board of Trustees. Mrs. Falkowski called the Board's attention to Page 2, Section 3 of the resolution and was interested in the amount of power the youth would have on the Corporation's Board. Mr. Findley stated that the youth would be involved in setting policy for their programs. Mr. Billups stated that each Corporation has the option of accepting this resolution, and if accepted each Area Council would have an in-put into the local Board.

Mr. Terrance Klima, President of the West Side Multi-Service Corporation, stated that they do not have a viable youth group on the West Side and because their proposal is due on Friday, asked that they be given a chance to share this with their Board. Mr. Findley stated that if there is a misunderstanding of the resolution, we would not want to push it through.

Rev. Branch stated that the Chair suggest a delay in voting on the resolution until the next Board meeting. It was properly moved, seconded and carried that the resolution be considered at the next Board meeting.

V. COMMITTEE REPORTS

A. Management Committee --

Rev. Branch asked Mr. Hill to report on the meeting of the joint Management Committee and Priorities Committee which was held on October 15, 1970.

JOINT COMMITTEE REPORT

"A joint meeting of the Management and Priorities Committee was held on October 15, 1970 in the 4th Floor Conference Room at CEO. The two Chairmen of the respective committees were present. Rev. Emanuel S. Branch, Jr., Vice Chairman of the Board of Trustees, presided over the joint committee meeting.

Mr. Findley, Executive Director, first discussed the 8% cut in local initiative funds for Program Year "F" and asked for the joint committee's guidance and approval. He advised the joint committee that the refunding process for Program Year "F" could not go forward until the proper committee of the Board of Trustees made a decision on the 8% cut and how it should be made. It was the Director's suggestion that the major portion of the cut be absorbed by the 01 Account or Central Administration with one exception, namely, that no cuts be made in the Finance Department or fiscal operation of the agency.

The Director explained to the joint committee that with the availability of the Management Consulting firm of Booz, Allen & Hamilton, made possible by the management improvement grant, we would have help in determining where the cuts should be made in the Central Administration Account.

The Director felt that no cuts should be made in the Neighborhood Opportunity Centers--07 Account. The Opportunity Centers find it extremely difficult, if not impossible, to maintain quality service when each year insufficient funds have been made available to them. The Director felt that only very minor cuts, if any at all, should be taken by Youth programs and Project HOPE. Any cuts in these programs should be the result of more effective management planning.

Presented to the joint committee for discussion and action, were the following proposed funded levels for Program Year "F":

Central Administration	\$360,000
Neighborhood Opportunity Centers	912,000
Comprehensive Youth Program	562,000
HOPE	125,000

The joint committee, by proper vote, approved the funding level of \$912,000 with no cuts for NOC. After much discussion as to the serious cut of \$150,000 in the Central Administration Account, it was approved that the funding level would be \$360,000. The Comprehensive Youth Program and Project HOPE were approved at \$562,000 and \$125,000 respectively.

The Executive Director suggested to the joint committee that it might be well if we examined the rental cost of our present location to see if savings could be secured in this category; though he had some doubts if such could be done. Mr. Donald Martin, Assistant Executive Director, went into some detail in outlining the rental cost for the present location. He advised the committee that the approximate rental cost is \$4.00 per square foot, which is well within the Federal standards. A site committee of the Management Committee was approved to review the rental cost of our present location.

Mr. Jay Chunn, Child Development Coordinator, discussed the meeting in Columbus held a few days prior to the joint meeting with officials of HEW relative to refunding of Child Development Programs. All refunding proposals must be in the Regional Office of HEW the first week of November. Though the agency, at this time, did not know the exact funding level, it was recommended by Mr. Chunn that no program exceed its present funded level as there is a strong possibility of a 10% cut in Program Year "F" funds. Though the time is short, and the usual procedures can not be followed, he felt it imperative that all proposals be in Chicago by the end of the first week of November. The committee approved that Headstart and Day Care programs be submitted at their funded level of the present program year and that the staff move forward with necessary steps to meet the deadline.

Mr. Wendell Atkinson and Mr. Robert Garnett discussed the re-funding process for Program Year "F" with the necessary neighborhood review, committee review and Board of Trustee action. It was suggested that to meet the time-tables, the Board of Trustees should meet on November 4th and on November 25th for the necessary approvals. The joint committee approved the report given by Mr. Atkinson and Mr. Garnett. The Board meetings will held on November 4th and 25th."

It was moved by Mr. Hill that the Report of the joint Management and Priorities Committee be accepted. The motion was seconded by Mrs. Golub. The motion was carried.

B. Priorities Committee --

Mr. Hill stated that prior to this meeting the Priorities Committee met to approve four (4) proposals. Mr. Hill suggested the Board pass on each proposal separately.

1. Approval of the Foster Grandparent Program at a level of \$104,806. It was moved by Mr. Hill that the Board approve the Foster Grandparent Program at this level. Mr. Hamilton seconded the motion. Motion carried.
2. Approval of CAP 81 with NOC Addendums. Mr. Hill moved that the Board approve CAP 81 with proper letters of endorsement from Corporations. Rev. Parks seconded the motion. Motion carried.
3. Approval of Headstart and Day Care combined. Mr. Hill moved that the Board approve Headstart and Day Care at their same funding level as last year. Mrs. Graves seconded the motion. There was a discussion on the motion.

Mr. Hill stated that in the process of going over the proposals, he saw Tremont listed but no address, and it was his understanding that Merrick House had an on-going Day Care Program. Mrs. Alyce Martin stated that the program in Tremont has been set up at Pilgram Church with the concurrence of GCNCA. She stated that the program has started recruitment and hiring of staff.

Mrs. Falkowski stated that Merrick House has a Day Care program but it cost \$12.50 per week to participate in this program. She also stated that a Day Care Program was to start in Tremont in September but to date, no funds have been spent for September or October. Mr. Findley stated that the money is still available to be used by GCNCA for Tremont. Mr. Hamilton felt that it is paramount that everyone cooperate in this matter. Mrs. Golub stated that there is an existing program at Merrick House but not relating to the needs of the people. Her concern was to get something for Tremont and now. As long as we have a target area, they should be taken care of first. Mr. Findley stated that he would contact Bob Bond in an effort to speed up the implementation of this program, in keeping with the contract with GCNCA as previously approved by the Board with funded proposal.

Rev. Branch stated that if concerns had been adequately aired, the Chair would ask for approval of the Headstart and Day Care proposals. It was properly moved and seconded that the proposals be approved. The motion was carried with four (4) votes in opposition.

VI. The meeting was adjourned at 3:15 p.m.

Respectfully submitted

Mrs. Helen Golub, Secretary

:mjs